



East Dearborn Downtown Development Authority MINUTES

East DDA Board Meeting
June 18, 2025; 09:00 AM

LAHC – Leading Advancing & Helping Communities
5275 Kenilworth Street, Dearborn, MI 48126

MEMBERS PRESENT: Mayor Abdullah Hammoud, Director Kamal Turfeh, Vice-Chair Jay Kruz, Director Jennifer Lorenz, Director Zaineb Hussein, Director Mariam Jalloul, Director Siham Said

MEMBERS ABSENT: Director Rana Saad, Director Hamzah Nasser

NON-MEMBERS PRESENT: CITY OF DEARBORN: Laura Aceves- Sanchez (ED), Adel Al-Adlani (ED), Rebecca Schultz (Legal) , Amanda Sancen (ED), Lara Rayshouny (ED)

GUESTS: None.

1. PA57 PRESENTATION

Economic Vitality Manager, Laura Aceves-Sanchez presented a summary of the projects and activities conducted throughout the year.

2. CALL TO ORDER

Vice-Chair Jay Kruz called the meeting to order at 9:14 am.

3. ROLL CALL

A role call for Board Members was called. A quorum was present.

4. APPROVAL OF EDDDA MINUTES

A motion to approve the East DDDA meeting minutes of May 21, 2025 was made by Mayor Abdullah Hammoud, seconded by Director Kamal Turfeh. The motion passed unanimously. Minutes approved.

5. REVIEW AND FILING OF TREASURER'S REPORT

Economic Vitality Manager Laura Sancez from ED reviewed the financial statement dated May 31, 2025. Revenue to date totaled \$1,151,385. Total expenditures were \$839,218. The equity in pooled cash position equals \$1,917,248 and it is estimated the EDDDA's cash position at the end of the fiscal year will be \$1,291,731.



6. EDDDA ACTION ITEMS

- a. **Resolution ED 25-06-01** The EDDDA adopts the bylaw amendments as recommended by the Legal Department. These revisions include requiring a two-thirds vote for future bylaw changes, removing a minimum five-affirmative-vote requirement for resolutions, and aligning the board's composition with current City Ordinances. The first reading of the proposed bylaw amendments was conducted and approved at the May 21st, 2025 board meeting. The motion was made by Director Kamal Turfeh and seconded by Director Vice-Chair Jay Kruz. A voice vote passed unanimously. Motion approved.
- b. **Resolution ED 25-06-02** The EDDDA approved the reallocation of \$1,552 for the planting project to purchase additional soil to replenish the pots and planter beds from the following account numbers: Training (\$1,150), Memberships (\$302), and Postage (\$100). The motion was made by Vice-Chair Jay Kruz and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- c. **Resolution ED 25-06-03** The EDDDA approved the reallocation of an amount up to \$25,752 from the Streetscape Enhancements to Landscape & Maintenance account.. The motion was made by Director Kamal Turfeh and seconded by Vice-Chair Jay Kruz. A voice vote passed unanimously. Motion approved.

7. JOINT ACTION ITEMS

- a. **Resolution ED 25-06-04** The EDDDA approved a \$15,000 funding for weed control services in East Downtown Dearborn from both Sanitation Contractual Services and Streetscape Enhancements account numbers. The motion was made by Mayor Abdullah Hammoud and seconded by Director Kamal Turfeh. A voice vote passed unanimously. Motion approved.
- b. **Resolution ED 25-06-05** The EDDDA approved the purchase of 43 new trash cans, the Universal Receptable, as an investment for the aesthetic appeal of Downtown Dearborn, not exceeding an estimated total amount of \$74,940.40 from FY'26. The motion was made by Mayor Abdullah Hammoud and seconded by Director Zaineb Hussein. A voice vote passed unanimously. Motion approved.

8.. DISCUSSION ITEMS

- a) **Holiday Lighting RFP Draft:** Economic Vitality Manager, Laura Aceves-Sanchez, provided an update on the RFP for the Holiday Lights installation and removal for the



commercial corridors including the WDDDA and EDDDA. The RFP is planned to be issued by the end of June 2025.

- b) **Light Posts Replacement Project:** The EDDDA Business Liaison, Adel Al-Adlani, provided an update on Phase 2 of the Light Post Replacement Project. A walking tour with the DTE team was conducted to explore the different types of light posts the city has. A presentation of phase 2 will be given during the August EDDDA meeting.
- c) **Oasis Kitchen Mural Design:** Program Manager, Lara Rayshouny, presented the Oasis Kitchen mural design to the board and received feedback. On April 16, 2025, the EDDDA had approved to award \$18,000 from the Dearborn Forward Grant Program to Oasis Kitchen to support installing an exterior mural. A meeting with the business owner along with the artist is being scheduled to discuss feedback.

9. DDDA ACTIVITY UPDATES

- a. **Business Liaison Updates & Data Reporting:** Business Liaison, Adel Al-Adlani, provided an update on a grand opening that will take place for a new business called BADLE scheduled on July 18th at 4 pm. Adel is also coordinating grand openings for new businesses.
- b. **Events Update:** The Special Events and Outreach Manager, Amanda Sancen, provided an update on Downtown Dearborn movies; Mufasa is the first movie to be screened on June 26th at 8:30 pm. Agreed with some partners to provide coffee, ice cream, and popcorn for kids. Dearborn Coffee Week is scheduled on September 26th – October 3rd.

10. CITY UPDATES

None.

11. CALL TO BOARD

None.

12. CALL TO AUDIENCE

None.

13. ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Abdullah Hammoud at 10:01 AM and seconded by Director Kamal Turfeh. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.