



East Dearborn Downtown Development Authority MINUTES

East DDA Board Meeting

Dearborn Administrative Center, City Council Chambers

November 20, 2024 at 9:00 am EST

16901 Michigan Ave, Dearborn, MI 48124

MEMBERS PRESENT: Mayor Abdullah Hammoud, Director Amanda Bright McClanahan, Director Jennifer Lorenz, Vice-Chair Zaineب Hussein, Director Debra Guido-Allen, Director Jennifer Lorenz

MEMBERS ABSENT: Director Mohamed Bazzi, Secretary-Treasurer Carl Marusak, Director Jay Kruz

NON-MEMBERS PRESENT: CITY OF DEARBORN: Angela Fortino (ED), Laura Aceves- Sanchez (ED), Rebecca Schultz (Legal), Courtney Skora (Finance), Mohammed Rezaq (ED), Amanda Sancen (ED), Adel Al-Adlani (ED)

GUESTS: Gregg Edward

1. PA57 PRESENTATION

Program Manager, Laura Aceves-Sanchez presented a summary of the projects and activities conducted throughout the year.

2. CALL TO ORDER

Vice-Chair Zaineب Hussein called the meeting to order at 9:12 am.

3. ROLL CALL

A role call for Board Members was called. A quorum was present.

4. APPROVAL OF THE REGULAR MINUTES September 18th, 2024

A motion to approve the East DDDA meeting minutes of September 18th was made by Vice-Chair Zaineب Hussein, seconded by Director Director Kamal Turfeh. The motion passed unanimously. Minutes approved.

5. REVIEW AND FILING OF TREASURER'S REPORT

Courtney Skora from Finance (City) reviewed the financial statement dated September 30, 2024. Revenue to date totaled \$10,305. Total expenditures totaled \$209,260. The current cash position equals \$1,032,811 and it is estimated the EDDDA's cash position at the end of the fiscal year will be \$797,882.

Courtney Skora also reviewed the financial statement dated October 31, 2024. Revenue to date totaled \$403,704. Total expenditures totaled \$294,732. The current cash position equals \$1,730,805 and it is estimated the EDDDA's cash position at the end of the fiscal year will be \$1,187,949.

A motion was made by Vice-Chair Zaineب Hussein and seconded by Director Kamal Turfeh to receive and file the Treasurer's Report. Motion passed unanimously and approved.

6. JOINT ACTION ITEMS



- a. **Resolution ED 24-11-01** was introduced to approve the proposed FY2026 budget as presented by the Economic Development Department and Finance Department and submit it to the City Councils for approval. Motion was made by Director Kamal Turfeh and seconded by Vice-Chair Zaineb Hussein. A voice vote passed unanimously. Motion approved.
- b. **Resolution ED 24-11-02** was introduced to approve the proposed events and promotions for the 2025 event season, funded by the Community Promotions Budget account #296-6100-911-51.00 and Contractual Services account #296-6100-911.34-90. Vice-Chair Zaineb Hussein made a motion to approve and Director Kamal Turfeh seconded the motion. The motion passed unanimously and was approved.
- c. **Resolution ED 24-11-03** was introduced to form a Nominating Committee for the annual nomination of officers to be elected by the board and serve as the Executive Committee. The board of directors elected Board members Kamal Turfeh (Chair), Zainebe Hussein (Vice-Chair), and Hamzah Nasser (Secretary-Treasurer) to the 2025 Officer Nominating Committee. Motion was made by Director Vice-Chair Zaineb Hussein and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.

7. East DDDA ACTION ITEMS

- a. **Resolution ED-24-11-04** was introduced to consent to a refinance by City Hall Commercial, LLC and authorization to sign the document necessary to effectuate the consent. Motion not to support this resolution was made by Director Kamal Turfeh and seconded by Vice-Chair Zaineb Hussein. A voice vote passed unanimously. Motion approved.
- b. **Resolution ED-24-11-05** was introduced for the acceptance of Mohammed Bazzi's resignation from the EDDDA Board. Motion was made by Director Kamal Turfeh and seconded by Mayor Abdullah Hammoud. A voice vote passed unanimously. Motion approved.
- c. **Resolution ED-24-11-06** was introduced to provide \$1,000 towards the Homage 2 Black Excellence's Winter Breeze event from 297-6100-911.51-00 "Sponsorship Funding". Motion was made by Mayor Abdullah Hammoud and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- d. **Resolution ED-24-11-07** was introduced to increase the EDDDA contributions to the Peace Park Project V02023 by an amount not to exceed \$6,000 for the redesigned landscape beds from account number 297-6100-911-51-00 "Streetscape Enhancements". Motion was made by Mayor Abdullah Hammoud and seconded by Director Amanda Bright McClanahan. A voice vote passed unanimously. Motion approved.

8. DDDA ACTIVITY UPDATES:

- a. Special Events and Outreach Manager Amanda Sancen provided updates about Fall events including Coffee Week recap and Jingle Bell Bash.

9. CITY UPDATES:

- a. Parking Updates: The Planning & Zoning Manager, Kaileigh Bianchini, provided an update about the Parking Study results.



10. CALL TO THE BOARD

None at this time

11. CALL TO AUDIENCE

Gregg Edward from City Hall Commercial, LLC.

12. ADJOURNMENT

A motion to adjourn the meeting was made by Director Amanda Bright McClanahan at 10:29 AM and was seconded by Director Jennifer Lorenz. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.