



**DEARBORN
ECONOMIC
DEVELOPMENT**



**WEST DEARBORN DOWNTOWN
DEVELOPMENT AUTHORITY**

CITY OF DEARBORN | ABDULLAH H. HAMMOUD, MAYOR

West Dearborn Downtown Development Authorities MINUTES

**Board Meeting
December 18, 2024**

**Dearborn Administrative Center, Council Chambers
16901 Michigan Ave, Dearborn, MI 48124**

MEMBERS PRESENT: Chair Tahrik Alcodray, Vice-Chair Devon O'Reilly, Director Thomas Clark, Director Zaineb Hussein, Director Amanda Bright McClanahan, and Director Sam Abbas

MEMBERS ABSENT: Director Moe Hider, Director Karl Makky

NON-MEMBERS PRESENT: CITY OF DEARBORN: Mohammed Rezaq (ED), Courtney Skora (Finance), Rebecca Schultz (Legal), Adel Al-Adlani (ED), Angela Fortino (ED), Deena Berri (ED), Amanda Sancen (ED), Laura Aceves-Sanchez (ED),

AGENDA

1. CALL TO ORDER Tahrik Alcodray called the meeting to order at 9:08 a.m.

2. ROLL CALL A roll call for board members was called. A quorum was present.

3. APPROVAL OF WEST DDA NOVEMBER MEETING MINUTES

Chair Tahrik Alcodray presented the meeting minutes on page 2 of the agenda. He made a motion to approve the regular meeting minutes of November 20, 2024 and was seconded by Director Chris Small. The motion passed unanimously. Motion approved.

4. REVIEW & FILING OF TREASURER'S REPORT

Courtney Skora from the Finance Department presented the monthly financial statement for November 2024. Secretary-Treasurer Chris Small motioned to acknowledge the financial statement.

5. JOINT ACTION ITEMS

a. Resolution WD 24-12-01: A resolution was introduced to approve several modifications to the Business Incentives Program previously called the Open Door Grant, now known as the Dearborn Forward Program. Chair Tahrik Alcodray made a motion to approve and Secretary-Treasurer Chris Small seconded the motion. The motion passed unanimously and was approved.

b. Resolution WD 24-12-02: A resolution was introduced to approve its schedule of meetings for the 2025 calendar year. Chair Tahrik Alcodray made a motion to approve and Secretary-Treasurer Chris Small seconded the motion. The motion passed unanimously and was approved.

6. DDA ACTIVITY UPDATES



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- a. **Business Liaison Updates & Data Reporting:** Business Liaison Deena Berri provided updates about the two new businesses that opened called Bayt Al Mocha and Ojisan Puffy. She shared that two more businesses called Karam Brunch House and Whisper are expected to open in the next two months as well.
- b. **Events Update:** Events and Outreach Manager Amanda Sancen provided a recap of Dearborn Coffee Week and Jingle Bell Bash, which were both successful events.

7. CALL TO BOARD

Director Sam Abbas shared concerns about the lack of grease trap requirements and retail in the area.

8. CALL TO AUDIENCE

No audience members were present.

9. CALL TO ADJOURNMENT

Chair Tahrik Alcodray motioned to adjourn the meeting at 10:00 a.m and was seconded by Secretary-Treasurer Chris Small.