



**CITY OF DEARBORN**  
 Permit & Plan Review Office  
 Operator 313-943-2150/ Inspector 313-943-2414

**ELECTRICAL PERMIT/ APPLICATION**

**FOR OFFICE USE ONLY**

Permit Number \_\_\_\_\_

Date \_\_\_\_\_

Permit Clerk \_\_\_\_\_

<b>Permit Site Address:</b>		Type of Job: <input type="checkbox"/> Single-Family <input type="checkbox"/> Foreclosure <input type="checkbox"/> Industrial <input type="checkbox"/> New <input type="checkbox"/> Two-Family <input type="checkbox"/> Rehab/ PAD <input type="checkbox"/> Business <input type="checkbox"/> Other	
<b>Business Name of Permit Site Address:</b>		Have plans been submitted? (See reverse side for plan review requirements.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
Has a building permit been obtained for this project? <input type="checkbox"/> Yes Master Building Permit #: _____ <input type="checkbox"/> No <input type="checkbox"/> N/A		Property Owner Name / Telephone Number	
Property Owner Address (if different from Site Address)		Description of Work	
Address _____ City _____ State _____ Zip _____			

**\*This permit includes one (1) Rough Inspection and one (1) Final Inspection. Any additional inspections are subject to additional fees.**

**\* A NON-REFUNDABLE ADMINISTRATIVE FEE OF \$100 PLUS A MINIMUM PERMIT FEE OF \$80**

	FEES	No	TOTAL		FEES	No.	TOTAL
<b>Services</b>				<b>GENERATOR</b>			
				Under 30 KVA, KW	\$100.00		
Up to 500 Amps	\$50.00			Over 30 KVA, KW	\$150.00		
Over 600 Amps	\$75.00			Automatic Transfer Switch (Up to 500 Amps)	\$40.00		
Service Panel Only	\$40.00			Automatic Transfer Switch (Over 500 Amps)	\$72.00		
Temporary Service	\$60.00			<b>SIGN (Separate Sign Permit Required)</b>			
Service Entrance Cable (replacement)	\$20.00			<b>Sign Permit # _____</b>			
Sub Panel/ Interruptible Service	\$40.00			<b>SIGN Connection Only</b>			
<b>APPLIANCE WIRING</b>				Each Sign or Letter			
Furnace / Base Board Heater	\$8.50			Sign Circuit (1 <sup>st</sup> )			
Air Conditioner	\$ 8.50			Sign Circuit (Each Additional)			
Dishwasher / Water Heater	\$15.00			Neon Tubing (Per 25 ft)			
Disposal	\$ 8.50			<b>MOTOR, TRANSFORMER</b>			
Power Outlets (range, dryer, etc.)	\$15.00			Under 30 HP, KVA, KW			
<b>GENERAL WIRING</b>				31 thru 100 HP, KVA, KW			
Circuits	\$10.00			Over 100 HP, KVA, KW			
Lamps, Tubes, GFCIs	\$1.00			<b>FIRE ALARM SYSTEM (Separate Fire Protection System Permit Required)</b>			
Wiring Repair	\$72.00			<b>FPS Permit # _____</b>			
Fans: Ceiling, Exhaust	\$8.50			Commercial Fire Alarm Wiring			
Residential Smoke Detector System	\$7.50			Per Inspection			
Temporary Wiring	\$100.00						
Rough Inspections	\$30.00			Each Additional Inspection			
<b>Additional Inspections</b>	\$60.00			Per Inspection			
Safety Inspection	\$72.00						
<b>Feeder, Raceway, Bus Duct 1<sup>st</sup> 100'</b>	<b>\$20.00</b>			<b>LOW VOLTAGE WIRING</b>			
Each Additional 100'	\$10.00			Per Inspection			
<b>POOL, JACUZZI, WHIRLPOOL</b>				<b>OTHER:</b>			
Per Item	\$8.50			Make checks payable to "City of Dearborn"			
				<b>TOTAL FEES \$ _____</b>			

AUTHORITY: P.A. 230 OF 1972, AS AMENDED  
 COMPLETION: MANDATORY TO OBTAIN PERMIT  
 PENALTY: PERMIT CANNOT BE ISSUED

I affirm that the information provided in this application and any accompanying drawings, which are a part of this application, is accurate. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn. Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines. A home owner signature is an agreement to the affidavit of home owner occupancy on the reverse side.

<b>Applicant- Contractor/ Homeowner:</b>		<input type="checkbox"/> Electrical Contractor	
Name _____		<input type="checkbox"/> Homeowner	
Address _____		(Homeowner must read Affidavit agreement on reverse side)	
City, State, Zip Code _____		Telephone Number _____	
State License # _____	Expiration Date _____	City of Dearborn Registration # _____	Expiration Date _____
WORKERS DISABILITY COMPENSATION INSURANCE CARRIER (or reason for exemption)			
EMPLOYER IDENTIFICATION NUMBER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)	

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_  
 Office/White Inspector/Canary Engineering-Assessor/Gold Applicant/Pink

# Electrical Permit

## Information and Permit Application City of Dearborn

What is the rating of the service or feeder in ampere? \_\_\_\_\_ What is the building size in square feet? \_\_\_\_\_

To facilitate permit processing, please fill out your permit application completely and note the following:

### GENERAL INFORMATION

- Contractors must be licensed by the State of Michigan and registered with the City of Dearborn.
- Work shall not be started until the permit has been issued. All installations shall be in conformance with the current State of Michigan Electrical Code. No work shall be concealed until it has been inspected and approved by the Electrical Inspector.

### MAIL-IN APPLICATIONS

- Mail-in applications are encouraged. Follow these easy instructions:
  - a. Fill out permit application completely. (Web site applications must also have 3 copies submitted with the original for processing)
  - b. When a homeowner trade permit is being applied for, the homeowner's ID (i.e. Driver's License or State ID) address MUST match the job site address. Please send a copy of ID along with the trade permit application.
  - c. Include a check, payable to "City of Dearborn" for the amount of your permit.
    - Minimum Permit Fee is **\$80** & Administrative fee (**nonrefundable**) is **\$100**
  - d. Enclose a self-addressed stamped envelope.
  - e. Mail to: Permit & Plan Review Office, ATTN: Permits, 16901 Michigan Ave., Dearborn, MI 48126
  - f. **For further information call the Electrical Division at 313-943-2414 or the main operator line at 313-943-2150**

### PLAN REVIEW REQUIREMENTS

- Plans are not required for the following:
  1. One and two-family dwellings containing not more than 3,500 square feet of building area.
  2. Alterations and repair work determined by the electrical official to be minor in nature.
  3. Work completed by a government subdivision or state agency costing less than \$15,000.
- Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act. No. 299 or Public Act of 1980, as amended, and shall bear that architect's or engineer's signature and seal. Plans shall be submitted before a permit can be issued.
- Plans and specifications must be submitted when wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in area.

### HOME OWNER AFFIDAVIT

By signing this application, homeowners are certifying that the electrical work described on this permit application shall be installed by the home owner in the home in which they are occupying or intend to occupy. **All work shall be installed in accordance with the current State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the electrical inspector.**

Homeowners also certify that they will cooperate with the Electrical Inspector and assume the responsibility to arrange for inspections and necessary repairs.

**Special Note to Homeowners:** Homeowners are discouraged from obtaining permits on behalf of a contractor. . The City of Dearborn addresses code issues with the permit holder. The City of Dearborn cannot resolve unlicensed/ unregistered contractors work deficiencies

**ELECTRICAL INSPECTIONS- PERMIT INCLUDES 1 ROUGH & 1 FINAL INSPECTION- ADDITIONAL INSPECTIONS SUBJECT TO FEES**  
Inspections are scheduled by calling the Automated Inspection Scheduling System at (313) 943-2400. Please have your permit number and inspection code available.

#### Residential Inspection Codes

505 Rough wall, ceiling, or floor  
510 Final  
515 Underground  
525 Service Inspection

#### Commercial Inspection Codes

605 Rough wall, ceiling, or floor  
610 Final  
615 Underground  
620 Pole Base / Site Light  
630 Low Voltage / Data  
625 Service Inspection  
640 Rough Fire Alarm  
645 Final Fire Alarm

#### Commercial Fire Protection

Please call (313) 943-2115 for  
Fire Marshal Inspection

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED OR REFUNDED.**

**REFUNDS FOR PARTIAL INSTALLATION:** If an installation is partially completed, then a permit holder, upon quitting the installation, shall notify the enforcing agency and shall request an inspection. The inspector shall record the acceptance of, or violations against, the work installed on the permit record according to the findings of the inspector. The enforcing agency shall not grant a refund to the permit holder of the permit fee covering electrical equipment installed and inspected.

The City of Dearborn will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.