



CITY OF DEARBORN

DEPARTMENT OF PUBLIC WORKS & FACILITIES
WATER AND SEWERAGE DIVISION
Cross Connection & Water Quality Office

ABDULLAH H. HAMMOUD
MAYOR

APPLICATION FOR FIRE HYDRANT USE PERMIT

There is a required deposit of \$5,000 and a non-refundable permit fee of \$250.
There is a 7 day processing period once the application is submitted, please plan accordingly.

Company: _____ Date: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Contact Name: _____
Office #: _____ Cell #: _____
Email: _____

DATES HYDRANT IS REQUESTED: From _____ to _____

#1 LOCATION OF HYDRANT: _____
INCLUDE SPECIFIC STREET ADDRESS, AND/OR EXACT LOCATION. EXAMPLE: 15200 COMMERCE DR.
Do you need to use a fire hydrant or are you jumping an old water main to a new water main? (circle one) **HYDRANT / JUMPER**

PURPOSE FOR HYDRANT USE: _____

#2 LOCATION OF HYDRANT: _____
INCLUDE SPECIFIC STREET ADDRESS, AND/OR EXACT LOCATION. EXAMPLE: 15200 COMMERCE DR.
Do you need to use a fire hydrant or are you jumping an old water main to a new water main? (circle one) **HYDRANT / JUMPER**

PURPOSE FOR HYDRANT USE: _____

#3 LOCATION OF HYDRANT: _____
INCLUDE SPECIFIC STREET ADDRESS, AND/OR EXACT LOCATION. EXAMPLE: 15200 COMMERCE DR.
Do you need to use a fire hydrant or are you jumping an old water main to a new water main? (circle one) **HYDRANT / JUMPER**

PURPOSE FOR HYDRANT USE: _____

CITY ENGINEERING CONTRACTS ONLY

PROJECT: _____
ENG. REP.: _____ JOB #: _____
PROJ. INSP.: _____ PHONE #: _____

EMAIL THIS APPLICATION TO THE WATER QUALITY OFFICE TO ENSURE PROMPT PROCESSING.
IT MAY TAKE UP TO FIVE (5) BUSINESS DAYS TO PROCESS THIS APPLICATION.
There is a required deposit of \$5,000 and a non-refundable permit fee of \$250.

Email: waterquality@dearborn.gov

MARCH 2024



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RULES FOR FIRE HYDRANT USE

1. The contractor must schedule an appointment for pick up and drop off of the hydrant meter assembly at the City of Dearborn DPW Yard 2951 Greenfield Rd Door 7 Dearborn, MI 48120. (313)943-4468 or waterquality@dearborn.gov
2. The contractor must return the hydrant meter assembly immediately when the project is completed. If the project is not completed by the end of the calendar year and will pick back up the following year, the contractor must return the hydrant meter assembly before December 1st for testing and assessment.
3. Use of a city fire hydrant without a permit or without use of a hydrant meter assembly is prohibited and incurs a **\$500 fine** in addition to any damages that are found. This includes the use of city fire hydrants not approved during the application process. If the contractor requires use of additional fire hydrant locations, the contractor must contact the city representative to get approval for the additional location prior to use. (313)943-4468 or waterquality@dearborn.gov
4. Water shall not be used for any other purpose or at any other location than stated on the application. If the contractor is in violation of this rule they will be **finned \$500** for each incident.
5. The contractor must use a fire hydrant wrench; use of any other wrench is strictly prohibited. The city WILL NOT provide a fire hydrant wrench.
6. The contractor must use road ramps to cover any and all hoses that cross the street to prevent water hammer.
7. The contractor must ensure the gate valve connected to the hydrant meter assembly is closed prior to turning on and shutting off the fire hydrant. This equalizes the pressure in the fire hydrant minimizing the chance of water hammer, which can cause water main breaks or damage to the hydrant.
8. The contractor must periodically check for and report damages to city property via the city representative in the water department as soon as the damages occur or are found. If damage to the fire hydrant occurs during use, the contractor will be responsible for the cost of all repairs/replacement. The hydrant location is approved and verified for use during the application process. If damage to the hydrant is discovered prior to use, contact the city representative in the water department at (313)943-4468.
9. ***BETWEEN OCTOBER 1 THROUGH MAY 1:*** The contractor must pump out all city fire hydrants used after each use.
10. The contractor must pump out all city fire hydrants used at the end of the project.
11. Damages and cost of water use will be assessed upon return of the hydrant meter assembly. All damage costs will be taken out of the deposit as well as water use charges at the current water and sewerage rate upon return. If the hydrant meter assembly is not returned or the meter is found to be tampered with, the **deposit is forfeited**. CITY CONTRACTORS ONLY: water use will not be charged to the deposit.
12. YOU MUST COMPLY WITH ALL CITY OF DEARBORN ORDINANCES, RULES, AND REGULATIONS AS WELL AS ANY STATE AND LOCAL HEALTH AND SAFETY CODES. IF YOU ARE FOUND IN VIOLATION OF ANY OF THESE RULES, YOUR FIRE HYDRANT PERMIT WILL BE REVOKED, YOU WILL BE CHARGED FOR ANY DAMAGES, AND YOU WILL **FORFEIT YOUR DEPOSIT**.
13. In consideration for permission to participate in the program, you hereby release and forever discharge the City of Dearborn, a municipal corporation, and its officers, agents, departments, elected and appointed officials, volunteers, and employees from any and all claims, liabilities, or lawsuits, including legal fees, resulting from or in any way related to your use of the fire hydrant.
14. You agree to defend, indemnify, and hold harmless the City of Dearborn, its officers, agents, departments, elected and appointed officials, volunteers, and employees from and against any and all claims and causes of action of any kind arising from or in any way related to your use of the fire hydrant.

I HAVE READ AND UNDERSTAND ALL RULES FOR THE FIRE HYDRANT USE IN THE CITY OF DEARBORN.

SIGNATURE: _____ **Date:** _____