



## REQUEST TO DISCONNECT WATER SERVICE

**DATE OF REQUEST:** \_\_\_\_\_

**SERVICE ADDRESS:** \_\_\_\_\_

**PERSON REQUESTING DISCONNECTION:** \_\_\_\_\_

**SIZE AND NUMBER OF SERVICES:** \_\_\_\_\_

I request that the City of Dearborn Water & Sewerage Division disconnect the water service at the above location from the water main in the City right-of-way. I understand that this service will not be reconnected if it is a lead water service or if it is determined by the City of Dearborn to be undersized for any subsequent building reconstruction.

I also understand that all disconnection fees will be the responsibility of the property owner and placed on the final water bill. After the meter has been removed and returned to the City Meter Shop at the Department of Public Works, the disconnection will be performed by water operations personnel. Once the service has been disconnected, the account will be closed and not re-opened or reinstated.

I understand that there is a \$500 charge for disconnecting 3/4" to 2" service lines and a \$650 charge for disconnecting 3" or larger lines. I also understand that all disconnections requiring pavement removal shall include a pavement removal/replacement charge of \$1,445 for city streets and/or \$2,000 for state and county roads.

- ***Proof of ownership (Warranty Deed) of the service address property and a copy of photo identification are to be included with this form which can be emailed to [dearbornwater@ci.dearborn.mi.us](mailto:dearbornwater@ci.dearborn.mi.us).***

If a request for water service to this property is submitted following this disconnection, a new account will be established with all the related fees and charges. I understand there will be no exceptions.

\_\_\_\_\_  
**PROPERTY OWNER SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**CONTACT ADDRESS**

\_\_\_\_\_  
**TELEPHONE**

\_\_\_\_\_  
**EMAIL**

\_\_\_\_\_  
**CSR SIGNATURE**

\_\_\_\_\_  
**DATE**