



Temporary Event Signs Permit Application Form

CITY OF DEARBORN - PERMIT SERVICES DIVISION

FOR OFFICE USE ONLY:

Permit No. _____

Date Submitted _____

Processed by: _____

Temporary event sign is any sign not permanently attached to the ground, a structure, or a building and is not supported by a permanent frame and intended to be displayed for a limited period of time.

Temporary event sign for non-residential use include sale, temporary sales event, seasonal sales, elections, and other similar events typically occurring in non-residential zoning districts.

Permit is required for all temporary event signs for non-residential uses.

Application Fee.....\$ 40

GENERAL INFORMATION

Property Address: _____

Name of Event: _____ Date of Event: _____

Requested Display Time: Start Date: _____ End Date: _____
(5 days after event or up to 60 consecutive days)

REQUIREMENTS

Number of signs allowed: 4

Total area for all signs allowed: 48 square feet (96 square feet if road frontage exceeds 400 linear feet)

Total sign area per face: 24 square feet (total sign area cannot exceed 48 square feet)

Height of sign allowed: 6 feet maximum

Signs shall not be located in public rights-of-way

Signs shall be set back at least three feet from property lines

Signs shall be securely attached to the structure or securely (but not permanently) anchored/weighted to the ground

Signs shall not be illuminated

I agree to abide by these regulations.

PROPERTY OWNER PERMISSION

It is the responsibility of the permit applicant to obtain permission from the property owner to display a temporary sign and to allow access to the property for inspection purposes.

Property Owner permission was obtained.

APPLICANT INFORMATION/AFFIDAVIT

Application is hereby made for a permit to display a temporary sign(s). I affirm that the information provided in this application is accurate. I obtained permission from the property owner and agree to abide by all codes and ordinances enforced by the City of Dearborn.

Name: _____

Address: _____
City State Zip Code

Phone #: _____ E-Mail Address: _____

SIGNATURE: _____