



## **East Dearborn Downtown Development Authority MINUTES**

East DDA Board Meeting  
April 16, 2025; 10:00 AM

Dearborn Administrative Center, Room 1D  
16901 Michigan Ave, Dearborn, MI 48124

**MEMBERS PRESENT:** Director Kamal Turfeh, Vice-Chair Jay Kruz, Director Rana Saad, Director Zaineb Hussein, Director Mariam Jalloul, Director Siham Said

**MEMBERS ABSENT:** Director Hamzah Nasser, Mayor Abdullah Hammoud, Director Debra Guido-Allen, Director Jennifer Lorenz

**NON-MEMBERS PRESENT:** CITY OF DEARBORN: Laura Aceves- Sanchez (ED), Rebecca Schultz (Legal), Courtney Skora (Finance), Adel Al-Adlani (ED), Angela Fortino (ED), Amanda Sancen (ED), Lara Rayshouny (ED)

**GUESTS:** Councilwoman Leslie Herrick

### **1. CALL TO ORDER**

Director Jay Kruz called the meeting to order at 10:33 am.

### **2. ROLL CALL**

A role call for Board Members was called. A quorum was present.

### **3. NEW MEMBER WELCOME**

The Deputy Director of the Economic Development Department , Angela Fortino, welcomed the new board member, Siham Said.

### **4. APPROVAL OF EDDDA MINUTES**

A motion to approve the East DDDA meeting minutes of March 19, 2025 was made by Director Zaineb Hussein, seconded by Director Kamal Turfeh. The motion passed unanimously. Minutes approved.

### **5. REVIEW AND FILING OF TREASURER'S REPORT**

Courtney Skora from Finance (City) reviewed the financial statement dated March 31, 2025. Revenue to date totaled \$1,122,790. Total expenditures were \$492,167. The equity in pooled cash position equals \$2,192,069 and it is estimated the EDDDA's cash position at the end of the fiscal year will be \$1,248,203.



## 6. EDDDA ACTION ITEMS

- a. **Resolution ED 25-04-01** was introduced to approve a \$1,000 sponsorship for Green Brain Comic's Free Comic Book Day being held on May 3rd, 2025. The motion was made by Director Zaineب Hussein and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- b. **Resolution ED 25-04-02** was introduced to award \$18,000 from the Dearborn Forward Grant Program to Oasis Kitchen located at 13210 Michigan Ave to support installing an exterior mural. The motion was made by Director Zaineب Hussein and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- c. **Resolution ED 25-04-03** was introduced so that The East and West DDDAs approve the amendment to the Dearborn Forward program requirement regarding project commencement, such that the current requirement stating: "An applicant must commence a project within 60 days of the application approval date" is replaced with the following: "Eligible expenses may be reimbursed from the date that the program application is submitted by the eligible applicant". The motion was made by Vice-Chair Jay Kruz and seconded by Director Zaineب Hussein. A voice vote passed unanimously. Motion approved.
- d. **Resolution ED 25-04-04** was introduced to approve the allocation of \$2,000 from the funds designated for the Mix and Mingle to Summer Festivities. The motion was made by Director Zaineب Hussein and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- e. **Resolution ED 25-04-05** was introduced to accept the planting proposals by Ground Control, including a reallocation not to exceed \$70,925.65 from the following account numbers: from **Streetscape Enhancements**: \$10,932.40; from **Building & Business Incentives**: \$42,000; from **Snow Removal**: \$6,430.00; from **Non-Capital Equipment**: \$4,000.00; from **Dearborn Arts Month**: \$1,700; from **Photography**: \$1,217; from **Dearborn Restaurant Week**: \$2,000; from **Sanitation Contractual Services**: \$2,646.25. The resolution also authorized the approval of a total planting contract cost of \$90,037 (\$76,437 in FY '25 and \$13,600 in FY'26). to fund the planting activities with inclusion of a warranty clause valid for defects in plant materials but excluding misuse, general wear and tear, or acts of God. The motion was made by Director Zaineب Hussein and seconded by Vice-Chair Jay Kruz. Director Kamal Turfeh voted no but a voice vote passed based on majority. Motion approved.



## 7. DISCUSSION ITEMS

None.

## 8. DDDA ACTIVITY UPDATES

- a. **Business Liaison Updates & Data Reporting:** Business Liaison, Adel AlAdlani, provided an update about grand openings that will take place within a month, Laya Boutique on April 23rd and Misk Coffee on May 16th.
- b. **Events Update:** The Special Events and Outreach Manager, Amanda Sancen, provided an update on the upcoming events, including Movies in Peace Park, Bet on Dearborn Resource Expo, and Social Media Report.

## 9. CITY UPDATES

Director Mariam Jalloul briefed the board about the main points of the State of City Address held on April 15th.

## 10. CALL TO BOARD

None.

## 11. CALL TO AUDIENCE

None.

## 12. ADJOURNMENT

A motion to adjourn the meeting was made by Vice-Chair Jay Kruz at 11:20 AM and seconded by Director Zaineb Hussein. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.