



## Dismantle/Wrecking Information and Permit Application

City of Dearborn

### The following documentation is required in addition to your application:

1. **Three copies of a current mortgage survey or site plan are required (1/16 inch = 1 foot or 1 inch = 20 feet) showing the following:**
  - All buildings with dimensions, indicating those to be removed and those which will remain
  - All property lines and easements with dimensions
  - Location of fences, barricades or bridges
  - Distances between buildings to be removed and property lines
2. **Utility releases.**
3. **Provide asbestos notification.**
4. **Two sets of plans showing construction of bridges shall be submitted when bridges form protection.**
5. **A copy of the signed contract for the construction project shall be submitted.**

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*\* Contractors must have a valid City of Dearborn Commercial Builder or Commercial Maintenance & Alteration license.*

*\* Applicant must pick up the permit in person or a notarized letter of authorization signed by a qualifying officer of the company or property owner must be submitted.*

*\* Permit & plan review fees are based on construction values:*

*(The minimum permit fee of \$80 plus a minimum commercial plan review fee of \$180 & \$15 minimum residential plan review fee).*

*\* Required rear-yard off-street parking must be maintained when dismantling detached garages.*

*\* Deed or other evidence of ownership may be required before a permit will be issued.*

### The following inspections are required for a Dismantle/Wrecking Permit:

Inspections are scheduled by calling (313) 943-2400

- #212 Site barricaded prior to start of work
- #215 Open hole inspection all debris off site
- #222 Sewer cap inspection
- #251 Final inspection land restored

*(continued)*

**N O T I C E**

**YOUR PERMIT APPLICATION MUST BE FILLED OUT COMPLETELY AND ALL REQUIRED DOCUMENTS MUST BE SUBMITTED IN ORDER TO PROCESS YOUR APPLICATION IN A TIMELY MANNER.**

**INCOMPLETE OR INSUFFICIENT DOCUMENTATION OR DRAWINGS FOUND DURING APPLICATION PROCESSING OR DURING THE PLAN REVIEW PROCESS WILL CAUSE DELAYS DUE TO DOCUMENTATION RETURN TO THE APPLICANT.**

**PLEASE CONFIRM ALL OF YOUR DOCUMENTS ARE READY PRIOR TO SUBMISSION PER STEPS 1-4 ON THE PRIOR PAGE AND COMPLETE EACH CATEGORY OF THE APPLICATION TO AVOID POSSIBLE DELAYS.**

Homeowners are discouraged from obtaining permits on behalf of a contractor.



**City of Dearborn**  
**PERMIT & PLAN REVIEW OFFICE**  
16901 Michigan, Suite 7, Dearborn, MI 48126  
(313) 943-2442

Date Submitted _____
Application No. _____
Permit Staff _____

**DISMANTLE / WRECKING PERMIT APPLICATION**

**ADDRESS:** \_\_\_\_\_

**BUILDINGS TO BE DISMANTLED:**

Number of buildings to be dismantled: \_\_\_\_\_

Buildings used as: \_\_\_\_\_

If dwelling, number of dwelling units: \_\_\_\_\_

Size of building: \_\_\_\_\_ feet **wide** x \_\_\_\_\_ feet **long** x \_\_\_\_\_ feet **high**

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Volume of each building (Cubic Area): \_\_\_\_\_

Buildings constructed of: \_\_\_\_\_

If detached garage, how will required parking be maintained: \_\_\_\_\_

**PROTECTION (separate permit required):**

Where is the required protection to be? \_\_\_\_\_

State type (fence, barricade, bridge, ... ) and location (distance from the building) of the protection:  
\_\_\_\_\_

Are fans required? \_\_\_\_\_ If so, at which stories will they be placed? \_\_\_\_\_

**CONTRACTOR INFORMATION:**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Dearborn Registration No. \_\_\_\_\_

*(continued)*

**PROPERTY OWNER INFORMATION/AFFIDAVIT:**

I do hereby certify that I am the owner of the property herein described and that I have given the applicant herein named permission to perform the work described in this application:

Name of Property Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Driver's License or State Identification Number \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of Property Owner \_\_\_\_\_

**APPLICANT INFORMATION/AFFIDAVIT:**

Application is hereby made for a permit to perform work as described in this application and the accompanying drawings, which are a part of this application. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Dearborn Registration Number \_\_\_\_\_

Driver's License or State Identification Number \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of Applicant \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public, Wayne County, Michigan

My commission expires \_\_\_\_\_

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**FOR OFFICE USE ONLY**

- 3 Copies of Mortgage Survey / Site Plan
- Utility Releases
- Asbestos notification
- Signed Contract
- Bridge Plan, if required

Parcel ID Number \_\_\_\_\_

Staff Initials \_\_\_\_\_

Cubic Area \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_

Penalty Fee \$ \_\_\_\_\_

Plan Examination Fee \$ \_\_\_\_\_

Processing Fee \$ \_\_\_\_\_

PAY THIS AMOUNT \$ \_\_\_\_\_

Plan Reviewer \_\_\_\_\_

Date Approved \_\_\_\_\_