



East Dearborn Downtown Development Authority MINUTES

Joint DDA Board Meeting Dearborn Administrative Center, City Council Chambers
March 19, 2025; 09:00 AM 16901 Michigan Ave, Dearborn, MI 48124

MEMBERS PRESENT: Mayor Abdullah Hammoud, Director Jay Kruz, Director Rana Saad
Director Debra Guido-Allen, Director Jennifer Lorenz, Vice-Chair
Zaineب Hussein, Director Mariam Jalloul

MEMBERS ABSENT: Director Kamal Turfeh, Director Hamzah Nasser

NON-MEMBERS PRESENT: CITY OF DEARBORN: Laura Aceves- Sanchez (ED),
Rebecca Schultz (Legal), Courtney Skora (Finance), Adel Al-Adlani (ED),
Angela Fortino (ED), Amanda Sancen (ED), Lara Rayshouny (ED)

GUESTS: None

1. CALL TO ORDER

Director Jay Kruz called the meeting to order at 9:06 am.

2. ROLL CALL

A roll call for Board Members was called. A quorum was present.

3. APPROVAL OF THE EAST DDA MINUTES

A motion to approve the East DDDA meeting minutes of February 24, 2025 was made by Vice-Chair Zaineب Hussein, seconded by Director Debra Guido-Allen. The motion passed unanimously. Minutes approved.

4. REVIEW AND FILING OF TREASURER'S REPORT

Courtney Skora from Finance (City) reviewed the financial statement dated February 28, 2025. Revenue to date totaled \$1,041,905. Total expenditures were \$473,667. The equity in pooled cash position equals \$2,192,069 and it is estimated the EDDDA's cash position at the end of the fiscal year will be \$1,342,247.

5. EAST DDA ACTION ITEMS

- a. **Resolution ED 25-03-01** was introduced to approve the purchase of new planter pots up to \$30,000 from the "Streetscape Enhancements" account number. These planter pots will contribute to the aesthetic streetscape enhancement. The motion was made by Vice-Chair Zaineب Hussein and seconded by Director Jay Kruz. A voice vote passed unanimously. Motion approved.



- b. **Resolution ED 25-03-02** was introduced to approve the Weed Eraser Cost-Share Agreement up to \$15,000 from account “Sanitation Contractual Services”. The motion was made by Mayor Abdullah Hammoud and seconded by Vice-Chair Zaineb Hussein. A voice vote passed unanimously. Motion approved.
- c. **Resolution ED 25-03-03** was introduced to approve nominating Jennifer Lorenz for the EDDDA Secretary-Treasurer. The motion was made by Director Debra Guido-Allen and seconded by Vice-Chair Zaineb Hussein. A voice vote passed unanimously. Motion approved.
- d. **Resolution ED 25-03-04** was introduced to accept the resignation of Director Amanda Bright McCanahan from the EDDDA board. The motion was made by Vice-Chair Zaineb Hussein and seconded by Director Jay Kruz. A voice vote passed unanimously. Motion approved.

6. CITY UPDATES:

Mayor Abdullah Hammoud mentioned that a 52 page magazine will be issued twice a year by the city where DDAs can have the chance to promote their businesses.

7. DDDA ACTIVITY UPDATES

- a. Business Liaison, Adel AlAdlani, provided an update about a new business (Laya Boutique) on 13328 Michigan Ave., a new clothing store for women. This is one of four women-owned businesses opened within a year at EDDDA.
- b. The Special Events and Outreach Manager, Amanda Sancen, provided an update on the upcoming events, including Movies in the Park and Dearborn Restaurant Week

8. CALL TO THE BOARD

None.

9. CALL TO AUDIENCE

None.

10. ADJOURNMENT

A motion to adjourn the meeting was made by Vice Chair Zaineb Hussein at 10:08 AM and seconded by Director Jay Kruz. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.