



**ECONOMIC
DEVELOPMENT**

PLUMBING PERMIT/APPLICATION
City of Dearborn Permit Services Division

OFFICE USE ONLY:

DATE: _____

CLERK: _____

Plumbing Permit # _____

Sewer Permit # _____

Sewer Tap Permit # _____

Permit Site Address:		Type of Job: ☐ Single-Family ☐ Foreclosure ☐ Industrial ☐ New ☐ Two-Family ☐ Rehab/ PAD ☐ Business ☐ Other	
Business Name of Permit Site Address:		Have plans been submitted? (See reverse side for plan review requirements.) ☐ Yes ☐ No ☐ Not Required	
Has a building permit been obtained for this project? ☐ Yes Master Building Permit #: _____ ☐ No ☐ N/A		Property Owner Name / Telephone Number	
Property Owner Address (if different from Site Address)		Description of Work	
Address _____ City _____ State _____ Zip _____			

***This permit includes one (1) Rough Inspection and one (1) Final Inspection. Any additional inspections are subject to additional fees.**

***A NON-REFUNDABLE ADMINISTRATIVE FEE OF \$100 PLUS MIN PERMIT FEE OF \$80**

SEPARATE PERMIT REQUIRED FOR SEWER ITEMS BELOW:

1. PLUMBING- Inspected by Plumbing Division		FEE	#	TOTAL	2. SEWER- Inspected by Plumbing Division		FEE	#	TOTAL
Water Service									
Stacks (any description)		15.00			¾" – 1"		30.00		
Water Closet		15.00			1 ¼" – 1 ½"		40.00		
Baths		15.00			2" – 4"		75.00		
Lavatories		15.00			Over 4"		100.00		
Laundry Trays		15.00			Manholes, Catch Basins		45.00		
Sinks (any description)		15.00							
Drinking Fountains		15.00			Sewers: Sanitary, Storm/Combined Lateral				
Hot Water Tank		15.00			6" – 14"		75.00		
Garbage Disposal / Dishwasher		15.00			Over 14"		100.00		
Floor Drains / Special Drains		15.00			3. SEWER TAPS- Inspected by Engineering Division				
Shower Traps / Valves		15.00			Schedule minimum 1 day in advance – 313 – 943 - 2145				
Sewage Ejectors, Sumps		15.00			Sewer Tap – Lateral		250.00		
Sub-Soil Drains (interior waterproofing)		15.00			Sewer Tap – Trunk		400.00		
					Sewer Tap – Outside City Limit		500.00		
Water Distribution Pipe					PAVEMENT RESTORATION				
¾" to 1"		30.00			Pavement Restoration		125.00		
1 ¼" to 1 ½"		40.00			Note: If contractor fails to perform pavement restoration in a timely manner, a contractor retained by the City will restore the pavement. The permit applicant will be charged the following fees: Pavement Replacement, 1 st Square Yard 250.00 Each Additional Sq. Yard 75.00 Sidewalk Replacement, First 25 square feet 175.00 Each Additional Sq. Foot 10.00 Note: Some projects require (2) plumbing permits – (1) from the Plumbing Division (private work) & (1) from Engineering (public) Other: _____				
2" – 4"		75.00							
Over 4"		100.00							
Urinals / Storm Trap		15.00							
Grease Interceptor		15.00							
Backflow Preventor / Backwater Valve		15.00			Make checks payable to "City of Dearborn" TOTAL FEES \$ _____				
Residential Lawn Sprinkler System		40.00							
Sprinkler Heads		5.00							
Connection to Building Drain & Sewer		100.00							
Camera-Inspection ONLY		80.00							
Additional Inspection (First ½ hour)		60.00							
Medical Gases: Bid Price: _____ 1.2% of Bid Price: _____									
Other: _____									

NOTE TO LICENSED CONTRACTORS: A Licensed Plumber Must be on Site at Time of Inspection(s)

APPLICANT- CONTRACTOR/ HOMEOWNER:

Name _____		☐ Plumbing Contractor ☐ Drain-layer/ Excavator ☐ Mechanical Contractor ☐ Homeowner (Please read Homeowner Affidavit on reverse side)
Address _____		
City, State, Zip _____		
Telephone Number _____		
State License # _____		Expiration Date _____
City of Dearborn Registration # _____		Expiration Date _____
WORKER'S DISABILITY COMPENSATION INSURANCE CARRIER (or reason for exemption)		
EMPLOYER IDENTIFICATION NUMBER (or reason for exemption) _____		MESC EMPLOYER NUMBER (or reason for exemption) _____

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CANNOT BE ISSUED

I affirm that the information provided in this application and any accompanying drawings, which are a part of this application, is accurate. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn. **Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

Authorized signature _____ Date _____



To facilitate permit processing, please fill out your permit application completely and note the following:

GENERAL INFORMATION

- Contractors must be licensed by the State of Michigan and registered with the City of Dearborn.
- Permits for projects in public rights-of-way may be issued to licensed contractors only.

MAIL-IN APPLICATIONS

- Mail-in applications are encouraged. Follow these easy instructions:
 - Obtain application for City of Dearborn website (permits) or obtain a form from the permit office. Fill out permit application completely.
 - A homeowner trade permit is allowed with proof of ownership and proof of ID (i.e. Driver's License or State ID).
 - Include a check, payable to "City of Dearborn" for the amount of your permit.
 - Minimum total fee is **\$180**; (Permit Fee is **\$80** & Administrative fee (**nonrefundable**) is **\$100**)
 - Enclose a self-addressed stamped envelope.
 - Mail to: Economic Development Department, ATTN: Permits, 16901 Michigan Ave. Ste. 7, Dearborn, MI 48126
 - For further information call 311 or email DBNinspections@Dearborn.gov.**

PLAN REVIEW REQUIREMENTS

- Plans are not required for the following:
 - One and two-family dwellings containing not more than 3,500 square feet of building area.
 - Alterations and repair work determined by the plumbing official to be minor in nature.
 - Work completed by a government subdivision or state agency costing less than \$15,000.
- Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act. No. 299 or Public Act of 1980, as amended, and shall bear that architect's or engineer's signature and seal. Plans shall be submitted before a permit can be issued.

PLUMBING INSPECTIONS – Inspections are scheduled by calling the Automated Inspection Scheduling System at 311 or by email at DBNinspections@dearborn.gov. Enter your permit number (i.e. 24-1234) and select the appropriate inspection code below. Permits only include 1 rough & 1 final inspection.

Residential Inspection Codes

305	Underground
310	Rough
315	Final/ Sewer (Lateral)/ Lawn
	Sprinkler/ Int. Drain System
330	Water Service

Commercial Inspection Codes

405	Underground
410	Rough
415	Final/Sewer Tap (Lateral)/Interior
	Drain system
425	Sewer Cap
440	Medical Gases

SEWER TAP INSPECTIONS

Sewer Tap and related pavement repair inspections are performed by the **Engineering Division** and are scheduled by calling the **Engineering Division at (313) 943-2145** at least **24 hours in advance**.

- A copy of your sewer tap permit will be forwarded to the Engineering Division
- Please refer to the Sewer Connection Standards, Building Lead Requirements and Concrete Pavement Standards for detailed information to assist you with your sewer tap project.

HOME OWNER AFFIDAVIT

By signing this application, homeowners are certifying that the plumbing work described on this permit application shall be installed by the home owner in the home in which they are occupying or intend to occupy. **All work shall be installed in accordance with the current State Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the plumbing inspector.**

Homeowners also certify that they will cooperate with the Plumbing Inspector and assume the responsibility to arrange for inspections and necessary repairs.

Special Note to Homeowners: Homeowners are discouraged from obtaining permits on behalf of a contractor. The City of Dearborn addresses code issues with the permit holder. The City of Dearborn cannot resolve unlicensed/ unregistered contractors work deficiencies

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED OR REFUNDED.**

REFUNDS FOR PARTIAL INSTALLATION: If an installation is partially completed, then a permit holder, upon quitting the installation, shall notify the enforcing agency and shall request an inspection. The inspector shall record the acceptance of, or violations against, the work installed on the permit record according to the findings of the inspector. The enforcing agency shall not grant a refund to the permit holder of the permit fee covering electrical equipment installed and inspected.

The City of Dearborn will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.