



## **West Dearborn Downtown Development Authority MINUTES**

West DDA Board Meeting  
May 21, 2025; 09:00 AM

Henry Ford Centennial Library, Room M15  
16301 Michigan Ave, Dearborn, MI 48126

**MEMBERS PRESENT:**

Chair Tahrik Alcodray, Vice Chair Devon O'Reilly,  
Secretary-Treasurer Chris Small, Director Tom Clark, Director  
Sam Abbas, Director Karl Makky, Director Zeinab Hussein, and  
Director Mariam Jalloul

**MEMBERS ABSENT:**

Mayor Abdullah Hammoud and Director Moe Hider

**NON-MEMBERS PRESENT:** CITY OF DEARBORN: Laura Aceves- Sanchez (ED),  
Rebecca Schultz (Legal), Courtney Skora (Finance), Amanda  
Sancen (ED), Deena Berri (ED), Lara Rayshouny (ED),

**GUESTS:**

None

### **1. CALL TO ORDER**

Chair Tahrik Alcodray called the meeting to order at 9:10 am.

### **2. ROLL CALL**

A role call for Board Members was called. A quorum was present.

### **3. APPROVAL OF WDDA MEETING MINUTES**

A motion to approve the West DDDA meeting minutes of April 16, 2025 was made by  
Chair Tahrik Alcodray, seconded by Sam Abbas. The motion passed unanimously.  
Minutes approved.

### **4. REVIEW AND FILING OF TREASURER'S REPORT**

Courtney Skora from the Finance department presented the financial statement for April  
2025. Chair Tahrik Alcodray motioned to acknowledge the financial statement.



## **5. WDDDA ACTION ITEMS**

- a. **Resolution WD 25-05-01:** The WDDDA hereby authorizes and approves the allocation of \$19,476 from the funds designated for Snow Removal account to the funds designated for the Streetscape Enhancements account within the Contractual Services account. Chair Tahrik Alcodray motioned to approve and Director Zeinab Hussein seconded the motion. A voice vote passed unanimously. Motion approved.
- b. **Resolution WD 25-05-02:** The WDDDA approves the lease agreement renewal with The Great Commoner for the outdoor seating platform for the 2025 calendar year for \$840 and authorizes the Law Department to draft a lease agreement pending City Council approval. Chair Tahrik Alcodray motioned to approve and Director Zeinab Hussein seconded the motion. Secretary-Treasurer Chris Small abstained. A voice vote passed unanimously. Motion approved.
- c. **Resolution WD 25-05-03:** The WDDDA agrees that Christopher Small be selected as the West DDA board member appointed to the Pocket Park RFP Evaluation Committee. Director Zeinab Hussein motioned to approve and Chair Tahrik Alcodray seconded the motion. Director Sam Abbas and Secretary-Treasurer Chris Small abstained. A voice vote passed unanimously. Motion approved.
- d. **Resolution WD 25-05-04:** The WDDDA adopts the bylaw amendments as recommended by the Legal Department. These revisions include requiring a two-thirds vote for future bylaw changes, removing a minimum five-affirmative-vote requirement for resolutions, and aligning the board's composition with current City Ordinances. The first reading of the proposed bylaw amendments was conducted and approved at the April 16, 2025 board meeting. Secretary-Treasurer Chris Small motioned to approve and Vice Chair Devon O'Reilly seconded the motion. Director Sam Abbas stepped out of the meeting. A voice vote passed unanimously. Motion approved.
- e. **Resolution WD 25-05-05:** The WDDDA Board of Directors approve the meeting schedule for the 2026 calendar year, as presented by Economic Development Department staff. Director Zeinab Hussein motioned to approve and Chair Tahrik Alcodray seconded the motion. A voice vote passed unanimously. Motion approved.
- f. **Resolution WD 25-05-06:** The WDDDA adopts the FYE2026-28 budget as adopted by



City Council on May 6, 2025 for FYE2026. Secretary-Treasurer Chris Small motioned to approve and Chair Tahrik Alcodray seconded the motion.. A voice vote passed unanimously. Motion approved.

## **6. DISCUSSION ITEMS**

### **a. Trash Can Options Discussion**

Economic Vitality Manager Laura Aceves-Sanchez opened the floor to a brief discussion of trash can options. The board is currently favoring one of the two options as it presents a more cost-effective choice. While the other option was acknowledged for its features addressing key stakeholder concerns such as rain protection, airflow, and odor management, its higher initial cost is being further evaluated to determine if a reduced cost can be achieved.

### **b. Banner Design**

Economic Vitality Manager Laura Aceves-Sanchez presented a banner design for Downtown Dearborn to the board members.

## **7. DDDA ACTIVITY UPDATES**

- a. Business Liaison Updates & Data Reporting:** Business Liaison, Deena Berri, provided updates about new upcoming businesses such as Level Zero, Qimmah, Qargo Coffee, and Amani B Studio. She also mentioned that Amazing Subs is vacant.
- b. Events Update:** The Special Events and Outreach Manager, Amanda Sancen, provided an update on the Summer Market's onboarding status, as well as two new additions to the Peace Park, Big Red's BBQ and Custard Co. She also briefly mentioned the Pilates in the Park series that will begin in June.

## **8. CITY UPDATES**

N/A

## **9. CALL TO BOARD**

Director Karl Makky shared recommendations for Galata's music selection and theme for the Summer

Market. Director Sam Abbas shared his concerns about the metal clamps that are still on the buildings for the holiday lights.



## **10. CALL TO AUDIENCE**

N/A

## **11. ADJOURNMENT**

A motion to adjourn the meeting was made by Chair Tahrik Alcodray at 10:08 AM and was seconded by Director Sam Abbas. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.