



Birth Certificate Request Form

George T. Darany, City Clerk
City of Dearborn, 16901 Michigan Ave. Ste. 11, Dearborn, MI 48126
313-943-2685

All birth certificates are certified legal documents.

A copy of your photo ID must be included with your order form.

Birth Certificates for newborn babies can take up to 30 days to process. Parents should call to check on the availability of the birth certificate before ordering.

All order forms must include a signature of the individual ordering the birth certificate. Unsigned order forms will be returned.

Information as it appears on the Birth Certificate:

Name of Individual at Birth: _____

Date of Birth (MM/DD/YYYY): _____

Mother's Name: _____

Mother's Name before married (if applicable): _____

Father's Name: _____

Order Information

Name: _____ **Phone Number:** _____

Address: _____

City, State, ZIP: _____

Signature: _____ **Date (MM/DD/YYYY):** _____

Relationship to birth certificate (select one):

Myself Parent named on the birth certificate Court Order with documents
 Legal guardian of individual named on birth certificate (must include court documents)
 Heir to the individual named on birth certificate (must include legal documents)

Fees: Make Check or Money order payable to: City of Dearborn

One (1) Birth Certificate: \$25*

Each additional copy of the same birth certificate: \$5

*Individuals 65 years old and older may order their own birth certificate for \$15. Additional copies: \$5

Total Number of Birth Certificates: _____

Total Cost: \$ _____
Prices subject to change without notice.

Mail completed form and documentation to:

Dearborn City Clerk's Office
Attn: Birth Records
16901 Michigan Ave. Ste 11
Dearborn, MI 48126-2967