



**CITY OF DEARBORN**

PROPERTY MAINTENANCE & DEVELOPMENT SERVICES DEPARTMENT

NEIGHBORHOOD SERVICES/SANITATION DIVISIONS

16901 Michigan Avenue Suite 8

Dearborn, MI 48126

**PROPERTY MAINTENANCE APPEALS APPLICATION**

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An invoice was prepared for services performed for non-compliance with the City of Dearborn's property maintenance standards and nuisance ordinances. Property maintenance appeal eligibility requires:

- A Property Maintenance Appeals Application must be completed and submitted within 21 days of the invoice date.
- The property owner must otherwise be in good standing with the City of Dearborn (no delinquent obligations, taxes, water bills, etc.).
- The property owner has not appealed another invoice within the same calendar year (only one appeal is allowed per property per year).

Dearborn's City Council created the Property Maintenance Appeals process as a means for residents to exercise their right to due process to contest an invoice received as a result of an abatement performed on their property. The following criteria are the only permissible considerations the committee may use to reverse an invoice. Please check the box that applies to your appeal:

- The invoice was generated in error.
- An error was made by the City or the City's contractor in the process of abatement.
- An "extraordinary circumstance" such as serious illness or accident, a death in the immediate family, or other unavoidable circumstance that prevented taking reasonable action to correct the violation.

If you meet these criteria and want to dispute an invoice for services performed, please *completely* prepare and submit the information below. You will be contacted with notice of the hearing date and/or rejection of your appeals application via your preferred notification type (email or first-class mail). ***You do not need to attend the hearing for your appeal to be heard before the Waiver Committee.***

Please be advised a representative from the Neighborhood Services Division will attend the hearing with the following documentation:

- Property maintenance history
- Before and after photos of services performed
- Documentation of the contractor's cost and city administrative fees

Once the Property Maintenance Appeals Application has been submitted and accepted, the accrual of all penalties and interest from the original invoice date will be applied and will continue to accrue until payment is received in full. If your appeal is denied, you will be responsible for all fees and penalties accrued from the date of the invoice.

