



REGULAR MEETING OF THE COUNCIL

September 23, 2025

AGENDA

1. ROLL CALL
2. INVOCATION BY Pastor Colleen Nieman of St. Paul Lutheran Church.
3. PLEDGE OF ALLEGIANCE
4. RESOLUTION BY COUNCIL PRESIDENT PRO TEM HERRICK SUPPORTED UNANIMOUSLY – Acknowledging Pastor Colleen Nieman for her exceptional work as Pastor at St. Paul Lutheran Church, and wishing her congratulations on her upcoming retirement and requesting immediate effect.
5. RESOLUTION BY COUNCILMEMBER HAMMOUD SUPPORTED UNANIMOUSLY – Recognizing Ali Mroueh of the Economic Development Inspection Team for his outstanding service and professionalism and requesting immediate effect.
6. RESOLUTION BY COUNCILPRESIDENT SAREINI SUPPORTED UNANIMOUSLY – Offering condolences to the family of Sarah Ahmad Mochawrab and requesting immediate effect.
7. PUBLIC COMMENT
8. RESOLUTION IN NEED OF OFFER AND SUPPORT – Approving all items on the consent agenda and requesting immediate effect.

CONSENT AGENDA

9. RESOLUTION BY COUNCILMEMBERS ALSAWAFY AND ABRAHAM –
Granting the request of the Michigan Department of Transportation (MDOT) for a Noise Ordinance Waiver for MDOT Reconstruction Project (MDOT Job No. 201225) along I-94 at Schaefer Rd., regarding night time construction, beginning in 2026 and requesting immediate effect.
10. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Awarding a contract to Luigi Ferdinandi & Son Cement Co., Inc. in the amount of \$214,602 for Concrete Repair at the Ford Community & Performing Arts Center and authorizing the City Engineer to execute all change orders or modifications and requesting immediate effect.
11. RESOLUTION BY COUNCILMEMBERS ALSAWAFY AND HAMMOUD –
Awarding a contract to Light up Columbus in the amount of \$60,000 for Holiday Lighting Installation and Maintenance at the Ford Community and Performing Arts Center and Peace Parks East & West for Winter 2025, with two (2) two-year renewals options available and requesting immediate effect.
12. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ENOS – Approving Change Order No. 2 with Al's Asphalt Paving Company (C.R. 4-185-24) in the amount of \$200,000 for Asphalt Resurfacing to City Parking Lot No. 146 located at 4933 Jonathon, City Parking Lot No. 147 located at 13200 Michigan Ave., and the City Powerhouse Parking Lot and requesting immediate effect.
13. RESOLUTION BY COUNCILMEMBERS ALSAWAFY AND HAMMOUD –
Authorizing additional expenditures to All Electrical Services, LLC in the amount of \$63,150 for the Installation of Lighting at Peace Park West and requesting immediate effect.
14. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ENOS – Authorizing the addition of one (1) additional Senior Attorney Administrative slot to the Law Department FY2026 Position Control in the approximate annual amount of \$135,000, with a start date no earlier than October 20, 2025; also authorizing the Finance Director to appropriate \$95,000 of General Fund, Fund balance for FY2026 and requesting immediate effect.

END OF CONSENT AGENDA

15. RESOLUTION BY COUNCILMEMBERS ENOS AND HAMMOUD – Approving the minutes of the previous regular meeting of September 9, 2025.
16. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1854 – “An Ordinance to Amend the Occupancy and Building Standards Chapter (Chapter 11) of the Code of Ordinances of the City of Dearborn by adding Section 11-125, entitled ‘Residential Concrete Driveway Reinforcement’.”
RESOLUTION BY COUNCILMEMBERS SAREINI AND HAMMOUD – To take from the table for its final reading.
17. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1855 – “An Ordinance to Amend the Zoning Ordinance of the City of Dearborn by Amending Article 4.00, Entitled ‘Off-Street Parking and Loading Requirements’.”
RESOLUTION BY COUNCILMEMBERS ENOS AND ALSAWAFY – To take from the table for its final reading.
18. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1856 – “An Ordinance to Amend the Zoning Ordinance of the City of Dearborn by Amending Article 15.00, Entitled, ‘B-B, Community Business District’, with a delayed effective date of January 1, 2026.”
RESOLUTION BY COUNCILMEMBERS ABRAHAM AND HAMMOUD – To take from the table for its final reading.
19. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1857 – “An Ordinance to Amend the Traffic and Motor Vehicles Chapter (Chapter 18) of the Code of Ordinances of the City of Dearborn by Amending Section 18-320, Entitled ‘School Busses; Overtaking, Meeting, or Passing’.”
RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – To take from the table for its final reading.
20. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1858 – “An Ordinance to Amend the Offenses Chapter (Chapter 14) of the Code of Ordinances of the City of Dearborn by adding Section 14-44.1, Entitled ‘Lift Assist and Non-Emergency Cost Recovery’.”
RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ALSAWAFY – To take from the table for its final reading.

21. ORDINANCE ON THE TABLE – ORDINANCE NO. 25-1859 – “An Ordinance to Amend the Traffic and Motor Vehicles Chapter (Chapter 18) of the Code of Ordinances of the City of Dearborn by Amending Article III, Division 2, Entitled ‘Regulation of Class II Parking Lots’.”
RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ENOS – To take from the table for its final reading.
22. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ENOS – Awarding a contract to DiPonio Contracting, LLC. in the amount of \$697,265, with a contingency in the amount of \$100,000 for Roulo Gravel Alleys Paving Pilot Project; also authorizing the City Engineer to execute all change orders or modifications that utilize all approved contingency and requesting immediate effect.
23. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND ENOS – Authorizing the Finance Director to recognize the 2024 U.S. Department of Justice (DOJ), Bureau of Justice Assistance Grant (JAG) funding in the amount of \$18,736 in the General Fund – Police Administration – Intergovernmental Federal Revenue account and appropriate the same in the General Fund – Police Administration account and requesting immediate effect.
24. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND ENOS – Authorizing the addition of eight (8) part-time personnel slots for eight (8) part-time Ordinance Officer positions for the Police Department, to be filled within calendar year 2026 at .70 FTE’s per year, in the estimated annual amount of \$192,000 and requesting immediate effect.
25. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND ENOS – Approving the application of Zambelli Fireworks, 120 Marshall Dr., Warrendale, PA 15086, to obtain a Special Events Permit in order to conduct fireworks displays at Greenfield Village 2025 Holiday Nights Fireworks Shows on December 4-7, 12-23, and December 26-28, 2025; also granting a noise ordinance waiver during the event dates and times and authorizing the Fire Chief to set rain dates as required and requesting immediate effect.
26. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Granting the request of Divine Child High School to conduct their Annual Homecoming Parade on Friday, October 3, 2025 beginning at 6:00 P.M., with assistance from the Police Department for traffic control and an escort for the duration of the parade route, subject to reimbursement for City services, all applicable ordinances, and the rules and regulations of the Police Department; also granting a noise ordinance waiver for the duration of the event and requesting immediate effect.

27. RESOLUTION BY COUNCILMEMBERS ENOS AND HAMMOUD – Authorizing the City to execute the 2025 Road Safety Audit (RSA) Agreement with the Southeast Michigan Council of Governments (SEMCOG) to evaluate roadway safety along Schaefer Rd, between Michigan Ave. and Warren Ave., with a 20% local match requirement in the amount of \$5,392.72 and requesting immediate effect.
28. RESOLUTION BY COUNCILMEMBERS ALSAWAFY AND ENOS – Authorizing the use and closure of West Village Drive, between the East and West Parking Decks, adjacent to PEACE Park West from 7:00 A.M. to 10:00 P.M. on Thursday, November 20, 2025, for the inaugural Dearborn Wanderlights Opening Ceremony event; also authorizing to extend this approval to a rescheduled date in the event of weather-related cancellation and requesting immediate effect.
29. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Concurring in the appointment of Kate Brady-Medley to the Parks and Recreation Commission with a term ending June 30, 2028 and requesting immediate effect.

PUBLIC COMMENT WILL FOLLOW ANY WALK-ON ITEMS

OFFICE OF THE 34TH CITY COUNCIL



IMMEDIATE EFFECT

To: City Clerk
From: City Council
Date: September 23, 2025
Subject: Council Acknowledgment- Pastor Colleen Nieman

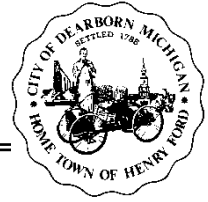
The 34th City Council wishes to acknowledge Pastor Colleen Nieman for her exceptional work as Pastor at St. Paul Lutheran Church, and wish her congratulations on her upcoming retirement.

This citation is supported unanimously and should be given immediate effect.

A handwritten signature in blue ink, which appears to read "Leslie C. Herrick".

Leslie C. Herrick
Council President Pro Tem

OFFICE OF THE 34TH CITY COUNCIL



To: City Clerk

From: City Council

Date: September 15, 2025

Subject: Sympathy Resolution- Sarah Ahmad Mochawrab

By Council President Sareini supported unanimously.

WHEREAS: The Council has learned with sorrow of the passing of Sarah Ahmad Mochawrab and;

WHEREAS: This departure at the dictation of Divine Providence constitutes an irreplaceable loss to the beloved family and numerous friends and neighbors: be it

RESOLVED: That the members of the 34th Council of the City of Dearborn here assembled, hereby sincerely extend and offer in this sad hour of bereavement, heartfelt sympathy and condolences to the family of the deceased.

Next of kin:

Assad I. Turfe

6641 Hartwell St.

Dearborn, MI. 48126



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approve 1 additional slot for a Senior Attorney Administrative position, and appropriate \$95,000 of General Fund, Fund Balance in FY2026.

DEPARTMENT: Finance, on behalf of the Law Department and City Administration.

BRIEF DESCRIPTION: Finance, on behalf of the Law Department and the City Administration, recommends the approval of 1 additional slot for a Senior Attorney Administrative position.

PRIOR COUNCIL ACTION: The current Fiscal Year 2026 Budget and Position Control was adopted with CR5-214-25.

BACKGROUND: The current Fiscal Year 2026 Adopted Budget and Position Control included funding for 10 full-time, and 1 part-time staff for the Law Department. This included two Senior Attorneys, and three Senior Attorney Administrative positions, in addition to the Corporation Counsel, Deputy Corporation Counsel, and assisting staff.

Due to planned departures of management and senior departmental staff who possess invaluable institutional knowledge, it is being requested that an additional Senior Attorney Administrative position be added, along with the corresponding budget appropriation for FY2026. The addition of this position slot will allow the transition of workflow and knowledge prior to vacancies by current staff.

FISCAL IMPACT: The FY2026 impact is approximately \$95,000. This assumes a start date no earlier than October 20th. Approximate costs on an annual basis is \$135,000 including salary and benefits.

COMMUNITY IMPACT: This additional position will help enable the Law Department to continue operating at a high level of efficiency and effectiveness while new staff transition into roles.

IMPLEMENTATION TIMELINE: Immediate effect is requested in order to post and fill the position.

COMPLIANCE/PERFORMANCE METRICS: Senior Administrative Attorneys are under the supervision the Corporation Counsel, and Deputy Corporation Counsel.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Finance, on Behalf of Law Department and City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Addition of one Senior Attorney Administrative Slot and General Fund Appropriation

DATE: September 15, 2025

Summary of Request

Finance, on behalf of the Law Department and City Administration, recommends the approval of adding one additional Senior Attorney Administrative slot to the FY2026 Position Control. It is also requested that the Finance Director be authorized to appropriate \$95,000 of General Fund, Fund Balance for FY2026.

Background and Justification

The Law Department is projected to go through a transitional period in the near future with planned departures of management and senior staff. Due to the nature and importance of work of the Law Department, an additional Senior Attorney Administrative position is being requested. This will allow for backfilling of positions prior to vacancies, and will enable the transition of work and institutional knowledge to new staff.

Immediate effect is requested.

Respectfully submitted,

Prepared By:

DocuSigned by:

Corey Jarocki

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Corey Jarocki

Deputy Finance Director

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy

Finance Director/Treasurer

Corporation Counsel Approval:

DocuSigned by:

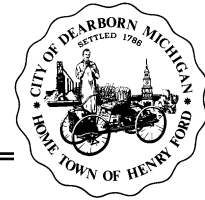
Jeremy Romer

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Jeremy Romer

Corporation Counsel

OFFICE OF THE 34TH CITY COUNCIL



IMMEDIATE EFFECT

To: City Clerk
From: City Council
Date: September 15, 2025
Subject: Council Acknowledgment- Ali Mroueh

The 34th Dearborn City Council proudly recognizes Ali Mroueh of the Economic Development Inspection Team for his outstanding service and professionalism.

Ali is commended for his courteous and respectful manner in working with the residents of Dearborn, exemplifying the highest standards of public service.

This acknowledgment has received the unanimous support of the City Council and is to be given immediate effect.

A handwritten signature in blue ink, appearing to read "Mustapha A. Hammoud", is written over a horizontal line.

Mustapha A. Hammoud
Councilmember



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Award a Contract for Holiday Lighting Installation and Maintenance

DEPARTMENT: Community Relations, in conjunction with the Purchasing Department

BRIEF DESCRIPTION: The Community Relations Department is respectfully requesting the approval of a contract to Light Up Columbus to provide Holiday Lighting Installation and Maintenance at the Ford Community & Performing Arts Center, as well as Peace Park East and Peace Park West.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The City of Dearborn is seeking proposals for holiday lighting displays to create a festive and welcoming atmosphere for residents, visitors, and businesses during the holiday season. The project areas include the Ford Community and Performing Arts Center, Peace Park East, and Peace Park West. The city is looking for innovative and comprehensive designs, with a special emphasis on displays that are visually appealing and considerate of existing infrastructure, diverse streetscapes, and prominent public spaces.

FISCAL IMPACT:

The total requested amount is \$60,000. To be split - \$12,000 for Peace Park East, \$28,000 for Peace Park West, and \$20,000 for the FCPAC.

COMMUNITY IMPACT:

The holiday lighting creates a more inviting and welcoming atmosphere for both residents and visitors. Visually appealing displays at the Ford Community and Performing Arts Center, Peace Park East, and Peace Park West will become central gathering points, encouraging community engagement and creating memorable experiences. These spaces will serve as backdrops for holiday traditions, family outings, neighborhood strolls, and the new Dearborn Wanderlights event at Peace Park West, enriching the overall quality of life in Dearborn.

IMPLEMENTATION TIMELINE:

Installations are to be completed by the end of the day on November 13th, 2025.

COMPLIANCE/PERFORMANCE METRICS: Contract will be monitored by Community Relations and the Recreation Department for adherence to, and completion of, agreed upon deliverables to the satisfaction of the City.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Award a Contract for Holiday Lighting Installation and Maintenance
DATE: August 28th, 2025

Budget Information

Adopted Budget:	\$205,000	Peace Parks East & West: \$175,000 FCPAC: \$30,000
Amended Budget:	\$205,000	Peace Parks East & West: \$175,000 FCPAC: \$30,000
Requested Amount:	\$60,000	Peace Parks East & West: \$40,000 FCPAC: \$20,000
Funding Source:	General Fund, Community Relations, Community Promotion, Rentals General Fund, Recreation, Community Promotion, Rentals	
Supplemental Budget:	N/A	

Summary of Request

The Evaluation Team, on behalf of the Community Relations Department, recommends the award of a contract to Light Up Columbus to provide Holiday Lighting Installation and Maintenance at the Ford Community & Performing Arts Center, as well as Peace Parks East and West. The total cost will be \$60,000. These services shall be charged to the General Fund, Community Relations and Recreation department rental budgets. The contract shall be for winter 2025, with two 2-year renewals available at the City's discretion.

It is respectfully requested that Council authorize the award and renewals. The resulting contract shall not be binding until fully executed.

Background and Justification

The City of Dearborn is seeking proposals for holiday lighting displays to create a festive and welcoming atmosphere for residents, visitors, and businesses during the holiday season. The project areas include the Ford Community and Performing Arts Center, Peace Park East, and Peace Park West. The city is looking for innovative and comprehensive designs, with a special emphasis on displays that are visually appealing and considerate of existing infrastructure, diverse streetscapes, and prominent public spaces.

Procurement Process

Purchasing solicited proposals with process details as follows:

Process:	Request for Proposal (RFP)
Issue Date:	July 14 th , 2025
Deadline Date:	August 14 th , 2025
Vendors Solicited:	243
Solicitations Obtained:	52
Proposals Received:	7

Evaluation Results



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

The proposal was evaluated in depth by the evaluation team. The evaluation criteria included: Design Quality & Creativity, Experience and Qualifications, Project Plan and Execution, Cost, and References. The results are as follows:

Respondent	Total Points
Light Up Columbus	80
Platinum Lawn Service	77
Lightscares	72
Pink Pro	72
Santa's Light Crew	66
Hang Lights LLC	64
Holiday Lighting Authority	24

Light Up Columbus was found to have submitted the most responsive and responsible proposal. The procurement process was in accordance with the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.

Voting Members:

Erica Marra, Community Relations Deputy Dir

DocuSigned by:

Laura Aceves-Sanchez, ED Program Manager

Signed by:

Nicole Golich, PW&F Deputy Director

Budget Approval:

DocuSigned by:

Michael Kennedy, Finance Director

Resource Members:

DocuSigned by:

Mohammed Reza, ED Program Manager

Signed by:

Jason Pich, Purchasing Division Buyer

DocuSigned by:

Mark Rozinsky, Purchasing Manager

Signed by:

Eric Brumm, Recreation Supervisor

DocuSigned by:

Bradley Mendelsohn, Dep Corp Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Additional Expenditures for Lighting at Peace Park West

DEPARTMENT: Parks & Recreation Department, in conjunction with Purchasing

BRIEF DESCRIPTION: The Parks & Recreation Department, in conjunction with Purchasing, recommends additional expenditures with All Electrical Services, for the installation of lighting at Peace Park West. This project was started and required a change order for additional structural engineering.

PRIOR COUNCIL ACTION:

None

BACKGROUND: Adding additional lighting to Peace Park West will enhance visibility and ambiance in preparation for the park's many upcoming community events, creating a more welcoming atmosphere. Improved lighting also increases public safety and encourages greater community use after dark.

FISCAL IMPACT:

\$63,150

COMMUNITY IMPACT: This project promotes safety and activates the park through increased community events and engagement.

IMPLEMENTATION TIMELINE: This Project has already been initiated to be completed Fall of 2025.

COMPLIANCE/PERFORMANCE METRICS:

The Parks & Recreation staff will confirm adherence to the terms and conditions of the contracted scope of work.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Additional Expenditures to All Electrical Services for Lighting at Peace Park West
DATE: September 12, 2025

Budget Information

Project:	V02023: Peace Parks
Total Approved Project Budget:	\$8,587,368
Available Project Budget:	\$210,240
Requested Amount:	\$63,150
Funding Source:	Facility Fund, Recreation, Parks, Capital Project Support
Supplemental Budget:	N/A

Summary of Request

The Parks & Recreation Department, in conjunction with Purchasing, recommends additional expenditures to All Electrical Services, for the installation of lighting at Peace Park West.


It is respectfully requested that City Council authorize the award. The resulting contracts shall not be binding until fully executed. Immediate Effect Requested.

Background and Justification

The Parks & Recreation Department, in conjunction with Purchasing, recommends additional expenditures with All Electrical Services, for the installation of lighting at Peace Park West. This project was started and required a change order for additional structural engineering

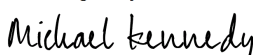

Signature Page

Prepared By:

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Mark Rozinsky, Purchasing Manager

Budget Approval:

DocuSigned by:

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Michael Kennedy, Finance Director/Treasurer

Department Approval:

DocuSigned by:

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Sean Fletcher, Parks & Rec Director

Corporation Counsel Approval:

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Jeremy J. Romer, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Award of Contract for Concrete Repair at the Ford Community & Performing Arts Center

DEPARTMENT: Public Works & Facilities, Engineering Division, in conjunction with Purchasing.

BRIEF DESCRIPTION: Award Contract to the firm of Luigi Ferdinandi & Son Cement Co., Inc., the lowest responsive and responsible bid.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: Several areas throughout the Ford Community & Performing Arts Center campus require concrete repairs to ensure continued accessibility and safety for all visitors.

Specifically, we have identified the deteriorating concrete at the theater loading dock, a section of the comfort station, and the main walkway leading to the Senior Services Division as priority areas. Addressing these issues promptly is essential to maintaining a safe and welcoming environment for patrons, performers, and staff.

FISCAL IMPACT: \$214,602

COMMUNITY IMPACT: These repairs will enhance safety, accessibility, and the overall experience for all who visit the Ford Community & Performing Arts Center.

IMPLEMENTATION TIMELINE: Pending weather, the work will be completed no later than May 22, 2026.

COMPLIANCE/PERFORMANCE METRICS: Construction will be monitored by the DPWF/Engineering Division project team.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Award of Contract for Concrete Repair at the Ford Community & Performing Arts Center

DATE: September 9, 2025

Budget Information

Project:	M25000 – City Parking Lots
Total Approved Project Budget:	\$4,425,865
Available Project Budget:	\$1,041,576
Requested Amount:	\$214,602
Funding Source:	Facility Fund, Public Works, Capital Project Support
Supplemental Budget:	N/A

Summary of Request

Purchasing, on behalf of the Engineering Division, recommends the award of a Contract for Concrete Repair at the Ford Community & Performing Arts Center to Luigi Ferdinandi & Son Cement Co., Inc., which submitted the lowest responsive and responsible bid.

It is respectfully requested that Council authorize the award with **immediate effect** to facilitate the timely completion of the project. It is also requested that the City Engineer be authorized to execute all change orders or modifications.

The resulting contract shall not be binding until fully executed.

Background and Justification

Several areas throughout the Ford Community & Performing Arts Center campus require concrete repairs to ensure continued accessibility and safety for all visitors.

Specifically, we have identified the deteriorating concrete at the theater loading dock, a section of the comfort station, and the main walkway leading to the Senior Services Division as priority areas. Addressing these issues promptly is essential to maintaining a safe and welcoming environment for patrons, performers, and staff.

Procurement Process

Purchasing solicited bids with process details as follows:

Process:	Invitation to Bid
Issue Date:	August 19, 2025



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Deadline Date: September 08, 2025

Vendors Solicited: 1,064

Solicitations Obtained: 77

Bids Received: 6

The bids were evaluated with the assistance of key staff from the Engineering Division and are shown in the following bid summary:

BIDDER	TOTAL BID
Luigi Ferdinandi & Son Cement Co., Inc.	\$214,601.97
GREAT LAKES CONTRACTING SOLUTIONS, LLC	\$225,229.00
Century Cement Company, Inc.	\$251,999.00
Lacaria Concrete Construction, Inc.	\$272,850.00
Zuniga Cement Construction, Inc.	\$299,090.00
Hartwell Cement Company	\$375,062.00

The procurement process was in accordance with the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.

Prepared By:

DocuSigned by:

 Mark Rozinsky, Purchasing Manager

DocuSigned by:

 Tim Hawkins, Director of Public Works & Facilities

DocuSigned by:

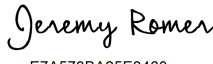
 Soud El-Jamaly, City Engineer

Budget Approval:

DocuSigned by:

 Michael Kennedy, Finance Director/Treasurer

Corporation Counsel Approval:

DocuSigned by:

 Jeremy J. Romer, Corporation Counsel



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request for Noise Ordinance Waiver for upcoming Michigan Department of Transportation (MDOT) reconstruction project along I-94 (MDOT JN 201225).

DEPARTMENT: Public Works & Facilities – Engineering Division

BRIEF DESCRIPTION: MDOT has requested a Noise Ordinance Waiver along I-94 at Schaefer Road for nighttime construction operations. (See attached letter.)

PRIOR COUNCIL ACTION: N/A

BACKGROUND: MDOT will be performing a reconstruction project along I-94 within the city limits of Dearborn beginning in 2026. This includes roadway reconstruction of I-94 and associated interchange ramps to Schaefer Road. MDOT would like to carry out portions of this work during the nighttime hours in order to increase overall project production without further impacting traffic.

Historically, the City has granted waivers to noise ordinance and allowed MDOT contractors to work during the nighttime hours to minimize disruption to local businesses.

FISCAL IMPACT: N/A

COMMUNITY IMPACT: MDOT plans to use crossovers with two lanes of traffic maintained through the work zone. By shifting both directions of traffic onto one bound, the closed bound can be worked on freely. Allowing nighttime work will enable MDOT to finish the reconstruction earlier, decreasing the impact of construction to motorists with less exposure to dust, noise, and other work zone hazards.

IMPLEMENTATION TIMELINE: With immediate effect.

COMPLIANCE/PERFORMANCE METRICS: N/A



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Department of Public Works and Facilities/Engineering Division

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Request for Noise Ordinance Waiver for upcoming Michigan Department of Transportation (MDOT) reconstruction project along I-94 (MDOT JN 201225).

DATE: September 23, 2025

Budget Information

N/A

Summary of Request

MDOT will be performing a reconstruction project along I-94 within the city limits of Dearborn beginning in 2026. This includes roadway reconstruction of I-94 and associated interchange ramps to Schaefer Road. MDOT would like to carry out portions of this work during the nighttime hours in order to increase overall project production without further impacting traffic. (See attached letter.)

We hereby ask that City Council approve MDOT's request for nighttime work as requested. We further ask that the Council Resolution be given **IMMEDIATE EFFECT**.


Background and Justification

MDOT plans to use crossovers with two lanes of traffic maintained through the work zone. By shifting both directions of traffic onto one bound, the closed bound can be worked on freely. Allowing nighttime work will enable MDOT to finish the reconstruction earlier, decreasing the impact of construction to motorists with less exposure to dust, noise, and other work zone hazards.

Department Approval:

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Tim Hawkins, Public Works & Facilities Director

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Soud El-Jamaly, City Engineer

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Jeremy J. Romer, Corporation Counsel



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
**DEPARTMENT OF
TRANSPORTATION**
METRO REGION

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

September 8th, 2025

Soud El-Jamaly, P.E.
City Engineer
City of Dearborn
16901 Michigan Avenue
Dearborn, MI 48126

Subject: Request for Noise Ordinance Waivers for JN 201225 (I-94 Reconstruction)

Dear Mr. El-Jamaly:

This letter is being written in reference to the City of Dearborn's noise ordinance regarding nighttime nuisance noise.

The Michigan Department of Transportation (MDOT) will perform a reconstruction project along I-94 within the limits of Dearborn, beginning in 2026. This includes roadway reconstruction of I-94 and associated interchange ramps from approximately Wayne Rd to Schaefer Rd.

MDOT is respectfully requesting to carry out portions of this work during nighttime hours. There are pros and cons to this. However, we believe the benefits of night work will outweigh the negative impacts seen.

The reconstruction of I-94 will be carried out using crossovers with two lanes of traffic maintained through the work zone. By shifting both directions of traffic onto one bound, the closed bound can be worked on freely by construction staff. Allowing nightwork will increase overall project production without further impacting traffic. Additionally, if the project is to be completed during daytime hours only, closure duration will lengthen, which further increases the impact of construction. The safety of Michigan motorists and roadway workers will both be strengthened by performing nighttime work as well, as less traffic will be exposed to dust, noise, and other work zone hazards. MDOT believes these benefits outweigh the negative impacts and will ultimately see a better product if night work is allowed.

Because of the significant traffic volumes along I-94 in this area, MDOT is proposing to conduct work zone operations during nighttime hours. This would reduce the impact to the businesses, reduce the exposure of the public to construction traffic, reduce worker exposure to traffic, and reduce overall work

zone delays. Therefore, MDOT respectfully requests a reprieve from the City of Dearborn's ordinance regarding noise during nighttime hours.

A response is respectfully requested by October 10th, 2025. Should you need any further information, please feel free to contact me at (248) 320-6733 or via email at urbanr@michigan.gov. Your assistance in this matter is greatly appreciated.

Sincerely,

Robert Urban
Traffic Operations Engineer – Taylor TSC
MDOT Metro Region



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Additional Expenditures for Asphalt Resurfacing

DEPARTMENT: The Department of Public Works & Facilities – Engineering Division, in conjunction with Purchasing

BRIEF DESCRIPTION: The Department of Public Works & Facilities – Engineering Division is requesting to add additional expenditures to the existing Al's Asphalt Paving Company contract for Change Order #2 in the amount of \$200,000.00. This change order will cover asphalt resurfacing to City Parking Lot No. 146 at 4933 Jonathon, City Parking Lot No. 147 at 13200 Michigan Avenue, and the City Powerhouse parking lot.

PRIOR COUNCIL ACTION: 4-185-24

BACKGROUND: The City's parking lots require frequent maintenance. All public parking lots were constructed with aggregate base and hot mix asphalt surface. The City parking lots located at 4933 Jonathon, 13200 Michigan Avenue, and the City Powerhouse are old with broken asphalt surfaces creating hazardous and unsafe conditions.

FISCAL IMPACT: Change order in the amount of \$200,000.00

COMMUNITY IMPACT: Improve the condition of City parking lots and park facilities.

IMPLEMENTATION TIMELINE: Project will begin as soon as the contract is complete pending Council approval.

COMPLIANCE/PERFORMANCE METRICS: Contract will be monitored by the Engineering Project Team.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Request for Additional Expenditures for Asphalt Resurfacing

DATE: September 5, 2025

Budget Information

Project:	M26000: City Lots Repair Program
Total Approved Project Budget:	\$722,025
Available Project Budget:	\$200,055
Requested Amount:	\$200,000
Funding Source:	General Capital Improvement, Capital Project Support
Supplemental Budget:	N/A

Summary of Request

Purchasing, on behalf of the Department of Public Works/Engineering Division, recommends the request for additional expenditures for an existing contract with Al's Asphalt Paving Company for parking lot asphalt resurfacing. This change order will cover asphalt resurfacing to City Parking Lot No. 146 at 4933 Jonathon, City Parking Lot No. 147 at 13200 Michigan Avenue, and the City Powerhouse parking lot.

It is respectfully requested that Council authorize the additional expenditures. The resulting change order shall not be binding until fully executed.

Background and Justification

The City's parking lots require frequent maintenance. All public parking lots were constructed with aggregate base and hot mix asphalt surface. The City parking lots located at 4933 Jonathon, 13200 Michigan Avenue, and the City Powerhouse are old with broken asphalt surfaces creating hazardous and unsafe conditions.

Parking lot resurfacing generally involves pulverizing the aggregate base with asphalt surface, re-grading, and applying two (2) layers of hot mix asphalt surface. This scope remains the same if the parking lots are resurfaced today or in the future.



FINANCE EXECUTIVE SUMMARY AND MEMORANDUM

Prepared By:

DocuSigned by:
Mark Rozinsky
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Mark Rozinsky, Purchasing Manager

Department Approval:

DocuSigned by:
Tim Hawkins
35BABC8B5ED3455
Tim Hawkins, Director of Public Works & Facilities

DocuSigned by:
Soud El-Jamaly
8FDEA013637F442
Soud El-Jamaly, City Engineer

Budget Approval:

DocuSigned by:
Michael Kennedy
F77919D1421447F
Michael Kennedy, Finance Director/Treasurer

DS
CJ

Corporation Counsel Approval:

DocuSigned by:
Jeremy Romer
E7A573BA25E3460
Jeremy J. Romer, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approve 1 additional slot for a Senior Attorney Administrative position, and appropriate \$95,000 of General Fund, Fund Balance in FY2026.

DEPARTMENT: Finance, on behalf of the Law Department and City Administration.

BRIEF DESCRIPTION: Finance, on behalf of the Law Department and the City Administration, recommends the approval of 1 additional slot for a Senior Attorney Administrative position.

PRIOR COUNCIL ACTION: The current Fiscal Year 2026 Budget and Position Control was adopted with CR5-214-25.

BACKGROUND: The current Fiscal Year 2026 Adopted Budget and Position Control included funding for 10 full-time, and 1 part-time staff for the Law Department. This included two Senior Attorneys, and three Senior Attorney Administrative positions, in addition to the Corporation Counsel, Deputy Corporation Counsel, and assisting staff.

Due to planned departures of management and senior departmental staff who possess invaluable institutional knowledge, it is being requested that an additional Senior Attorney Administrative position be added, along with the corresponding budget appropriation for FY2026. The addition of this position slot will allow the transition of workflow and knowledge prior to vacancies by current staff.

FISCAL IMPACT: The FY2026 impact is approximately \$95,000. This assumes a start date no earlier than October 20th. Approximate costs on an annual basis is \$135,000 including salary and benefits.

COMMUNITY IMPACT: This additional position will help enable the Law Department to continue operating at a high level of efficiency and effectiveness while new staff transition into roles.

IMPLEMENTATION TIMELINE: Immediate effect is requested in order to post and fill the position.

COMPLIANCE/PERFORMANCE METRICS: Senior Administrative Attorneys are under the supervision the Corporation Counsel, and Deputy Corporation Counsel.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Finance, on Behalf of Law Department and City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Addition of one Senior Attorney Administrative Slot and General Fund Appropriation

DATE: September 15, 2025

Summary of Request

Finance, on behalf of the Law Department and City Administration, recommends the approval of adding one additional Senior Attorney Administrative slot to the FY2026 Position Control. It is also requested that the Finance Director be authorized to appropriate \$95,000 of General Fund, Fund Balance for FY2026.

Background and Justification

The Law Department is projected to go through a transitional period in the near future with planned departures of management and senior staff. Due to the nature and importance of work of the Law Department, an additional Senior Attorney Administrative position is being requested. This will allow for backfilling of positions prior to vacancies, and will enable the transition of work and institutional knowledge to new staff.

Immediate effect is requested.

Respectfully submitted,

Prepared By:

DocuSigned by:

Corey Jarocki

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Corey Jarocki

Deputy Finance Director

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy

Finance Director/Treasurer

Corporation Counsel Approval:

DocuSigned by:

Jeremy Romer

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Jeremy Romer

Corporation Counsel

OFFICE OF THE 34TH CITY COUNCIL



To: City Clerk

From: 34th Dearborn City Council

Date: August 18, 2025

Subject: Residential Concreate Driveway Reinforcement Ordinance

REQUEST: Amend Chapter 11 of the Code of Ordinances to add Sec. 11-125, "Residential Concreate Driveway Reinforcement" Ordinance

BRIEF DESCRIPTION: The proposed Residential Concreate Driveway Reinforcement Ordinance (Sec. 11-125) requires that driveways be constructed with welded wire mesh reinforcement. The ordinance allows for an alternative equivalent to be used if reviewed and approved by the City's Building Official, and would apply to all new driveway installations and to any driveway section replacement that occur after the ordinance goes into effect.

Ordinance adoption requires two readings.

Michael T. Sareini
Council President

ORDINANCE NO. 25 - _____

**AN ORDINANCE TO AMEND CHAPTER 11 OF THE
CODE OF ORDINANCES FOR THE CITY OF DEARBORN
BY ADDING SECTION 11-125, TITLED "RESIDENTIAL
CONCRETE DRIVEWAY REINFORCEMENT."**

THE CITY OF DEARBORN ORDAINS TO:

Amend Chapter 11 by adding Section 11-125 as follows:

Sec. 11-125. – Residential Concrete Driveway Reinforcement.

All residential concrete driveways with a depth of 4 inches or more shall be constructed with a minimum of 6-inch by 6-inch (6x6) welded wire mesh reinforcement. An alternative equivalent may be used if reviewed and approved by the City's Building Official. This requirement shall apply to all new driveway installations and to any driveway section replacement.

Secs. ~~11-125~~ 11-126 —11-135. - Reserved.



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Zoning Language Amendment: Multiple-Family Parking Requirements: Amending Article 4.00

DEPARTMENT: Economic Development

BRIEF DESCRIPTION:

- The City of Dearborn has one of the highest parking requirements for multiple-family housing developments which is primarily driven by the 20% guest parking requirement.
 - The high parking requirements for this use has contributed to barriers in development and the necessity of variances for most housing developments.
 - The Planning Commission recommended denial at the August 11th, 2025 meeting.
 - The Planning & Zoning Division recommended approval to the Planning Commission.
-

PRIOR COUNCIL ACTION: N/A

BACKGROUND:

Multiple-family residential development has been relatively limited in the City of Dearborn. For those that have been developed, providing the required number of parking spaces has been a challenge and required obtaining variances.

FISCAL IMPACT: N/A

COMMUNITY IMPACT:

The proposed ordinance amendment reduces barriers to constructing multiple-family housing and will help Dearborn progress towards becoming a more mixed-use and sustainable community.

IMPLEMENTATION TIMELINE:

Requires two readings by City Council.

COMPLIANCE/PERFORMANCE METRICS: N/A



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Planning Commission

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Zoning Language Amendment: Multiple-Family Parking Requirements

DATE: September 4th, 2025 (COW)

Background:

In recent years, multiple-family residential development has been relatively limited in the City of Dearborn. For those that have been developed, providing the required number of parking spaces has often been a challenge and required obtaining variances from the Zoning Board of Appeals. While a more comprehensive evaluation of the multiple-family zoning districts is expected after the completion of the ongoing Master Plan, it is recommended that, at this time, an ordinance be passed to modify the off-street parking requirements for these uses.

Staff has proposed this zoning language amendment in response to new development trends, planning standards for sustainable communities, and the ongoing procedural and practical challenges to constructing multiple family housing in Dearborn.

Analysis & Research Findings:

As part of the ordinance amendment process, staff researched 14 comparable communities in Michigan to gain an understanding of their off-street parking requirements and how Dearborn compared to them.

Staff found that most communities determine their parking requirements for multiple-family housing developments on the number of bedrooms in each unit. This practice is similar to what currently exists in Dearborn’s zoning ordinance.

Table 1:

Parking Requirements (per unit) (Compared to 14 Cities in Michigan)				
	Studio	1 Bedroom	2 Bedrooms	3 Bedrooms
Dearborn*	1.00	1.50	2.00	2.00
Average	1.36	1.51	1.73	2.00
Mode (Most Common)	2.00	1.50	2.00	2.00

**In Dearborn’s zoning ordinance 2- & 3-Bedroom units are grouped in the same category.*



EXECUTIVE SUMMARY AND MEMORANDUM

As indicated in *Table 1* above, Dearborn's parking requirements were, for the most part, on average with other communities. Exhibits 1 & 2 contains a more detailed comparison among these communities.

However, Dearborn has an additional requirement to provide guest parking equivalent to 20% of the total parking requirement. Once this is taken into account—Dearborn has the highest parking requirement of any of the cities researched.

While it was common for cities to have additional parking requirements for this use, most of them were for employees or additional clubhouse or recreational amenities. Dearborn was the only community to include this guest parking requirement.

Summary of Changes:

- Eliminate the requirement to provide additional guest parking (20% of the total parking requirement).
 - While the intent is to ensure sufficient parking for visitors, the requirement is too high. Staff believes that this goal can be achieved through the general parking requirements for the use, site plan review standards, and the Special Land Use process as opposed to a standalone requirement.
- Reduce the parking requirement for the following Multiple-Family Housing Typologies:
 - 1-Bedroom units: from 1.5 spaces per unit to 1 space per unit.
 - 2-Bedroom (or larger) units: from 2 spaces per unit to 1.5 spaces per unit.
- Based on staff's analysis, this would reduce the average development's typical number of required parking spaces by ~38%.

Additional Notes:

It is important to note that these are the proposed parking minimums. Developers are able to provide more parking if they believe it is necessary.

Aside from the West Downtown (Form-Based Code), all multiple-family residential developments require the Planning Commission's review. This review process entails additional consideration of the overall design of the site which include evaluating parking. If there are concerns about parking provided for a specific project, the Planning Commission could require additional parking.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Recommendation:

After due consideration and a public hearing on August 11th, 2025 the following recommendation was made by the Planning Commission:

A motion was made by Commissioner Kadouh, supported by Commissioner King to recommend approval of the ordinance amendment for Article 4.00. Upon roll call the following vote was taken:
Nays: (7) (Commissioners Easterly, Fadlallah, Kadouh, King, Mohamed, Phillips, and Saymuah).
Absent: (2) (Commissioners Abdallah & Abdulla). The motion was denied.

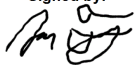
Signature Page

Prepared by:

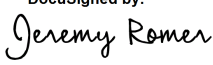
Kaileigh Bianchini

KAILEIGH BIANCHINI, AICP
Planning and Zoning Manager

Approved:

Signed by:

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JORDAN TWARDY
Economic Development Director

DocuSigned by:

JEREMY ROMER
Corporation Counsel

	Parking Requirements for Multiple-Family Uses							
Municipality	Efficiency/Studio (Per unit)	1 Bedroom (Per unit)	2 Bedroom (Per unit)	3 Bedroom <i>(or larger)</i> (Per unit)	Additional Requirements*	Ordinance Citation: Parking	Ordinance Citation: Multiple-Family	Notes
Dearborn	1	1.5	2	2	Guest parking: additional 20% of total requirement	Section 4.01	Article 12: Multiple-Family	Z.O. groups 2- & 3- Bedroom Units in one category
	West Downtown (FBC) and East Downtown (BD Zoning District) have parking exemptions for certain properties near public parking; otherwise 1 space per 1,000 sq. ft.					Sec. 27.07 & 17.03F		
Southfield	1.5	1.5	1.5	2	1 space per employee at max scheduled shift	Section 5.30	Article 7: Low Density & Article 8: Medium & High Rise	
City of Plymouth	2	2	2	2.5	Five for any office building or club house.	Sec. 78-270	Article VI: Multiple-Family	
	<i>In the B-2 Central Business District:</i> One for each dwelling unit, plus one for each bedroom in excess of one per unit.				Mixed-Use projects determine the share of each parking requirement by a matrix listed in Section 78-270 #10		Article X: B-2 District	
Ann Arbor	0	0	0	0	5 Units or more require 1/5 units to have bicycle parking and minimum number of EV parking	Sec. 5.19-1	Article II: 5.11 Residential Zoning Districts	
Livonia	2	2	2	2.5		Sec. 9.05	Article III	
Troy	1	2	2	2	Predominately in side or rear yards, no more than 50% of parking in front yard	Table 13.06-A	Sec. 4.08	
Sterling Heights	2	2	2.5	3		Sec. 23.02	Article 6 & Article 7	.5 per additional bedroom beyond 1 bedroom
Warren	2	2	2	2	Community/recreation buildings: 1 space per 50 sq. ft. The highest density residential district has different requirements based on lot coverage.	Sec 4.32	Article X & Article X-A	
Lansing	1	1.5	2	2		Table 1254.01.03	Chapter 1244.08	
Grand Rapids*	1.25	1.25	1.25	1.5		Article 10	Article 5	
	<i>Differs by Zoning District</i> TN-TCC & TOD: 1 space per 1-2 bedroom dwelling unit + 0.25 per add. bedroom TN-MDR & TBA; MCN-TOD, MON-TOD:1.25 spaces per 1-2 bedroom dwelling unit + 0.25 per add. bedroom All other districts: 1.5 spaces per 1-2 bedroom dwelling unit + 0.25 per add. bedroom							
	<i>*Parking Requirements shown are the average of the three different categories of requirements</i>							

Municipality	Parking Requirements for Multiple-Family Uses							Notes
	Efficiency/Studio (Per unit)	1 Bedroom (Per unit)	2 Bedroom (Per unit)	3 Bedroom <i>(or larger)</i> (Per unit)	Additional Requirements*	Ordinance Citation: Parking	Ordinance Citation: Multiple-Family	
Flint	1.5	1.5	2	2		Article 12	MR1, MR2, & MR3	
Traverse City	0	0	0	0		Chap. 1374.03		
Pontiac	1.1	1.1	2.2	3.3		Article 4 Chapter 3	Chapter 2.203, 2.501.3.4	
	1.1 per bedroom; mixed-use projects can .9 per bedroom							
Detroit	1.25	1.25	1.25	1.25		Sec. 50-14-32	Division 6 & Division 7	
	<i>Parking for Multiple-Family Uses can be reduced to .75 per dwelling unit when located within .5 miles of a transit corridor</i>							
Birmingham	1.5	1.5	1.5	2		4.46 PK-02	Sec 2.13-2.14, 2.15-2.16, 2.17-2.18, 2.29- 2.34, 2.37-2.38, 2.39-2.40	
	In general, there are lower parking requirements in the business districts: B4 (Business-Residential): 1.25 spaces (under 2 bedrooms) and 1.5 spaces for units larger than 2 bedrooms. B2, B2B, B3 and MX: 1 space (under 2 bedrooms) and 1.25 spaces for units larger than 2							

Municipality	Parking Requirements for Multiple-Family Uses (Requirements by Bedroom Only)			
	Efficiency/Studio (Per unit)	1 Bedroom (Per unit)	2 Bedroom (Per unit)	3 Bedroom (and larger) (Per unit)
Dearborn	1	1.5	2	2
Southfield	1.5	1.5	1.5	2
City of Plymouth	2	2	2	2.5
Ann Arbor	0	0	0	0
Livonia	2	2	2	2.5
Troy	1	2	2	2
Sterling Heights	2	2	2.5	3
Warren	2	2	2	2
Lansing	1	1.5	2	2
Grand Rapids	1.25	1.25	1.25	1.5
Flint	1.5	1.5	2	2
Traverse City	0	0	0	0
Pontiac	1.1	1.1	2.2	3.3
Detroit	1.25	1.25	1.25	1.25
Birmingham	1.5	1.5	1.5	2

*Notes: Some municipalities may have additional parking requirements not shown on this chart.
The City of Dearborn groups 2- & 3- Bedroom Units in the same category in the zoning ordinance*

Legend	
	Lower Than Average
	Average
	Higher Than Average

ORDINANCE NO. xx-xx
AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF DEARBORN BY AMENDING
ARTICLE 4.00, ENTITLED
“OFF-STREET PARKING AND LOADING REQUIREMENTS”

THE CITY OF DEARBORN ORDAINS TO:

Amend Article 4.00 of the Zoning Ordinance of the City of Dearborn to include the following:

ARTICLE 4.00: Short Title, Rules of Construction and Definitions

Sec. 4.01 C. Minimum number of spaces required.

11. SCHEDULE OF OFF-STREET PARKING

Land Use		Required No. of Parking Spaces	Per Each Unit of Measure as Follows
(A)	RESIDENTIAL USES		
(1)	Single Residential Dwellings	2.0	Dwelling unit (may be in garage)
(2)		1.0	Efficiency unit, PLUS
	(a) Multiple-Family Housing and Attached Single-Family Housing Developments	1.5 1.0	1 bedroom unit, PLUS
		2.0 1.5	2 bedroom unit or larger unit
	In addition, multiple family and attached single family developments shall be required to provide supplemental guest off street parking equal to at least twenty percent (20%) of the spaces required by the above standards.		
	(b) Two-Family	2.0	Dwelling Unit
(3)	Senior Apartments - Use same standards as for multiple-family housing.		
(4)	Housing for Elderly: Elderly Housing Complex, Congregate Housing, Dependent Housing Facilities	0.5 1.0	Dwelling unit, PLUS Employee



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Zoning Language Amendment: Short Term Rentals – Amending Article 15.00.

DEPARTMENT: Economic Development

BRIEF DESCRIPTION:

- Short-term rental companies are a growing commercial enterprise that have directly impacted residential neighborhoods in cities like Dearborn.
 - Under the ordinance adopted in July, short-term rentals are only permitted in specific areas within the East and West Downtowns which has presented a limited number of options for the use.
 - The proposed amendment would expand short-term rentals to other commercial districts.
 - The Planning Commission recommended approval with conditions at the August 11th, 2025 meeting.
 - The Planning & Zoning Division recommended approval to the Planning Commission.
-

PRIOR COUNCIL ACTION: In July 2025, Council adopted changes that would establish regulations for short-term rentals (STRs) and restrict them to the East & West downtowns.

BACKGROUND:

The STR ordinances were comprised of two pieces: modifications to the Zoning Ordinance and modifications to the Code of Ordinances. The changes to the Zoning Ordinance created the land use standards, while the Code of Ordinance changes created the registration and continuous compliance process.

FISCAL IMPACT: N/A

COMMUNITY IMPACT:

The proposed ordinance increases the range of properties available for short-term rentals while maintaining the core value of buffering single-family neighborhoods and single-family housing stock from this use.

IMPLEMENTATION TIMELINE:

Requires two readings by City Council. Delayed effective date of January 1, 2026 for consistency.

COMPLIANCE/PERFORMANCE METRICS: N/A

**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Planning Commission

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Zoning Language Amendment: Short Term Rentals in Commercial Districts

DATE: September 4th, 2025 (COW)

Background:

In July 2025, City Council unanimously adopted proposed ordinance changes to regulate short-term rentals (STRs). This amendment restricted STRs to the East & West Downtowns. However, members of Council, as well as members of the public, noted concerns both with the availability and distribution of properties throughout the city available for this type of use. Through those discussions it was determined that expanding it to other commercially-zoned areas throughout the City would be an appropriate and consistent response to those concerns.

In August, staff brought a zoning language amendment to the Planning Commission to permit STRs in the City's Commercial zoning districts: BA: Local Business District, BB: Community Business District, and BC: General Business District.

The Planning Commission recommended approval of the amendment with the condition that STRs be removed from the BA zoning district due to its close proximity to single-family residential neighborhoods.

After additional consideration of the concerns shared by the Planning Commission, it is recommended that City Council adopt the ordinance with this suggested edit by the Planning Commission. As shown in the attached map, this opens up a variety of other properties while still maintaining a core value of this amendment which is to buffer our single-family neighborhoods and single-family housing stock from this type of use.

Summary of Changes

- Expand where STRs are permitted to include the BB: Community Business District and BC: General Business District.
- As already approved and adopted by City Council, only one short-term rental unit will be permitted per parcel or per condominium unit. Additional short-term rental units may be permitted via Special Land Use approval.
 - This will ensure that there will not be a concentration of short-term rentals in one location without a more comprehensive review.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Recommendation:

After due consideration and a public hearing on August 11th, 2025 the following recommendation was made by the Planning Commission:

A motion was made by Commissioner Phillips, supported by Commissioner Kadouh to recommend approval of the ordinance amendment for Article 14.00 with the condition of removing short-term rentals from the permitted use list in the BA Zoning District. Upon roll call the following vote was taken: Ayes: (7) (Commissioners Easterly, Fadlallah, Kadouh, King, Mohamed, Phillips, and Saymuah). Absent: (2) (Commissioners Abdallah & Abdulla). The motion was adopted.

Signature Page

Prepared by:

Kaileigh Bianchini

KAILEIGH BIANCHINI, AICP
Planning and Zoning Manager

Approved:

Signed by:

A handwritten signature in black ink, appearing to read "Jordan Twardy".

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JORDAN TWARDY
Economic Development Director

DocuSigned by:

A handwritten signature in black ink, appearing to read "Jeremy Romer".

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JEREMY ROMER
Corporation Counsel

ORDINANCE NO. xx-xx
AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF DEARBORN BY AMENDING
ARTICLE 15.00, ENTITLED
“B-B, COMMUNITY BUSINESS DISTRICT”

THE CITY OF DEARBORN ORDAINS TO:

Amend Article 15.00 of the Zoning Ordinance of the City of Dearborn to include the following with a delayed effective date of January 1, 2026:

ARTICLE 15.00: B-B, COMMUNITY BUSINESS DISTRICT

Sec. 15.01. - Statement of purpose.

The intent of the B-B Community Business District is to provide for commercial development that offers a broad range of goods and services. Uses permitted in the B-B District are generally intended to be less intensive than those permitted in the B-C District. Commercial establishments in the B-B District cater to the convenience and comparison-shopping needs of residents. Because of the variety of business types permitted in the B-B District, special attention must be focused on site layout, building design, vehicular and pedestrian circulation, and coordination of site features between adjoining sites. Accordingly, Community Business District developments should be:

- Compatible in design with adjacent commercial development,
- Designed as part of a planned shopping center or in coordination with development on adjoining commercial sites,
- Buffered from or located away from residential areas, and
- Served by a major thoroughfare.

(Ord. No. 00-831, 11-8-2000)

Sec. 15.02. - Permitted uses and structures.

A. Principal uses and structures. In all areas zoned B-B Community Business District, no building shall be erected, used, or structurally altered, nor shall the land or premises be used in whole or in part, except for one (1) or more of the following principal permitted uses:

1. All principal uses and structures permitted in the B-A, Local Business District as specified in Section 14.02(A).
2. Bakeries with all goods for retail sale on the premises.

3. Blueprinting shops.
4. Commercial parking lots.
5. Electronics, bicycle, and household appliance repair shops.
6. Laundries and dry cleaning establishments with processing limited to goods brought to the establishment by the individual retail customer.
7. Equipment and car rentals.
8. Standard restaurants.
9. Fast food and carry out restaurants.
10. Other uses not specifically listed in this ordinance, after determination by the director of building and safety that such use is similar to other uses permitted in this district.
11. Accessory structures and uses customarily incidental to the above permitted uses.
12. Outdoor dining, subject to the provisions in Section 7.02W.

13. Short Term Rentals, as defined in Section 1.03, subject to the same standards and review process for multiple-family dwellings, as well as the standards found in Sec. 7.03 F and Chapter 11 of the Code of Ordinances.

B. Special land uses. The following uses may be permitted, subject to the conditions specified for each use, review and approval of the site plan, any special conditions imposed during the course of review, and the provisions set forth in Article 7.00 and Article 32.00.

1. Financial institutions with drive-through facilities.
2. Funeral homes and mortuaries.
3. Group day care home or child care center.
4. Indoor recreation facilities.
5. Open air businesses.
6. Gun sales, retail sales, commercial service, storage, or repair of any firearms, handguns, long guns, rifles, shotguns, ammunition, gunpowder, explosives or blasting agents as partial or sole use of an individual structure or building subject to not being located closer than a seven hundred (700) foot radius distance to the nearest residential zoning district, residential land use, church or place of worship, and public or private school.
7. Veterinary hospitals.
8. Bar/lounge/tavern.
9. Smoking lounges subject to provisions in Section 7.02V.

10. Multiple-family dwellings to include rental apartments and condominium units. These dwellings shall only be a special land use on second and third floors of buildings in which the first floor is occupied by commercial uses that are permitted or special land uses in the B-B zoning district.

11. Alternative financial establishments.

12. Day labor agencies.

13. Restaurants with drive through facilities.

14. Motels and hotels.

15. Automobile filling and/or repair stations which may also provide retail sales of prepackaged food products for consumption off premises, and other small consumer convenience items.

(Ord. No. 00-831, 11-8-2000; Ord. No. 08-1195, 12-15-2008; Ord. No. 09-1243, 9-30-2009; Ord. No. 10-1284, 7-19-2010; Ord. No. 15-1480, 9-22-2015; Ord. No. 15-1493, 10-20-2015; Ord. No. 15-1498, 11-24-2015; Ord. No. 15-1503, 11-24-2015; Ord. No. 17-1592, 9-12-2017; Ord. No. 19-1645, 2-26-2019)

Sec. 15.03. - Development standards.

A. Required conditions. Unless otherwise noted, buildings and uses in the B-B Community Business District shall comply with the following requirements:

1. All permitted retail or service establishments shall deal directly with customers. Manufacturing of products for wholesale distribution off of the premises is not permitted.

2. All business, services, or processing, except off-street parking and loading, shall be conducted within a completely enclosed building, unless otherwise specifically permitted.

3. There shall be no outside storage of any goods, inventory, or equipment. Any storage must be clearly accessory to the principal permitted use.

4. Commercially used or commercially licensed vehicles used in the normal operation of a permitted retail or service use on the site may be parked in the rear only. This provision shall apply to operable vehicles that are moved on and off of the site on a regular basis.

5. All sites shall be maintained in compliance with the open space and landscaping requirements of Section 5.03.

6. External security gates, bars, steel barriers, hurricane curtains, and other security devices are prohibited. If they are located inside a building, security devices must be retractable so as not to be visible from the sidewalk or public right-of-way during business hours, must be equipped with an emergency release device, and must be permitted and

inspected by the fire marshal and the economic and community development department commercial services division.

B. Site Plan Review. Site Plan Review and approval by the City Planner is required for all uses in the B-B Community Business District in accordance with Article 32.00.

C. Area, height, bulk, and placement requirements. Buildings and uses in the B-B Community Business District are subject to the area, height, bulk, and placement requirements in Article 29.00—Schedule of Regulations.

D. Planned Unit Development Mixed Use. Planned Unit Development Mixed Use may be permitted as a means to achieve the basic intent of this district, in accordance with the guidelines in Article 23.00.

E. General development standards. Buildings and uses in the Community Business District shall be subject to all applicable standards and requirements set forth in this Ordinance, including the following:

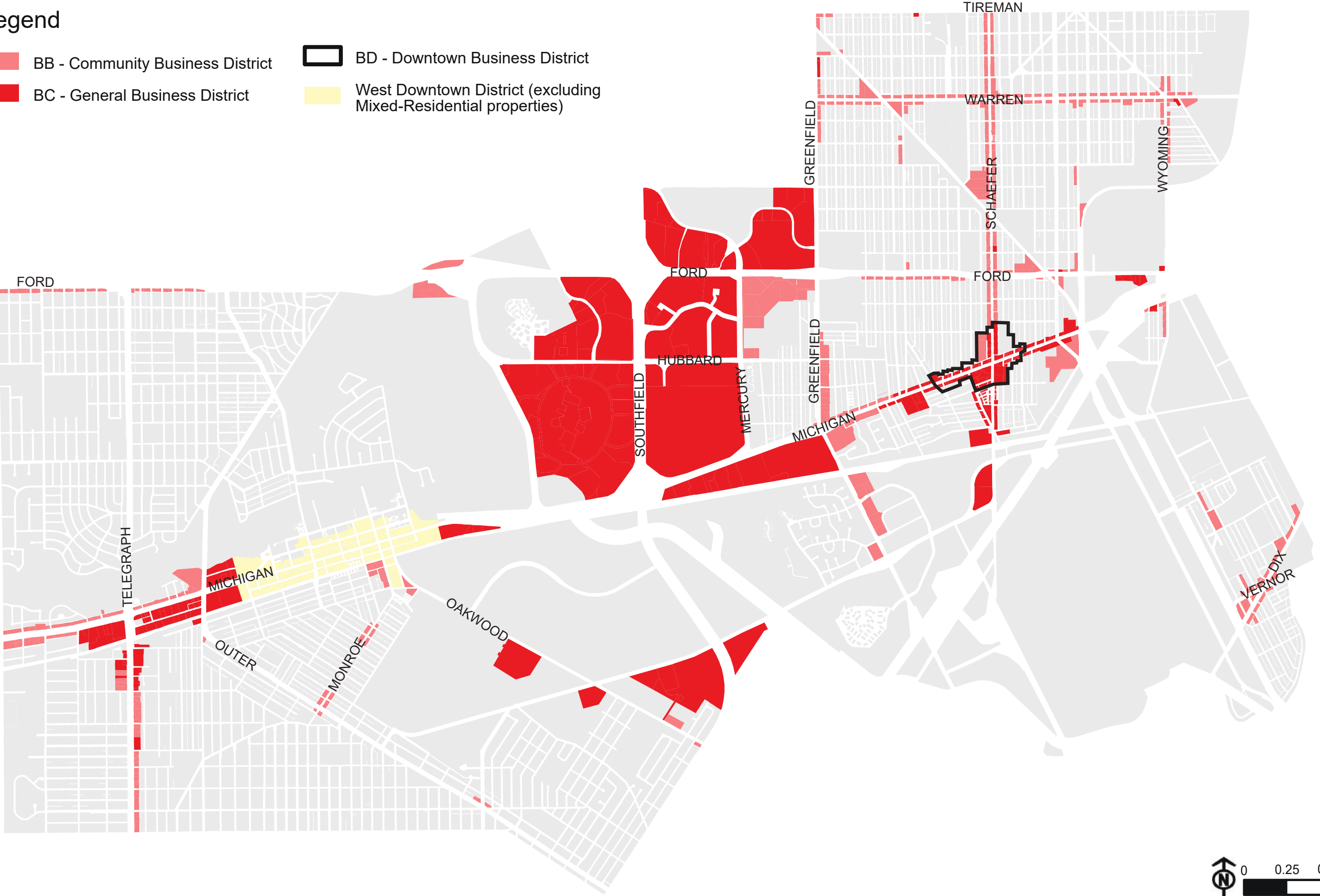
Article	Topic
Article	Topic
Article 1.00	Definitions
Article 2.00	General Provisions
Article 4.00	Off-Street Parking and Loading
Article 5.00	Landscaping
Article 6.00	Walls
Article 7.00	Site Development Standards
Article 29.00	Schedule of Regulations

(Ord. No. 00-831, 11-8-2000; Ord. No. 11-1318, 4-4-2011)

Commercial Zoning Districts

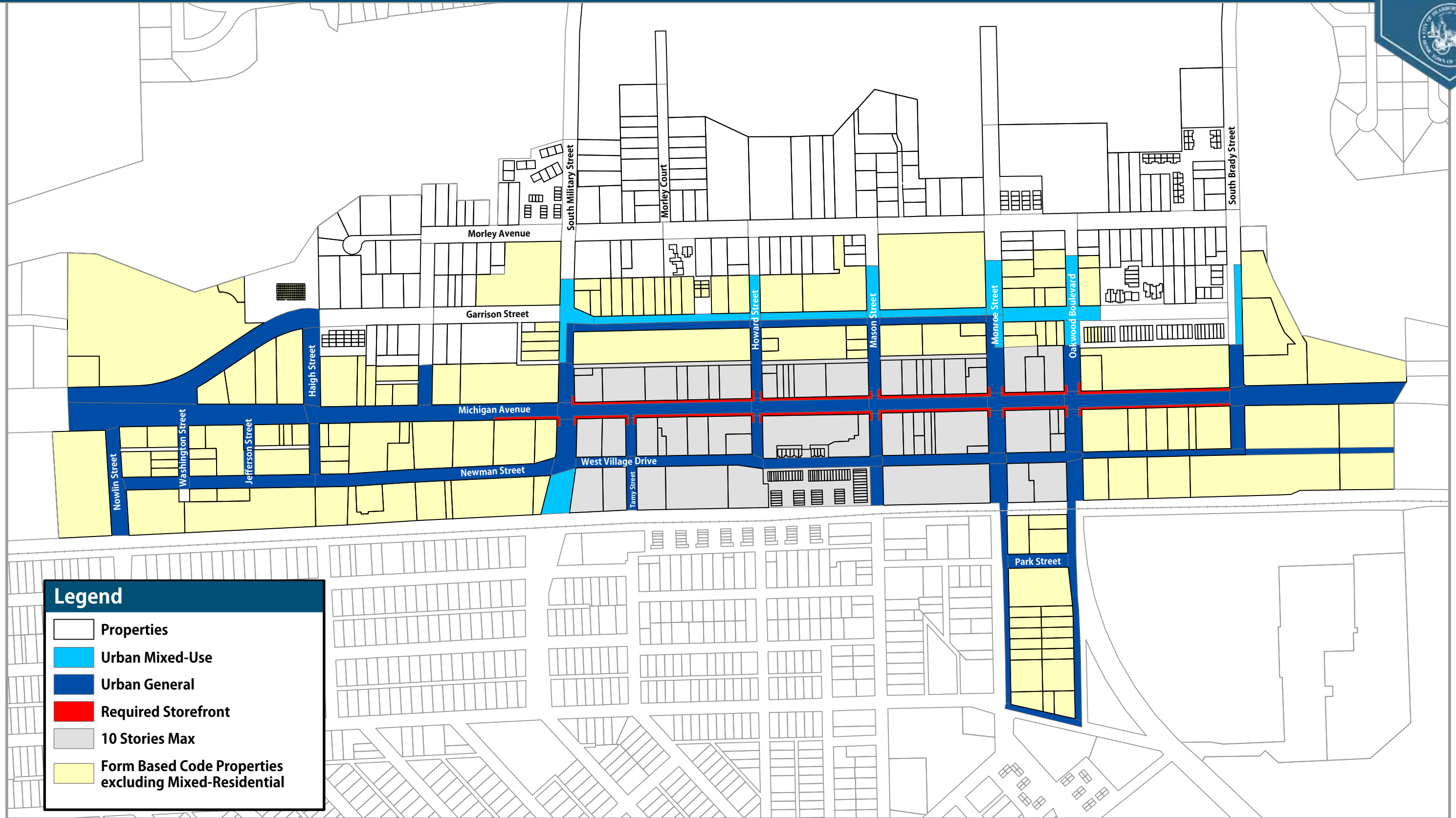
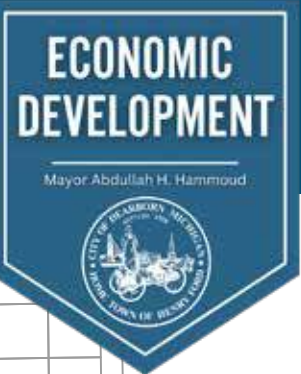
Legend

- BB - Community Business District
- BC - General Business District
- BD - Downtown Business District
- West Downtown District (excluding Mixed-Residential properties)



Zoning Map - West Downtown District

Form Based Code
As Amended to October, 2024



**ECONOMIC
DEVELOPMENT**

City of Dearborn, Michigan
Planning and Zoning Division





LAW

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Amend the City's Regulation of Class II Parking Lots Ordinance – Chapter 18, Article III, Division 2 of the Code of Ordinances

DEPARTMENT: Law

BRIEF DESCRIPTION:

Amendment to the existing regulation of Class II automobile parking lots to remove outdated information.

PRIOR COUNCIL ACTION:

Applicable ordinance sections were last amended in 2007.

BACKGROUND:

The proposed revision removes language currently found in the ordinance that conflicts with state and local engineering standards, as well as paving requirements in the City's Zoning Ordinance.

FISCAL IMPACT:

N/A

COMMUNITY IMPACT:

N/A

IMPLEMENTATION TIMELINE:

This is an ordinance amendment and requires two readings to go into effect.

COMPLIANCE/PERFORMANCE METRICS:

N/A

**LAW****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Amendments to City's Regulation of Class II Parking Lots Ordinance
(Code of Ordinances)

DATE: August 29, 2025

Summary of Request

The City's Regulation of Class II Parking Lots Ordinance, located at Chapter 18, Article III, Division 2 of the Code of Ordinances, was last amended in 2007. It currently does not require Class II automobile parking lots to install drainage facilities if the lot is accessible to a public alley where a drain or catch basin is located. (Sec. 18-687(4)). If the lot does not have access to a public alley, then the Ordinance requires a catch basin to be installed in the parking lot area and be connected to a city sewer. *Id.* The Ordinance also does not require parking lots located in industrial zones to be paved as long as it is "covered with a base course of crushed stone, slag or gravel, rolling in place and finished with a penetration type bituminous binder course." *Id.*

The current language of Ord. Sec. 18-687(4) is outdated as it does not comply with Michigan EGLE MS4 (Municipal Separate Storm Sewer System) requirements and the City's Stormwater System Management Ordinance. (Section 19-208, *et seq.*) The current language of the ordinance also does not comply with the paving requirements in the City's Zoning Ordinance. (See ZO Sec. 4.01(D)(5)). The proposed amendments would eliminate a drainage facilities exemption for parking lots accessible to a public alley which has catch basins or drains. The proposed revision would also eliminate the exemption that parking lots in industrial zones need not be paved.

Adoption of the proposed ordinance amendments is recommended to ensure the City's ordinance mirrors current state and local engineering standards.

Respectfully submitted,

DocuSigned by:

Gopi Patel

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GOPI P. PATEL

Assistant Corporation Counsel



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

APPROVAL:

DocuSigned by:

Jeremy Romer

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JEREMY J. ROMER
Corporation Counsel

DocuSigned by:

Soud El-Jamaly

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SOUD EL-JAMALY
City Engineer

ATTACHMENT

ORDINANCE NO. 25-_____

**AN ORDINANCE TO AMEND CHAPTER 18, ARTICLE III,
DIVISION 2 OF THE CITY OF DEARBORN CODE OF
ORDINANCES, ENTITLED "REGULATION OF CLASS II
PARKING LOTS"**

THE CITY OF DEARBORN ORDAINS TO:

Amend Chapter 18, Article III, Division 2 to read as follows:

ARTICLE III. – STOPPING , STANDING AND PARKING

DIVISION 2. – PARKING LOTS

Sec. 18-687. - Regulation of class II parking lots.

Automobile parking lots of Class II shall not need a license for their operation or maintenance, but shall be subject to the following regulations, failure to observe which shall subject violators to the penalties set forth in section 1-9.

(1) A permit will be required and shall be applied for on forms to be furnished by the department of building and safety.

a. A plot plan shall be submitted with the application which shall show size of lot, property lines, street and alley lines, adjacent building lines, location and size of entrances and exits and drainage facilities and any other information pertinent to the construction.

b. The fees to be paid for permits shall be in accordance with Chapter 9, Article XI, Section 9-262.

(2) Such parking lots shall be laned and provided adequate ingress and egress for automobile parking so that in case of fire or other emergency each vehicle may be easily reached or removed.

(3) Entrances and exits from such parking lots shall be only at properly established curb cut driveways with paved cement concrete aprons from sidewalks to curb. Driving of cars across curb or sidewalk, except at curb cut driveways, is prohibited.

(4) The parking surface shall be covered with asphaltic or cement concrete pavement and shall be graded so as not to drain on adjoining property or across the city sidewalk. ~~Parking lots will not be required to install drainage facilities, provided such lots are accessible to the public alley where drains or catch basins are available. Otherwise, it will be necessary to install catch basins in parking lot area and connect to city sewer. Parking lots located in industrial zones need not be paved but must be covered with a base course of crushed stone, slag or gravel, rolled in place and finished with a penetration type bituminous binder course.~~

(5) All parking lots shall be kept free from dust, ruts and pits and shall have a seal coat applied wherever necessary.

(Ord. No. 81-125, § 16, 11-4-81; Ord. No. 07-1142, 11-5-07)



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Amend Ord. Sec. 18-320 to mirror recent state law updates for camera-based school bus violations

DEPARTMENT: Law and Police

BRIEF DESCRIPTION: Amend Sec. 18-320, which regulates traffic violations committed near active school buses, to mirror recent changes to MCL 257.682, the state-law equivalent of Sec. 18-320. The proposed amendments include the following:

- Adding language to allow camera-based traffic enforcement for failing to stop for an active school-bus;
- Adding language to allow for mailing of citations to offenders;
- Adding escalating fines for violation, with a first offense being \$250 and repeat offenses \$500; and
- Removing regulations for intersections that are no longer found in state law;

PRIOR COUNCIL ACTION: Ord. Sec. 18-320 was adopted in 1980 (Ord. No. 81-103), and has not been updated since adoption.

BACKGROUND: MCL 257.682, which regulates traffic violations near school buses, was recently updated to add camera-based violations. Ord. Sec. 18-320 regulates the same violations as MCL 257.682, and need to be updated to mirror the camera-based violations that were added to the state law.

FISCAL IMPACT: Increased police work to review stop-arm camera footage and approve the issuance of citations. This additional cost will be offset through a forthcoming contract with Dearborn Public Schools, which will allow a portion of fines collected to reimburse police for the added costs of enforcement.

COMMUNITY IMPACT: Adding camera-based enforcement will allow for increased enforcement of drivers who fail to stop for active school buses, which will make it safer for students boarding and exiting buses.

IMPLEMENTATION TIMELINE: Ordinance amendments require two readings.

COMPLIANCE/PERFORMANCE METRICS:



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Amend Ord. Sec. 18-320 to mirror recent state law updates for camera-based school bus violations

DATE: August 4, 2025

I. BACKGROUND:

MCL 257.682 was recently updated as follows:

- To allow camera-based enforcement of drivers who fail to stop for active school buses;
- To allow for the mailing of camera-based citations;
- To increase minimum civil fines for failing to stop for a stopped school bus from \$100 to \$250, with a maximum of \$500;
- To allow school districts to enter into an agreement with law enforcement agencies to establish responsibility and reimbursement for costs related to camera-based violations.

Subject to Council approval, the City will be entering into an agreement with the Dearborn Public School District to review and approve camera-based violations of drivers that fail to stop for active school buses.

Dearborn Ord. Sec. 18-320 mirrors MCL 257.682, and needs to be amended to reflect the recent changes to state law, which will allow Dearborn police to review and approve camera-based violations.

II. PROPOSED CHANGES

The proposed amendments to Sec. 18-320 do the following:

- Add language allowing camera-based traffic enforcement for failing to stop for stopped school-buses;
- Add language to allow for mailing of citations to offenders;
- Add escalating fines for violation, with a first offense being \$250 and repeat offenses \$500; and
- Remove regulations related to stopping for school buses at intersections that are no longer found in state law.

The proposed amendments are recommended to mirror recent changes in state law, and allow for local enforcement of camera-based violations related to school buses. A copy of the revised ordinance is attached for review.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

Respectfully submitted,

DocuSigned by:

Bradley Mendelsohn

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BRADLEY J. MENDELSON

Deputy Corporation Counsel

DocuSigned by:

Jeremy Romer

E7A573BA25E3460...

JEREMY J. ROMER

Corporation Counsel

DocuSigned by:

Issa Shahin

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ISSA SHAHIN

Police Chief

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 18 ARTICLE II,
DIVISION 7 OF THE CODE OF ORDINANCES BY AMENDING
SECTION 18-320, ENTITLED "SCHOOL BUSES; OVERTAKING,
MEETING, OR PASSING"

THE CITY OF DEARBORN ORDAINS TO:

Amend Sec. 18-320 read as follows:

Sec. 18-320. - School buses; overtaking, meeting, or passing; camera-based violations.

- a) *Stopping for a school bus displaying flashing red lights; penalty.* The driver of a vehicle overtaking or meeting a school bus which has stopped and is displaying two alternately flashing red lights located at the same level shall bring the vehicle to a full stop not less than 20 feet from the school bus and shall not proceed until the school bus resumes motion or the visual signals are no longer actuated. ~~At an intersection where traffic is controlled by an officer or a traffic stop-and-go signal, a vehicle need not be brought to a full stop before passing a stopped school bus, but may proceed past the school bus at a speed not greater than is reasonable and proper but not greater than ten miles an hour and with due caution for the safety of passengers being received or discharged from the school bus.~~ The driver of a vehicle who fails to stop for a school bus, as required by this subsection, who passes a school bus in violation of this subsection, or who fails to stop for a school bus in violation of an ordinance that complies with this subsection, is responsible for a civil infraction in the amount of \$250.
- b) *Meeting stopped school bus on divided highway.* Except where a crosswalk or pedestrian walkway is present, ~~The~~ the driver of a vehicle upon a highway which has been divided into two roadways by leaving an intervening space, or by a physical barrier, or clearly indicated dividing sections, so constructed as to impede vehicular traffic, ~~need not~~ is not required to stop upon meeting a school bus which has stopped across the dividing space, barrier, or section.
- c) *Rebuttable presumption.* In a proceeding for a violation of subsection (a) of this section, proof that the particular vehicle described in the citation was in violation of subsection (a), together with proof that the defendant named in the citation was, at the time of the violation, the registered owner of the vehicle, shall constitute in evidence a presumption that the registered owner of the vehicle was the driver of the vehicle at the time of the violation.
- d) *Stop-arm camera system and camera-based violations.*
 - 1) If the driver of a vehicle fails to stop for a school bus as required under subsection (a), or passes a school bus in violation of subsection (a), or fails to stop for a school bus in violation of subsection (a), and the school bus is equipped with a stop-arm camera system under section 20 of the

Pupil Transportation Act, 1990 PA, MCL 257.1820, the photograph captured or video recorded by the stop-arm camera system may be used as evidence in a proceeding for a camera-based violation.

- 2) Pursuant to MCL 257.682(4), a photograph or video recorded by a stop-arm camera system is admissible as evidence in a proceeding for a camera-based violation to the extent permitted by the Michigan Rules of Evidence. However, a photograph captured or video recorded by a stop-arm camera system, is not required for the prosecution of a violation of subsection (a).
 - 3) For a camera-based violation, the operator of a vehicle is responsible for a civil infraction and must be ordered to pay a civil fine of \$250.
 - 4) For a camera-based violation, if the police determine that there is sufficient evidence that a violation of subsection (a) has occurred, an action for violation may be initiated by mailing via first-class mail a citation to the operator of the vehicle involved in the violation pursuant to MCL 257.682(7). The mailing must include all the following information:
 - a. A copy of the captured photograph or selected images from a recorded video showing the vehicle involved in the violation.
 - b. If the violation is based on a recorded video, a method to review the recorded video on a website.
 - c. The date, time, and location of the alleged violation.
 - d. A statement of the facts inferred from the captured photograph or recorded video.
 - 5) Subject to MCL 257.682(8), a civil fine for a camera-based violation must be paid to the Wayne County Treasurer or their designee.
- e) *Escalating penalty.* The penalty for a repeat offense shall be a civil fine of \$500. A “repeat offense shall mean a second or subsequent violation committed within any 12-month period for which the person admits responsibility or is determined to be responsible.
- f) *Additional penalty.* In addition to a civil fine and costs, the judge, district court referee, or district court magistrate may order a person who violates this section to perform community service at a local school, for an amount of time not to exceed 100 hours. ~~of community service at a school.~~

(Ord. No. 81-103, § 7.14, 11-4-81)

State Law reference— Similar provision, MCL 257.682, ~~MSA 9.2382.~~

**LAW**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Amend Chapter 14 of the Code of Ordinances to add Sec. 14-44.1, titled “Lift Assist and Non-Emergency Cost Recovery” Ordinance.

DEPARTMENT: Law and Fire

BRIEF DESCRIPTION: Proposed Sec. 14-44.1 allows the City to assess a fee against assisted-living, independent care, and nursing care facilities within the City for “non-emergency” Fire/EMS service calls, where professional medical attention on an emergency bases is not needed. Examples of “non-emergency” calls include lift assistance, where EMS is called to physically move a person at a facility who does not require emergency medical treatment or transportation, and other health care calls more appropriately addressed to a nurse, personal care attendant, or facility employee.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: In recent years, the Dearborn Fire Dept./EMS has experienced a rise in the number of non-emergency service calls to assisted-living, independent care, and nursing care facilities within the city. These calls, which are for non-emergency situations like lift assistance and non-emergency transportation, tie-up Fire Dept./EMS personnel and take them away from actual emergencies within the City. In addition, the facilities in question are compensated to maintain staff to assist their residents, and these calls are either due to a lack of facility staffing, a disinterest by the facility in addressing the issue, a lack of proper equipment and/or training, or other reasons that neither warrant nor justify the use of City resources. This can cause delays in response to true emergencies and is an added cost that is ultimately passed on to the residents.

The proposed cost recovery ordinance would allow the City to recover the costs associated with these non-emergency runs. Similar ordinances have been adopted by Sterling Heights and Westland.

FISCAL IMPACT: Recovery of the costs associated with non-emergency runs.

COMMUNITY IMPACT: May reduce the number of non-emergency EMS runs, which would free the Fire Dept./EMS to focus on actual emergencies in the City.

IMPLEMENTATION TIMELINE: This is an ordinance that requires two readings.

COMPLIANCE/PERFORMANCE METRICS: N/A

**LAW****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Lift Assist and Non-Emergency Cost Recovery Ordinance

DATE: August 12, 2025

I. BACKGROUND

The proposed ordinance addresses non-emergency service calls to assisted-living, independent care, and nursing care facilities within the city. These calls, which are for non-emergency situations like lift assistance and non-emergency transportation, tie-up Fire Dept./EMS personnel and take them away from actual emergencies within the City. In addition, the facilities in question are compensated to maintain staff to assist their residents, and these calls are either due to a lack of facility staffing, a disinterest by the facility in addressing the issue, a lack of proper equipment and/or training, or other reasons that neither warrant nor justify the use of City resources. Such calls not only cause delays in response to true emergencies, but are an added cost ultimately passed on to the residents.

II. PURPOSE OF THE PROPOSED ORDINANCE

The ordinance allows the City to assess a fee against assisted-living, independent care, and nursing facilities within the City that utilize the Fire Dept./EMS for non-emergency services. The fee, which is reasonably calculated to recover some or all of the costs to or incurred by the City, would shift the financial burden from taxpaying residents to the facilities that generate these costs. The facilities in question are compensated to maintain staff to assist their residents and often hold themselves out as having skilled staff for short- and long-term care. As a result, these calls are either due to a lack of facility staffing, a disinterest by the facility in addressing the issue, a lack of proper equipment and/or training, or other reasons that neither warrant nor justify the use of City resources.

The proposed ordinance does the following:

- Assesses a \$1,000 fee against the facility for a lift assist or other non-emergency response, which can be adjusted to account for increased costs, as deemed appropriate by Council.
- Make the Fire Dept. responsible for maintaining records in connection with non-emergency services provided.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

- Establish factors to determine whether a fee is assessed, including but not limited to:
 - - Whether the incident could have been addressed by the facility without intervention or assistance by the City.
 - Whether the response in question was necessitated by the facility's lack of resources, lack of personnel, or lack of interest in addressing the incident.
 - Gives facilities 60-days from receipt of notice to pay the fee.
 - Creates an appeal process limited to whether: (1) mistaken on-scene information led to incorrectly categorizing the response as a non-emergency; or (2) that the fee should be reduced by amounts paid to the City from other sources (such as private insurance, Medicaid, Medicare, etc.).

Adoption of the proposed ordinance is recommended. A copy of the ordinance is attached for review.

Respectfully submitted,

DocuSigned by:

Bradley Mendelsohn

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BRADLEY J. MENDELSON
Deputy Corporation Counsel

DocuSigned by:

Jeremy Romer

E7A573BA25E3460...

JEREMY J. ROMER
Corporation Counsel

DocuSigned by:

Joseph Murray

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JOSEPH MURRAY
Fire Chief

ORDINANCE NO. 25 - _____

**AN ORDINANCE TO AMEND CHAPTER 14 OF THE
CODE OF ORDINANCES FOR THE CITY OF DEARBORN
BY ADDING SECTION 14-44.1, TITLED “NON-
EMERGENCY SERVICE COST RECOVERY
ORDINANCE.”**

THE CITY OF DEARBORN ORDAINS TO:

Amend Chapter 14 by adding Section 14-44.1 as follows:

Sec. 14-44.1. – Non-Emergency service cost recovery ordinance.

- a) *Purpose and findings.* This section is created and adopted to ensure that the city shall, to the extent permitted by law, recover the costs of a non-emergency response and services from the responsible party. The City’s fire, ambulance, and emergency response personnel must always be prepared and available for emergency situations both within the City and beyond. Use of this personnel for non-emergency calls to residential living facilities that are compensated to maintain staff to assist their residents is an inappropriate and unnecessary drain on City resources, which can cause delays in responses to true emergencies. Lift assists and non-emergency ambulance transports are regularly being provided by the City’s fire, ambulance, and emergency response personnel for residents at residential living facilities in the City. This is either due to a lack of facility staffing, a disinterest by the facility in addressing these needs for their residents, a lack of proper equipment and/or training at the facility, or other reasons that neither warrant nor justify the use of City resources. The City’s residents should not bear the cost or potential liability for non-emergency services at facilities that charge their residents for living space that also includes on-site staff, or at facilities that represent themselves as independent living communities but have residents with limited ambulatory capabilities who cannot self-evacuate in the event of a fire, or who require custodial care as defined in the International Fire Code. Therefore, it shall be the policy and practice of the City to assess a service free for the responses defined in this section for non-emergency patient assists and providing other non-emergency
- b) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:
 - 1) *Assisted-living facility.* An assisted living establishment licensed by the state and any other residential setting that provides assisted-living services for remuneration to three or more persons who reside in such residential setting and are not related to the owner of the residential setting. This includes a home, an apartment, or a facility.

- a. *Excluded from definition.* “Assisted-living” does not include a home, an apartment, or a building in which the following apply:
 1. Casual care is provided at irregular intervals; or
 2. A competent person residing in such home, apartment, or building provides for or contracts for their own personal or professional services if no more than 50% of the persons residing in such home, apartment, or building receives such services.
- 2) *Facility.* Any of the communal residential living facilities defined in this section, including, but not limited to, assisted-living facilities, independent living facilities, and nursing care facilities.
- 3) *Independent living facility.* A residential living facility that markets itself to senior citizens as providing, or actually provides or offers, staff to serve its residents in a communal living environment for 24-hours per day, hospitality services, and/or convenient access to dining, medical care, hospitality services, and/or entertainment.
- 4) *Lift assist.* A response by the City’s Fire Department to assist in physically moving a person at a facility who does not require emergency medical treatment or transportation.
- 5) *Non-emergency response.* A response by the City’s Fire Department to a 9-1-1 or non-emergency call for personal physical assistance that does not require professional medical attention on an emergency bases, in the sole judgment of Fire Department personnel, such as calls for lift assistance, transportation to a medical facility or care center for non-emergency medical treatment, or other health care calls more appropriately addressed to a nurse, personal care attendant, or facility employee. The Fire Department reserves the right to expand upon this definition through the issuance of bulletins or internal orders that provide specific examples of different types of non-emergency responses that will be deemed to fit this definition.
- 6) *Nursing care facility.* A facility licensed by the state as a nursing home, nursing center, convalescent center, extended care facility, or similar facility pursuant to the requirements of the public health code or other applicable law, or a facility or long-term care facility where medical care, nursing care, rehabilitation, or related services and associated treatment are provided for a period of more than 24 consecutive hours to persons residing at such facility who are ill, injured, or disabled.
- 7) *Responsible party.* Any individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, government entity, or other legal entity responsible for, or receiving the benefit of, a list assist or other non-emergency response.

c) *Non-emergency response cost recovery.*

- 1) *Fee required.* The City shall charge a fee to a facility for a non-emergency response at that facility.
- 2) *Documenting incident as non-emergency response.* Based upon the assessment undertaken by the commanding officer of an emergency response unit dispatched to a facility and that officer's determination that no emergency medical condition or emergency necessity exists, and when the staff or resident of the facility still desires that the emergency response personnel complete a lift assist of a resident or otherwise transport a resident, the officer shall characterize the incident as a non-emergency response in the incident report.
- 3) *Fee charged.* The fee for providing a lift assist or other non-emergency response shall be \$1,000.00. This amount may be adjusted from time to time, as deemed appropriate, to account for increased costs
- 4) The City's Fire Department shall maintain records in connection with services provided pursuant to this section.
- 5) In making the determination whether to assess the fee authorized by this section, the following factors shall be considered and at least one must be deemed to warrant cost recovery by the City due to the expense that would otherwise be incurred by the taxpayers:
 - a. The total costs above and beyond routine costs, including but not limited to overtime costs, extraordinary time for personnel on the scene, unusual equipment mobilization, utilization of private personnel or agencies to assist with the response, and utilization of assistance from other public agencies;
 - b. The risk the incident imposed on the City, its residents, and their property;
 - c. Whether there was any injury or damage to persons or property;
 - d. Whether the incident in question could have been addressed by the facility without intervention or assistance by the City;
 - e. Whether the response in question was necessitated by the facility's lack of resources, lack of personnel, or lack of interest in addressing the incident without intervention or assistance by the City; or
 - f. Whether the incident required an unusual or extraordinary use of City personnel and equipment.

d) *Collection and billing of non-emergency response costs.*

- 1) *Notice of fee.* Notice of the imposition of a fee under this section shall be sent to the owner or management of the facility where the non-emergency response occurred; provided that, with respect to business premises, the owner, manager, or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence shall be presumed to be the appropriate person to receive the notice, unless the City is notified otherwise.
 - a. The Fire Chief or their designee is authorized to send the notice, along with an invoice, to collect the fee established by this section, and shall be responsible for billing and collection of amounts due and owing, including the right to contract for billing and collection.
 - b. The assessment may be to any or all responsible parties jointly and severally.
- 2) *Invoice and deadline for fee.* Any bill or invoice for the fee imposed pursuant to this section shall be due and payable by the deadline established on the invoice, which shall not be less than 30 days from the date of mailing. The invoice shall include notice of the appeal procedure established in this section. If a responsible party submits a written appeal, the fees or costs, if upheld in whole or in part, shall be due and payable 30 days from the date of determination of the appeal.
- 3) *Delinquency and collection.* Upon the occurrence of a delinquency, the City or its agent for billing and collection shall send to the responsible person or entity the following:
 - a. A copy of each delinquency notice sent to the person who had been paying the charges or some other notice sufficient to inform the owner or owners that the charges have become delinquent; and
 - b. A notice that the unpaid charges may create a lien on the premises receiving or benefitting from the service for the amount of the delinquency and any and all charges which subsequently become delinquent.
- 4) *Lien against property.* The City shall have a lien against the real property of the facility to secure payment. If the invoice remains unpaid for 60 days (excluding tolling periods for appeals), the amount of the invoice may be placed upon the tax roll, and shall be subject to the same penalties, interest, and collection procedures that are applicable to delinquent taxes. Enforcement of the lien to collect fees assessed under this division shall not be the exclusive means of collection, and the City may collect such fees in any manner permitted by law.

e) *Waivers and appeals.*

- 1) *Waiver due to error.* In the event the Fire Chief or designee determines that the City's assessment or determination regarding the non-emergency nature of a response was in error, or there were other mitigating facts which the commanding officer was not aware of at the time of the response, the Fire Chief or designee may waive imposition of the applicable fee.
- 2) *Appeal.* Any facility subject to a fee under this section may, within 10 calendar days after issuance of the notice and invoice, appeal to the Fire Chief in writing at the address listed on the notice or invoice for submission of appeals.
 - a. The written appeal should include the appellant's reasoning why the determination on a non-emergency response should be reconsidered.
 - b. Reasons such as cost or policy determinations shall not constitute sufficient reasons to warrant reversal of the non-emergency determination, and appeals should be limited to the following:
 1. Establishing mistaken on-scene information which, had accurate information been provided at the time, would have warranted a determination that the response was actually emergent in nature; or
 2. Establishing that the fee assessed to the facility should have been reduced by amounts paid to the City for the response from other sources, if payments from other sources resulted in the City receiving revenue that exceeded its actual costs as calculated pursuant to the criteria set forth in this section.
 - c. The Fire Chief or designee will impartially review all information provided with the appeal and issue a decision, in writing, to the appellant within 60 calendar days of receipt of the appeal. Unless an appeal is properly and timely submitted in accordance with this subsection, any fee assessed under this division will be deemed final.
 - d. *Tolling during appeal.* Any deadlines stated within this section shall be tolled upon receipt of a written appeal and issuance of a decision regarding the appeal.
- f) *Severability.* If any subsection, clause, phrase, or portion of this section is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this section, and such holding shall not affect the validity of the remaining points of this section.



EXECUTIVE SUMMARY AND MEMORANDUM

CITY CLERK, DEARBORN MI
2025 SEP 15 AM 8:19

REQUEST:

Greenfield Village is seeking City Council approval for fireworks shows beginning December 4th running through December 28th, 2025 at approximately 10:00 p.m. The display will be launched from Greenfield Village property just south of Eagle Ln. Also requesting temporary waiver of the noise ordinance and that Council gives the Fire Chief authority to set rain dates as needed.

DEPARTMENT:

Fire Department

BRIEF DESCRIPTION:

Greenfield Village will be hosting its annual Holiday Nights beginning December 4th, 2025 running through December 28th, 2025 with a firework display each evening. The firework launch site will be in compliance with NFPA 1126 under the supervision of a licensed pyrotechnic operator.

PRIOR COUNCIL ACTION:

This is an annual event, with many prior Council approvals.

BACKGROUND

Greenfield Village has been hosting Holiday Nights since 2004. It has become a premier holiday celebration, attracting countless visitors.

FISCAL IMPACT:

\$200 permit fee.

COMMUNITY IMPACT:

Recreational activity for the community. Draws patrons to Dearborn businesses and food establishments.

IMPLEMENTATION TIMELINE:

Fireworks scheduled for December 4,5,6,7,12,13,14,16,17,18,19,20,21,22,23,26,27,28, 2025, at approximately 10:00 p.m.

COMPLIANCE/PERFORMANCE METRICS:

Proof of liability insurance provided. Comply with NFPA 1123 and NFPA 1126. All operators licensed.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Fire Chief Joseph Murray

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Request to Approve GFV Holiday Nights Fireworks Displays

DATE September 2, 2025

Budget Information

Adopted Budget:	N/A
Amended Budget:	N/A
Requested Budget:	N/A
Funding Source:	N/A
Supplemental Budget:	N/A

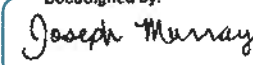
Summary of Request

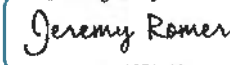
Greenfield Village is seeking City Council approval for fireworks shows beginning December 4th running through December 28th, 2025 at approximately 10:00 p.m. The display will be launched from Greenfield Village property just south of Eagle Ln. Also requesting temporary waiver of the noise ordinance and that Council gives the Fire Chief authority to set rain dates as needed.

Background and Justification

Greenfield Village has been hosting Holiday Nights since 2004. It has become a premier holiday celebration, attracting countless visitors. This event has been held successfully in years past and has previously received City Council approval.

Signature Page

DocuSigned by:

03FD550B1D2F400...
Joseph Murray
Fire Chief

DocuSigned by:

E7A573BA25E3460...
Jeremy Romer
Corporation Counsel

Zambelli

FIREWORKS

August 26, 2025

City of Dearborn
3750 Greenfield Rd.
Dearborn, MI. 48120
Attn: Mike Kleitch

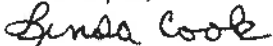
Dear Mike,

Please find enclosed the Permit Application for the Henry Ford Museum Fireworks Display On December 4,5,6,7,12,13,14,16,17,18,19,20,21,22,23,26,27,28,2025

Along with the check for \$200.00.

If you need anything else, please let us know.

Thank you,



Linda Cook

724-658-6611 Ext 1000

Boca Raton, FL
Raleigh, NC

Shafter, CA
Myrtle Beach, SC

120 Marshall Drive
Warrendale, PA 15086
1.800.245.0397
Fax #724.658.8318

Walkersville, MD
Denver, CO

Cincinnati, OH



CITY OF DEARBORN

Home Town of Henry Ford

FIRE DEPARTMENT

Joseph Murray
Fire Chief

ADMINISTRATION
313-943-2277

EMERGENCY MANAGEMENT
313-943-5470

EMERGENCY MEDICAL SERVICE
313-943-2016

FIRE MARSHAL DIVISION
313-943-2839

Abdullah H. Hammoud
Mayor

Fire Works Display

Name of Applicant: Zambelli Fireworks Mfg. Co.

Date: December 4, 5, 6, 7, 12, 13, 14, 16, 17, 18, 19, 20, 21, 22, 23, 26, 27, 28, 2025

Address of Display: Northeast Corner of Greenfield

Shooting Site

- ☐ The shooting site shall be isolated
- ☐ No smoking within 50' of the pyrotechnics and or fireworks
- ☐ If 6" mortars are used, the shooter shall be 75' away behind a sturdy barricade
- ☐ Where only electrical ignition is used, the shooter shall be 75' away behind a sturdy barrier

Mortars

- ☐ Sizes shall not be intermixed if reloading
- ☐ Same size mortars shall be placed in groups
- ☐ No debris/water in mortars
- ☐ Proper positioning
- ☐ Cast iron, stove pipe, corrugated culvert, clay, bamboo, and wood shall not be used
- ☐ If mortars are seamed, all seams shall face the same direction
- ☐ Shall be buried to a depth of at least two thirds their length
- ☐ Separated from each other by at least the diameter of the mortar unless electrically fired
- ☐ Where cardboard mortars are buried for more than 12 hours they shall be placed in a water-resistant bag or otherwise protected
- ☐ Weather resistant coverings shall be in place when applicable
- ☐ Any mortars over 6" shall be pre-loaded

Mortar Racks

- ☐ Single break shells not exceeding 6" are permitted to be fired from a securely positioned rack
- ☐ Single break shells greater than 8in or multiple break shells shall not be fired from mortar racks
- ☐ 7" and 8" shells fired from mortar racks must meet the following criteria:
 - o The mortar is non-metallic
 - o Electrical or equivalent means of remote ignition is used to fire the shell
 - o The Shell is not chain fused to any others
- ☐ Mortar racks shall be secure

Chain Fused Mortar Requirements

- ☐ 3" or less maximum of 15 mortars
- ☐ 4" maximum of 12 mortars
- ☐ 5" to 6" maximum of 10 mortars
- ☐ Greater than 6" is not allowed
- ☐ The above does not apply to boxed finale items 2.5" or less

*****If there is doubt of the integrity of the rack, double the spectator distance separation**

Operation

- ☐ Only the operator, authorized assistants and inspectors shall be allowed in the display site during firing
- ☐ All personnel in the discharge site shall wear
 - o Head protection
 - o Eye protection
 - o Hearing protection
 - o Foot protection
 - o Cotton, wool, or similarly flame-resistant, long-sleeved, long-legged clothing
- ☐ The AHJ shall stop firing if any hazardous condition exists such as:
 - o High winds
 - o Crowd control problems
 - o Adverse weather
- ☐ One or more spotters shall watch the flight and behavior of aerial shells and other aerial fireworks to verify that they are functioning as intended
 - o Firing shall be stopped if hazardous debris is observed
 - o Spotter shall be in direct communication with the shooter

Firing Methods

- ☐ Shells greater than 6" shall be electrically fired
- ☐ If a combination of firing methods is used, the mortars shall be separated by 25'
- ☐ Manual electric firing shall include a key operated switch
 - o Two positive actions are required
 - o A light or beeper shall activate when the system is armed
 - o Shooter shall have a clear line of sight to the mortars, unless a spotter in direct communication is used

Misfires

- ☐ Mortars shall be marked
- ☐ If manually fired, the mortar tube shall be filled with water after a minimum of 15 minutes has elapsed

Sal Lanza (sc)

Applicant Signature

8-26-2025

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT
NAME:
PHONE
JAC No. Ext.: 216-658-7100 FAX
JAC No.: 216-658-7101
E-MAIL
ADDRESS: info@brittoncallagher.com

INSURED
Zambelli Fireworks Mfg. Co.
280 Executive Dr. Ste 200
Cranberry Township PA 16066

3588

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Everest Denali Insurance Company	16044
INSURER B: Axis Surplus Lines Insurance Co.	26620
INSURER C: Everest Indemnity Insurance Company	10851
INSURER D: Navigators Insurance Company	42307
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 625282771

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INFO WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		GC10010151-251	2/1/2025	2/1/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPROP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS RENTED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		GCD0010085-251	2/1/2025	2/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		P-001-000791202-04	2/1/2025	2/1/2026	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NM) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C D	Excess Liability #2 HUB/P&I		GC10010152-251 NY25CFT20E7UG01	2/1/2025 6/9/2025	2/1/2026 6/9/2026	Each Occr Aggregate P&I \$5,000,000 Total Combined Excess \$1,000,000 \$8,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional: Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement or permit.
Fireworks Display Date: December 4,5,6,7,12,13,14,16,17,18,19,20,21,22,23,26,27,28 2025 Location: Greenfield Village

Additional: Insured: "City of Dearborn, Michigan its elected officials, officers, employees, board, commission, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self insurance retention owned or maintained by the City of Dearborn"

Waiver of subrogation applied.

APPROVED:

CERTIFICATE HOLDER

CANCELLATION

City of Dearborn
16901 Michigan Ave
Dearborn MI 48126

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1986-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Graham Company, a Marsh & McLennan Agency, LLC company 30 S 15th Street, 20th Floor Philadelphia PA 19102	CONTACT NAME: Liv Tumolo PHONE: FAX: E-MAIL: liv.tumolo@marshmma.com ADDRESS: liv.tumolo@marshmma.com
INSURED Zambelli Fireworks Manufacturing Co. 280 Executive Drive Suite 100 Cranberry Township PA 16066	INSURER(S) AFFORDING COVERAGE INSURER A: PinnaclePoint Insurance Company INSURER B: Argonaut Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
ZAMBFI-01	NAIC # 15137 19801

COVERAGES**CERTIFICATE NUMBER:** 472856710**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD RVD	POLICY NUMBER	POLICY EFF MM/DD/YYYY	POLICY EXP MM/DD/YYYY	LIMITS
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/>					\$
	OTHER:					\$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>					\$
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y N/A	WCP7001893 ARGWC929198697544	2/1/2025 2/1/2025	2/1/2026 2/1/2026	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fireworks Display Dates: December 4,5,6,7,12,13,14,16,17,18,19,20,21,22,23,26,27,28
Location: Greenfield Village

CERTIFICATE HOLDER**CANCELLATION**

City of Dearborn
16901 Michigan Ave
Dearborn MI 48126
United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF
Correspondence To
ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License Permit
Number
8-PA-019-20-7B-02043

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date
February 1, 2027

Name
ZAMBELLI FIREWORKS MANUFACTURING CO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-**

Type of License or Permit

20-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transfer of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operation specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**ZAMBELLI FIREWORKS MANUFACTURING CO
280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-**

Licensee/Permittee Responsible Person Signature

Position Title

George R. Zambelli Jr. MD

11/12/24

Printed Name

Date

ATF Form 5400.14-5400.15 Part L
Revise 3 September 2011

Previous Edition is Obsolete ZAMBELLI FIREWORKS MANUFACTURING CO 280 EXECUTIVE DRIVE SUITE 100 CRANBERRY TOWNSHIP, PA 16066-0000 10000 10000 10000 10000

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here X

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **ZAMBELLI FIREWORKS MANUFACTURING CO**

Business Name:

License/Permit Number: **8-PA-019-20-7B-02043**

License/Permit Type: **20-MANUFACTURER OF EXPLOSIVES**

Expiration: **February 1, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF
Correspondence To
ATT - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit
Number
8-PA-019-23-7B-02044

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date
February 1, 2027

Name
ZAMBELLI FIREWORKS MANUFACTURING CO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-**

Type of License or Permit

23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferee of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operation specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**ZAMBELLI FIREWORKS MANUFACTURING CO
280 EXECUTIVE DRIVE SUITE 100
CRANBERRY TOWNSHIP, PA 16066-**

Licensee/Permittee Responsible Person Signature
George R. Zambelli Jr MD

Position Title
OWNER

Printed Name

Date
12/19/24

Previous Edition is Obsolete

ZAMBELLI FIREWORKS MANUFACTURING CO 280 EXECUTIVE DRIVE SUITE 100 CRANBERRY TOWNSHIP, PA 16066-1570 January 1, 2027 23-IMPORTER OF EXPLOSIVES

ATF Form 2400.1a (Rev. 15 Part I)
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **ZAMBELLI FIREWORKS MANUFACTURING CO**

Business Name:

License/Permit Number: **8-PA-019-23-7B-02044**

License/Permit Type: **23-IMPORTER OF EXPLOSIVES**

Expiration: **February 1, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



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Work Order

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Henry Ford Museum

Dearborn, MI

Total Squibs: 99

5" Racks: 10

Show Date: 12/4/2025

Show Type: Standard

2" Racks: 0

6" Racks: 0

Salesperson: Salvatore Lanara

Current Revision: 3

2.5" Racks: 0

7" Racks: 0

Firing Method: Pin Board

Duration: 5 min @ 10:00pm

3" Racks: 13

8" Racks: 0

Mortar Allocation: Preload Racks

4" Racks: 9

10" Racks: 0

Pack from: Edinburg

Magazine:

Ship to Facility: Dearborn, MI

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screamers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum**Dearborn, MI****Total Squibs: 99****5" Racks: 7****Show Date: 12/5/2025****Show Type: Standard****2" Racks: 0****6" Racks: 0****Salesperson: Salvatore Lanara****Current Revision: 3****2.5" Racks: 0****7" Racks: 0****Firing Method: Pin Board****Duration: 5 min @ 10:00pm****3" Racks: 13****8" Racks: 0****Mortar Allocation: Preload Racks****4" Racks: 12****10" Racks: 0****Pack from: Edinburg****Magazine:****Ship to Facility: Dearborn, MI**

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Dearborn, MI

Total Squibs: 99

5" Racks: 10

Show Date: 12/4/2025

Show Type: Standard

2" Racks: 0

6" Racks: 0

Salesperson: Salvatore Lanara

Current Revision: 3

2.5" Racks: 0

7" Racks: 0

Firing Method: Pin Board

Duration: 5 min @ 10:00pm

3" Racks: 13

8" Racks: 0

Mortar Allocation: Preload Racks

4" Racks: 9

10" Racks: 0

Pack from: Edinburg

Magazine:

Ship to Facility: Dearborn, MI

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screamers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum**Dearborn, MI****Total Squibs: 99****5" Racks: 7****Show Date: 12/7/2025****Show Type: Standard****2" Racks: 0****6" Racks: 0****Salesperson: Salvatore Lanara****Current Revision: 3****2.5" Racks: 0****7" Racks: 0****Firing Method: Pin Board****Duration: 5 min @ 10:00pm****3" Racks: 13****8" Racks: 0****Mortar Allocation: Preload Racks****4" Racks: 12****10" Racks: 0****Pack from: Edinburg****Magazine:****Ship to Facility: Dearborn, MI**

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Show Date:

12/12/2025

Salesperson:

Salvatore Lanara

Firing Method:

Pin Board

Mortar Allocation:

Preload Racks

Pack from:

Edinburg

Ship to Facility:

Dearborn, MI

Dearborn, MI

Show Type: Standard

Current Revision: 3

Duration: 5 min @ 10:00pm

Magazine:

Total Squibs: 99

2" Racks: 0

2.5" Racks: 0

3" Racks: 13

4" Racks: 9

5" Racks: 10

6" Racks: 0

7" Racks: 0

8" Racks: 0

10" Racks: 0

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screamers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum	15	Dearborn, MI	Total Squibs: 99	5" Racks: 7
Show Date:	12/11/2025	Show Type: Standard	2" Racks: 0	6" Racks: 0
Salesperson:	Salvatore Lanara	Current Revision: 3	2.5" Racks: 0	7" Racks: 0
Firing Method:	Pin Board	Duration: 5 min @ 10:00pm	3" Racks: 13	8" Racks: 0
Mortar Allocation:	Preload Racks		4" Racks: 12	10" Racks: 0
Pack from:	Edinburg	Magazine:		
Ship to Facility:	Dearborn, MI			

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked.	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Show Date:

12/14/2025

Salesperson:

Salvatore Lanara

Firing Method:

Pin Board

Mortar Allocation:

Preload Racks

Pack from:

Edinburg

Ship to Facility:

Dearborn, MI

Dearborn, MI

Show Type: Standard

Current Revision: 3

Duration: 5 min @ 10:00pm

Magazine:

Total Squibs: 99

2" Racks: 0

2.5" Racks: 0

3" Racks: 13

4" Racks: 9

5" Racks: 10

6" Racks: 0

7" Racks: 0

8" Racks: 0

10" Racks: 0

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screammers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items -				
102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Show Date: 12/16/2025
 Salesperson: Salvatore Lanara
 Firing Method: Pin Board
 Mortar Allocation: Preload Racks
 Pack from: Edinburg
 Ship to Facility: Dearborn, MI

Dearborn, MI
 Show Type: Standard
 Current Revision: 3
 Duration: 5 min @ 10:00pm
 Magazine:

Total Squibs: 99
 2" Racks: 0
 2.5" Racks: 0
 3" Racks: 13
 4" Racks: 12
 5" Racks: 7
 6" Racks: 0
 7" Racks: 0
 8" Racks: 0
 10" Racks: 0

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum	17	Dearborn, MI	Total Squibs: 99	5" Racks: 10
Show Date:	12/4/2025	Show Type: Standard	2" Racks: 0	6" Racks: 0
Salesperson:	Salvatore Lanara	Current Revision: 3	2.5" Racks: 0	7" Racks: 0
Firing Method:	Pin Board	Duration: 5 min @ 10:00pm	3" Racks: 13	8" Racks: 0
Mortar Allocation:	Preload Racks	Magazine:	4" Racks: 9	10" Racks: 0
Pack from:	Edinburg			
Ship to Facility:	Dearborn, MI			

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screammers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Show Date: 12/2/2025

Salesperson: Salvatore Lanara

Firing Method: Pin Board

Mortar Allocation: Preload Racks

Pack from: Edinburg

Ship to Facility: Dearborn, MI

Dearborn, MI

Show Type: Standard

Current Revision: 3

Duration: 5 min @ 10:00pm

Magazine:

Total Squibs: 99

2" Racks: 0

2.5" Racks: 0

3" Racks: 13

4" Racks: 12

5" Racks: 7

6" Racks: 0

7" Racks: 0

8" Racks: 0

10" Racks: 0

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillon w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

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Henry Ford Museum

Show Date:

12/4/2025

Salesperson:

Salvatore Lanara

Firing Method:

Pin Board

Mortar Allocation:

Preload Racks

Pack from:

Edinburg

Ship to Facility:

Dearborn, MI

Dearborn, MI

Show Type: Standard

Current Revision: 3

Duration: 5 min @ 10:00pm

Magazine:

Total Squibs: 99

2" Racks: 0

2.5" Racks: 0

3" Racks: 13

4" Racks: 9

5" Racks: 10

6" Racks: 0

7" Racks: 0

8" Racks: 0

10" Racks: 0

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screammers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521253

Work Order

Page 1 of 1

Henry Ford Museum	20	Dearborn, MI	Total Squibs: 99	5" Racks: 7
Show Date:	12/6/2025	Show Type: Standard	2" Racks: 0	6" Racks: 0
Salesperson:	Salvatore Lanara	Current Revision: 3	2.5" Racks: 0	7" Racks: 0
Firing Method:	Pin Board	Duration: 5 min @ 10:00pm	3" Racks: 13	8" Racks: 0
Mortar Allocation:	Preload Racks		4" Racks: 12	10" Racks: 0
Pack from:	Edinburg	Magazine:		
Ship to Facility:	Dearborn, MI			

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kumuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items -				
102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521252

Work Order

Page 1 of 1

Henry Ford Museum

24

Dearborn, MI

Total Squibs: 99

5" Racks: 10

Show Date:

12/4/2025

Show Type: Standard

2" Racks: 0

6" Racks: 0

Salesperson:

Salvatore Lanara

Current Revision: 3

2.5" Racks: 0

7" Racks: 0

Firing Method:

Pin Board

Duration: 5 min @ 10:00pm

3" Racks: 13

8" Racks: 0

Mortar Allocation:

Preload Racks

4" Racks: 9

10" Racks: 0

Pack from:

Edinburg

Magazine:

Ship to Facility:

Dearborn, MI

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screammers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521253

Work Order

Page 1 of 1

Henry Ford Museum

Show Date: 12/8/2025
 Salesperson: Salvatore Lanara
 Firing Method: Pin Board
 Mortar Allocation: Preload Racks
 Pack from: Edinburg
 Ship to Facility: Dearborn, MI

Dearborn, MI
 Show Type: Standard
 Current Revision: 3
 Duration: 5 min @ 10:00pm
 Magazine:

Total Squibs: 99
 5" Racks: 7
 2" Racks: 0
 6" Racks: 0
 2.5" Racks: 0
 7" Racks: 0
 3" Racks: 13
 8" Racks: 0
 4" Racks: 12
 10" Racks: 0

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085PS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521252

Work Order

Page 1 of 1

Henry Ford Museum

23

Dearborn, MI

Total Squibs: 99

5" Racks: 10

Show Date:

12/4/2025

Show Type: Standard

2" Racks: 0

6" Racks: 0

Salesperson:

Salvatore Lanara

Current Revision: 3

2.5" Racks: 0

7" Racks: 0

Firing Method:

Pin Board

Duration: 5 min @ 10:00pm

3" Racks: 13

8" Racks: 0

Mortar Allocation:

Preload Racks

4" Racks: 9

10" Racks: 0

Pack from:

Edinburg

Magazine:

Ship to Facility:

Dearborn, MI

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN0408505T	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screamers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Peonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521253

Work Order

Page 1 of 1

Henry Ford Museum	26	Dearborn, MI	Total Squibs: 99	5" Racks: 7
Show Date:	12/4/2025	Show Type: Standard	2" Racks: 0	6" Racks: 0
Salesperson:	Salvatore Lanara	Current Revision: 3	2.5" Racks: 0	7" Racks: 0
Firing Method:	Pin Board	Duration: 5 min @ 10:00pm	3" Racks: 13	8" Racks: 0
Mortar Allocation:	Preload Racks		4" Racks: 12	10" Racks: 0
Pack from:	Edinburg	Magazine:		
Ship to Facility:	Dearborn, MI			

Item #	Shell Class	Qty	Item Description	Rev
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



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Work Order

Page 1 of 1

Henry Ford Museum

27

Dearborn, MI

Total Squibs: 99

5" Racks: 10

Show Date:

12/4/2025

Show Type: Standard

2" Racks: 0

6" Racks: 0

Salesperson:

Salvatore Lanara

Current Revision: 3

2.5" Racks: 0

7" Racks: 0

Firing Method:

Pin Board

Duration: 5 min @ 10:00pm

3" Racks: 13

8" Racks: 0

Mortar Allocation:

Preload Racks

4" Racks: 9

10" Racks: 0

Pack from:

Edinburg

Magazine:

Ship to Facility:

Dearborn, MI

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN030002	3 Inch Finale	20	3 Finale - Assorted Colored Chrys and Poonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	10	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FN04085051	4 Inch Finale	6	4 Finale - Twinkling Crown Kamuros w/ Tail (30)	
Body				
- 085PP040999PP	4 Inch PP	36	4 Sunny assortment prepacked..	
- 125PP050A2	5 Inch PP	18	5 Dominator Prestige A2 Assortment - 18 Effects - No Tails (18)	
- 159PP050	5 Inch PP	24	5 Assorted Prepack (24)	
<i>Comment: Customer requested special shells</i>				
- 169SF0500501	5 Inch	1	5 Diamond Screamers and Red Stars	
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
Grand Finale				
- 085FN030002	3 Inch Finale	40	3 Finale - Assorted Colored Chrys and Poonies w/ Tail (60)	
- 085FN0302925T	3 Inch Finale	50	3 Finale - Variegated to Crackling Flowers w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0402304T	4 Inch Finale	12	4 Finale - Rainbow Dahlia w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items -				
102SQ060FW	Squibs	105	6' Firewire Initiator (40)	



521253

Work Order

Page 1 of 1

Henry Ford Museum	28	Dearborn, MI	Total Squibs: 99	5" Racks: 7
Show Date:	12/8/2025	Show Type: Standard	2" Racks: 0	6" Racks: 0
Salesperson:	Salvatore Lanara	Current Revision: 3	2.5" Racks: 0	7" Racks: 0
Firing Method:	Pin Board	Duration: 5 min @ 10:00pm	3" Racks: 13	8" Racks: 0
Mortar Allocation:	Preload Racks		4" Racks: 12	10" Racks: 0
Pack from:	Edinburg	Magazine:		
Ship to Facility:	Dearborn, MI			

<u>Item #</u>	<u>Shell Class</u>	<u>Qty</u>	<u>Item Description</u>	<u>Rev</u>
Opening Finale				
- 085FN0302304T	3 Inch Finale	20	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	10	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FN0409011	4 Inch Finale	6	4 Finale - Long Duration Kamuros w/ Tail (30)	
Body				
- 085PP040	4 Inch PP	36	4 Assorted Prepack (36)	
- 159PP040	4 Inch PP	18	4 Assorted Prepack (36)	
- 085PP050999PP	5 Inch PP	24	5 Sunny assortment prepacked..	
<i>Comment: Customer requested special shells</i>				
- 159SF05061803	5 Inch	1	5 Red Heart	
- 159SF05061540	5 Inch	1	5 Smiling Face Pattern	
- 169SF0500001	5 Inch	1	5 Tourbillion w/ Report	
Grand Finale				
- 085FN0302304T	3 Inch Finale	40	3 Finale - Rainbow Dahlias w/ Tail (60)	
- 085FN0308505T	3 Inch Finale	50	3 Finale - Twinkling Crown Kamuros w/ Tail (60)	
- 085FS030025	3 Inch Finale Sal	10	3 Finale - Titanium Salutes w/ Tails (60)	
- 085FN0406007	4 Inch Finale	12	4 Finale - Crackling Spider w/ Tail (30)	
- 085FN0509011	5 Inch Finale	5	5 Finale - Long Duration Kamuro w/ Tail (15)	
8 - Ignition Items - 102SQ060FW	Squibs	105	6' Firewire Initiator (40)	

Zambelli
FIREWORKS


120 MARSHALL DR
WARRENDALE, PA 15086
(724) 658-6611


60-682/433

PAY
TO THE
ORDER OF City of Dearborn

Two Hundred Dollars & 00/100

\$ 200.00
DOLLARS


First
Commonwealth Bank
MEMBER FDIC 1-800-711-BANK (2326)
fbanking.com

FOR Permit fee for shows - 331253 - 541270

[Redacted MICR line]

[Redacted MICR line]



Security Features

Details on back



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of the annual Divine Child Homecoming parade.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

Divine Child High School is requesting approval from City Council to host their annual Homecoming parade on Friday, October 3, 2025. It is also respectfully requested that the Dearborn Police assist with providing escort services during the parade.

PRIOR COUNCIL ACTION:

CR: 10-527-24

BACKGROUND:

Divine Child High School is requesting approval from the City Council for temporary road closures around Levagood Park and Divine Child High School. All requested road closures are consistent with previous year approvals by City Council.

FISCAL IMPACT:

N/A

COMMUNITY IMPACT:

Temporary disruptions to traffic-flow around Levagood Park and Divine Child High School.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Parks & Recreation, along with the Police Department will work together to ensure all event details and logistics are carried out as presented.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Sean Fletcher, Director of Parks & Recreation
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of the annual Divine Child Homecoming parade.
DATE: 9/2/2025

Budget Information

Adopted Budget: N/A
Amended Budget: N/A
Requested Amount: N/A
Funding Source: N/A
Supplemental Budget: N/A

Summary of Request

Divine Child High School is requesting City Council approval to hold their annual Homecoming Parade on Friday, October 3, 2025, starting at 6:00 p.m. This event will adhere to all applicable ordinances, rules, and regulations set forth by the Dearborn Police Department.

The parade route for 2025 will remain the same as in previous years: The parade will commence at the circular drive in front of Divine Child High School, proceed south on N. Silvery Lane, turn east onto Coburn Street, continue straight to N. Denwood, and then turn left onto Wilson until it reaches its destination, the Divine Child High School football field.

They are also requesting a noise ordinance waiver for the duration of the event.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:
Jonathon Golich
CF454FEAC7BC456...
Jonathon Golich 9/2/2025

Assistant Director - Parks & Recreation

DocuSigned by:
Issa Shalin 9/3/2025
1053E1C7585A436...
Issa Shalin

Police Chief

DocuSigned by:
Sean R Fletcher
503098961A7C461...
Sean R Fletcher 9/2/2025

Director of Parks & Recreation

DocuSigned by:
Jeremy Romer 9/3/2025
E7A573BA25E3460...
Jeremy Romer

Corporation Counsel





EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Request to recognize and appropriate 2024 JAG Grant Funding

DEPARTMENT: Police

BRIEF DESCRIPTION: The U.S. Department of Justice (DOJ), Bureau of Justice Assistance Grant (JAG) will be utilized for law enforcement equipment and technology as determined by the Chief of Police.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The Dearborn Police Department applied for and received a federal grant from the U.S. Department of Justice, Bureau of Justice Assistance. This award is for the 2024 Justice Assistance Grant (JAG) in the amount of \$18,736.00. This is a reimbursement grant with no local match required.

We request that the Finance Director be authorized to recognize \$18,736.00 in 101-2410-330.01-90, General Fund - Police Administration - Intergovernmental Federal Revenue and appropriate the same in 101-2410-511.98-00 General Fund - Police Administration.

FISCAL IMPACT: N/A

COMMUNITY IMPACT: The grant will be utilized for law enforcement equipment and technology purchases as determined by the Chief of Police.

IMPLEMENTATION TIMELINE: Immediate upon approval.

COMPLIANCE/PERFORMANCE METRICS: The grant will be managed by the police department in conjunction with the city's finance department.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: 2024 Justice Assistance Grant (JAG)
DATE: September 5, 2025

Budget Information

Requested Amount: \$18,736.00

Summary of Request

We request that the Finance Director be authorized to recognize \$18,736.00 in 101-2410-330.01-90, General Fund - Police Administration - Intergovernmental Federal Revenue and appropriate the same in 101-2410-511.98-00 General Fund - Police Administration.

Background and Justification

The City of Dearborn applied for and received a federal grant from the U.S. Department of Justice (DOJ), Bureau of Justice Assistance. This is an inter-governmental agreement with the Office of Justice Programs for the 2024 Justice Assistance Grant (JAG) to distribute funds to the Wayne County Sheriff's Office and 15 municipal police departments. The award amount for the City of Dearborn is \$18,736.00. This is a reimbursement grant with no local match required.

The grant will be utilized to purchase equipment and technology for the police department.

Signature Page

Prepared By:

Signed by:

Andrew Galszka

Andrew Galszka, Police Lieutenant

Department Approval:

DocuSigned by:

Issa Shakin

Issa Shakin, Police Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

Michael Kennedy, Finance Director/Treasurer

Corporation Counsel Approval:

DocuSigned by:

Jeremy Romer

Jeremy J. Romer, Corporation Counsel

BLANKET ORDER
COUNTY OF WAYNE
Warren C. Evans - County Executive
Purchasing Division

500 Griswold 15th Floor, Detroit, Michigan 48226
 Ph: 313-224-5151, Fax: 313-967-1259

**SHIP TO:**

Wayne County Sheriff
 Administrative Offices
 5301 Russell Street, 4th Fl.
 Detroit MI 48211

VENDOR:

City of Dearborn
 16901 Michigan Avenue
 Dearborn, MI 48126

PAGE	1
PRINT DATE	07/23/25
BLANKET ORDER NUMBER	22578990-000 OB
BUSINESS UNIT	31699

SEND INVOICE TO

M & B Accounts Payable
 Guardian Building
 500 Griswold, 14th Floor
 Detroit MI 48226

*** * NOTICE * ***

THIS IS A BLANKET ORDER. ONLY SHIP OR INVOICE WHEN A
 RELEASE ORDER IS ISSUED AGAINST THIS BLANKET ORDER

THIS BLANKET ORDER IS SUBJECT TO CONTRACT TERMS AND CONDITIONS ATTACHED

ORIGINAL ORDER DATE		REQUESTED DATE		BUYER		TERMS		
07/23/25		07/23/25		HENRY J		Net 30 Days		
FREIGHT			DELIVERY CONTACT					
FOB - Destination			Jerome Pokorney 313-967-6008					
LINE	WC STOCK NUMBER OR BUDGETARY ACCOUNT ITEM DESCRIPTION			ORIGINAL QUOTE/REQ	QUANTITY	UM	UNIT PRICE	EXTENDED PRICE
	<i>Dearborn, City of Email: byunkari@dearborn.gov.org Contact Person: Resolution #: 2025-234 Dated 04/03/2025 TCM #: 2025-71-011 JAG 2024 10/1/2023 through 09/30/2027 This inter-governmental agreement granted from the Office of Justice Programs for the 2024 Justice Grant to distribute funds to the Sheriff's Office and 15 municipal police departments.</i>							
1.000	Budget No.: 31699.952030			00103650 OR	18736.00	DL	1.0000	18,736.00
	<i>Dearborn JAG 2024 JAG 2024 Allocation for City of Dearborn For equipment and/or technology not to exceed \$18,736.00</i>							
							TOTAL ORDER	18,736.00

Janice Henry
 Janice Henry

07/23/25
 Date

- 1) **ASSIGNMENT/TRANSFER:** Assignment or transfer of this contract without written consent of the County may be construed by the County as a breach of contract sufficient to cancel this agreement at the discretion of the County.
- 2) **INSPECTION:** All goods and services shall be subject to inspection and approval by the County at all reasonable times including inspection during manufacture. Inspection and approval by the County at Contractor's plant does not preclude rejection for defects upon discovery by subsequent inspection. Any goods and services rejected by the County shall be promptly repaired or replaced at Contractor's expense. Any and all costs incurred by the County in connection with the return of goods rejected by the County as defective shall be at Contractor's risk and expense.
- 3) **RISK OF LOSS:** Regardless of FOB point, Contractor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery and acceptance; and such loss, injury or destruction shall not release Contractor from any obligation hereunder.
- 4) **WARRANTY:** Contractor warrants that it has good and merchantable title to the goods sold hereunder and that said goods shall conform to the descriptions and applicable specifications and samples. Such goods shall be of good merchantable quality and fit for the known purposes for which sold, and are free and clear of all liens and encumbrances. Contractor and the County agree that this order does not exclude, or in any way limit, other warranties provided for in this agreement or by law.
- 5) **EXCISE AND SALES TAX:** The prices herein must not include any Federal excise taxes or sales taxes imposed by any State or Municipal Government. Such taxes, if included, must be deducted by the Contractor when submitting invoice for payment.
- 6) **INVOICES:** Invoices for Goods must be submitted on date of complete shipment. Invoices for Services must be submitted within 45 days after completion of Services. Payment will be delayed if the invoice fails to reference PO number, ordering department, unit prices, quantities, totals, and a full description of the order that matches the PO.
- 7) **IRS FORM W-9:** Contractor must have on file with the County an IRS Form W-9 before the County will issue any payment to Contractor.
- 8) **COMPLIANCE WITH LAWS:** Contractor represents and warrants that the performance of this order and the furnishing of goods or services required shall be in accordance with the applicable standards, provisions and stipulations of all pertinent Federal, State or County laws, rules, regulations, resolutions and ordinances including but not limited to the Fair Labor Standards Act, the Equal Employment Opportunity rules and regulations and the Occupational Safety and Health Acts.
- 9) **AMENDMENTS:** No amendment, modification or supplement to this contract shall be binding unless it is in writing and signed by authorized representatives of the parties.
- 10) **TERMINATION:** When in the County's best interest, the County may unilaterally cancel this agreement at any time, whether or not Contractor is in default of any of its obligations hereunder. Under any such cancellation, Contractor agrees to waive any claim for damages, including loss of anticipated profit on account hereof. However, the County agrees that Contractor shall be paid for items and/or services already accepted by the County, but in no event shall the County be liable for any loss of profits on the order or portion thereof so terminated. Either party may terminate this agreement at any time for the failure of the other to comply with any of its material terms and conditions.
- 11) **WAIVER OF BREACH:** No waiver by either party of any breach of any of the covenants or conditions herein contained performed by the other party shall be construed as a waiver of any succeeding breach of this same or of any other covenant or condition.
- 12) **COMPLETE AGREEMENT:** The parties agree that the conditions of purchase stated herein and all statements on the reverse side hereof set forth their entire agreement and there are no promises or understandings other than those stated herein, and that any prior negotiations between the County and Contractor or terms and conditions of sales set forth in the Contractor's quote or sales acknowledgment shall not constitute a part of the agreement between the County and Contractor concerning this purchase, except that the terms of this Agreement do not supersede any underlying contract. The term "agreement" as used in this clause shall include any future written amendments, modifications, or supplements made in accordance herewith.
- 13) **LIABILITY AND INDEMNITY:** Contractor agrees to protect, defend, reimburse, indemnify and hold the County, its Commissioners, officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whatsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or in the performance, nonperformance or purported performance of the work or services or breach of the terms hereof, except when the County is grossly negligent.
- 14) **INSURANCE:** Vendor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with products and materials supplied to the County. The cost of such insurance shall be borne by the Vendor.

Minimum Limits of Insurance Coverage shall be at least as broad as insurance services office commercial general liability coverage (occurrence Form CG 00 01) and include products coverage.

Vendor shall maintain at least the following minimum coverage:

Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.

If the Vendor maintains higher limits than the minimum insurance shown above, the County requires and shall be entitled to coverage for the higher insurance limits maintained by the Vendor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the County. At the option of the County, either: the vendor shall obtain coverage to reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees, and volunteers; or the Vendor shall provide a financial guarantee satisfactory to the County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Additional Insured Status. The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Vendor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG20 10 and CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this Contract, the Vendor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Vendor's insurance and shall not contribute with it.

Notice of Cancellation. Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.

Waiver of Subrogation. Vendor grants to the County a waiver of any right to subrogation which any insurer of the Vendor may acquire against the County by virtue of the payment of any loss under such insurance. Vendor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Acceptability of Insurers

All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.

Verification of Coverage. Vendor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article. The County shall receive and approve all certificates and endorsements before the Vendor begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Vendor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.

Special Risks or Circumstances: The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

The Vendor must submit certificates evidencing the insurance to the Risk Management Division at the time the Vendor executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies

- 15) **RECORDS:** The County reserves the right to inspect all vendor documents relating to this agreement for up to three (3) years after expiration.
- 16) **JURISDICTION AND LAW:** This Contract, and all actions arising from it, must be governed by, subject to, and construed according to the law of the State of Michigan. The Contractor consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Contract.
- 17) **COMPLIANCE WITH CONSENT AGREEMENT:** The parties acknowledge that this Contract is subject to Public Act 436 of 2012, MCL 141.1541 to 141.1575 ("Act") and the Consent Agreement between the County and the State Treasurer N.A. Khouri effective from August 21, 2015 through October 18, 2016 ("Consent Agreement Effective Period").

Upon written request of the County, the Contractor shall promptly and fully provide all necessary and requested assistance and information under the Consent Agreement and under the Act.

The Contractor shall promptly provide notice to the County Executive if the Contractor receives a request for assistance by an officer, employee, agency or contractor of the State Department of Treasury.

The Contractor shall promptly provide notice to the County Executive of knowledge or information of any action or omission that could be considered, or that could lead to, a failure to comply with or breach of the Consent Agreement or of a violation of state or federal law with respect to a matter relating to the Consent Agreement, including the Open Meetings Act, 1976 PA 267, the Uniform Budget and Accounting Act, 1968 PA 2, or the Emergency Municipal Loan Act, 1980 PA 243, by the County, the County Commission, the County Executive, or another officer of the County.

The Contractor shall immediately provide notice to the County Executive of any possible violations of the Consent Agreement by sending an email to consent.agreement@waynecounty.com or by completing the submission form found at www.waynecounty.com/mb/consent-agreement.htm.

If this Contract is considered "Debt" under the terms of the Consent Agreement, it may not be executed or submitted to the County Executive or County Commission for approval until it has been submitted to the County Chief Financial Officer for approval and verification that the required State Treasurer's approval has been received.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approve 8 additional slots for 8 part time Ordinance Officers

DEPARTMENT: Police Department

BRIEF DESCRIPTION: Finance, on behalf of the Police Department, recommends the approval of 8 additional slots for 8 part time Ordinance Officers at .70 FTE per year. The estimated annual costs are \$192,500.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: There are currently 11 ordinance officer positions. The addition of 8 ordinance officer positions will specifically provide for increased services in city parks.

Employing ordinance officers year-round will reduce the drawbacks of hiring, training, and retention that existed with the prior park ranger program. The ordinance enforcement officers will be utilized for other enforcement functions in the off-season when park attendance is lower. Ordinance officers enforce parking and blight ordinances throughout the city.

FISCAL IMPACT: \$192,500

COMMUNITY IMPACT: Additional ordinance officers will provide for increased patrol of city parks. These will promote the peaceful use and enjoyment of parks for all visitors. Officers will monitor for violations such as littering, vandalism, disorderly conduct, and safety hazards. Additional patrols are also intended to protect the city's investment in park infrastructure by reducing vandalism and other damage caused by misuse. Ordinance officers will educate visitors on park ordinances and will issue citations for serious violations.

Additional ordinance officers will also provide for more effective ordinance enforcement throughout the city year-round, including during snow emergencies.

IMPLEMENTATION TIMELINE: Immediate upon approval and hiring of personnel.

COMPLIANCE/PERFORMANCE METRICS: Ordinance officers are under supervision of the police department.


FINANCE
EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approve 8 Additional Slots for part time Ordinance Officers
DATE: September 11, 2025

Summary of Request

Finance, on behalf of the Police Department, recommends the approval of 8 additional slots for 8 part time Ordinance Officers at .70 FTE per year. The estimated annual costs are \$192,500. It is anticipated that these positions will be filled within calendar year 2026. Any required expense will be covered from existing FY2026 adopted budget.

Background and Justification

The City of Dearborn has made substantial investments in park infrastructure. Additional patrols by ordinance officers are intended to reduce vandalism or other misuse of park facilities resulting in costly damage. This helps ensure that park facilities remain in premiere condition and welcoming to visitors for years to come. Reducing the occurrence of littering, disorderly conduct, and other safety hazards promotes the peaceful use and enjoyment of parks as intended.

Signature Page
Prepared By:

Signed by:

Andrew Galuszka

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Andrew Galuszka, Police Lieutenant

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Finance Director/Treasurer

Department Approval:

DocuSigned by:

Issa Shahin

1053E1C7585A436...

Issa Shahin, Police Chief

Corporation Counsel Approval:

DocuSigned by:

Jeremy Romer

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Jeremy Romer, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Award of Contract for Roulo Gravel Alleys Paving Pilot Project

DEPARTMENT: Public Works & Facilities/Engineering Division in conjunction with Purchasing.

BRIEF DESCRIPTION: Award Contract to the firm of Diponio Contracting, LLC, the lowest responsive and responsible bid.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The intent of this pilot project is to pave via concrete an existing gravel alley that is located north of Lapeer, south of Eagle, east of Roulo, and west of Amazon which is currently in poor condition.

FISCAL IMPACT: \$697,265.00

COMMUNITY IMPACT: This project will improve access and use of the existing alley and eliminate the dangerous pot holes, fugitive dust, and mud tracks caused by vehicular traffic over the existing gravel.

IMPLEMENTATION TIMELINE: Contractor shall satisfactorily perform and complete all work by May 29, 2026.

COMPLIANCE/PERFORMANCE METRICS: Construction will be monitored by the DPWF/Engineering Division project team.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Award of Contract for Roulo Gravel Alleys Paving Pilot Project

DATE: September 9, 2025

Budget Information

Projects:	Q74092 Roulo Alley Paving
Total Approved Project Budget:	\$1,047,000
Available Project Budget:	\$1,047,000
Requested Amount:	\$697,265.00
Contingency:	\$100,000.00
Funding Source:	General Capital Improvement Fund, Capital Project Support Sewer Fund, Capital Project Support
Supplemental Budget:	N/A

Summary of Request

Purchasing, on behalf of the Engineering Division, recommends the award of a Contract for Roulo Gravel Alleys Paving Pilot Project to Diponio Contracting, LLC., which submitted the lowest responsive and responsible bid.

It is respectfully requested that Council authorize the award with **immediate effect** to facilitate the timely completion of the project. It is also requested that the City Engineer be authorized to execute all change orders or modifications.

The resulting contract shall not be binding until fully executed.

Background and Justification

The intent of this pilot project is to pave via concrete an existing gravel alley that located north of Lapeer, south of Eagle, east of Roulo, and west of Amazon which is currently in poor condition.

This project will improve access and use of the existing alley and eliminate the dangerous pot holes, fugitive dust, and mud tracks caused by vehicular traffic over the existing gravel.

The project will also involve rehabilitating the existing sanitary sewer located under the alley to prevent sink holes forming in the concrete pavement caused by sewer failures.

The project will also involve installing a storm sewer to drain the concrete surface of the proposed paved alley into this sewer away from the existing sanitary sewers and not to surface-drain into adjacent properties.

Procurement Process

Purchasing solicited bids with process details as follows:

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

Process: Invitation to Bid

Issue Date: August 18, 2025

Deadline Date: September 08, 2025

Vendors Solicited: 1,010

Solicitations Obtained: 76

Bids Received: 4

The bids were evaluated with the assistance of key staff from the Engineering Division and are shown in the following bid summary:


BIDDER	TOTAL BID
Diponio Contracting LLC	\$697,265.00
HMC, LLC.	\$810,605.00
Zuniga Cement Construction, Inc.	\$928,690.00
OCG Companies LLC	\$1,283,705.90


The procurement process was in accordance with the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.



FINANCE **EXECUTIVE SUMMARY AND MEMORANDUM**

Prepared By:

DocuSigned by:

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Mark Rozinsky, Purchasing Manager

DocuSigned by:

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Tim Hawkins, Director of Public Works & Facilities

DocuSigned by:

8FDE4113B37F442...
Soud El-Jamaly, City Engineer

Budget Approval:

DocuSigned by:

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Michael Kennedy, Finance Director/Treasurer

DS


Corporation Counsel Approval:

DocuSigned by:

E7A573BA25E4460...
Jeremy J. Romer, Corporation Counsel

EXECUTIVE SUMMARY



REQUEST: Request for street closures for the Dearborn Wanderlights Opening Ceremony event.

DEPARTMENT: Community Relations and Dearborn Police Departments

BRIEF DESCRIPTION:

The department of Community Relations kindly requests approval for a street closure for the inaugural Dearborn Wanderlights opening ceremony on Thursday, November 20, 2025.

The closure would encompass West Village Drive between the East and West parking decks adjacent to PEACE Park West from 7:00 AM to 10:00 PM. Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.

PRIOR COUNCIL ACTION: City council has a history of approving street closures for various City-sponsored and DDDA events over the past several years.

BACKGROUND: Dearborn Wanderlights, a new annual City event, will feature interactive installations that blend technology, art, and storytelling to create a memorable holiday walkthrough experience. Encompassing three months this winter season, this free, family-friendly occasion will debut at PEACE Park West and is designed to attract thousands of attendees from across metro Detroit as a regional centerpiece for holiday celebrations. Each month, the Wanderlights experience will be anchored by a community event, kicking off with an opening ceremony on Thursday, November 20, 2025.

FISCAL IMPACT: Funding for this event is allocated through the Community Relations Special Events Division budget.

IMPACT TO COMMUNITY: These events offer significant benefits to our community by:

- Fostering a more vital and vibrant artistic atmosphere.
- Increasing customer traffic to businesses in the West Downtown commercial corridor.
- Activating public spaces for community engagement.
- Attracting a diverse range of visitors to Dearborn.

IMPLEMENTATION TIMELINE: Immediate effect is requested.

EXECUTIVE SUMMARY



COMPLIANCE/PERFORMANCE METRICS: Community Relations staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, and media engagement, and debriefs to ensure events are impactful and align with the City's vision, goals, and strategies.

COMMUNITY RELATIONS DEPARTMENT



TO: City Council
FROM: Community Relations & Dearborn Police Departments
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Request for street closure for Dearborn Wanderlights Opening Ceremony event
DATE: August 26, 2025

Budget Information

Adopted Budget: N/A

Amended Budget: N/A

Requested Amount: N/A

Funding Source: N/A

Supplemental Budget: N/A

Summary of Request

The department of Community Relations kindly requests approval for a street closure for the inaugural Dearborn Wanderlights opening ceremony on Thursday, November 20, 2025.

The closure would encompass West Village Drive between the East and West parking decks adjacent to PEACE Park West from 7:00 AM to 10:00 PM. Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.

Background and Justification

Encompassing three months of the winter season, the inaugural Dearborn Wanderlights event will debut at PEACE Park West and is designed to attract thousands of attendees from across Metro Detroit.

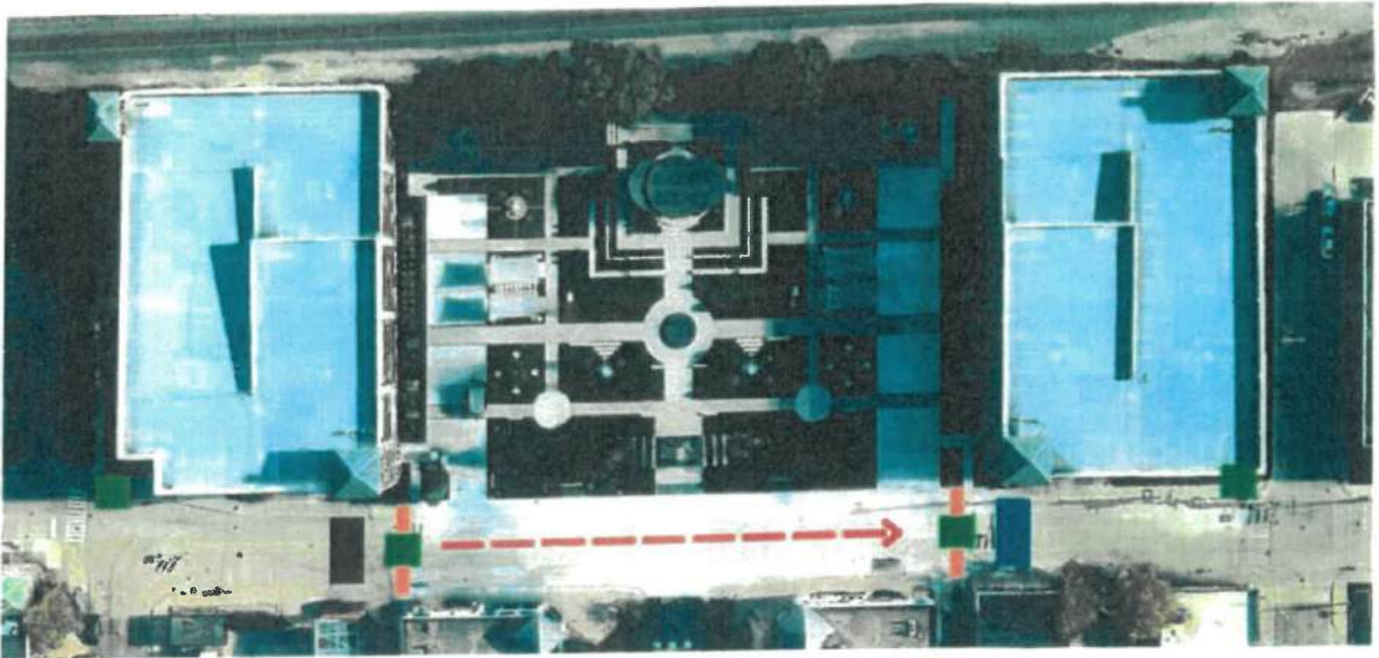
Dearborn Wanderlights is an innovative holiday light show featuring interactive installations. Inspired by successful models like Grand Rapids' World of Winter, the experience blends technology, art, and storytelling to create a magical walkthrough experience.

In addition to the months-long light display, Community Relations will partner with our WDDDA and local businesses to host monthly community events in the space, making it a centerpiece for holiday celebrations in the region.

On November 20, 2025, the event's opening ceremony will feature a spectacle of color and light, live entertainment & performances, and seasonal treats.

Immediate effect is requested.

DEARBORN WANDERLIGHTS OPENING CEREMONY - NOVEMBER 20, 2025



ROAD CLOSURE
CLOSE BY: 7:00 AM
OPEN BY: 11:00 PM



Road Closure/
Barricades



Fire Lane



CLOSED TO THROUGH TRAFFIC Sign(s)



DPD Detail Car Parked



Additional Vehicle Parked

Respectfully submitted,

Erica Marra

Erica Marra
Deputy Director, Community Relations

Issa Shahin
Chief of Police

Jeremy J. Romer
Corporation Counsel



EXECUTIVE SUMMARY

REQUEST: Approve execution of the 2025 Road Safety Audit (RSA) agreement with the Southeast Council of Michigan Governments (SEMCOG) for Schaefer Road between Michigan Avenue and Warren Avenue.

DEPARTMENTS: Philanthropy & Grants, Public Works

BRIEF DESCRIPTION: The City of Dearborn has been awarded funding through SEMCOG's 2025 Road Safety Audit (RSA) Program, which aims to study some of the locations with the greatest opportunity for improving safety, especially for the most vulnerable road users.

PRIOR COUNCIL ACTION: n/a

BACKGROUND: RSAs are a formal safety performance examination of a roadway by an independent and multi-disciplinary audit team. The purpose of an RSA is to gather a team of professionals, including engineering, maintenance, operations, enforcement, community advocates, and others to physically evaluate a site.

The RSA allows these technical professionals, community members, and agencies to proactively engage in a conversation about road safety with the leadership of an independent party. The RSA team reviews recorded crash trends, or near-miss crash patterns, conducts field visits to observe traffic patterns, identifies crash risks for all roadway users, identifies the root causes of observed crashes, and identifies potential mitigation measures.

SEMCOG's RSA program directly aligns with the actions of the region's Transportation Safety Plan by providing needed resources to assess roadways and develop strategies to enhance their safety for all road users.

FISCAL IMPACT: Total project cost is \$26,963.60, of which the City of Dearborn will provide a 20% local match of \$5,392.72 from the Major Streets & Trunkline fund.

COMMUNITY IMPACT: RSA will provide the City with data-driven recommendations and potential solutions to reduce crashes, injuries, and fatalities along one of Dearborn's busiest corridors.

IMPLEMENTATION TIMELINE:

- September–October 2025: RSA kickoff and field reviews.
- November 2025: Draft report of findings.
- December 2025–January 2026: City submits response to recommendations.

COMPLIANCE/PERFORMANCE METRICS: Success will be measured by the timely completion of the RSA. Long-term performance will be tracked through reduced crash data and improved public perception of roadway safety.

**Philanthropy
and Grants****MEMORANDUM**

TO: Dearborn City Council

FROM: Philanthropy and Grants Department, Department of Public Works

SUBJECT: 2025 Road Safety Audit Agreement

DATE: 8/20/25

Budget Information

Project:	Q57226, Schaefer Rd Safe Audit
Adopted Budget:	\$0
Amended Budget:	\$0
Requested Amount:	\$5,392.72
Funding Source:	Major Street & Trunkline, Engineering, Public Works, Maintenance Rds & Streets, Contractual Services
Supplemental Budget:	Q99999, Major Street & Trunkline

Summary of Request

Approval is requested to execute the 2025 Road Safety Audit (RSA) agreement with SEMCOG to evaluate roadway safety conditions along Schaefer Road, between Michigan Avenue and Warren Avenue. SEMCOG will procure the Consultant for services to complete the RSA. The City will provide the required 20% local match of \$5,392.72 as part of this agreement. The City required a match of \$5,392.72 from the total project cost of \$26,963.60 will be paid to SEMCOG, once the work is complete and the consultant has submitted a final invoice. SEMCOG will provide payment to the Consultant upon satisfactory completion of the audit and submission of the invoice and report.

Background and Justification

Schaefer Road is a critical north-south corridor in Dearborn, serving schools, businesses, residential neighborhoods, and regional networks. SEMCOG's RSA process provides expert analysis to identify safety risks and propose actionable solutions. Dearborn's administration has made traffic safety a top priority, and this RSA will directly support a safer city.

Immediate effect is requested.



**Philanthropy
and Grants**

MEMORANDUM

Philanthropy & Grants:

Signed by:
Maria Willett
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Maria Willett – Philanthropy & Grants Director

Department Approval:

DocuSigned by:
Tim Hawkins
36BABC65BED3466...
Tim Hawkins - DPW Director

Budget Approval:

Initial
MD
DocuSigned by:
Michael Kennedy
F77819D1421447F...
Michael Kennedy – Finance Director/Treasurer

Corporation Counsel:

DocuSigned by:
Jeremy Romer
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Jeremy J. Romer – Corporation Counsel

OFFICE OF THE MAYOR



TO: CITY COUNCIL

FROM: MAYOR ABDULLAH H. HAMMOUD

SUBJECT: APPOINTMENT - PARKS AND RECREATION COMMISSION

DATE: SEPTEMBER 11, 2025

Pursuant to City of Dearborn Code of Ordinance Section 2-365 and City Charter Section 10.9, the Mayor shall appoint member of the Parks and Recreation Commission, subject to approval by City Council Recommendation for the approval of this appointment is made to serve:

Name: Kate Brady-Medley

Status: Appointment

Filling a Vacancy for: N/A

Term Duration: 3 Years

Previous Term Ended: June 30, 2025

New Appointment Term Ending: June 30, 2028

Attendance: Regular

Phone: (313) 445-5850

Email: katebMedley@gmail.com

Mailing Address: 22858 Law Street, Dearborn, MI 48124

Abdullah H. Hammoud
Mayor

cc: Parks and Recreation Department
cc: Law Department

OFFICE OF THE MAYOR



TO: CITY CLERK
FROM: MAYOR ABDULLAH H. HAMMOUD
SUBJECT: APPOINTMENT - PARKS AND RECREATION COMMISSION
DATE: SEPTEMBER 11, 2025

I hereby certify that the following appointment has been made to the Parks and Recreation Commission in accordance with City of Dearborn Code of Ordinance Section 2-365 and City Charter Section 10.9.

See C.R. ____ *Insert the CR that confirmed this appointment* _____

Name: Kate Brady-Medley

Status: Appointment

Filling a Vacancy for: N/A

Term Duration: 3 Years

Previous Term Ended: June 30, 2025

New Appointment Term Ending: June 30, 2028

Attendance: Regular

Phone: (313) 445-5850

Email: katebMedley@gmail.com

Mailing Address: 22858 Law Street, Dearborn, MI 48124

Abdullah H. Hammoud
Mayor

cc: Parks and Recreation Department
cc: Law Department



Dearborn Commissions Application

Submission Date

10th July 2025

First Name

Kate

Last Name

Brady-Medley

Phone

 13134455850

Email

katebmedley@gmail.com

Home Address

22858 Law St, Dearborn, MI 48124, USA

Zip Code

48124

Years of Residency in Dearborn

17

Occupation

Non-profit administrator

Company

SEMCA

Business Address

N/A

Level of Education

Doctorate Degree

Name of Educational Institution & Graduation Year

Wayne State Law 2009

Commissions & Boards

Parks & Recreation Commission

Why do you want to join this commission?

I think that parks and recreation bring the community together and make it a special place to live. My family enjoys our many recreational amenities and I want to make sure we continue with these programs and features.

Are you a veteran?

No

Do you Have a Resume?

Yes

Resume



resume Kate Brady Medley 2025.docx

Submitted on Jul 10, 2025

Katherine Brady-Medley

22858 Law Street • Dearborn, MI 48124 • (313) 445-5850 • katebmedley@gmail.com

PROFESSIONAL EXPERIENCE

SEMCA (Southeast Michigan Community Alliance), Taylor, Michigan

Chief Operating Officer, April 2019 -- current

Leads all SEMCA programs, providing direction and oversight to SEMCA staff and a network of contracted service providers. Responsible for building and maintaining relationships with key stakeholders, attracting & standing up new programs, as well as developing and negotiating contracts, and ensuring program compliance. Manage organization-wide initiatives, including development and implementation of the SEMCA Strategic Plan and SEMCA's successful COA re-accreditation. Serve as the Equal Opportunity Officer for SEMCA and monitor compliance with Federal and State Equal Opportunity law. Direct policy review and development, as well as on-going training and technical assistance required for high quality program delivery.

Starfish Family Services, Inkster, Michigan

Head Start & Early Head Start Director – Detroit, August 2014 -- April 2019

Led a collaborative of Detroit area non-profits in delivery of complex federal program serving over 1000 Detroit children and their families. Built & maintained key relationships as well as development and negotiation of contracts, and translation of federal administrative law into agency practice. Implemented all program components and developed on-going training and professional development system for staff at all levels. Established and maintains systems for tracking data to ensure quality services and compliance with Federal and State law. Managed \$16 million federal budget.

Starfish Family Services, Inkster, Michigan

Community Project Director, December 2012 – August 2014

Led a community-wide initiative to strengthen school readiness for all Inkster children, from birth to age 8. Working with parents, schools, early childhood providers, social services, and grassroots community groups, laid the foundation for a community-wide system for supporting children and families. Conducted focus groups, convened community forums on school readiness, school transition and teacher support. Led a parent/community member driven process to collect information on the system of support for children and assess community needs and gaps in support.

New Urban Learning, Detroit, Michigan

Director of New School Development, July 2009 – November 2012

Supported the establishment of new, highly effective charter schools and programs for Detroit students and families. Researched and visited effective programs, helped groups identify high performing educational options and develop implementation/operational plans. Wrote and submitted successful private, state and federal grant applications, financing plans and charter applications. Provided support to boards and principals with curriculum development, marketing & outreach, hiring, budget creation and grants management.

Great Lakes Environmental Law Center, Detroit, Michigan

Intern, Summer 2010

Researched, drafted and edited articles on legal issues facing the Great Lakes and on policy implications for Michigan law makers.

University Preparatory Academy High School, Detroit, Michigan

Principal, July 2005 - July 2009

Led small urban college prep high school. Supervised, coached and supported staff of 25 in the delivery of instructional programs. Organized cooperative efforts of teachers, staff and students in curriculum development and improvement. Supported staff in the engagement of parents in their child's education and ensured consistent implementation of policies and practices with regard to student behavior. Implemented systems for the on-going assessment of student learning, organized staff meetings and trainings, and ensured compliance with all state and federal mandates.

University Preparatory Academy, Detroit, Michigan

Learning Through Internship Program Manager, September 2001 – June 2005

Established a curriculum-based internship program at both the Middle and High Schools. Collaborated with Principals and teaching staff to develop innovative approaches for project-based learning. Established and maintained partnerships with community based organizations. Managed the budget, hired and trained staff, organized LTI program events and provided compliance oversight. Assisted with policy development, grant seeking, fund-raising and evaluation of school programs.

Michigan Community Service Corps – University of Michigan

Program Coordinator, January 2000 – August 2001

Strengthened and expanded state-wide community-based summer of service program from 4 communities to 14. Recruited, selected, trained and supported University students in summer long service in their home communities. Maintained and created collaborations between community organizations and the University to provide service opportunities which meet critical community needs. Assisted with fundraising and program evaluation program.

Corporation for National Service, Cleveland, Ohio

AmeriCorps*VISTA, August 1998 – August 1999.

Served as volunteer coordinator at a RSVP (Retired Senior Volunteer Program) pilot program run in collaboration with the Cuyahoga Metropolitan Housing Authority. Facilitated tutoring programs at local schools. Led Grandparents support group for residents. Recruited, trained and placed new volunteers.

EDUCATION

Wayne State University Law School, Detroit, Michigan

Juris Doctor, December 2009. Sworn to the Michigan State Bar in May 2010.

Bronze Key Honor, 2005. Gold Key Honor, 2006. Member of Environmental Law Society.

The University of Michigan – Gerald R. Ford School of Public Policy, Ann Arbor, Michigan

Master of Public Policy, May 2001

The University of Michigan, Ann Arbor, Michigan

Bachelor of Arts, in English and Social Sciences, May 1998

Class honors May 1997, May 1998. Committee Director for University of Michigan's Model United Nations. Volunteer for Detroit Summer and ProjectSERVE. Facilitator for theater work at juvenile detention centers.

Michigan Political Leadership Program—Michigan State University, East Lansing, Michigan

Program Fellow, Class of 2019

Selected for bipartisan learning group focused on politics, governance, public policy analysis & leadership

PUBLICATIONS

“Offshore Wind Energy Development in Michigan’s Great Lakes: Current Law and Proposed Legislation” *Michigan Environmental Law Journal*, Winter 2011, Volume 29, No.1.

VOLUNTEER EXPERIENCE

Dearborn Parks and Recreation – Commissioner

Served on volunteer advisory body to provide support to City Recreation leadership

Career and Educational Advisory Council – Parent representative

The CEAC is appointed by the Workforce Development Board to provide input and recommendations from a variety of stakeholders on talent and training needs in the area.

Rashida Tlaib for Congress

Volunteer, Spring and Summer 2018

Talked to residents at their homes and by phone. Assisted with recruiting volunteers.

Educating Detroit Now

Founding Partner, September 2012 – 2018

Created network and support system for Detroit educators. Helped to plan and run a mini-grants program for teachers and school leaders to receive money to support ‘dream’ projects.

Ford School of Public Policy, University of Michigan

Alumni Board Member, December 2010 - 2013

Elected to a 3 year term in fall of 2010.

Riverbend Neighborhood Association, Dearborn, MI

Law Street Block Captain, November 2010 – 2016

Elected to serve on leadership team, supported neighborhood programs and delivered newsletters.

Lisa Nuskowski for State Senate

Volunteer, Summer 2010

Worked on local campaign; Talked to residents at their homes and by phone. Assisted with recruiting volunteers and voter turnout.

University Prep Academy Girls Soccer Team

Founding Coach, 2002 - 2005

Started soccer program at UPA Middle school and High school. Planned & ran practices, scheduled games, ordered uniforms, organized transportation and related activities.