



West Dearborn Downtown Development Authority MINUTES

Joint DDA Board Meeting
March 19, 2025; 09:00 AM

Dearborn Administrative Center, City Council Chambers
16901 Michigan Ave, Dearborn, MI 48124

MEMBERS PRESENT: Mayor Abdullah Hammoud, Chair Tahrik Alcodray, Secretary-Treasurer Chris Small, Director Tom Clark, Director Sam Abbas, Director Zaineb Hussein, and Director Mariam Jalloul

MEMBERS ABSENT: Vice Chair Devon O'Reilly, Director Karl Makky, Director Moe Hider

NON-MEMBERS PRESENT: CITY OF DEARBORN: Laura Aceves- Sanchez (ED), Rebecca Schultz (Legal), Courtney Skora (Finance), Adel Al-Adlani (ED), Angela Fortino (ED), Amanda Sancen (ED), Deena Berri (ED), Lara Rayshouny (ED)

GUESTS: None

1. CALL TO ORDER Chair Tahrik Alcodray called the meeting to order at 9:20 am.

2. ROLL CALL A role call for Board Members was called. A quorum was present.

3. APPROVAL OF WEST DDDA MEETING MINUTES

A motion to approve the West DDDA meeting minutes of February 19, 2025 was made by Chair Tahrik Alcodray, seconded by Secretary-Treasurer Chris Small. The motion passed unanimously. Minutes approved.

4. REVIEW AND FILING OF TREASURER'S REPORT

Courtney Skora from the Finance department presented the financial statement for February 2025. Chair Tahrik Alcodray motioned to acknowledge the financial statement.

5. JOINT ACTION ITEMS

- a. **Resolution WD 25-03-01:** A resolution was introduced to approve the purchase of new planter pots up to \$30,000 from the "Streetscape Enhancements" account number. These pots will contribute to the aesthetic streetscape enhancement. The motion was made by Chair Tahrik Alcodray and seconded by Director Chris Small. A voice vote passed unanimously. Motion approved.



- b. **Resolution ED 25-03-02:** A resolution was introduced to approve the Weed Eraser Cost-Share Agreement up to \$5,000 from account "Sanitation Contractual Services". The motion was made by Chair Tahrik Alcodray and seconded by Director Sam Abbas. A voice vote passed unanimously. Motion approved.

6. DISCUSSION ITEMS

a. Landscaping and Sanitation Services

Economic Vitality Manager Laura Aceves-Sanchez shared that Dearborn Public Works is expected to take over landscaping and sanitation services after the contract with Ground Control ends.

b. Social Media Updates

Events and Outreach Manager Amanda Sancen provided a comprehensive report of all our social media efforts.

7. DDDA ACTIVITY UPDATES

- a. Business Liaison Updates & Data Reporting: Business Liaison, Deena Berri, provided updates about new upcoming businesses such as Angela's Juicery located in basement level near Underground pilates. She also shared that the Don Yeyo Cigar Factory will be replaced by an upcoming soda shop and that MILADY Boutique is planning to switch her business to online only and change her retail space to something else.
- b. Events Update: The Special Events and Outreach Manager, Amanda Sancen, provided an update on the upcoming events, including Dearborn Summer Market and Dearborn Restaurant Week.

8. CITY UPDATES

Mayor Hammoud mentioned that a 52 pages magazine will be issued twice a year by the city where DDAs can have the chance to promote their businesses.

9. CALL TO BOARD

Secretary-Treasurer Chris Small inquired about the status of Great Commoner's outdoor seating approval. He also notified the team about the holiday light pole installments that are not currently working.

10. CALL TO AUDIENCE

No audience members were present.



**WEST DEARBORN DOWNTOWN
DEVELOPMENT AUTHORITY**



**DEARBORN
ECONOMIC
DEVELOPMENT**

CITY OF DEARBORN | ABDULLAH H. HAMMOUD, MAYOR

11. ADJOURNMENT

A motion to adjourn the meeting was made by Chair Tahrik Alcodray at 10:15am and was seconded by Director Tom Clark.