



West Dearborn Downtown Development Authority

West DDA Board Meeting
January 21, 2026; 11:00 AM

Dearborn Administrative Center, Room 1D
16901 Michigan Ave, Dearborn MI 48126

MEMBERS PRESENT: Chair Tahrik Alcodray, Director Tom Clark, Director Sam Abbas, Secretary Treasurer Mariam Jalloul, Mayor Abdullah Hammoud, Director Christopher Williams

MEMBERS ABSENT: Vice Chair Devon O'Reilly, Director Zaineb Hussein, Director Karl Makky

NON-MEMBERS PRESENT: CITY OF DEARBORN: Jordan Twardy (ED), Lara Rayshouny (ED), Deena Berri (ED), Rebecca Schultz (Legal), Amanda Sancen (ED), Courtney Skora (Finance), Mohammed Rezaq (ED)

GUESTS: None

1. CALL TO ORDER

The meeting was called to order by Chair Tahrik Alcodray at 11:04 AM.

2. ROLL CALL

A roll call was conducted by Secretary Treasurer Mariam Jalloul. A quorum was present.

3. APPROVAL OF WDDDA MINUTES

A motion to approve the West DDDA meeting minutes of December 17, 2025 was made by Chair Tahrik Alcodray and seconded by Mayor Abdullah Hammoud. The motion passed unanimously. Minutes approved.

4. REVIEW AND FILING OF TREASURER'S REPORT

Courtney Skora reviewed the financial statement dated December 31, 2025.

5. WDDDA ACTION ITEMS

- a. **Resolution WD 26-01-01: Acceptance of Member Resignation - Devon O'Reilly:** The WDDDA Board approved the resignation of Director Devon O'Reilly, following his election to the Dearborn City Council. The Board accepted the resignation and declared his position on the Authority vacant,



effective immediately. The motion was made by Mayor Abdullah Hammoud and seconded by Chair Tahrik Alcodray. A voice vote passed unanimously. Motion approved.

- b. Resolution WD 26-01-02: 2026 Executive Committee Nominations:** The WDDDA Board approved the Executive Committee for the 2026 calendar year as recommended by the Nominating Committee: Tahrik Alcodray as Chair, Tom Clark as Vice-Chair, and Mariam Jalloul as Secretary-Treasurer. Mayor Abdullah Hammoud made a motion to approve and was seconded by Chair Tahrik Alcodray. A voice vote passed unanimously. Motion approved.
- c. Resolution WD 26-01-03: Dearborn Forward Revisions :** The Board approved comprehensive revisions to the Dearborn Forward Grant Program guidelines to improve clarity and equity, effective April 2, 2026. Previously tabled for review, the adopted policy updates both the scope of work and eligibility requirements. Key revisions include clarifying that funding applies to the aggregate cost of comprehensive interior and exterior improvements. To ensure equitable distribution, the Board established a five-year funding limit per storefront (with a "transformational" exception), a portfolio cap allowing only one active grant per owner, and requirements regarding multi-tenant access, executed leases, and city permits. The motion was made by Chair Tahrik Alcodray and seconded by Director Tom Clark. A voice vote passed unanimously. Motion approved.
- d. Resolution WD 26-01-04: Appointing a WDDDA Board Member to the Dearborn Forward Review Committee:** To ensure proper representation and oversight in the grant evaluation process, the Board sought to appoint a WDDDA board member to the Dearborn Forward review committee. The Board approved the resolution and appointed Director Christopher Williams to the 2026 Dearborn Forward Grant Review Committee to review, evaluate, and recommend grant recipients to the West DDA Board. Mayor Abdullah Hammoud made a motion to approve and was seconded by Director Tom Clark. A voice vote passed unanimously. Motion approved.
- e. Resolution WD 26-01-05: Executive Meeting Time Change Request:** The WDDDA Board approved to reschedule Executive Committee meetings from 9:00 AM to 10:00 AM to address scheduling conflicts and improve member engagement. This schedule adjustment is effective as of February 2026. The motion was made by Chair Tahrik Alcodray and seconded by Mayor Abdullah Hammoud. A voice vote passed unanimously. Motion approved.
- f. WD 26-01-06: Inclement Weather and Outdoor Events Policy:** The WDDDA Board approved a new policy establishing safety protocols and cancellation thresholds for DDA outdoor events. The policy mandates event suspension or cancellation during extreme conditions, including wind chills below 15°F, heat indexes exceeding 100°F, sustained winds over 25 mph, or "Hazardous" air quality (AQI 201+). The resolution also authorized the procurement of necessary safety and heating equipment within the approved budget. The motion was made by Mayor Abdullah Hammoud and seconded by Chair Tahrik Alcodray. A voice vote passed unanimously. Motion approved.



6. DISCUSSION ITEMS

- a) **Holiday Lights:** Program Manager, Lara Rayshouny, gave an update on the Holiday Light Decorations 2025-2026.
- b) **Pocket Park Project Update:** Program Manager Lara Rayshouny, provided an update on the Pocket Park, noting that on-site construction is currently paused for a seasonal shutdown as freezing temperatures prevent proper concrete curing. She reported that the contractor is proceeding with off-site "amenity prep," which includes sandblasting and powder coating fixtures, as well as finalizing electrical conduit and fence preparations, with a project completion goal set for the end of April.

7. DDDA ACTIVITY UPDATES

- a. **Business Liaison Updates & Data Reporting:** Business Liaison, Deena Berri provided exciting updates regarding the new parking management system along with Mayor Hammoud. On February 2nd, the pilot period will begin. Gates will officially come down 24/7 as an occupancy tracking tool and to improve traffic flow. A credit card will not be required to enter the decks. Also, no new businesses have officially opened yet and are most likely expected to open in March. In addition, the Global Technical Recruiters and Filli Cafe spaces are still vacant.
- b. **Events Update:** The Special Events and Outreach Manager, Amanda Sancen, provided an update to the Board, presenting both the Holiday Event Report and the comprehensive Annual Event Report.

8. CITY UPDATES

None.

9. CALL TO BOARD

None.

10. CALL TO AUDIENCE

None.

11. ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Abdullah Hammoud at 11:52AM and seconded by Director Sam Abbas. A voice vote was passed unanimously. Motion was approved and the meeting was adjourned.