



## REGULAR MEETING OF THE COUNCIL

January 27, 2026

### AGENDA

1. ROLL CALL
2. INVOCATION BY Pastor Jerry Reindeau of Grace Presbyterian Church.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. RESOLUTION IN NEED OF OFFER AND SUPPORT – Approving all items on the consent agenda and requesting immediate effect.

### CONSENT AGENDA

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6. RESOLUTION BY COUNCILMEMBERS O'REILLY AND HAMMOUD – Awarding a three-year sole source contract to HAAS Alerts in the total amount of \$69,240 for Safety Cloud Digital Alerting Services from February 1, 2026 through January 31, 2029 and requesting immediate effect.
7. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Authorizing additional expenditures to the sole source contract with Comcast (C.R. 8-411-24) in the amount of \$54,375 for Existing Comcast Services and requesting immediate effect.
8. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND HAMMOUD – Approving Change Order No. 1 with Macqueen Emergency Solutions (C.R. 1-42-24) in the amount of \$147,552 to modify the design of eight (8) Braun Ambulances and requesting immediate effect.

9. RESOLUTION BY COUNCILMEMBERS ENOS AND PARIS – Authorizing the Finance Director or designee to recognize and accept the donation of a 7' x 16' enclosed trailer received from Region 2 Healthcare Coalition for the Dearborn Fire Department and requesting immediate effect.
10. RESOLUTION BY COUNCILMEMBERS ENOS AND PARIS – Concurring in the reappointment of Ramzi Chammout to the Board of Review with a term ending January 1, 2029.
11. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND PARIS – Concurring in the reappointment of Senan Saleh to the Board of Review as an alternate member with a term ending January 1, 2029.

**END OF CONSENT AGENDA**

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12. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Approving the minutes of the previous special meeting of January 8, 2026.
13. RESOLUTION BY COUNCILMEMBERS PARIS AND ENOS – Approving the minutes of the previous regular meeting of January 13, 2026.
14. ORDINANCE ON THE TABLE – ORDINANCE NO. 26-1863 – “An Ordinance to amend the Nuisances Chapter (Chapter 13) of the Code of Ordinances of the City of Dearborn, by amending Section 13-14, Entitled ‘Shopping Carts’.”  
RESOLUTION BY COUNCILMEMBERS ENOS AND HAMMOUD – To take from the table for its final reading.
15. ORDINANCE ON THE TABLE – ORDINANCE NO. 26-1864 – “An Ordinance to amend the Administration Chapter (Chapter 2) of the Code of Ordinances of the City of Dearborn by adding Article III, Division 5A, Sections 2-455 to 2-460, Entitled ‘Dearborn Arts and Culture Commission’.”  
RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ABRAHAM – To take from the table for its final reading.

16. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND PARIS – Authorizing the addition of two (2) new full-time Construction Engineering Technician positions and one (1) new full-time Surveyor Position to the 2026 Engineering Division budget, and to eliminate two (2) part-time Construction Engineering Technician positions, resulting in an estimated cost for the remainder of FY2026 in the amount of \$55,000 and an annual budgetary impact in the amount of \$142,000; also authorizing the Finance Director to appropriate funds in the amount of \$55,000 in the Engineering Division in FY2026 to cover the cost of the full-time positions and to recognize the same amount as revenue in the Engineering Division and requesting immediate effect.
17. RESOLUTION BY COUNCILMEMBERS ENOS AND O'REILLY – Awarding a contract to GDI Services in the amount of \$197,440 for Custodial Services at the Dearborn Administrative Center and the Department of Public Works Facilities and requesting immediate effect.
18. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND PARIS – Awarding a sole source contract to Stryker Sales, LLC in the amount of \$643,660 for the purchase of 10 Stryker LIFEPAK 35 Monitor Units, Related Accessories, and Service Coverage and requesting immediate effect.
19. RESOLUTION BY COUNCILMEMBERS ENOS AND ABRAHAM – Awarding a two-year sole source contract to TextMyGov in the total amount of \$50,000 for Smart Texting and Citizen Engagement Solutions and requesting immediate effect.
20. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND PARIS – Authorizing the addition of the new full-time position and title of Chief Plans Examiner in the Economic Development Department, in the E&A Salary Plan (Grade 122) with a starting salary in the amount of \$81,638 and requesting immediate effect.
21. RESOLUTION BY COUNCILMEMBERS ENOS AND PARIS – Authorizing the Finance Director to recognize the Community Foundation of Southeast Michigan grant funding awarded to the Department of Public Health in the amount of \$1,000 in the General Fund, Public Health, Miscellaneous Revenue, Contributions, Donations from Private Sources account and to appropriate the same in the General Fund, Public Health, Health and Welfare, Employee Wellness Programs, Undistributed appropriations account and requesting immediate effect.

22. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND O'REILLY – Authorizing the Finance Director to appropriate a portion of the Opioid Settlement Fund, fund balance in the amount of \$230,000 as a payment to ACCESS, to provide additional financial resources for the completion of the ACCESS Recovery Center that is currently under way and requesting immediate effect.

23. RESOLUTION BY COUNCILMEMBERS ENOS AND O'REILLY – Concurring in the appointment of Stephen Gedert to the Building Board of Appeals with a term ending December 31, 2028.

24. RESOLUTION BY COUNCILMEMBERS HAMMOUD AND ENOS – Concurring in the appointment of Amanda Ghannam to the Board of Ethics with a term ending December 31, 2028.

25. RESOLUTION BY COUNCILMEMBERS PARIS AND HAMMOUD – Concurring in the appointment of Cindy Olsen to the Dearborn Historical Advisory Commission with a term ending December 31, 2028.

26. RESOLUTION BY COUNCILMEMBERS ENOS AND PARIS – Concurring in the appointment of Andrea Fitzgerald to the City Beautiful Commission with a term ending December 31, 2028.

27. RESOLUTION BY COUNCILMEMBERS SAREINI AND HAMMOUD – Concurring in the appointment of Othman Alaansi to the Parks and Recreation Commission with a term ending December 31, 2028.

28. RESOLUTION BY COUNCILMEMBERS PARIS AND ENOS – Concurring in the appointment of Faisal Ibrahim to the Traffic Commission with a term ending December 31, 2028.

29. RESOLUTION BY COUNCILMEMBERS ABRAHAM AND O'REILLY – Concurring in the appointment of Ali Zacki Hachem to the Warren Business District Improvement Authority with a term ending June 30, 2026.

PUBLIC COMMENT WILL FOLLOW ANY WALK-ON ITEMS



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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**REQUEST:** Approval of Contract with TextMyGov for Smart Texting and Citizen Engagement Solutions

**DEPARTMENT:** Community Relations, In conjunction with Purchasing

**BRIEF DESCRIPTION:** Purchasing, on behalf of the Community Relations department, recommends the award of a contract to TextMyGov for a smart texting and citizen engagement platform for a (2) year term at a total cost of \$50,000. This service will provide 2-way communication between the City and residents using smart texting technology that works on any mobile device without requiring an app download. The solution utilizes Artificial Intelligence to automate responses and track requests. The contract term shall be valid for an initial period of two years from the date of execution.

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### PRIOR COUNCIL ACTION:N/A

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**BACKGROUND:** The City seeks to modernize its communication channels to better serve residents where they are most active. Research indicates that 97% of smartphone owners text regularly, while 80% to 90% of downloaded apps are used once and eventually deleted. TextMyGov provides a unique solution that allows the City to engage citizens, boost website traffic, and track requests through standard text messaging.

This software is necessary to streamline operations and improve citizen services by allowing residents to report issues (such as potholes or drainage problems), ask questions, and receive notifications 24/7. TextMyGov is a sole source provider, as they are the only vendor that provides this specific smart texting solution with built-in AI and do not sell through resellers or government vendors.

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**FISCAL IMPACT:** \$29,000 in Year 1; \$21,000 Year 2; Total Contract Value of \$50,000 over 2 years.

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**COMMUNITY IMPACT:** The implementation of this service will benefit the Dearborn community by enhancing citizen engagement through an accessible, app-free text messaging platform that allows residents to easily report issues and locate information without technical barriers. Simultaneously, the system streamlines digital workflows by utilizing automation and website integration to handle common inquiries, effectively directing web traffic to the correct resources while reducing the administrative time staff spend on phone calls.

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**IMPLEMENTATION TIMELINE:** This contract will be executed after council approval.

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**COMPLIANCE/PERFORMANCE METRICS:** Community Relations will monitor compliance of this contract.



# FINANCE

# EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Approval of Contract with TextMyGov for Smart Texting and Citizen Engagement Solutions  
**DATE:** January 9, 2026

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### Budget Information

Project:	ZT2702: Community Texting System
Total Approved Project Budget:	\$45,000
Available Project Budget:	\$45,000
Requested Amount:	\$50,000
Funding Source:	Information Systems Fund, Capital Project Support, Software
Supplemental Budget:	\$5,000 budget differential for Year 2 pending FY2027 budget adoption

### Summary of Request

Purchasing, on behalf of the [Department Name], recommends the award of a contract to TextMyGov for a smart texting and citizen engagement solution. The value of the contract is \$50,000 for a 2-year term (\$29,000 in the first year and \$21,000 annually for the remaining year).

It is respectfully requested that Council authorize the award. The resulting contract shall not be binding until fully executed.

### Background and Justification

The City of Dearborn seeks to modernize its communication channels to better serve residents where they are most active, leveraging research indicating that 97% of smartphone owners text regularly while 80% to 90% of downloaded apps are typically deleted. TextMyGov provides a unique, sole-source smart texting solution that enables 2-way communication, notifications, and issue reporting directly through SMS without requiring downloads, ensuring 24/7 availability. This platform streamlines operations by using built-in AI to automate responses and guide citizens to website resources, efficiently tracking work orders for issues such as potholes or junk cars, and maintaining full FOIA compliance through detailed message tracking and exporting.

### Procurement Process

This procurement is in accordance with Section 2-568(b)(6)b, Sole Source Procurement, of the Code of the City of Dearborn.



**FINANCE**

## EXECUTIVE SUMMARY AND MEMORANDUM

### Prepared By:

DocuSigned by:

Mark Rozinsky

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Mark Rozinsky, Purchasing Manager

### Department Approval:

DocuSigned by:

Alia Phillips

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Alia Phillips, Director of Community Relations

### Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Finance Director/Treasurer

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CJ

### Corporation Counsel Approval:

DocuSigned by:

Bradley Mendelsohn

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Bradley J. Mendelsohn, Corporation Counsel



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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**REQUEST:** Allocate a portion of the Opioid Settlement funds received for Dearborn, for the ACCESS Recovery Center. Authorize the Finance Director to appropriate \$230,000 of the Opioid Fund, fund balance.

**DEPARTMENT:** Finance, in coordination with Public Health and City Administration.

**BRIEF DESCRIPTION:** Request to appropriate \$230,000 of the Opioid Fund fund balance, for the new ACCESS Recovery Center to financially aid the completion of the facility.

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**PRIOR COUNCIL ACTION:**

CR3-124-23 and CR1-51-25: Authorized the sale of 5 vacant City parcels for the Recovery Center at \$1 each.

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**BACKGROUND:** ACCESS is currently constructing a Recovery Center, aiming to be a state-of-art substance use disorder treatment complex. Once completed, the center will provide stabilization services (withdrawal management services, short-term residential care and crisis stabilization), outpatient care (medical-assisted treatment, peer recovery coach & care coordination, support groups & clinical therapy, pain management & wellness and holistic health), prevention and education services, as well as supportive social services such as food assistance, housing, employment, legal aid, and transportation.

ACCESS is currently in need of additional financial resources in order to complete construction. While additional contributions of smaller dollar amounts are being received from the community, a contribution of \$230,000 from the City will allow the financial goal to be reached, and the center to be completed and opened sooner to begin providing the much-needed services.

This appropriation is an allowable opioid remediation expenditure under the National Opioid Settlement's approved uses, supporting withdrawal management/crisis stabilization, expansion of evidence-based treatment including FDA-approved MAT, and recovery supports and warm hand-off connections to care delivered through the ACCESS Recovery Center.

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**FISCAL IMPACT:** \$230,000.

Since April of 2023, the City has received \$619,555 of the \$1,828,770 in settlement funds due to be received from the State of Michigan through 2038. The City has previously utilized Opioid Settlement funds for Narcan kits and related items, as well as funding the Public Health, Behavioral Health Manager position in FY2026. \$538,416 is the current balance remaining of the settlement funds received to date.

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## FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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**COMMUNITY IMPACT:** Funds will support Recovery Center completion and service readiness, including build-out elements necessary to deliver opioid use disorder stabilization, treatment, and recovery support services to the Dearborn community.

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**IMPLEMENTATION TIMELINE:** Immediate effect is requested. The appropriation and providing of the funds will take place after approval is received.

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**COMPLIANCE/PERFORMANCE METRICS:** The City Administration will continue to communicate and discuss with ACCESS's Administration the ongoing status of the facility's construction until completion.



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** Finance, in coordination with Public Health and City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Allocation of Opioid Settlement Funds for the ACCESS Recovery Center  
**DATE:** January 13, 2026

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### **Summary of Request:**

It is respectfully requested that the Finance Director be authorized to appropriate \$230,000 of the Opioid Settlement Fund, fund balance as a payment to ACCESS, to provide additional financial resources for the completion of the Recovery Center that is currently under construction.

### **Background and Justification**

ACCESS is currently constructing a Recovery Center, aiming to be a state-of-art substance use disorder treatment complex. Once completed, the center will provide stabilization services (withdrawal management services, short-term residential care and crisis stabilization), outpatient care (medical-assisted treatment, peer recovery coach & care coordination, support groups & clinical therapy, pain management & wellness and holistic health), prevention and education services, as well as supportive social services such as food assistance, housing, employment, legal aid, and transportation.

ACCESS is currently in need of additional financial resources in order to complete construction. While additional contributions of smaller dollar amounts are being received from the community, a contribution of \$230,000 from the City will allow the financial goal to be reached, and the center to be completed and opened sooner to begin providing the much-needed services.

This appropriation is an allowable opioid remediation expenditure under the National Opioid Settlement's approved uses, supporting withdrawal management/crisis stabilization, expansion of evidence-based treatment including FDA-approved MAT, and recovery supports and warm hand-off connections to care delivered through the ACCESS Recovery Center.

Respectfully submitted,

Prepared By:

DocuSigned by:

A handwritten signature of Corey Jarocki.

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Corey Jarocki  
Deputy Finance Director

DocuSigned by:

A handwritten signature of Ali Abazeed.

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Ali Abazeed  
Director of Public Health



**FINANCE**

## EXECUTIVE SUMMARY AND MEMORANDUM

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Budget Approval:

DocuSigned by:

*Michael Kennedy*

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Michael Kennedy  
Finance Director/Treasurer

Corporation Counsel Approval:

DocuSigned by:

*Brad Mendelsohn*

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Bradley Mendelsohn  
Deputy Corporation Counsel



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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### Immediate Effect Requested

**REQUEST:** Authorization for the Finance Director or designee to recognize and accept the donation of a 7' x 16' enclosed trailer from Region 2 South Healthcare Coalition.

**DEPARTMENT:** Fire

**BRIEF DESCRIPTION:** The Dearborn Fire Department respectfully submits this request for authorization to recognize and accept the donation of an enclosed 7' x 16' trailer to the Fire Department from the Region 2 South Healthcare Coalition.

- Approx value - \$2000

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**PRIOR COUNCIL ACTION:** None

**BACKGROUND:** The Region 2 South Healthcare Coalition was recently defunded and is seeking to dispose of several assets to area emergency response agencies. Region 2 South has offered to donate an enclosed 7' x 16' to the Dearborn Fire Department. This trailer was used to store and move medical supplies as needed for large scale incidents and events.

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**FISCAL IMPACT:** The acceptance of this donation will allow the Fire Department an additional option to store and deploy emergency supplies and equipment to support large scale incidents and various special events. There would be minimal fiscal impact other than title transfer/plate fees and minor maintenance items.

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**COMMUNITY IMPACT:** The acceptance of this trailer will allow the Fire Department to increase its ability to quickly and efficiently transport and stage emergency equipment needed for large incidents and special events.

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**IMPLEMENTATION TIMELINE:** Requesting immediate effect.

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**COMPLIANCE/PERFORMANCE METRICS:** The Fire Department Apparatus Bureau will inspect and maintain the trailer to ensure operational readiness.



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Accept the Donation of Enclosed Trailer from Region 2 South Healthcare Coalition to the Dearborn Fire Department  
**DATE:** 1/12/2026

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### Summary of Request

The Dearborn Fire Department respectfully submits this request for authorization to recognize and accept the donation of an enclosed 7' x 16' trailer to the Fire Department from the Region 2 South Healthcare Coalition.

The estimated value of the trailer is \$2000

### Background and Justification

The Region 2 South Healthcare Coalition was recently defunded and is seeking to dispose of several assets to area emergency response agencies. Region 2 South has offered to donate an enclosed 7' x 16' to the Dearborn Fire Department. This trailer was used to store and move medical supplies as needed for large scale incidents and events. The acceptance of this trailer will allow the Fire Department to increase its ability to quickly and efficiently transport and stage emergency equipment needed for large incidents and special events.

### Prepared By:

Signed by:

A handwritten signature in black ink, appearing to read "M. Weinburger".

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Michael Weinburger, Assistant Chief -Fire

### Department Approval:

DocuSigned by:

A handwritten signature in black ink, appearing to read "Joseph Murray".

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Joseph Murray, Fire Chief

### Budget Approval:

DocuSigned by:

A handwritten signature in black ink, appearing to read "Michael Kennedy".

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Michael Kennedy, Finance Director/Treasurer

### Corporation Counsel Approval:

DocuSigned by:

A handwritten signature in black ink, appearing to read "Bradley J. Mendelsohn".

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Bradley J. Mendelsohn, Corporation Counsel



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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**REQUEST:** Requesting approval of a change order in the amount of \$147,552 for chassis modifications on 8 new Fire Department ambulances previously approved under CR 1-42-24.

**DEPARTMENT:** The Fire Department, in conjunction with Purchasing

**BRIEF DESCRIPTION:**

The Fire Department seeks to modify the design of eight Braun Ambulances purchased through Macqueen Emergency Solutions (formally Kodiak) in 2024 via CR-1-42-24. The total cost increase for these modifications is \$147,552 or \$18,444 per ambulance. If approved the additional funding will allow the Fire Department to increase the patient compartment "box" by an additional 18 inches. This request is necessary to accommodate additional equipment of increased equipment size (required by standards) and to provide firefighters with a safe and ergonomic space in which they can effectively provide treatment for patients experiencing medical or traumatic emergencies. The additional storage space will also help to preserve and protect vital emergency and personal protective equipment.

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**PRIOR COUNCIL ACTION:** 1-42-24 – Coop purchase of (4) Braun Liberty Type I ambulances

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**BACKGROUND:**

The Dearborn Fire Department respectfully requests City Council approval of a change order to the design of eight new ambulances previously approved by City Council and under contract with Macqueen Emergency (formally Kodiak). Since the original order placed in 2024, revised NFPA standards have necessitated larger SCBA bottles which do not fit in the current model's limited storage capacity, leading to damage to vial equipment. In 2024 when these ambulances were ordered the manufacturer offered two patient compartment "box" options which were a larger "Chief XL package and the "Liberty" package. While the DFD originally desired to purchase the Chief XL package for the larger box size, the cost related to the additional upgrades and components associated with that package could not be justified. As such the DFD went with the smaller, less upgraded "Liberty" package. Following the original ambulance order in 2024, the manufacturer has begun to offer a third option named the "Chief Select" which includes a larger patient compartment area (18 inches), but does not include the other upgrades and components previously making the "Chief XL" package cost prohibitive. The Dearborn Fire Department believes the cost of the change to the "Chief Select" patient compartment is reasonable and justifiable given the added benefits. The "Chief Select" model will provide a safer work environment for firefighters to perform emergency medical treatments and provide for enough storage for larger equipment (to comply with standards) which will reduce wear and tear, and protect vital equipment and firefighter PPE. Additionally, the requested package more closely Dearborn's ambulance design with that of the Detroit Fire Department opening up an opportunity to leverage economies of scale within potential joint ambulance "re-mounting" projects.

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## FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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### **FISCAL IMPACT:**

The requested change order is in the amount of \$147,552 (\$18,444 per ambulance). This change order will increase the original purchase price of eight new ambulances from \$2,577,149 (CR-1-42-24) to \$2,847,104.

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### **COMMUNITY IMPACT:**

Increasing the patient compartment area of Dearborn's eight new ambulances will provide a safer and more ergonomic environment for firefighters as they provide lifesaving treatment to patients with emergency medical conditions or traumatic injuries. The increased storage capability will allow firefighters to properly store emergency and personal protective equipment on the ambulances which will reduce wear and tear and protect expensive equipment maximizing its lifespan.

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### **IMPLEMENTATION TIMELINE:** Immediate effect is requested as the Dearborn Fire Department needs to finalize the design plans with the manufacturer as the approved ambulances are set to be added to the production line.

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### **COMPLIANCE/PERFORMANCE METRICS:**

The Fire Department Apparatus and Equipment Bureau will perform an inspection of the vehicles upon delivery to ensure compliance with our design specifications and all applicable compliance standards.



# FINANCE

# EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Cooperative Purchase of Braun Chief XL Select Type I Ambulances  
**DATE:** January 12, 2026

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### Budget Information

Adopted Budget:	\$0
Amended Budget:	\$2,508,540
Requested Amount:	\$2,847,104 pending future budget approval
Funding Source:	Fleet, Fire, Capital Improvement, Operating Equipment Vehicle.
Supplemental Budget:	N/A

### Summary of Request

The Fire Department seeks to modify the design of eight Braun Ambulances purchased through Macqueen Emergency Solutions (formally Kodiak) in 2024 via CR-1-42-24. The total cost increase for these modifications is \$147,552 or \$18,444 per ambulance. If approved the additional funding will allow the Fire Department to increase the patient compartment “box” by an additional 18 inches. This request is necessary to accommodate additional equipment of increased size (required by standards) and to provide firefighters with a safe and ergonomic space in which they can effectively provide treatment for patients experiencing medical or traumatic emergencies. The additional storage space will also help to preserve and protect vital emergency and personal protective equipment.

### Background and Justification

The Dearborn Fire Department respectfully requests City Council approval of a change order to the design of eight new ambulances previously approved by City Council and under contract with Macqueen Emergency (formally Kodiak). Since the original order placed in 2024, revised NFPA standards have necessitated larger SCBA bottles which do not fit in the current model's limited storage capacity, leading to damage to vial equipment. In 2024 when these ambulances were ordered the manufacturer offered two patient compartment “box” options which were a larger “Chief XL package and the “Liberty” package. While the DFD originally desired to purchase the Chief XL package for the larger box size, the cost related to the additional upgrades and components associated with that package could not be justified. As such the DFD went with the smaller, less upgraded “Liberty” package. Following the original ambulance order in 2024, the manufacturer has begun to offer a third option named the “Chief Select” which includes a larger patient compartment



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

area (18 inches), but does not include the other upgrades and components previously making the “Chief XL” package cost prohibitive. The Dearborn Fire Department believes the cost of the change to the “Chief Select” patient compartment is reasonable and justifiable given the added benefits. The “Chief Select” model will provide a safer work environment for firefighters to perform emergency medical treatments and provide for enough storage for larger equipment (to comply with standards) which will reduce wear and tear, and protect vital equipment and firefighter PPE. Additionally, the requested package more closely Dearborn’s ambulance design with that of the Detroit Fire Department opening up an opportunity to leverage economies of scale within potential joint ambulance “re-mounting” projects.

### Process

The original procurement of the eight ambulances followed the cooperative purchasing process in accordance with Section 2-569 (Cooperative Purchasing) of the Code of the City of Dearborn. The City is eligible to participate in the Sourcewell cooperative program. Sourcewell Contract 122123-DEM was selected following a review of the procurement process to verify it is consistent with City's process, as well as the pricing to confirm it provides good value to the City. The Fire Department is seeking additional costs in the amount of \$147,552 for the requested change overs.

### Prepared By:

DocuSigned by:

Mark Rozinsky, Purchasing Manager

### Department Approval:

DocuSigned by:

Joseph Murray, Fire Chief

### Budget Approval:

DocuSigned by:

Michael Kennedy, Treasurer & Finance Director  
Counsel

### Corporation Counsel Approval:

DocuSigned by:

Bradley J. Mendelsohn, Corporation



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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### Immediate Effect Requested

**REQUEST:** Purchasing, recommends authorizing the sole source purchase of (10) Stryker LIFEPAK 35 Monitor/Defibrillators, related accessories, and service coverage from Flex Financial, a division of Stryker Sales, LLC.

**DEPARTMENT:** Fire Department, In Conjunction with purchasing

#### BRIEF DESCRIPTION:

The Fire Department, in conjunction with Purchasing, recommends the purchase of (10) Stryker LIFEPAK 35 units to replace (10) LIFEPAK 15 V2. This aging equipment has a useful life of about eight years. The total cost will be \$643,660. The package includes (20) Lithium-ion batteries, (10) battery chargers, various patient sensors and cuffs, and a trade-in allowance for (10) older LIFEPAK 15 units. This agreement also includes a 4-year ProCare service plan and a 7-year LIFENET subscription.

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#### PRIOR COUNCIL ACTION:

C.R. # 10-559-25 – Authorized the purchase of Stryker Powered Stair Chairs

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**BACKGROUND:** The Fire Department is seeking to replace its current fleet of cardiac monitors. The proposed agreement involves trading in ten (10) LIFEPAK 15 V2 units for ten (10) new LIFEPAK 35 units.

The LIFEPAK 35 offers advanced patient monitoring capabilities, including 12-lead ECG, SpO2, SpCO, and CO2 monitoring. Reliable cardiac monitors are essential for diagnosing and treating patients experiencing medical emergencies, particularly cardiac arrest and heart attacks.

**Deferred Payment:** The City is not required to make the lump sum payment until the seventh month following the formal commencement of the agreement.

**Service Coverage:** The purchase includes "ProCare-SVC-LP35-FIELD-REPAIR" for 4 years and "EMS LIFENET PRO TIER 2" for 7 years.

#### FISCAL IMPACT: \$643,660

**Savings total:** \$133,000 – (\$88,000 through negotiations & \$45,000 trade in credit for (10) LIFEPAK 15 V2 units)

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#### COMMUNITY IMPACT:

This purchase ensures the Fire Department is equipped with state-of-the-art cardiac monitor/defibrillators, enhancing the ability to provide critical life-saving interventions to the community.

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#### IMPLEMENTATION TIMELINE:

Provided services will continue without interruption.

**COMPLIANCE/PERFORMANCE METRICS:** Fire Department staff will confirm delivery and quality of purchased equipment.



# FINANCE

# EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Purchase (10) Stryker LIFEPAK 35 Cardiac Monitors and related accessories from Stryker Sales, LLC.  
**DATE:** January 5, 2026

### Budget Information

Projects: X06254 Cardiac Monitors  
 Total Approved Project Budget: \$0  
 Available Project Budget: \$0  
 Requested Amount: \$643,660- Contingent Upon FY27 Budget Adoption  
 Funding Source: General Capital Improvement, Fire, Capital Equipment, Operating Equipment Machine & Equipment Pending  
 Supplemental Budget: N/A

### Summary of Request

The Fire Department, in conjunction with Purchasing, recommends authorizing the sole source purchase of (10) Stryker LIFEPAK 35 Cardiac Monitors and related accessories and warranty, from Stryker Sales, LLC.

It is respectfully requested that Council authorize this purchase with immediate effect although the resulting contract shall not be binding until fully executed.

### Background and Justification

The Fire Department is seeking to replace its current fleet of cardiac monitors. The proposed agreement involves trading in ten (10) LIFEPAK 15 V2 units for ten (10) new LIFEPAK 35 units. The LIFEPAK 35 offers advanced patient monitoring capabilities, including 12-lead ECG, SpO2, SpCO, and CO2 monitoring. This aging equipment has a useful life of about eight years. Reliable cardiac monitors are essential for diagnosing and treating patients experiencing medical emergencies, particularly cardiac arrest and heart attacks.

**Deferred Payment:** The City is not required to make the lump sum payment until the seventh month following the formal commencement of the agreement.

**Service Coverage:** The purchase includes "ProCare-SVC-LP35-FIELD-REPAIR" for 4 years and "EMS LIFENET PRO TIER 2" for 7 years.

### Procurement Process

The procurement process was in accordance with the Procurement Ordinance Section 2-568 (6b.) Sole Source Procurement, and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.



**FINANCE**

## EXECUTIVE SUMMARY AND MEMORANDUM

### Prepared By:

DocuSigned by:



Mark Rozinsky, Purchasing Manager

### Budget Approval:

DocuSigned by:

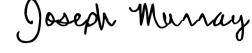


Michael Kennedy, Treasurer & Finance Director

Initial  


### Department Approval:

DocuSigned by:



Joseph Murray, Fire Chief

### Corporation Counsel Approval:

DocuSigned by:



Bradley Mendelsohn, Corporation Counsel

**ABDULLAH H. HAMMOUD**  
MAYOR

**DANIELLE CHANEY**  
DIRECTOR



# DEARBORN HUMAN RESOURCES

## EXECUTIVE SUMMARY AND MEMORANDUM CHIEF PLANS EXAMINER

**REQUEST:** The Department of Human Resources respectfully requests approval for the creation of a Chief Plans Examiner position title and its placement in the E&A Salary Plan, Grade 122, with immediate effect.

**DEPARTMENT:** Human Resources

**BRIEF DESCRIPTION:** This request seeks authorization to create a new position title, Chief Plans Examiner, within the Economic Development Department to support the Building Services Division. The position will provide centralized oversight of plan review operations, enhance accountability, and improve efficiency as the City implements the BS&A digital services platform and manages an increasing volume of complex development projects.

---

**PRIOR COUNCIL ACTION:** The Civil Service Commission approved the creation of the Chief Plans Examiner position title and its placement in the E&A Salary Plan, Grade 122, on November 12, 2025 (CSCR 8700-25).

---

**BACKGROUND:** The implementation of the BS&A digital platform and a surge in complex development projects have strained the Building Services division's capacity.

Establishing a Chief Plans Examiner provides dedicated leadership to oversee workflow, manage plans examiners, and serve as a central point of coordination for major developers. This ensures timely, code-compliant reviews and consistent service standards across all high-priority projects.

By appointing a dedicated lead for landmark projects like Ford World Headquarters and Executive Plaza, the Building Official and Assistant Building Official can shift from tactical oversight to high-level strategic interventions. This reallocation optimizes existing resources and significantly strengthens the City's overall permitting performance.

---

**FISCAL IMPACT:** The creation of the Chief Plans Examiner position will be accommodated through the reallocation of existing resources within the adopted budget. No additional funding or position slots are requested at this time.

---

**COMMUNITY IMPACT:** The establishment of the Chief Plans Examiner position will support timely, coordinated, and higher-quality review of development projects, contributing to economic growth, improved customer service, and increased transparency and accountability in the permitting process.

---

**IMPLEMENTATION TIMELINE:** Immediate effect is requested

---

**COMPLIANCE/PERFORMANCE METRICS:** The Chief Plans Examiner will report directly to the Assistant Building Official of Economic Development.

**ABDULLAH H. HAMMOUD**  
MAYOR

**DANIELLE CHANEY**  
DIRECTOR



# DEARBORN HUMAN RESOURCES

**TO:** City Council  
**FROM:** Department of Human Resources  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Request for authorization to create the Chief Plans Examiner position title and placement in the E&A Salary Plan, Grade 122  
**DATE:** 1/7/2026

---

### **Summary of Request:**

Establish a Chief Plans Examiner position within Economic Development to provide dedicated oversight for high-priority projects like Ford World Headquarters and Executive Plaza. This role centralizes accountability and ensures timely, code-compliant reviews as the City transitions to the BS&A digital platform.

### **Key Responsibilities**

- **Operational Leadership:** Manage workflow and supervise all plans examiners.
- **Project Coordination:** Serve as the primary liaison for major developers and internal departments.
- **Standard Excellence:** Guarantee consistent adherence to City service and code standards.

### **Financial Impact**

- **Classification:** E&A Salary Plan, Grade 122.
- **Funding:** Budget-neutral; costs are fully absorbed through existing resource reallocation with no additional funding requested.

Approve with immediate effect to optimize departmental capacity and support critical City development project timelines.

### **Background and Justification:**

As the City modernizes through the BS&A digital platform, the volume and complexity of development projects now exceed the sustainable capacity of the current leadership structure. With plan review responsibilities divided between the Building Official and Assistant Building Official, centralized oversight is needed.

**ABDULLAH H. HAMMOUD**  
MAYOR

**DANIELLE CHANEY**  
DIRECTOR

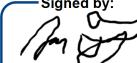


# DEARBORN HUMAN RESOURCES

Establishing a Chief Plans Examiner creates a single point of accountability for all plan review operations and workflow coordination, allowing senior leadership to focus on strategic oversight and complex decision-making.

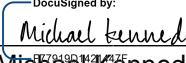
By reallocating existing resources, this role will improve efficiency, enhance transparency, and maintain fiscal responsibility without additional budget impact.

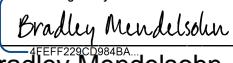
## **Department Approval:**

Signed by:  
  
Jordan Twardy  
Economic Development Director  
TC7ADC7466A843C...

DocuSigned by:  
  
Danielle Chaney  
Human Resources Administrator  
632045FAF3A9493...

## **Budget Approval:**

DocuSigned by:  
  
Michael Kennedy  
Finance Director/Treasurer  
F72940D942C...

DocuSigned by:  
  
Bradley Mendelsohn  
Corporation Counsel  
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**PUBLIC  
WORKS**

## EXECUTIVE SUMMARY AND MEMORANDUM

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**REQUEST:** Full-time Position Authorization for Fiscal Year 2026

**DEPARTMENT:** Public Works and Facilities - Engineering

**BRIEF DESCRIPTION:** This request is for the authorization to add three new full time positions for FY26 for the Engineering Division, and eliminate two part time positions.

It is also requested that the Finance director be authorized to appropriate \$55,000 in the Engineering division in FY2026 to cover the full-time positions costs (net the part-time elimination), and to recognize the same amount as revenue in the Engineering division. Employee costs will be tracked and allocated to City projects (following current City processes, and Generally Accepted Accounting Standards).

---

**PRIOR COUNCIL ACTION:** CR5-214-25 (FY2026 Budget Adoption) approved funding for 22 Full Time Positions and 2 Part Time positions for the Engineering Division.

---

**BACKGROUND:** Due to the significant increase in engineering projects, construction deadlines, and required plan reviews, the Department of Public Works is requesting City Council approval to add three positions to the FY2026 Engineering budget. The requested positions include two Construction Engineering Technicians and one Surveyor. These roles are critical to supporting the Engineering Division's workload and ensuring the timely and successful delivery of projects throughout the construction season.

With the addition of the three full time positions, two part time Construction Engineering Technician positions approved as part of the FY2026 budget will be eliminated.

---

**FISCAL IMPACT:** The three additional full time positions will have an estimated net cost of \$55,000 for the remainder of FY2026, after the removal of the two part-time positions. Annually, the addition of the three full time positions and elimination of the two part time will have a budgetary impact of \$142,000 (including salary and benefits).

---

**COMMUNITY IMPACT:** Adding two Construction Engineering Technician and a Surveyor will have a direct and positive impact on the community by improving the delivery, quality, and timeliness of public infrastructure projects. Key community impacts include:

- **Timelier Project Completion:** Increased staffing will help keep construction projects on schedule, reducing delays that can disrupt neighborhoods, traffic flow, and local businesses.
- **Improved Public Safety:** Enhanced inspection, surveying, and oversight ensure that sidewalks, roads, utilities, and other public assets are built to standard, reducing safety risks for residents and visitors.

**PUBLIC  
WORKS**

## EXECUTIVE SUMMARY AND MEMORANDUM

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- Higher Quality Infrastructure: Additional technical support allows for more thorough plan reviews, accurate field measurements, and consistent construction monitoring, resulting in longer-lasting infrastructure and fewer post-construction issues.
- Reduced Resident Disruptions: Faster project delivery and better coordination minimize prolonged construction impacts such as noise, dust, and access limitations.
- Cost Efficiency and Accountability: Adequate staffing helps prevent costly construction errors, change orders, and rework, protecting taxpayer investments and supporting responsible use of public funds.
- Improved Customer Service: With more capacity to respond to inquiries and coordinate projects, residents receive clearer communication and quicker responses during construction activities.

Overall, adding these positions strengthens the City's ability to deliver essential infrastructure improvements efficiently, safely, and with minimal disruption—directly benefiting the community and supporting long-term economic and neighborhood stability.

---

**IMPLEMENTATION TIMELINE:** Immediate effect is requested

---

**COMPLIANCE/PERFORMANCE METRICS:** Managed by Assistant City Engineer and City Engineer.



**PUBLIC  
WORKS**

## EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council

**FROM:** Department of Public Works and Facilities

**VIA:** Timothy L. Hawkins

**SUBJECT:** This request is for the authorization to add three new full time positions to the Engineering Department, and eliminate two part time positions.

**DATE:** 1/15/2026

**Summary of Request:**

The Department of Public Works is requesting approval to add three full time positions—two Construction Engineering Technicians and a Surveyor—to the FY2026 Engineering budget, and eliminate two part time Construction Engineering Technicians. This request is driven by a growing volume of engineering projects, increased construction activity, and tighter regulatory and project deadlines. The additional staffing is necessary to maintain timely project delivery, ensure quality construction oversight, and support effective plan review and field operations. Approving these positions will strengthen the City's ability to deliver critical infrastructure improvements, enhance public safety, minimize disruptions to residents, and protect taxpayer investments throughout the construction season.

It is also respectfully requested that the Finance director be authorized to appropriate \$55,000 in the Engineering division in FY2026 to cover the full-time positions costs (net the part-time elimination), and to recognize the same amount as revenue in the Engineering division.

Employee costs will be tracked and allocated to City projects (following current City processes, and Generally Accepted Accounting Standards).

**Background and Justification:**

Due to the significant increase in engineering projects, construction deadlines, and required plan reviews, the Department of Public Works is requesting City Council approval to add three full time positions to the FY2026 Engineering budget, and eliminate two part time positions. The requested positions include two Construction Engineering Technician and one Surveyor. These roles are critical to supporting the Engineering Division's workload and ensuring the timely and successful delivery of projects throughout the construction season. Approving these positions will strengthen the City's ability to deliver critical infrastructure improvements, enhance public safety, minimize disruptions to residents, and protect taxpayer investments throughout the construction season.

**Department Approval:**

DocuSigned by:



25BAPCBP504455...

Tim Hawkins  
Public Works & Facilities Director

**Budget Approval:**

DocuSigned by:



157701010124175  
Michael Kennedy  
Chief Financial Officer

## EXECUTIVE SUMMARY



**Immediate Effect is Requested.**

**REQUEST:** Award of contract for Custodial Services at the DAC and DPW facilities

**DEPARTMENT:** Department of Public Works and

**BRIEF DESCRIPTION:** Authorize the contract for Custodial Services

---

**PRIOR COUNCIL ACTION:** None

---

**BACKGROUND:** The Dearborn Administration Center (DAC) and Department of Public Works (DPW) buildings are high-use facilities that support daily City operations and serve employees, residents, and visitors. Maintaining a clean, safe, and sanitary environment in these buildings is essential to public health, workplace safety, and the professional appearance of City services.

To meet current cleanliness and sanitation standards, the City has determined that utilizing a professional custodial service is an effective approach for maintaining both the DAC and DPW buildings. Professional custodial services provide trained personnel, established cleaning protocols, and commercial-grade equipment that ensure consistent and reliable cleaning across multiple facilities.

This approach also offers flexibility to address varying building usage and special cleaning needs, while promoting safer, healthier, and well-maintained public facilities.

---

**FISCAL IMPACT:**

\$197,440

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**IMPACT TO COMMUNITY:** Clean and well-maintained City facilities create a welcoming and professional environment for residents accessing City services. Maintaining high sanitation standards supports reliable service delivery.

---

**IMPLEMENTATION TIMELINE:** Two weeks after receipt of contract.

---

**COMPLIANCE/PERFORMANCE METRICS:** DPW staff will monitor performance, and confirm adherence to the contract scope of work.



## FINANCE DEPARTMENT --- PURCHASING DIVISION

**TO:** City Council

**FROM:** City Administration

**VIA:** Mayor Abdullah H. Hammoud.

**SUBJECT:** Authorization to contract Custodial Services at the DAC and DPW facilities

**DATE:** January 12, 2026

---

### Budget Information

Adopted Budget:	\$ 0
Amended Budget:	\$82,266
Requested Amount:	\$197,000
Funding Source:	Facilities Fund, Public Works, Building Services & Maintenance Division, Cleaning Services, Janitor Service City Buildings
Supplemental Budget:	Future years pending budget adoption.

### Summary of Request

The Department of Public Works, in conjunction with Purchasing, recommends issuing a contract to GDI Services, for Custodial Services for the Dearborn Administrative Center, and DPW facilities.

It is respectfully requested that Council authorize the award. Immediate effect is requested, although the resulting contract shall not be binding until fully executed.

### Background and Justification

The Dearborn Administration Center (DAC) and Department of Public Works (DPW) buildings are high-use facilities that support daily City operations and serve employees, residents, and visitors. Maintaining a clean, safe, and sanitary environment in these buildings is essential to public health, workplace safety, and the professional appearance of City services.

To meet current cleanliness and sanitation standards, the City has determined that utilizing a professional custodial service is an effective approach for maintaining both the DAC and DPW buildings. Professional custodial services provide trained personnel, established cleaning protocols, and commercial-grade equipment that ensure consistent and reliable cleaning across multiple facilities.

This approach also offers flexibility to address varying building usage and special cleaning needs, while promoting safer, healthier, and well-maintained public facilities.

## Procurement Process

Purchasing requested bids with process details as follows:

Process: Invitation to Bid  
 Issue Date: September 19, 2025  
 Deadline Date: October 3, 2025  
 Vendors Solicited: 899  
 Solicitations Obtained: 85  
 Bids Received: 7

Custodial Services	BID
GDI Services	\$197,440
Synergy Global Solutions	\$204,000
Jeffery's Commercial Cleaning	\$240,120
Kristel Group	\$260,632
Facilities 360	\$282,985
LGC Global	\$327,600
Pearls Cleaning LLC	\$1,125,600

This procurement is in accordance with Section 2-568 (5) of the Code of the City of Dearborn. GDI Services was the most competitive of the seven responsive and responsible contractors that submitted bids for this project.

## Signature Page

**Prepared By:**

*Jay Andrews*

Jay Andrews, Sr. Buyer

**Budget Approval:**

*Michael Kennedy*

Michael Kennedy, Treasurer & Finance Director

*Initial*  
*AK*

**Department Approval:**

*Tim Hawkins*

Tim Hawkins, DPW Director

**Corporation Counsel Approval:**

Bradley Mendelsohn, Deputy Corporation Counsel

**REVISED 1/9/26**



**LAW**

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## **EXECUTIVE SUMMARY AND MEMORANDUM**

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**REQUEST:** Amend Chapter 2, Article III of the Code of Ordinances to add Division 5A, Secs. 2-455 to 2-460, to establish the Dearborn Arts and Culture Commission.

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**DEPARTMENT:** Law

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**BRIEF DESCRIPTION:**

Proposed ordinance will establish the Dearborn Arts and Culture Commission, which will recognize, advocate for, and celebrate the arts and culture within city limits. The Commission will only act as an advisory board, and will not have regulatory authority.

---

**PRIOR COUNCIL ACTION:**

None.

---

**BACKGROUND:**

The proposed ordinance will create the Dearborn Arts and Culture Commission.

---

**FISCAL IMPACT:**

Costs related to providing meeting quarters, equipment and staff assistance for the Commission.

---

**COMMUNITY IMPACT:**

The Commission will make recommendations regarding arts and cultural activities within the City and advise the City's administration and city council of the development of arts and culture within the community.

---

**IMPLEMENTATION TIMELINE:**

This is an ordinance amendment and requires two readings to go into effect.

---

**COMPLIANCE/PERFORMANCE METRICS:**

N/A



**LAW**

## **EXECUTIVE SUMMARY AND MEMORANDUM**

---

**TO:** **City Council**  
**FROM:** **Corporation Counsel**  
**VIA:** **Mayor Abdullah H. Hammoud**  
**SUBJECT:** **Amendments to City's Boards and Commissions Ordinance (Code of Ordinances)**  
**DATE:** **December 17, 2025** **REVISED 1/9/26**

---

### **Summary of Request**

Chapter 2, Article III of the City's Code of Ordinances would be amended to create the Dearborn Arts and Culture Commission. Under the proposed Ordinance, the Commission will serve as an advisory board without any regulatory authority. The Commission's purpose will be to advocate, safeguard, and advance arts and culture within the city. The Commission will do this by supporting the work of public and private art in public spaces, recognizing others who make outstanding contributions to the arts, supporting the Parks and Recreation Department, and encouraging the development of the arts in the community.

The proposed Ordinance would establish the criteria and organization for membership in the Commission, the duties and responsibilities of the Commission, and set forth quorum requirements. Under the proposed Ordinance, members of the commission would serve without compensation.

A copy of the proposed ordinance is attached for review.

Respectfully submitted,

DocuSigned by:  
  
4FEBF229CD984BA...

**BRADLEY J. MENDELSOHN**  
Deputy Corporation Counsel

**REVISED 1/9/26**

Changes following 1/8/26 COW in blue

**ATTACHMENT**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO CREATE CHAPTER 2, ARTICLE III,  
DIVISION 5A OF THE CITY OF DEARBORN CODE OF  
ORDINANCES, ENTITLED "DEARBORN ARTS AND CULTURE  
COMMISSION"**

**THE CITY OF DEARBORN ORDAINS TO:**

**Create Chapter 2, Article III, Division 5A to read as follows:**

**DIVISION 5A. – DEARBORN ARTS AND CULTURE COMMISSION**

**Sec. 2-455. - Purpose.**

The establishment of the Dearborn Arts and Culture Commission is to advocate, safeguard, and advance arts and culture within the community. It shall make recommendations regarding arts and cultural activities within the city and advise the city's administration and city council of the development of arts and culture within the community. The Commission will only act as an advisory group, and does not have any regulatory authority.

**Sec. 2-456. - Established; appointment of members; organization.**

(a) The Commission shall consist of ~~five~~ seven members with ~~three~~ five members to be appointed by the mayor and two members to be appointed by city council. Additionally, two students from Dearborn Public Schools high school, with written parental permission, shall be appointed by the Commission to a one-year term annually in September. Student members shall not have voting authority, shall serve in an advisory capacity, and will not count toward quorum.

(b) The terms of office of the first Commission appointed shall be fixed so that the terms of one member will be for one year, two members will be for two years, and two members will be for three years. These staggered terms shall be exclusive of the high school students appointed by the Commission. After the initial Commission is formed, all members thereafter will be appointed for three years. The respective terms of office shall run from January 1 to December 31.

(c) The Commission shall organize by annually, at the first regularly scheduled meeting of the calendar year, electing a chairman, a vice-chairman, and secretary from its membership and shall adopt its own rules of procedure and shall hold such meetings, either regular or special, as it may deem necessary to carry on its advisory work. At a minimum, the Commission shall hold at least one public meeting in each quarter on such date and at such time and place as may be established by resolution of the Commission.

(d) An officer or employee of the city appointed by the mayor shall serve as an administrative liaison to the Commission.

(e) The Commission shall keep a record of its proceedings and transactions and shall submit an annual report to the mayor and city council.

**Sec. 2-457. – Duties and responsibilities.**

The Commission shall be charged with the following duties:

- (a) Support a public and private partnership for arts programs in the City.
- (b) Support the establishment, selection, installation, and maintenance of art in public spaces.
- (c) Recognize individuals, groups, and businesses who make outstanding contributions to the local arts scene through the mayor's arts awards.
- (d) Support the work of the Parks and Recreation Department through collaborative input, promotion of programs, and volunteer recruitment.
- (e) Promote public awareness and enlist the support of interested individuals, businesses, industry, schools, and civic organizations to further its purpose.
- (f) Encourage the development of the arts in the community including, but not limited to, visual arts, drama, vocal, and instrumental music, dance, historical heritage, humanities, and other art forms.
- (g) Promote and support arts education.
- (h) To have all other powers and duties granted by the city council by resolution.

**State Law reference—** Open meetings act, **MCL 15.261 et seq.**

**Sec. 2-458. – Quorum.**

Three Four members of the Commission shall constitute a quorum for the transaction of business, and the concurring vote of at least three members shall be necessary to take action by such Commission.

**Sec. 2-459. – Facilities.**

The city council shall provide such meeting quarters, equipment and personnel for the proper functioning of the Commission as it shall deem necessary.

**Sec. 2-460. – Compensation.**

The members of the Commission shall serve without compensation.

**Secs. 2-455 461—2-470. - Reserved.**



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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### Immediate effect is requested

**REQUEST:** Approval of additional expenditures for the existing Comcast Service

**DEPARTMENT:** IT, in conjunction with Purchasing

#### **BRIEF DESCRIPTION:**

IT, in conjunction with Purchasing, requests approval for additional expenses for upgrading our network and Internet services to Fiber infrastructure with Comcast. The five (5) year, month-to-month contract is valid through December 30, 2028, with one (1) five-year renewal option.

The original approval did not fully account for non-exempt taxes and variable regulatory fees. Furthermore, there were upgrades to the service to best meet the needs of the individual locations to improve security, speed, and reliability. We are requesting an additional \$49,375 annually to cover these costs and service adjustments, bringing the total annual contract amount to \$268,181. Additionally, we request a \$5,000 contingency to cover variable Regulatory Recovery Fees (RRFs) and Universal Connectivity Charges (UCC).

---

#### **PRIOR COUNCIL ACTION: 8-411-24**

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#### **BACKGROUND:**

The previous authorization (C.R. 8-411-24) estimated an annual cost of \$215,047.80. However, actual billings have been higher due to taxes for which the City is not exempt, and specific service charges.

**Regulatory Recovery Fees (RRFs):** These are assessed by Comcast to recover certain federal, state, and local regulatory costs related to our service.

**Universal Connectivity Charge (UCC):** This is a fee assessed by Comcast to recover its contribution to the Federal Universal Service Fund (USF). The FCC modifies this contribution rate quarterly.

This upgrade allows us to improve security, speed, and reliability at all remote sites, including Dunworth Pool, Lapeer Pool, the DAC, Ford Field Park, and Dearborn Hills.

---

#### **FISCAL IMPACT: \$54,375**

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**COMMUNITY IMPACT:** Upgrading the network & Internet services across city buildings will improve city services and timely responses to issues when reported.

---

#### **IMPLEMENTATION TIMELINE:**

- Phase One: Infrastructure build-out of Fiber connection
- Phase Two: Fiber configuration for each site
- Phase Three: Go-live for each site

---

**COMPLIANCE/PERFORMANCE METRICS:** The IT department will manage this contract



# FINANCE

# EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Approval of additional expenditures for existing Comcast Service  
**DATE:** January 5, 2026

---

### Budget Information

Adopted Budget: \$ Variable; billed by location  
 Amended Budget: \$ Variable; billed by location  
 Requested Amount: \$54,375 annually (5-year contract pending future FY budget approval)  
 Funding Source: Various Departments, Communications/Telephone Services  
 Supplemental Budget: N/A

### Summary of Request

The IT department, in conjunction with Purchasing, recommends the additional expenditure to Comcast with an estimated annual cost of \$54,375, which shall be charged to various City departments with remote buildings throughout the 60-month term of the agreement.

It is respectfully requested that Council authorize the additional expenditures with immediate effect. The resulting contract shall not be binding until fully executed.

### Background and Justification

The previous authorization (C.R. 8-411-24) estimated an annual cost of \$215,047.80. However, actual billings have been higher due to taxes for which the City is not exempt and specific service charges.

Regulatory Recovery Fees (RRFs): These are assessed by Comcast to recover certain federal, state, and local regulatory costs related to our service.

Universal Connectivity Charge (UCC): This is a fee assessed by Comcast to recover its contribution to the Federal Universal Service Fund (USF). The FCC modifies this contribution rate quarterly.

This upgrade allows us to improve security, speed, and reliability at all remote sites, including Dunworth Pool, Lapeer Pool, the DAC, Ford Field Park, and Dearborn Hills.

### Process

This procurement is in accordance with Section 2-568(b) (6) b, Sole Source Procurement, of the Code of the City of Dearborn.



**FINANCE**

## EXECUTIVE SUMMARY AND MEMORANDUM

### Prepared By:

DocuSigned by:

*Mark Rozinsky*

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Mark Rozinsky, Purchasing Manager

### Department Approval:

DocuSigned by:

*Mansour Sharha*

CD3794A5ECB04BF...

Mansour Sharha, Director of IT

### Budget Approval:

DocuSigned by:

*Michael Kennedy*

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Michael Kennedy, Finance Director/Treasurer

Initial  
*MD*

### Corporation Counsel Approval:

DocuSigned by:

*Bradley Mendelsohn*

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Bradley Mendelsohn, Corporation Counsel

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - WARREN BUSINESS DISTRICT AUTHORITY**  
**DATE: JANUARY 15, 2026**

Pursuant to Public Act 57 of 2018 and City Council Resolution Number 2-70-11, the Mayor shall appoint members to the Warren Business District Authority, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Ali Zacki Hachem

**Status:** Appointment

**Filling a Vacancy for:** Ali Alhashemi resigned on November 24, 2025

**Term Duration:** 3 Years

**Current Term Ending:** To complete Ali Alhashemi's term that ends on June 30, 2026

**Appointment Term Ending:** June 30, 2026 to complete Ali Alhashemi's term.

**Type of Membership:** Business

**Name of Business:** Al Ameer Restaurant

**Business Address:** 12710 W. Warren Avenue, Dearborn, MI 48126

**Attendance:** N/A

**Phone:** (313) 673-9323

**Email:** [ali@alameerrestaurant.com](mailto:ali@alameerrestaurant.com)

**Mailing Address:** 6068 Reuter, Dearborn, MI, 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - WARREN BUSINESS DISTRICT AUTHORITY**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Warren Business District Authority, in accordance with Public Act 57 of 2018 and City Council Resolution Number 2-70-11.

See C.R. Insert the CR that confirmed this appointment

**Name:** Ali Zacki Hachem

**Status:** Appointment

**Filling a Vacancy for:** Ali Alhashemi resigned on November 24, 2025

**Term Duration:** 3 Years

**Current Term Ending:** To complete Ali Alhashemi's term that ends on June 30, 2026

**Appointment Term Ending:** June 30, 2026 to complete Ali Alhashemi's term.

**Type of Membership:** Business

**Name of Business:** Al Ameer Restaurant

**Business Address:** 12710 W. Warren Avenue, Dearborn, MI 48126

**Attendance:** N/A

**Phone:** (313) 673-9323

**Email:** [ali@alameerrestaurant.com](mailto:ali@alameerrestaurant.com)

**Mailing Address:** 6068 Reuter, Dearborn, MI, 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor



# Dearborn Commissions Application

undefined

First Name

Ali Z

Last Name

Hachem

Commissions & Boards

Warren Business District Improvement Authority

Submission Date

9th January 2025

Resume



Ali Hachem Resume.pdf

Dearborn Commissions Departments

Economic Development

Home Address

12710 West Warren Avenue, Dearborn, MI, USA

## Phone

 13136739323

## Email

ali@alameerrestaurant.com

## Years of Residency in Dearborn

35

## Occupation

Owner

## Company

Al-Ameer Restaurant

## Length of Service

35

## Business Address

12710 West Warren Avenue

## Business Telephone Number

3135828185

## Level of Education

Doctorate Degree

## Name of Educational Institution &amp; Graduation Year

Chicago State University

Are you a veteran?

No

### Memberships, Civic Activities, and Awards Received

#### James Beard Award

Established in 1989 on the outskirts of Detroit in Dearborn, Al Ameer Restaurant is a fixture and “go-to” choice for Detroiters in search of authentic Mediterranean cuisine. Khalil Ammar and partner Zaki Hashem, together with their sons and a dedicated staff, provide patrons of Al Ameer with a genuine ethnic experience at two locations just minutes from the city. Of the original five Middle Eastern restaurants that started back in the 80s, only Al Ameer and one other remain, and that is a testament to the quality of the culinary experience offered by this brand. Michigan has long been associated with Middle Eastern/Mediterranean cuisine, and Al Ameer is a great representative of the culinary cultures within the region.

The Al Ameer menu starts with farm freshness. When possible, local farmers play an important role on the menu with offers of fruits and vegetables sourced at the local farm market. The owners control the supply chain for their meats to ensure only the freshest cuts make it from farm to table, and the original recipes chart the course for goodness. High quality, all natural ingredients are the reason for the enduring success of this restaurant.

Do you Have a Resume?

Yes

Submitted on Jan 9, 2025

**Ali Zaki Hachem**

12710 W. Warren Ave, Dearborn, MI 48126 ♦ (313) 673-9323 ♦ ali@alameerrestaurant.com

---

**EDUCATION**

*August 2011 – August 2015*

Wayne State University  
Detroit, MI  
Bachelor of Science in Psychology

*August 2016 – 2020*

Chicago State University, College of Pharmacy  
Chicago, IL  
Doctor of Pharmacy Candidate, Class of 2020

**LISCENSURES**

*August 2024 – present*

Food Establishment License  
No. 24-00136510  
Expires 09/2025

*October 2022 – present*

Food Safety Training & Certification  
Michigan Food Allergens Training  
No. 152a79-j90808a  
Expires 10/2027

*October 2022 – present*

ServSafe Certification  
No. 22794150  
Expires 10/2027

**WORK EXPERIENCE**

*June 2021 – December 2021*

Healthvest Pharmacy  
▪ Customer Service Skills.  
▪ Evaluation of Patient Profile and Patient care  
▪ Drug duplicate intervention & medication report  
▪ Drug list inventory order forms

*January 2022 – Present*

Al-Ameer Restaurant  
General Manager  
Dearborn, MI  
▪ Hospitality services, Customer Service Skills.  
▪ Interview, Recruit, & Train staff members  
▪ Monitor and  
▪ Work with a team of 48 staff members to ensure tasks completion  
▪ Provide Student Internship Opportunities  
▪ Payroll services, Evaluate Sale Budgets & costs

**SKILLS**

Languages

Fluent in English and Arabic

Computer Skills

Microsoft Office: Word, Excel, & PowerPoint

**PROFESSIONAL MEMBERSHIP**

*October 2017 – January 2020*

American Pharmacist Association,  
Active Member No. 000000771803

*May 2019 – May 2020*

Chicago State University - College of Pharmacy, Admissions Committee

**HONORS AND AWARDS**

*May 2016*

Al-Ameer Restaurant, James Beard Foundation ~ *“America’s Classics Award”*

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - BOARD OF ETHICS**  
**DATE: JANUARY 15, 2026**

Pursuant to City Charter Section 3.4, the Mayor may appoint 5 private persons to the Board of Ethics, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Amanda Ghannam

**Status:** Appointment

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (734) 812-3491

**Email:** [amanda@amlegalcounsel.com](mailto:amanda@amlegalcounsel.com)

**Mailing Address:** 1812 North Waverly Street, Dearborn, MI 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - BOARD OF ETHICS**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Board of Ethics Pursuant to City Charter Section 3.4.

See C.R. Insert the CR that confirmed this appointment

**Name:** Amanda Ghannam

**Status:** Appointment

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (734) 812-3491

**Email:** [amanda@amglegalcounsel.com](mailto:amanda@amglegalcounsel.com)

**Mailing Address:** 1812 North Waverly Street, Dearborn, MI 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor



# Dearborn Commissions Application

undefined

First Name

Amanda

Last Name

Ghannam

Why do you want to join this commission?

I was asked by a current member if I would consider applying. I would like to join the Board of Ethics because as of this year, I am a new Dearborn resident (though I did also graduate from UM-Dearborn) and see it as an opportunity to contribute positively to my city and community. I have been an attorney for the past seven years and take our ethical obligations seriously. I believe the board needs members who can address ethics inquiries and issue decisions objectively, fairly, and with reliance on the rule of law, not any personal factors or feelings.

Commissions & Boards

Board of Ethics

Submission Date

12th December 2025

Resume

2026 Amanda M. Ghannam Resume.pdf

pdf

## Dearborn Commissions Departments

Law Department

## Home Address

1812 North Waverly Street, Dearborn, MI, USA

## Zip Code

48128

## Phone

 17348123491

## Email

amanda@amglegalcounsel.com

## Years of Residency in Dearborn

1

## Occupation

Attorney

## Company

AMG Legal PLLC

## Length of Service

1 (new business) (formerly Schulz Ghannam PLLC)

## Business Address

3200 Greenfield Rd., Ste. 300, Dearborn, MI 48120

Business Telephone Number

313-315-5327

Level of Education

Doctorate Degree

Name of Educational Institution & Graduation Year

Northeastern University School of Law 2018

Are you a veteran?

No

Memberships, Civic Activities, and Awards Received

Detroit Bar Association - 2022 Outstanding Young Lawyer Award

2023 Thomson Reuters SuperLawyers Rising Star

2024 Thomson Reuters SuperLawyers Rising Star

Arab America Foundation - 2024 "40 Under 40" Award

Women Lawyers Association of Michigan (Wayne County) - 2024 Honorable Kirsten Frank Kelly Award

2025 MAJ Leadership Academy

2025 Thomson Reuters SuperLawyers Rising Star

Certified Mediator by Southeastern Dispute Resolution Services MCR 2.411 Mediation Training Program

2025 MAJ Leadership Academy Graduate

Do you Have a Resume?

Yes

Submitted on Dec 12, 2025

# AMANDA M. GHANNAM

3200 Greenfield Rd., Suite 300 | Dearborn, MI 48120  
[amanda@amglegalcounsel.com](mailto:amanda@amglegalcounsel.com) | (313) 315-5327

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## EDUCATION

### JURIS DOCTOR, 2018

Northeastern University School of Law  
Boston, Massachusetts

- *Concentration in Labor, Work, and Income*
- *Texas Young Lawyers Association National Trial Competition*
- *Chair, Student Bar Association*
- *Teaching Assistant to Professor Jessica Silbey (Constitutional Law)*
- *Research Assistant to Professor Margaret Russell*

### B.A., POLITICAL SCIENCE, 2014

University of Michigan-Dearborn  
Dearborn, Michigan  
○ *Minor in Sociology*

## EXPERIENCE

### AMG LEGAL PLLC • 12/2025 – PRESENT

- Own, operate, and manage solo employment and civil rights law practice.
- Represent clients in agency charges, litigation, mediation, arbitration, and negotiations.

### SCHULZ GHANNAM PLLC • 01/2024 – 12/2025

- As partner, managed successful employment and civil rights practice.
- Obtained various financial settlements for clients in federal constitutional rights and employment discrimination cases.

### NACHTLAW, P.C. • 10/2021-12/2023; 09/2018 – 09/2020

- Represented clients in employment and civil rights litigation, from client intake to trials and appeals.
- Obtained \$180,000 jury verdict in *Seals v. WCERS* (E.D. Mich. 2:20-cv-11272) (affirmed by Sixth Circuit).
- Obtained \$3,000,000 verdict in *Does v. Gale* (Hillsdale County).
- Obtained temporary restraining order and \$1,000,000+ judgment in *Detroit Will Breathe v. City of Detroit* (E.D. Mich. 2:20-cv-12363).

## BAR ADMISSIONS

- State of Michigan (P83065)
- U.S. Dist. Ct., E.D. Mich.
- U.S. Dist. Ct., W.D. Mich.
- U.S. Dist. Ct., N.D. Ohio
- U.S. Dist. Ct., C.D. Illinois
- U.S. Dist. Ct., N.D. Indiana

### PITT MCGEHEE PALMER BONANNI & RIVERS, P.C. • 01-09/2021

- Hired as independent contractor to create, implement, and lead client communication and management efforts in Midland flooding cases, then as full-time attorney.
- Assisted with employment, civil rights, and sexual abuse cases.

### LEGAL INTERNSHIPS AND CLERKSHIPS • 2016-2018

- Massachusetts Commission Against Discrimination – Summer 2016
- U.S. District Court for the Eastern District of Michigan, Judicial Intern to the Hon. Victoria Roberts – Fall/Winter 2016-17
- Sandulli Grace P.C. – Summer 2017
- Hirsch Roberts Weinstein P.C. – Fall/Winter 2017-18

## PROFESSIONAL ASSOCIATIONS

- Michigan State Bar Labor & Employment Section
- Michigan Association for Justice
- Women Lawyers Association of Michigan
- National Employment Lawyers Association
- National Arab American Bar Association, Michigan Chapter
- Detroit Bar Association
- Legal Network for Gender Equity
- Federal Bar Association for the Eastern District of Michigan

## AWARDS, HONORS, CERTIFICATIONS

- Detroit Bar Association – 2022 Outstanding Young Lawyer Award
- 2023 Thomson Reuters SuperLawyers Rising Star
- 2024 Thomson Reuters SuperLawyers Rising Star
- Arab America Foundation – 2024 “40 Under 40” Award
- Women Lawyers Association of Michigan (Wayne) – 2024 Honorable Kirsten Frank Kelly Award
- 2025 Thomson Reuters SuperLawyers Rising Star
- 2025 MAJ Leadership Academy
- Certified by Southeastern Dispute Resolution Services MCR 2.411 Mediation Training Program

## SPEAKING ENGAGEMENTS AND PUBLISHED WORKS

SUPREME COURT OF MICHIGAN AMICUS CURIAE BRIEF  
On behalf of Michigan Association for Justice in *McMillon v. Kalamazoo* – 06/2022

NEW YORK ATTORNEY GENERAL’S OFFICE  
Presented to 2023 intern class on civil rights cases and practice – 06/2023

SPECTRUM MAGAZINE/IMAGO GEI PODCAST  
Interview on LGBTQ+ employment rights – 03/2023

THE UNIVERSITY OF CHICAGO  
Guest lecturer in undergraduate Human Rights course – 10/2023, 01/2024, 04/2024, 10/2024

ARAB-AMERICAN NATIONAL MUSEUM  
“Know Your Rights in the Workplace” – 10/2023

NEW JERSEY MUSLIM LAWYERS ASSOCIATION  
“Do’s and Don’ts of Social Activism as an Employee” – 11/2023

NATIONAL LAWYERS GUILD  
“Faculty & Staff Solidarity: Activism & Academic Freedom” – 12/2023

THE UNIVERSITY OF MICHIGAN  
“Academic Freedom & Free Speech” – 02/2024

PALESTINIAN-AMERICAN BAR ASSOCIATION  
“Know Your Rights in Employment and Education” – 04/2024

NEW YORK STATE BAR ASSOCIATION  
“Taking The Weight Off Your Shoulders: Understanding Body Size Discrimination” – 05/2024

ACCESS HEALTH SUMMIT  
“Discrimination on College Campuses” – 10/2024

WAYNE STATE UNIVERSITY LAW SCHOOL  
“Alternative Paths to Public Interest” – 04/2025

UNIVERSITY OF MICHIGAN-DEARBORN CENTER FOR LABOR AND COMMUNITY STUDIES  
Workers’ Pride: “LGBTQ+ Legal Issues” – 07/2025

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

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**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - CITY BEAUTIFUL COMMISSION**  
**DATE: JANUARY 15, 2026**

Pursuant to City of Dearborn Code of Ordinance Section 2-89 and City Charter Section 10.9, the Mayor shall appoint members of the City Beautiful Commission, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Andrea Fitzgerald

**Status:** Appointment

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 283-1729

**Email:** [andrea.fitzgerald@live.com](mailto:andrea.fitzgerald@live.com)

**Mailing Address:** 22704 Oxford Street, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud". The signature is fluid and cursive, with a distinct "H" and "A" at the beginning.

Abdullah H. Hammoud  
Mayor

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - CITY BEAUTIFUL COMMISSION**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the City Beautiful Commission in accordance with the provisions of City of Dearborn Code of Ordinance Section 2-89 and City Charter Section 10.9.

See C.R. Insert the CR that confirmed this appointment

**Name:** Andrea Fitzgerald

**Status:** Appointment

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 283-1729

**Email:** [andrea.fitzgerald@live.com](mailto:andrea.fitzgerald@live.com)

**Mailing Address:** 22704 Oxford Street, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Community Relations  
cc: Law Department



# Dearborn Commissions Application

undefined

First Name

Andrea (copy)

Last Name

Fitzgerald

Commissions & Boards

City Beautiful Commission

Submission Date

20th November 2024

Dearborn Commissions Departments

Economic Development

Home Address

22704 Oxford Street, Dearborn, MI, USA

Email

andrea.fitzgerald@live.com

## Years of Residency in Dearborn

16

## Occupation

Broker/Owner

## Company

Resolute Realty

## Length of Service

16 years

## Business Address

22231 Michigan Ave

## Business Telephone Number

3132831729

## Level of Education

College Degree

## Are you a veteran?

No

## Do you Have a Resume?

No

## Description of Professional History

I have been a Realtor serving the Dearborn community for 16 years and have owned my office in Downtown Dearborn for 3 years.

Submitted on Jan 13, 2026

# ANDREA FITZGERALD

## CONTACT



313.283.1729



22231 Michigan  
Ave Dearborn  
48124



Andrea.fitzgerald  
@live.com

## DEARBORN INVOLVEMENT

**SOUTHWESTERN OUTER DRIVE  
NEIGHBORHOOD ASSOCIATION**  
Vice President

**AMERICAN ASSOCIATION OF  
UNIVERSITY WOMEN-DEARBORN**  
Member

**DEARBORN AREA BOARD OF  
REALTORS**  
2018 President  
2019 Realtor of the Year

**DEARBORN AREA CHAMBER OF  
COMMERCE**  
Business Member

## ABOUT ME

Driven and results-oriented real estate professional with a passion for helping individuals and families achieve their homeownership and investment goals. As the owner of Resolute Realty, I am committed to empowering clients and agents alike with the knowledge and tools to build lasting wealth through real estate. With a strong focus on financial planning, strategic growth, and client success, I thrive on creating opportunities and fostering long-term relationships. My leadership style emphasizes determination, an abundance mindset, and resilience, ensuring that every challenge is met with innovative solutions.

## WORK EXPERIENCE

### BROKER/OWNER

Resolute Realty (2022-Present)

As the Broker Owner of Resolute Realty, I lead all aspects of operations, including marketing, financial planning, compliance, and recruitment, while mentoring agents to achieve professional growth. I provide personalized guidance to clients for buying, selling, and investing in real estate, focusing on building lasting wealth. By fostering a culture of resilience and innovation, I drive market expansion and business growth, empowering both clients and agents to succeed.

### REALTOR

Keller Williams Legacy (2019-2022)

As a Realtor at Keller Williams Legacy, I gained extensive experience in real estate while taking on leadership roles within the brokerage. I served as a member of the Leadership Council, collaborating with top agents to drive growth and support agent success. I also chaired the Community Involvement Committee, organizing events and initiatives to strengthen community connections and support local causes. Additionally, I taught classes to empower fellow agents with the skills and knowledge needed to excel in their careers, demonstrating my commitment to professional development and fostering a collaborative culture.

### REALTOR

Century 21 Curran & Oberski (2008-2019)

During my time at Century 21 Curran & Oberski, I built the foundation of my real estate career, gaining invaluable experience and recognition within the industry. I served as President of the Dearborn Board of Realtors, leading initiatives to support and strengthen the local real estate community. I was also honored to be voted Realtor of the Year by my Dearborn real estate peers, a testament to my dedication, professionalism, and contributions to the field. This period was instrumental in shaping my skills, reputation, and passion for real estate.

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

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**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - DEARBORN HISTORICAL ADVISORY COMMISSION**  
**DATE: JANUARY 15, 2026**

Pursuant to City of Dearborn Code of Ordinance Section 2-406 and City Charter Section 10.9, the Mayor shall appoint members of the Dearborn Historical Advisory Commission, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Cindy Olsen

**Status:** Appointment

**Filling a Vacancy:** N/A

**Current Term Ending:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (651) 285-7912

**Email:** [cmolsen11@gmail.com](mailto:cmolsen11@gmail.com)

**Mailing Address:** 22800 Wellington Street, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Historical Museum  
cc: Library  
cc: Law Department

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: REAPPOINTMENT - DEARBORN HISTORICAL ADVISORY COMMISSION**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Dearborn Historical Advisory Commission in accordance with the provisions of the City of Dearborn Codes of Ordinance Section 2-406 and City Charter Section 10.9.

See C.R. Insert the CR that confirmed this appointment

**Name:** Cindy Olsen

**Status:** Appointment

**Filling a Vacancy:** N/A

**Current Term Ending:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (651) 285-7912

**Email:** [cmolsen11@gmail.com](mailto:cmolsen11@gmail.com)

**Mailing Address:** 22800 Wellington Street, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Historical Museum  
cc: Library  
cc: Law Department



# Dearborn Commissions Application

First Name

Cindy

Last Name

Olsen

Why do you want to join this commission?

I'm a career historian and museum professional. I've lived in several parts of the country and realize that capturing and communicating local history is very important for both current and future residents of every city. I would look forward to working with the Dearborn Historical Commission to ensure that the rich and diverse history of Dearborn from its founding to the present is captured for future citizens and is shared in an appropriate and sensitive manner.

Commissions & Boards

Dearborn Historical Advisory Commission

Submission Date

2nd August 2025

Resume



Olsen Resume DHC 2025.docx

## Dearborn Commissions Departments

Public Library

Home Address

22800 Wellington St, Dearborn, MI 48124, USA

Zip Code

48124

Phone

 16512857912

Email

cmolsen11@gmail.com

Years of Residency in Dearborn

13

Occupation

Curator/Historian

Company

Ilitch Companies

Length of Service

10 years at Ilitch Companies

Business Address

N/A

Level of Education

Master Degree

Name of Educational Institution & Graduation Year

Western Michigan University, 2000

Are you a veteran?

No

Do you Have a Resume?

Yes

Submitted on Aug 2, 2025

**Cindy M. Olsen**  
22800 Wellington Street  
Dearborn, MI 48124

(651) 285-7912

cmolsen11@gmail.com

---

**EDUCATION & TRAINING:**

- Master of Arts – Public History & Museum Studies, Western Michigan University
- Bachelor of Arts - History, University of Wisconsin-Milwaukee
- Seminar for Historical Administration Certification
- AASLH Project Management for History Professionals Certification

**PROFESSIONAL EXPERIENCE:**

Ilitch Companies, Detroit, Michigan

**Director of Curation and Content Activation, 2015 – Present**

Oversees all the curation and content activation work for the eleven Ilitch-owned companies with a special focus on Little Ceasars, Detroit Red Wings, Detroit Tigers, and the Fox Theatre.

**Major Responsibilities:**

- Leads a team of four curators and two project managers to maintain hundreds of physical and digital displays, and to develop dozens of new annual exhibits and programs for public and private venues belonging to the Ilitch Companies.
- Works with PR and Communications departments in the individual companies under the Ilitch umbrella to validate historical information and identify new stories.
- Develops staff talent to help foster the work of future historians.

Edsel & Eleanor Ford House, Grosse Pointe Shores, Michigan

**Director of Material Culture, 2014 – 2015**

Senior Management position in charge of the care and of the 1928 Mansion and 10,000 objects and pieces of artwork.

**Major Responsibilities:**

- Oversaw the work of ten staff members to maintain historic mansion, outbuildings, exhibits, and deliver interpretive programming.
- Oversaw planning of all documentation and conservation work for all historic buildings and objects for short-term and long-term projects.
- Lead the Experience Design team that was planning exhibits and programs on a three-year out schedule.

Automotive Hall of Fame, Dearborn, Michigan

**Director of Development and Visitor Experience, 2012 – 2014**

Senior Management position in charge of updating the visitor experience including exhibits, education, and the virtual and social media presence, and fundraising for new initiatives.

**Major Responsibility:**

- Revamped the website to reach a global audience by adding information about 800+ honorees, photos from our archives, setting up a YouTube channel, and linking social media outlets to the page.

Minnesota Historical Society, St. Paul, Minnesota

**Administrator, Historic Sites Division, 2010 – 2012**

Senior Staff position for a division of the Minnesota Historical Society responsible for coordinating the work of fourteen historic sites around the state of Minnesota from the organization's central office.

**Major Responsibilities:**

- Worked with department managers to oversee the accountability of revenue generation and expenses under the direction of the Head of Historic Sites and Museums.
- Coordinated projects and communications between the internal architectural preservation office and the MN SHPO office to ensure proper documentation and completion of work on historic structures at MNHS owned properties.
- Worked with the MNHS contracting office to ensure that contracts were accurate and work was completed before vendors were paid.
- Worked with IT to plan updates to twenty-five websites for the division including testing new software and developing content and developing a plan for using social media for historic sites.

Minnesota Historical Society, Alexander Ramsey House, St. Paul, Minnesota

**Historic Site Manager, 2006 – 2010**

Director of all operations at this one-acre urban historic site including an 11,000 square-foot Mansion and Carriage House, 14,000 original artifacts, and twenty-one part-time staff members.

**Major Responsibilities:**

- Responsible for 14,000 artifacts at the site including researching collections, developing displays, and training staff members on the handling and moving of artifacts.
- Responsible for annual budgeting, daily accounting, and staffing for daily programs and special events.
- Coordinated meetings, requests for funding, and progress reports for members of the National Society of Colonial Dames of America-Minnesota Chapter that oversaw an endowment for the site.
- Collaborated with institutional staff and Minnesota State Historic Preservation Office to complete repair work on the historic mansion and the reproduction carriage house including the installation of a new HVAC system and a new fire and security alarm system without damaging integrity of historic building.

Studebaker National Museum, South Bend, Indiana

**Curator of Collections and Exhibits, 2002 – 2006**

Senior management position that directed operations of both the Curatorial and the Facilities Departments.

**Major Responsibilities:**

- Wrote the museum's Collecting Plan, Emergency Plan, Code of Ethics, and The Policies and Procedures Manual for the Curatorial department.
- Planned the conservation work nationally significant carriage collection including writing a successful Save America's Treasures grant application resulting in \$168,900 in funding.

- Served on the team that designed a new museum including choosing the architect and designing mobile storage for non-vehicle artifacts and a hydraulic lift system for open storage of vehicles not on active display.
- Project manager for development of 25,000 square feet of exhibits for new museum including hiring outside design and installation firms, conducting in-depth research, and writing label copy.

*Star-Spangled Banner Flag House and 1812 Museum, Baltimore, Maryland*

**Curator and Grants Manager, 2001 – 2002**

Dual position responsible for care and preservation of a 1793 Federal-style row-house, auxiliary buildings, exhibits and collections, and for obtaining grant funding for projects and managing all follow-up paperwork.

**Major Responsibilities:**

- Wrote grants resulting in over \$253,000 for museum and building preservation projects.
- Developed a collection management policy, emergency and security procedures, and a cleaning and maintenance schedule for the historic house.
- Coordinated work between museum staff, contractors, and the Maryland State Historical Trust to get the roof replaced and a Historic Structures Report completed.
- inventoried the entire museum collection and entered descriptions and digital images into Collections Management Software.

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

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**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - TRAFFIC COMMISSION**  
**DATE: JANUARY 15, 2026**

Pursuant to City of Dearborn Code of Ordinance Section 18-26 and City Charter Section 10.9, the Mayor shall appoint members of the Traffic Commission, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Faisal Ibrahim

**Status:** Appointment

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 727-7275

**Email:** [ibrahimf1@michigan.gov](mailto:ibrahimf1@michigan.gov)

**Mailing Address:** 521 Highview Street, Dearborn, MI, 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - TRAFFIC COMMISSION**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Traffic Commission in accordance with the provisions of City of Dearborn Code of Ordinance Section 18-26 and City Charter Section 10.9.

See C.R. Insert the CR that confirmed this appointment

**Name:** Faisal Ibrahim

**Status:** Appointment

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 727-7275

**Email:** [ibrahimf1@michigan.gov](mailto:ibrahimf1@michigan.gov)

**Mailing Address:** 521 Highview Street, Dearborn, MI, 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor



# Dearborn Commissions Application

undefined

First Name

Faisal

Last Name

Ibrahim

Why do you want to join this commission?

I lived in Dearborn since I moved to the US in 1991. I got married and had my 3 kids that I'm raising in the city. My oldest started driving a couple of years ago and I'm always praying she makes it home safe every night. I also have a 16-year-old that has a driving permit, and I want to feel safe on the roads.

Working as a traffic safety engineer for the Michigan Department of Transportation, and seeing firsthand how unsafe our roads are, especially after the COVID years, I believe I can help making a difference. My goal with MDOT is to at least save one life before retiring, and I believe I'm doing that and hope to do the same for the city I love.

Thank you & I appreciate the consideration.

Commissions & Boards

Traffic Commission

Submission Date

14th January 2026

## Resume



faisal-ibrahim-resume.docx

Dearborn Commissions Departments

Police Department

Home Address

521 Highview Street, Dearborn, MI, USA

Zip Code

48128

Phone



13137277275

Email

ibrahimf1@michigan.gov

Years of Residency in Dearborn

36 years

Occupation

Traffic safety engineer

Company

MDOT

Length of Service

7 years

Business Address

N/A

Level of Education

Master Degree

Name of Educational Institution & Graduation Year

LTU & 2009

Are you a veteran?

No

Memberships, Civic Activities, and Awards Received

I serve as a safety liaison between MDOT and the local communities. I'm also part of the governor's initiative to make the city of Detroit safer for non-motorized mobility.

Do you Have a Resume?

Yes

Submitted on Jan 14, 2026

# Faisal Ibrahim, MBA

[IbrahimF1@michigan.gov](mailto:IbrahimF1@michigan.gov) • [www.linkedin.com/in/faisal-ibrahim-07939b126/](http://www.linkedin.com/in/faisal-ibrahim-07939b126/)  
Dearborn, MI 48128

313.727.7275 •

Collaborative communicator with experience coordinating and managing multi-million-dollar projects, focusing operational improvements throughout scheduling, budgeting, and partnerships leading to the achievement of organizational goals. Skilled in driving communications throughout organizational levels, ensuring alignment with project specifications. Repeated success in managing a cohesive work environment, utilizing sound business acumen to enhance project services for a diverse range of clientele.

## **Areas of Expertise include:**

▪ Strategic Business Planning	▪ Environmental Engineering	▪ Operational Management
▪ Project Management	▪ Contract Negotiations	▪ Worksite Safety
▪ Team Leadership	▪ Client Satisfaction	▪ Consultative Communications
▪ Six Sigma	▪ Construction Specifications	▪ Risk Assessment
▪ Access Management	▪ Crash Analysis	

## **Professional Experience**

### **Michigan Department of Transportation • 2018 – Present**

*A progressive and innovative agency with an exceptional workforce that inspires public confidence.*

#### **TRAFFIC SAFETY ENGINEER**

Serve as the recognized resource for traffic safety engineering for the TSC. The over arching goal is the reduction of crashes and crash severity by analyzing crash data, identifying and reducing hazards, improving geometry, and ensuring proper signing and pavement marking.

#### **Key Accomplishments:**

- Oversee corridor and jurisdictional area crash data analysis for the TSC.
- Provide expertise to traffic safety stakeholders, including proposing improvements to reduce crashes.
- Serve as primary TSC contact for all traffic and safety issues, inquiries, and complaints.
- Review permit applications for conformity to geometric design, access management, signing/signals/pavement markings, passing and stopping sight distance, and roadside safety considerations.

### **TAPLIN GROUP (TERRA CONTRACTING) • Romulus, MI • 2014 –**

2018

*A developer of sustainable environmental engineering solutions.*

#### **PROJECT MANAGER**

Execute all aspects of projects within environmental engineering, coordinating project services, safety, equipment, and scheduling to ensure timely deliverables.

#### **Key Accomplishments:**

- Provide continuous project management throughout multiple states including Michigan, Virginia, and Indiana, developing operational budgets, and schedules based upon cross-functional teams, achieving operational effectiveness through project positioning efforts.

- Recruit and train qualified team members, utilizing business knowledge and standard operating procedures to ensure organizational development through teamwork and project services.
- Coordinate communications with clientele, providing detailed reports on project timelines, and progress.

## **HENNESSEY ENGINEERS** • Southgate, MI • 2011 – 2014

*A company focused on providing quality and cost-effective engineering designs for civil and municipal engineering options.*

### **PROJECT ENGINEER**

Managed all aspects of field engineering projects, executing strategic business operations based upon client and company needs, ensuring specifications and project deliverables.

#### **Key Accomplishments:**

- Monitored construction materials, inventory, and equipment, coordinating onsite material testing, ensuring alignment with MDOT specifications.
- Facilitated communications between clients and contractors, integrating specifications based upon customer need.
- Designed project reports, presenting project information to senior management and clients, providing continuous progress updates.
- Led teams throughout multiple projects including parking lot reconstruction, road resurfacing, drainage improvements, and new construction services.

## **TYME ENGINEERS** • Livonia, MI • 2010 – 2011

*A deliverer of innovative solutions for engineering problems for the public.*

### **FIELD ENGINEER**

Utilized strategic positioning to coordinate client needs in alignment with contractor services, leading large-scale road construction projects in support of operational goals.

#### **Key Accomplishments:**

- Served as the primary liaison between clients and construction crews, focusing growth and development on timeline and millstone achievements.
- Delivered continuous reporting on road construction projects involving I-75 and M-24 reconstruction activities to all key stakeholders.

## **Education & Certifications**

**Bachelor of Science, Biochemistry** | University of Michigan, Dearborn, MI

**Master of Business Administration** | Davenport University, Dearborn, MI

**Bachelor of Science, Civil Engineering** | Lawrence Technological University, Southfield, MI

Lean Six Sigma, GB | Lean Six Sigma, BB | PMP (Exam Pending)

## **Language Proficiency**

English | French | Arabic

## **Technical Proficiency**

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ProjectWise | SIGMA | GIS Applications | Roadsoft | Microsoft Office Suite | AutoCAD |  
Field Manager | Heavy Job | Synchro 10 | OneNote

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - PARKS AND RECREATION COMMISSION**  
**DATE: JANUARY 15, 2026**

Pursuant to City of Dearborn Code of Ordinance Section 2-365 and City Charter Section 10.9, the Mayor shall appoint members of the Parks and Recreation Commission, subject to approval by City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Othman Alaansi

**Status:** Appointment

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Current Term Ending:** N/A

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 502-3059

**Email:** [othmanalaansi8@gmail.com](mailto:othmanalaansi8@gmail.com)

**Mailing Address:** 7441 Kentucky Street, Dearborn, MI 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Parks and Recreation Department  
cc: Law Department

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO:** CITY CLERK  
**FROM:** MAYOR ABDULLAH H. HAMMOUD  
**SUBJECT:** APPOINTMENT - PARKS AND RECREATION COMMISSION  
**DATE:** JANUARY 15, 2026

I hereby certify that the following appointment has been made to the Parks and Recreation Commission in accordance with City of Dearborn Code of Ordinance Section 2-365 and City Charter Section 10.9.

See C.R. Insert the CR that confirmed this appointment

**Name:** Othman Alaansi

**Status:** Appointment

**Filling a Vacancy for:** N/A

**Term Duration:** 3 Years

**Current Term Ending:** N/A

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (313) 502-3059

**Email:** [othmanalaansi8@gmail.com](mailto:othmanalaansi8@gmail.com)

**Mailing Address:** 7441 Kentucky Street, Dearborn, MI 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud", is placed here.

Abdullah H. Hammoud  
Mayor



# Dearborn Commissions Application

undefined

First Name

Othman

Last Name

Alaansi

Why do you want to join this commission?

N/A

Commissions & Boards

Parks & Recreation Commission

Interview Date

12th January 2026

Status

Scheduled for Interview

Submission Date

19th November 2025

## Resume

## Home Address

7441 Kentucky Street, Dearborn, MI, USA

## Zip Code

48126

## Phone

 13135023059

## Email

othmanalaansi8@gmail.com

## Occupation

Software Engineer

## Company

N/A

## Length of Service

N/A

## Business Address

N/A

## Business Telephone Number

N/A

## Level of Education

University Degree

Name of Educational Institution &amp; Graduation Year

University of Michigan Dearborn 2022

Are you a veteran?

No

## Memberships, Civic Activities, and Awards Received

Over the past several years, I have been deeply involved in civic life, community service, and cross-community engagement across the City of Dearborn. In 2025, I ran as a candidate for Dearborn City Council, a grassroots campaign that connected me with thousands of residents across all neighborhoods. Through that experience, I listened closely to resident concerns, participated in city forums, attended council meetings, and built strong relationships with community leaders.

I am actively engaged with churches and mosques throughout Dearborn, regularly attending services and community programs at Christ Episcopal Church, local Islamic centers, and various interfaith gatherings. My focus has been on promoting unity, understanding, and collaboration across different parts of our city. I have also participated in neighborhood clean-ups, youth sports mentoring, food distributions, and local nonprofit events.

To support civic engagement, I recently launched the Permanent Absentee Ballot Education Initiative, creating accessible materials in English and Arabic to help residents understand their voting options and encourage consistent participation in elections.

My broader civic activities include volunteering with UMMA, supporting youth sports leagues, attending precinct-level events, and participating in community town halls. I remain committed to strengthening voter awareness, improving trust in local government, and amplifying resident voices.

Awards: Senior Design Day Award – University of Michigan–Dearborn, as well as multiple informal recognitions from community members and leaders for my service and outreach efforts.

Do you Have a Resume?

Yes

Submitted on Nov 19, 2025

# OTHMAN ALI ALAANSI

Dearborn, MI • oalaansi@umich.edu • LinkedIn: [linkedin.com/in/othman-alaansi](https://linkedin.com/in/othman-alaansi)

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## OBJECTIVE

Community-minded Dearborn resident with experience in civic engagement, public service, and local government participation. Seeking to contribute to a Dearborn board or commission by bringing a resident-centered perspective, strong analytical ability from a software/QA background, and deep commitment to unity, transparency, and public trust.

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## RELEVANT CIVIC EXPERIENCE

### Candidate, Dearborn City Council (2025)

- Ran a citywide grassroots campaign centered on clean neighborhoods, public safety, and affordability.
- Engaged thousands of residents across East, South, and West Dearborn.
- Attended forums, community meetings, and City Council sessions to understand city operations and resident priorities.
- Built strong relationships with faith leaders, community nonprofits, business owners, and neighborhood advocates.

### Founder, Permanent Absentee Ballot Education Initiative

- Created bilingual (English/Arabic) voter education materials to help residents understand absentee voting and ballot access.
- Led a citywide awareness effort to improve civic participation and ensure all voters understood their voting options.
- Helped residents register, navigate the absentee system, and stay informed about election timelines.

### Interfaith & Community Engagement

- Active participant in programs at Christ Episcopal Church, local mosques, UMMA, and interfaith gatherings.
- Promoted unity, neighborliness, and collaboration across Dearborn's diverse communities.
- Supported food drives, neighborhood clean-ups, youth support programs, and civic education efforts.

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## PROFESSIONAL EXPERIENCE

### **QA Automation Engineer - Infinite Electronics (2023 - 2024)**

- Led automated testing efforts for e-commerce platforms used by millions of customers.
- Improved software reliability, reduced defects, and partnered across engineering teams for quality execution.

### **Software Developer - General Motors (ADAS Division) (2021 - 2022)**

- Developed and tested features for advanced driver-assistance systems.
- Collaborated on large-scale engineering projects with focus on safety, compliance, and data-driven decision-making.

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## EDUCATION

B.S. in Computer Science, University of Michigan-Dearborn

Senior Design Day Award Recipient

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## COMMUNITY ACTIVITIES

- Volunteer, UMMA Community Events
- Youth sports volunteer and mentor

- Participant in neighborhood clean-ups, food distributions, and civic forums
- Regular attendee of Dearborn City Council meetings and public hearings

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## SKILLS

- Community outreach & public engagement
- Public speaking & messaging
- Data analysis & problem solving
- Bilingual: English & Arabic
- Software development, QA automation, process improvement

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## REFERENCES

Available upon request

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: REAPPOINTMENT - BOARD OF REVIEW MEMBER**  
**DATE: JANUARY 15, 2026**

Pursuant to Dearborn City Charter Section 13.8, the Mayor shall appoint an alternate member of the Board of Review, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Ramzi Chammout

**Status:** Reappointment of Member

**Filling a Vacancy for:** N/A

**Current Term Ending:** January 1, 2026

**Term Duration:** 3 Years

**Appointment Term Ending:** January 1, 2029

**Attendance:** Regular

**Phone:** (313) 903-9020

**Email:** [ramzichammout@gmail.com](mailto:ramzichammout@gmail.com)

**Mailing Address:** 6 Nowlin Court, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Assessor Department  
cc: Law Department

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: REAPPOINTMENT - BOARD OF REVIEW MEMBER**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Board of Review in accordance with City Charter Section 13.8.

See C.R.    *Insert the CR that confirmed this appointment*   

**Name:** Ramzi Chammout

**Status:** Reappointment of Member

**Filling a Vacancy for:** N/A

**Current Term Ending:** January 1, 2026

**Term Duration:** 3 Years

**Appointment Term Ending:** January 1, 2029

**Attendance:** Regular

**Phone:** (313) 903-9020

**Email:** [ramzichammout@gmail.com](mailto:ramzichammout@gmail.com)

**Mailing Address:** 6 Nowlin Court, Dearborn, MI 48124

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Assessor Department  
cc: Law Department

# City of Dearborn - Commission Application

All appointments are subject to limitations based on available seats and approval of the Mayor. Please complete the following application to join a Dearborn Commission and email your resume to: [appointments@ci.dearborn.mi.us](mailto:appointments@ci.dearborn.mi.us).

**Date \***

MM DD YYYY

01 / 20 / 2023

**First Name \***

Ramzi

**Last Name \***

Chammout

**Home Address \***

151 South Gulley Road

**City \***

Dearborn

**Zip Code \***

48124

**Phone Number \***

3139039020

**Email \***

ramzichammout@gmail.com

**Which Commission would you like to serve on? \***

Board of Review

**Place of Birth \***

07/31/1968

**Length of Residence in Dearborn**

26 years

**Occupation \***

Real Estate Agent

**Company \***

Century 21 Curran & Oberski

**Length of Service \***

21 years

**Business Address \***

25636 Ford Road

**Business Telephone Number \***

13132747200

**Level of Education: \***

High School

University

Masters Degree

Doctorate Degree

Other

**Education (School, Location, Degree, Year) \***

Tebnin high school ( Lebanon)

Are you a veteran? \*

Yes

No

If you are a U.S. Veteran: Which Branch did you serve?

If you are a U.S. Veteran: What was your rank?

If you are a U.S. Veteran: How long did you serve?

Please tell us about any memberships, civic activity, honors or awards you have received \*

Quality Service Award from Dearborn Board of Realtor

Did you email your resume to [appointments@ci.dearborn.mi.us](mailto:appointments@ci.dearborn.mi.us)? \*

Yes

This content is neither created nor endorsed by Google.

# Ramzi Chammout

Realtor & Community  
Member

## CONTACT

Cell: (313) 903-9020  
Email:  
ramzichammout@gmail.com Web:  
ramzichammout.c21.com

## CORE COMPETENCIES

- Trustworthy & Client Satisfaction
- Client Relationship
- Strategic and Social Selling
- Fluent in English & Arabic

## REFERENCES

Adam Oberski  
Century 21 C&O Broker  
(734) 777 0113

Haidar Koussan  
Greenland Market Manager  
(313) 447 9645

## REWARD & RECOGNITION

Century 21  
Centurion Award Recipient (2005,  
2009, 2015)

National Association of Realtors  
Board Member

Islamic Institute of America  
Board Member since 2015

Dearborn Board of Realtors  
Board Member  
Quality Service Award

HOME (Helping Others Make  
Ends Meet) Foundation  
Member

## Professional Experience

### Century 21 Curran & Oberski

Dearborn Heights, MI  
2001 to Present (22 Years)  
Realtor

- Client-serving Realtor since 2001, obtaining extensive experience and knowledge in residential and commercial real estate
- Expertise in meeting client needs according to preference and fluctuating market conditions
- Recipient of numerous awards for high performance from 2001 until present
- Built wide network of realtors, brokers, loan officers, and clientele throughout Southeast Michigan and beyond, gaining trust, professional reputation, growth, and returning clients to Century 21
- Passionate about providing seamless real estate purchasing experience,

### Greenland Market

Dearborn, MI  
1996 to 2004 (Eight Years)  
Manager

- Oversaw and managed store operations on a daily basis
- Ensured inventory available and produce stock was supplied
- Managed daily customer transactions on daily
- Assisted customer needs and request for a more seamless shopping experience

### Detroit Free Press

Detroit, MI  
1995 to 1998 (Four Years)

### J.S. Management

Gas Station Management  
1990 to 1996 (Six Years)

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: REAPPOINTMENT - BOARD OF REVIEW ALTERNATE MEMBER**  
**DATE: JANUARY 15, 2026**

Pursuant to Dearborn City Charter Section 13.8, the Mayor shall appoint an alternate member of the Board of Review, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Senan Saleh

**Status:** Reappointment of an Alternate Member

**Filling a Vacancy for:** N/A

**Current Term Ending:** January 1, 2026

**Term Duration:** 3 Years

**Appointment Term Ending:** January 1, 2029

**Attendance:** Regular

**Phone:** (248) 635-2880

**Email:** [RealSenan@gmail.com](mailto:RealSenan@gmail.com)

**Mailing Address:** 24613 Chicago Street, Dearborn, MI 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Assessor Department  
cc: Law Department

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: REAPPOINTMENT - BOARD OF REVIEW ALTERNATE MEMBER**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Board of Review in accordance with City Charter Section 13.8.

See C.R.        *Insert the CR that confirmed this appointment*       

**Name:** Senan Saleh

**Status:** Reappointment of an Alternate Member

**Filling a Vacancy for:** N/A

**Current Term Ending:** January 1, 2026

**Term Duration:** 3 Years

**Appointment Term Ending:** January 1, 2029

**Attendance:** Regular

**Phone:** (248) 635-2880

**Email:** [RealSenan@gmail.com](mailto:RealSenan@gmail.com)

**Mailing Address:** 24613 Chicago Street, Dearborn, MI 48126

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

cc: Assessor Department  
cc: Law Department



# Dearborn Commissions Application

undefined

First Name

Senan

Last Name

Saleh

Commissions & Boards

Board of Review

Interview Date

3rd February 2025

Status

Appointed

Swearing-in Date

31st January 2025

Term Ending Date

1st January 2026

## Submission Date

16th January 2025

## Resume

Senan Resume 2023.pdf

pdf

## Dearborn Commissions Departments

Assessor Department

## Home Address

15505 Pheasant Run, Southgate, MI, USA

## Phone

 12486352880

## Email

realsenan@gmail.com

## Years of Residency in Dearborn

13 Years

## Occupation

Real Estate Broker

## Company

Simon & Associates Real Estate

## Length of Service

3

## Business Address

3200 Greenfield Rd Ste 300, Dearborn, MI 48126

## Business Telephone Number

248-635-2880

## Level of Education

College Degree

## Name of Educational Institution &amp; Graduation Year

Henry Ford College

## Are you a veteran?

No

## Memberships, Civic Activities, and Awards Received

**COMMUNITY INVOLVEMENT & MEMBERSHIPS**

Founder, Student Career Services Foundation (2016 – 2019)  
Helps community members with disabilities find job opportunities.

Provides career counseling and workforce training.  
Elected Chairman, Student Career Services Foundation (2018 – 2019)

Member, Local Real Estate & Business Associations  
**AWARDS & RECOGNITIONS**

Association Health Patient Care Award – Voted by Patients (2018)

Oakwood Hospital Top Volunteer Award (2016)

2020 Top Producing Sales Agent, North Florida Advertising

## Do you Have a Resume?

Yes

Submitted on Jan 16, 2025

## **SENAH SALEH ( SIMON )**

24613 Chicago St, Dearborn, MI 48126

Cell: (248) 635-2880 | Email: RealSenan@gmail.com

**PROFESSIONAL SUMMARY:** Experienced real estate broker, marketing specialist, and business leader with a strong background in property valuation, sales, and digital marketing. Skilled in developing targeted marketing campaigns, managing social media strategies, and analyzing market trends. Passionate about community service, and helping businesses grow through innovative marketing solutions.

### **SKILLS & EXPERTISE**

- Property Valuation & Market Analysis
- Real Estate Sales & Brokerage
- Marketing & Business Development
- Social Media Strategy & Content Creation
- Special Campaign Marketing & Branding
- Negotiation & Customer Relations
- Leadership & Team Management
- Data Analysis & Market Research

### **PROFESSIONAL EXPERIENCE**

#### **Broker & Owner**

**Simon & Associates Real Estate** | 09/23/2023 – Present

- Oversee daily operations, marketing strategies, and sales growth.
- Develop and execute digital marketing campaigns to promote listings.
- Lead a team of agents, providing training and mentorship.

#### **Real Estate Agent & Team Leader**

**KW Legacy - Dearborn** | 07/29/2021 – 09/18/2023

- Assisted clients in buying, selling, and investing in real estate.
- Created social media marketing campaigns to attract buyers and sellers.
- Conducted property evaluations and market research to drive sales.

#### **Marketing Manager & Specialist**

**North Advertising LLC** | 01/2019 – 03/01/2021

- Designed and implemented special marketing campaigns for various industries.
- Managed social media platforms, increasing engagement and brand visibility.
- Developed promotional materials and executed targeted advertising strategies.
- Analyzed market trends to optimize campaign performance.

### **EDUCATION**

- **Henry Ford College** – Associate Degree, 2017
- **Dearborn High School** – High School Diploma, 2015

### **TECHNOLOGY & MARKETING TOOLS**

- MLS & Real Estate Platforms
- Social Media Marketing (Facebook, Instagram, LinkedIn, TikTok)

## **SEAN SALEH ( SIMON )**

24613 Chicago St, Dearborn, MI 48126

Cell: (248) 635-2880 | Email: RealSenan@gmail.com

**PROFESSIONAL SUMMARY:** Experienced real estate broker, marketing specialist, and business leader with a strong background in property valuation, sales, and digital marketing. Skilled in developing targeted marketing campaigns, managing social media strategies, and analyzing market trends. Passionate about community service, and helping businesses grow through innovative marketing solutions.

### **SKILLS & EXPERTISE**

- Property Valuation & Market Analysis
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- Marketing & Business Development
- Social Media Strategy & Content Creation
- Special Campaign Marketing & Branding
- Negotiation & Customer Relations
- Leadership & Team Management
- Data Analysis & Market Research

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#### **Broker & Owner**

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- Developed promotional materials and executed targeted advertising strategies.
- Analyzed market trends to optimize campaign performance.

### **EDUCATION**

- **Henry Ford College** – Associate Degree, 2017
- **Dearborn High School** – High School Diploma, 2015

### **TECHNOLOGY & MARKETING TOOLS**

- MLS & Real Estate Platforms
- Social Media Marketing (Facebook, Instagram, LinkedIn, TikTok)

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY COUNCIL**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - BUILDING BOARD OF APPEALS**  
**DATE: JANUARY 15, 2026**

Pursuant to City of Dearborn Code of Ordinance Section 5-766 and City of Dearborn Charter Section 10.9, the Mayor shall appoint members of the Building Board of Appeals, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

**Name:** Stephen Gedert

**Status:** Appointment

**Type of Membership:** Architect

**Term Duration:** 3 Years

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (248) 514-7866

**Email:** [sjgedert@gmail.com](mailto:sjgedert@gmail.com)

**Mailing Address:** 22810 Buckingham Street, Dearborn, MI 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud  
Mayor

**CITY OF DEARBORN  
OFFICE OF MAYOR  
ABDULLAH H. HAMMOUD**

---



**TO: CITY CLERK**  
**FROM: MAYOR ABDULLAH H. HAMMOUD**  
**SUBJECT: APPOINTMENT - BUILDING BOARD OF APPEALS**  
**DATE: JANUARY 15, 2026**

I hereby certify that the following appointment has been made to the Building Board of Appeals pursuant to the City of Dearborn Code of Ordinance Section 5-766 and City of Dearborn Charter Section 10.9.

See C.R.        *Insert the CR that confirmed this appointment*       

**Name:** Stephen Gedert

**Status:** Appointment

**Type of Membership:** Architect

**Term Duration:** 3 Years

**Current Term Ending:** N/A

**Filling a Vacancy for:** N/A

**Appointment Term Ending:** December 31, 2028

**Attendance:** N/A

**Phone:** (248) 514-7866

**Email:** [sjgedert@gmail.com](mailto:sjgedert@gmail.com)

**Mailing Address:** 22810 Buckingham Street, Dearborn, MI 48128

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud", is placed here.

Abdullah H. Hammoud  
Mayor



# Dearborn Commissions Application

undefined

First Name

Stephen

Last Name

Gedert

Why do you want to join this commission?

I believe that my professional experience as a licensed architect and all of my involvement with the American Institute of Architects - Detroit, Building Codes and regulations Committee will bring a unique perspective to the Building Board. I am aware of the workings of such boards having first-hand experience. I have an extensive knowledge of the Michigan Building Code.

Being retired, I have more time available to volunteer to assist my community. The Building Board would be a good fit for me.

Commissions & Boards

Building Board of Appeals

Submission Date

21st August 2025

Dearborn Commissions Departments

Economic Development

## Home Address

22810 Buckingham St, Dearborn, MI 48128, USA

## Zip Code

48128

## Phone

 12485147866

## Email

sjgedert@gmail.com

## Years of Residency in Dearborn

39

## Occupation

Recently retired architect

## Company

Formerly with Neumann/Smith Architecture

## Length of Service

retired after 41 years

## Business Address

N/A

## Business Telephone Number

N/A

## Level of Education

Master Degree

## Name of Educational Institution &amp; Graduation Year

University of Michigan, 1980 BS in Architecture, 1982 M-  
ARCH

## Are you a veteran?

No

## Memberships, Civic Activities, and Awards Received

I spent 8 years (2010-2018) as a member of the Zoning Board of Appeals in Dearborn. Chaired the board for several years.

Recently retired from the American Institute of Architecture - Detroit. There I was a member and one-time vice chairman of the Building Codes and Standards Committee. Our committee kept the architects in Michigan up to date on the latest codes. We offered multiple code-related seminars throughout the year. This included introductory code seminars that we prepared and presented ourselves.

I was, until my retirement, a member of the International Code Committee (ICC) representing Neumann/Smith. The ICC wrote and regularly updates the building code used in Michigan and throughout most of the United States.

I was also, until my retirement, a member of the National Fire Protection Association (NFPA) representing Neumann/Smith.

## Do you Have a Resume?

No

## Description of Professional History

I am a licensed architect in the State of Michigan. I retired this past spring after practicing for 43 years, 41 of those years being in the Detroit area at Neumann/Smith Architecture. At Neumann/Smith, I advanced to the level of principal in the firm. Most of my work in the past 30 years had been in project management. I ran projects from inception through construction. I managed well over 100 projects of various sizes in my career. A couple of my local projects include the Dearborn Train Station and the renovation of an office building into the Henry Ford Medical Center - Ford Road. I worked with J. Michael Kirk, AIA for a decade at Neumann/Smith and will use him as a reference.

Submitted on Aug 21, 2025



**PUBLIC  
HEALTH**

## EXECUTIVE SUMMARY AND MEMORANDUM

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### **REQUEST:**

Approval for Finance Director to recognize & appropriate a grant awarded to the Department of Public Health by the Community Foundation of Southeast Michigan in the amount of \$1,000.

### **DEPARTMENT:**

Public Health

### **BRIEF DESCRIPTION:**

DPH has received a \$1,000 grant from the Community Foundation for Southeast Michigan. It is requested that the \$1,000 be recognized in General Fund, Public Health, Miscellaneous Revenue, Contributions, Donations from Private Sources and the same amount be appropriated in General Fund, Public Health, Health and Welfare, Employee Wellness Programs, Undistributed Appropriations.

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### **PRIOR COUNCIL ACTION:**

N/A

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### **BACKGROUND:**

The City of Dearborn Department of Public Health is receiving a \$1,000 grant from the Community Foundation of Southeast Michigan for hosting their staff community visit and serving as a community partner.

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### **FISCAL IMPACT:**

The City of Dearborn Public Health Department will receive a grant for \$1,000.

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### **COMMUNITY IMPACT:**

Through this collaboration, the Department of Public Health continues to foster a partnership with the Community Foundation. The Community Foundation supports early childhood education and health and wellness for vulnerable citizens in order to support and enhance quality of life in Southeast Michigan. DPH will use these funds to continue to advance public health programs.



PUBLIC  
HEALTH

## EXECUTIVE SUMMARY AND MEMORANDUM

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### IMPLEMENTATION TIMELINE:

Immediate effect requested.

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### COMPLIANCE/PERFORMANCE METRICS:

The Department of Public Health hosted a visit for Community Foundation staff, and will continue to serve as a community partner of the Community Foundation of Southeast Michigan.



**PUBLIC  
HEALTH**

## **EXECUTIVE SUMMARY AND MEMORANDUM**

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**TO:** **City Council**  
**FROM:** **Ali Abazeed, Director, DPH**  
**VIA:** **Mayor Abdullah H. Hammoud**  
**SUBJECT:** **DPH Grant**  
**DATE:** **January 6, 2026**

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### **Budget Information**

Adopted Budget: N/A  
Amended Budget: N/A  
Requested Amount: N/A  
Funding Source: N/A  
Supplemental Budget: N/A

### **Summary of Request**

The City of Dearborn Department of Public Health is receiving a \$1,000 grant from The Community Foundation of Southeast Michigan. This grant was awarded following the Community Foundation's staff visit with the Department of Public Health. The Community Foundation promotes early childhood education, health, and wellness for vulnerable citizens in Southeast Michigan. The Department of Public Health will continue to serve as a partner of the Community Foundation to promote health, safety, and wellness.

It is requested that the \$1,000 be recognized in General Fund, Public Health, Miscellaneous Revenue, Contributions, Donations from Private Sources and the same amount be appropriated in General Fund, Public Health, Health and Welfare, Employee Wellness Programs, Undistributed Appropriations.

Immediate effect is requested.



**PUBLIC  
HEALTH**

## **EXECUTIVE SUMMARY AND MEMORANDUM**

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Immediate effect is requested.

### **Background and Justification**

The City of Dearborn Department of Public Health is receiving a \$1,000 grant from The Community Foundation of Southeast Michigan. This grant was awarded following the Community Foundation's staff visit with the Department of Public Health. The Community Foundation promotes early childhood education, health, and wellness for vulnerable citizens in Southeast Michigan. The Department of Public Health will continue to serve as a partner of the Community Foundation to promote health, safety, and wellness. The Department of Public Health has full discretion to use the funds in any way that supports their organization's efforts.



PUBLIC  
HEALTH

## EXECUTIVE SUMMARY AND MEMORANDUM

### Signature Page

DocuSigned by:

*Ali Abazeed*

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Ali Abazeed

Director of Public Health

DocuSigned by:

*Ali Abazeed*

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Ali Abazeed

Director of Public Health

DocuSigned by:

*Michael Kennedy MTA*

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Michael Kennedy

DS

Mehdi Al-Hassan

Finance Director / Treasurer  
Accountant II

DocuSigned by:

*Bradley Mendelsohn*

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Bradley Mendelsohn

Deputy Corporation Counsel

Signed by:

*Maria Willett*

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Maria Willett

Philanthropy & Grants



# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

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### Immediate Effect is Requested

**REQUEST:** Approval of Contract with HAAS Alert for Safety Cloud Digital Alerting Services

**DEPARTMENT:** The Department of Public Works & Facilities and IT, in conjunction with Purchasing

**BRIEF DESCRIPTION:** Purchasing, on behalf of the Department of Public Works & Facilities and the IT Department, recommends the purchase of Safety Cloud Digital Alerting Services from HAAS Alerts. The three (3) year contract shall be valid February 1, 2026 through January 31, 2029.

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**PRIOR COUNCIL ACTION:** N/A

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**BACKGROUND:** The City utilizes digital alerting systems to enhance the safety of first responders, field crews, and the motoring public. HAAS Alert provides the "Safety Cloud" service, which delivers real-time digital alerts to drivers via navigation apps and in-vehicle infotainment systems when City vehicles are active or responding to emergencies.

This contract ensures the continuity of these critical safety services for 82 units within the City's fleet. The agreement includes the necessary Safety Cloud service subscriptions and the HA-7 digital alerting transponder hardware required to operate the system.

---

**FISCAL IMPACT:** \$69,241 Total Contract Value over 3 years.

Year 1: \$16,359.00 (Service) + \$164.00 (Shipping).

Year 2: \$26,359.00 (Service + Hardware portion).

Year 3: \$26,359.00 (Service + Hardware portion).

---

**COMMUNITY IMPACT:** The implementation of this service will benefit the Dearborn community by enhancing road safety and improving emergency response capabilities through the deployment of Safety Cloud digital alerting technology. By providing advanced digital warnings to civilian drivers, the system reduces the risk of collisions involving City vehicles and assists first responders in navigating traffic more safely by alerting motorists to yield earlier.

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**IMPLEMENTATION TIMELINE:** Service will continue without interruption

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**COMPLIANCE/PERFORMANCE METRICS:** The IT department & DPW will manage this contract.

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# FINANCE

# EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** City Administration  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Approval of Contract with HAAS Alert for Safety Cloud Digital Alerting Services  
**DATE:** January 12, 2026

### Budget Information

Adopted Budget: \$167,100.00  
Amended Budget: \$157,600.00  
Requested Amount: \$69,241 Total (Year 1: \$16,523.00; Year 2: \$26,359.00; Year 3: \$26,359.00)  
Funding Source: General Fund, Public Works, Fleet R&M Operations, Fleet Maintenance  
Professional Services, EDP Software Service  
Supplemental Budget: N/A

### Summary of Request

Purchasing, on behalf of the Department of Public Works & Facilities and the IT Department, recommends the purchase of Safety Cloud Digital Alerting Services from HAAS Alerts. At the cost of \$69,241 total, this three (3) year contract shall be valid February 1, 2026 through January 31, 2029.

It is respectfully requested that Council authorize the Purchase with immediate effect in order to avoid interruption in service. The resulting contract shall not be binding until fully executed.

### Background and Justification

The City requires a reliable digital alerting system to protect its fleet and personnel. HAAS Alert's Safety Cloud is a proprietary platform that broadcasts digital alerts from equipped vehicles to nearby motorists. This contract covers 82 units, providing both the ongoing software service and the necessary HA-7 transponder hardware.

This purchase represents a Continuity of Professional Services. HAAS Alert is the specific provider of the Safety Cloud ecosystem. Maintaining this contract ensures that the City's fleet remains integrated with this safety network without the operational disruption, incompatibility, or retraining costs associated with switching to a disparate system. The hardware costs have been structured to be billed over Years 2 and 3 to spread the fiscal impact.

### Process

This procurement is in accordance with Section 2-568(b) (6) b, Sole Source Procurement, of the Code of the City of Dearborn.

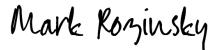


# FINANCE

## EXECUTIVE SUMMARY AND MEMORANDUM

**Prepared By:**

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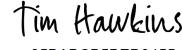


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Mark Rozinsky, Purchasing Manager

**Department Approval:**

DocuSigned by:



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Tim Hawkins, Director of Public Works & Facilities

**Budget Approval:**

DocuSigned by:



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Michael Kennedy, Finance Director/Treasurer

Initial



**Corporation Counsel Approval:**

DocuSigned by:



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Bradley J. Mendelsohn, Corporation Counsel

REVISED: 1/22/26**LAW**

## EXECUTIVE SUMMARY AND MEMORANDUM

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**REQUEST:** Amend the City's Shopping Cart Ordinance, Ord. Sec. 13-14

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**DEPARTMENT:** Law and Economic Development

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**BRIEF DESCRIPTION:** The Department of Economic Development and police are currently responsible for abandoning storing shopping carts recovered throughout the City. Due to issues with storage space, and the number of carts being recovered, the following amendments to the ordinance are requested:

- Explicitly making return of recovered carts to owners the priority.
- Assessment of a \$100 per cart fee to cover costs associated with recovering and returning carts.
- Removing language that indicated that the City will impound and store carts that cannot be returned to the respective businesses.
- Adding language that deems abandoned carts that are missing required identification as forfeited and may be disposed of by the City.
- Removing language that capped total costs to account for fees related to recovery, storage and notice to owners.

---

**PRIOR COUNCIL ACTION:** The current Shopping Cart ordinance was adopted in 2021.

---

**BACKGROUND:** Economic Development has identified on-going issues with finding the necessary space to impound shopping carts. This is due to the number of carts being recovered throughout the City, the extended period of time for impoundment under the current ordinance (21 days), and the number of carts that go unrecovered by owners.

The proposed amendments make return of the carts an explicit priority. The amendments also remove all reference to the City impounding carts, assess a returned cart fee, and remove language capping total costs to incentivize owners to recover their carts and take steps to better control the number of carts being removed from their property, so the City no longer bears that burden.

---

**FISCAL IMPACT:** Increased fees to reimburse the City for expenses related to enforcement of this ordinance.

---

**COMMUNITY IMPACT:** Reduction in nuisance related issues with abandoned carts in the City.

---

**IMPLEMENTATION TIMELINE:** This is an ordinance amendment that requires two readings.

---

**COMPLIANCE/PERFORMANCE METRICS:** Under the ordinance, Economic Development is required to provide Council with a quarterly progress report.



**LAW**

## EXECUTIVE SUMMARY AND MEMORANDUM

**TO:** City Council  
**FROM:** Corporation Counsel  
**VIA:** Mayor Abdullah H. Hammoud  
**SUBJECT:** Amending Shopping Cart Ordinance  
**DATE:** December 24, 2025 **REVISED 1/22/26**

---

The City's Shopping Cart Ordinance regulates the storing, labeling, and recovery of shopping carts in the city. Under the ordinance currently, shopping carts that are found off-premises are recovered are stored by the city for up to 21-days to allow notification and recovery by the cart owners. Unfortunately, due to the number of carts being recovered off-premises, and the extended time owners are taking to recover their carts, the city is running out of space to store carts.

To remedy this issue, the following amendments are proposed:

- Explicitly making return of recovered carts to owners a priority.
- Assessing a \$100 per cart fee to cover costs associated with recovering and returning carts.
- Removing language indicating that the City will impound abandoned carts.
- Removing language that capped total costs to account for fees related to recovery.

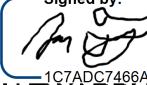
A copy of the proposed ordinance is attached for review.

Respectfully submitted,



ADAM MOURTADA  
Assistant Corporation Counsel

APPROVAL/CONCURRENCE:

Signed by:  
  
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JORDAN TWARDY  
Director, Economic Development

**REVISED**  
Changes are from 1/13/26 Meeting in Blue

**ORDINANCE NO.**

**AN ORDINANCE TO AMEND SECTION 13-14 OF THE  
CODE OF ORDINANCES FOR THE CITY OF DEARBORN,  
TITLED "SHOPPING CARTS."**

**THE CITY OF DEARBORN ORDAINS TO:**

**Amend Section 13-14 as follows:**

Sec. 13-14. - Shopping carts.

- a) *Intent and purpose.* It is the intent and purpose of this section to regulate the storing, labeling, and recovery of shopping carts and to prohibit any person from the unlawful removal of shopping carts from the premises of the owners, or the abandonment of carts in the city.
- b) *Definitions.* The following words and phrases when used in this section shall have the meanings respectively ascribed to them:
  - 1) *Cart corral* shall be mean four freestanding posts connected in such a manner that shopping carts can be stored therein in a compact and orderly fashion. Cart corrals must be at least 12 feet in length
  - 2) *Premises* shall mean the entire private property where a store is located, and shall include any adjacent public parking lot.
  - 3) *Shop, store, grocery, and supermarket* shall mean and include any place that offers merchandise for sale.
  - 4) *Shopping car or cart* shall mean any rolling or nonrolling basket or container such as is used in shops, stores, groceries and supermarkets to hold and/or transport merchandise.
- c) *Cart identification and penalty for violation. Identification ; penalty.*
  - 1) All shops, stores, groceries and supermarkets making carts available to their customers shall identify their ownership of said carts by attaching thereto, in a permanent manner, a tag or other identification stating the owner of said cart and the store at which the cart is to be maintained or kept in the city. A tag or other identification must include the owner's name, physical address, phone number, and email address. The failure to attach the required identification to a cart, or the failure of such identification to be on a cart at the time it is recovered from abandonment, shall relieve the city of any necessity to notify any owner thereof of the fact that the said cart is in the possession of the city, and shall be deemed abandoned.

- 2) Violation of this subsection shall be punishable as a civil infraction with a fine of \$250.00, plus any additional costs or penalties imposed by the court.

~~Owners of shopping carts in the city have 90 days from the effective date of this section to attach a tag or other identification required by this section to their carts.~~

d) *Care and storage; penalty for violation.*

- 1) A store owner and/or manager whose store has more than 5,000 square feet shall provide a minimum of two cart corrals. One additional cart corral for every 50 shopping carts over the first 100 will also be required. The corrals should be conveniently located either in the parking lot area serving any store, shop, grocery or supermarket in the city, or in a designated area adjacent to the building where the store, shop, grocery or supermarket operates, wherein shopping carts are made available for use by customers. A cart corral shall be defined as four freestanding posts connected in such a manner that shopping carts can be stored therein in a compact and orderly fashion. The cart corrals must be at least 12 feet in length. Any person removing a shopping cart from the premises of any shop, grocery or supermarket to the adjacent parking lot serving such store shall use the cart corral so provided for deposit of shopping carts.
- 2) A store owner and/or manager whose store has less than 5,000 square feet shall keep and store their shopping carts in a designated area that is immediately adjacent to the building where the store, shop, grocery or supermarket is located.
- 3) All shops, stores, groceries, and supermarkets making carts available to their customers shall, on a daily basis, put all carts left on the premises inside the building or in storage areas so designated on approved plans within one hour after closing of the business to the general public. It shall be the duty of the manager of the business, or person in charge of said business, to comply with enforcement of this section.
- 4) Violation of this subsection shall be punishable as a civil infraction, with a civil fine of \$250.00 plus any additional costs or penalties imposed by the court.

e) *Abandonment prohibited.* It shall be unlawful for any person to abandon or cause to be abandoned any shopping cart from a shop, store, grocery or supermarket on any street, alley or other public place within the city. Carts not located on the premises of a store shall be deemed abandoned. Carts found on adjacent public parking lots shall be considered on the premises and not abandoned.

f) *Returning carts to owner; temporary impoundment at owner's expense; notice to owners of abandoned carts; redemption and disposal; penalties for failure to redeem.*

- 1) *Returning carts to owner; penalty for refusing to accept returned carts.* Any shopping cart found abandoned on any street, alley or other public place within the city, shall be returned to the owner or manager identified on the cart identification tag required by subsection (c) of this ordinance during normal business hours. The owner or manager shall accept the returned cart(s) during normal business hours. A fee of \$100.00 per cart shall be assessed against the owner to cover the costs associated with recovering and returning carts found off-premises. Refusal by an owner to accept their recovered carts during normal business hours shall be a violation of this subsection, and shall be punishable by a civil fine of \$250
2. *Temporary impoundment at owner's expense.* Any cart that cannot be returned to the owner because the business is closed, or because the cart is missing the required identification, may be impounded by the police city, who shall then notify the cart's owner in writing as identified by the tag or other identification affixed to the cart by mailing and emailing said notice to the addresses listed. Such carts shall may be reclaimed by the owner within 3 calendar days of notice being sent. A storage fee of \$25.00 per day shall be assessed for each cart stored by the city, which shall be in addition to the recovery fee of \$100.00 for each cart when the owner recovers their cart(s) from impound, upon payment of a fee which shall be determined by the Director of the Property Maintenance and Development Services Department or his/her designee, but which shall not exceed \$50.00 per cart.
- 2) *Disposal of carts.* Any unclaimed carts not recovered by their owner within 3 calendar days of notice being sent, may be disposed of by the city 21 days after notice to the owner. Failure to reclaim an abandoned cart where ownership is identified shall be considered a violation of this section. Carts that are unidentifiable as to ownership shall be deemed abandoned, and may be disposed of by the city 21 3 calendar days after impounding. Abandoned Carts that are missing the required identification are deemed forfeited by the owner and will be disposed of by the City.
- 3) *Failure to redeem.* The owner of a shopping cart that fails to redeem a cart within 21 days after being provided with notice pursuant to this section shall be guilty of a civil infraction punishable by a civil fine of \$250.00 per incident, plus any additional costs or penalties imposed by the court. "Per incident" shall be considered any occurrence where city staff respond on a particular date and time to a particular location in the city to collect a cart(s) at that location. Any time a cart(s) is collected at a separate location in the city, regardless of the date or time, shall be considered a separate incident. The location of each incident shall be documented by staff that are called to the scene to collect the cart(s).
- 4) *Owner responsible for cost of disposal.* In addition to any penalties imposed for violating this section, the owner of a shopping cart, as identified the tag or other identification affixed to the cart, shall also be responsible for any costs the city incurs in disposing of any shopping carts

~~that are not redeemed within 21 3 calendar days of being provided with notice pursuant to this section.~~

- 5) ~~Total costs capped.~~ The total cost of penalties, fines, fees, and costs imposed on the owner of a shopping cart under this subsection shall not exceed a total of \$300.00 per cart. ~~The total cost under this subsection is exclusive of fines imposed for violating the ordinance.~~
- g) *Repeat violations.* An increased fine schedule shall be imposed for repeat violations of this section. As used in this section, "repeat violation" means a violation committed within 12 months of an admission or determination of responsibility for a violation of this section occurring with the same shopping cart owner. The increased penalty for a repeat violation shall be \$500.00, plus any additional costs or penalties imposed by the court.
- h) *Enforcement.* Pursuant to section 13-4 of the Code, the police department and the ~~Property Maintenance and Development Services~~ ~~the~~ *Department of Economic Development* shall be responsible for enforcing the provisions of this section.
- i) *Report to Council.* The Director of the Property Maintenance and Development Services Department shall be responsible for providing City Council with a report that provides, at a minimum, the number of carts collected; owner information of each cart; redemption and disposal information; and the penalties, fines, and fees collected. This report shall be provided to Council on a quarterly basis per calendar year.

(Ord. No. 81-134, §§ 1—3, 11-4-81)

## EXECUTIVE SUMMARY



**Immediate Effect is Requested.**

**REQUEST:** Award of contract for Custodial Services at the DAC and DPW facilities

**DEPARTMENT:** Department of Public Works and

**BRIEF DESCRIPTION:** Authorize the contract for Custodial Services

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**PRIOR COUNCIL ACTION:** None

---

**BACKGROUND:** The Dearborn Administration Center (DAC) and Department of Public Works (DPW) buildings are high-use facilities that support daily City operations and serve employees, residents, and visitors. Maintaining a clean, safe, and sanitary environment in these buildings is essential to public health, workplace safety, and the professional appearance of City services.

To meet current cleanliness and sanitation standards, the City has determined that utilizing a professional custodial service is an effective approach for maintaining both the DAC and DPW buildings. Professional custodial services provide trained personnel, established cleaning protocols, and commercial-grade equipment that ensure consistent and reliable cleaning across multiple facilities.

This approach also offers flexibility to address varying building usage and special cleaning needs, while promoting safer, healthier, and well-maintained public facilities.

---

**FISCAL IMPACT:**

\$197,440

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**IMPACT TO COMMUNITY:** Clean and well-maintained City facilities create a welcoming and professional environment for residents accessing City services. Maintaining high sanitation standards supports reliable service delivery.

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**IMPLEMENTATION TIMELINE:** Two weeks after receipt of contract.

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**COMPLIANCE/PERFORMANCE METRICS:** DPW staff will monitor performance, and confirm adherence to the contract scope of work.



## FINANCE DEPARTMENT --- PURCHASING DIVISION

**TO:** City Council

**FROM:** City Administration

**VIA:** Mayor Abdullah H. Hammoud.

**SUBJECT:** Authorization to contract Custodial Services at the DAC and DPW facilities

**DATE:** January 12, 2026

---

### Budget Information

Adopted Budget:	\$ 0
Amended Budget:	\$82,266
Requested Amount:	\$197,000
Funding Source:	Facilities Fund, Public Works, Building Services & Maintenance Division, Cleaning Services, Janitor Service City Buildings
Supplemental Budget:	Future years pending budget adoption.

### Summary of Request

The Department of Public Works, in conjunction with Purchasing, recommends issuing a contract to GDI Services, for Custodial Services for the Dearborn Administrative Center, and DPW facilities.

It is respectfully requested that Council authorize the award. Immediate effect is requested, although the resulting contract shall not be binding until fully executed.

### Background and Justification

The Dearborn Administration Center (DAC) and Department of Public Works (DPW) buildings are high-use facilities that support daily City operations and serve employees, residents, and visitors. Maintaining a clean, safe, and sanitary environment in these buildings is essential to public health, workplace safety, and the professional appearance of City services.

To meet current cleanliness and sanitation standards, the City has determined that utilizing a professional custodial service is an effective approach for maintaining both the DAC and DPW buildings. Professional custodial services provide trained personnel, established cleaning protocols, and commercial-grade equipment that ensure consistent and reliable cleaning across multiple facilities.

This approach also offers flexibility to address varying building usage and special cleaning needs, while promoting safer, healthier, and well-maintained public facilities.

## Procurement Process

Purchasing requested bids with process details as follows:

Process: Invitation to Bid  
 Issue Date: September 19, 2025  
 Deadline Date: October 3, 2025  
 Vendors Solicited: 899  
 Solicitations Obtained: 85  
 Bids Received: 7

Custodial Services	BID
GDI Services	\$197,440
Synergy Global Solutions	\$204,000
Jeffery's Commercial Cleaning	\$240,120
Kristel Group	\$260,632
Facilities 360	\$282,985
LGC Global	\$327,600
Pearls Cleaning LLC	\$1,125,600

This procurement is in accordance with Section 2-568 (5) of the Code of the City of Dearborn. GDI Services was the most competitive of the seven responsive and responsible contractors that submitted bids for this project.

## Signature Page

**Prepared By:**

*Jay Andrews*

Jay Andrews, Sr. Buyer

**Budget Approval:**

*Michael Kennedy*

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Michael Kennedy, Treasurer & Finance Director

Initial  
*AK*

**Department Approval:**

*Tim Hawkins*

35BABC5BED3455

Tim Hawkins, DPW Director

**Corporation Counsel Approval:**

Bradley Mendelsohn, Deputy Corporation Counsel