



# **City of Dearborn Block Parties** **How to obtain a Black Party License via BS&A**

**[Getting There: Click Here](#)**

**Step 1:** On the BS&A permit form, the applicant must first click “apply for a permit.” Enter the address of the property where you’re holding the block party. You will click “other” in the area asking for the type of work.

**1** Select a Property

**2** Enter Permit Details

**3** Enter Applicant Information

**4** Estimate Permit Fees

**5** Submit Application

**Search for a Property**

Be sure the address selected is the site address where **work will be performed**. If you do not find the address you need; please contact the staff at [dbninspections@dearborn.gov](mailto:dbninspections@dearborn.gov) for assistance.

**Homeowners** : Before proceeding with this online application, please verify that the Homeowner information displayed below is correct. If it is not correct, Stop : please email [dbninspections@dearborn.gov](mailto:dbninspections@dearborn.gov) for information

**Contractors / Applicants:** Please submit for permit applications from the [Contractor page](#)

If an error message is received at this step: Stop and contact [dbninspections@dearborn.gov](mailto:dbninspections@dearborn.gov) for assistance.

Submissions with incorrect ownership / applicant information may incur additional processing fees.

Address Name Parcel Number

Search

**Step 2:** Select “Residential” on the Permit Details page.

- Select “Other” for the type of work.
- Select “Block Party” as the permit category.

**Enter Permit Details**

Please be descriptive in your work description to ensure timely processing of your permit application request. Please note if your work is part of a larger project. Failure to include all scope of work may result in additional fees.

Have an existing project? [Link to existing project requirement](#)

**Permit Details**

Is this Property Commercial or Residential? Residential

Is this for Building, Electrical, Mechanical, Plumbing, Engineering, Fire, or Other work? Other

Select the permit type for which you wish to apply

Block Party

Garage Sale

Res Tent

**Application Details**

Please select a Permit Type.

Next →

### Step 3: Select “Block Party” from the Permit Category

- In the Description Box type “Block Party.”
- Enter the day of your party. If you have an alternative date, add that to the description field above using “Alternate Date MM/DD/YY.” Only one alternate is allowed per permit requested.

**Enter Permit Details**

Please be descriptive in your work description to ensure timely processing of your permit application request. Please note if your work is part of a larger project. Failure to include all scope of work may result in additional fees.

Have an existing project? [Link to existing project requirement](#)

**Permit Details**

Block Party Permit Type selected. [Click Here](#) to select a different Permit Type.

\*\*In the description box, please list the Date, Time, and Location of the Block party.

Select the permit category \*  
Block Party

Please describe the work to be done in detail \*  
I would like to have a block party on April 26 from 7-11 p.m. at the corner of Outer Drive and Polk.

**Application Details**

Custom Fields

Start Date  
04/26/2026

Next →

### Step 4: Enter the applicant's information.

- There is a \$25 fee for block parties

**Estimate Permit Fees**

The fees listed below are only an estimate. You will pay your initial application and applicable plan review fees AFTER your application has been accepted by our staff. All remaining fees for your permit application will be added after plan review has been completed. You will be notified when your invoices are available to pay.

Payment is not required at the time of submitting your online application. After our staff has reviewed your application, you will be notified when your invoice is available to pay.

**Available Fees**

Fee Description	Category
No online fees are configured.	

**Selected Fees**

Fee Description	Quantity	Fee
No fee items selected.		
Administrative Fees		
Block Party	1.00	\$25.00
<b>Total Estimated Fees</b>		\$25.00

Next →

### Step 5: Attach the following documents:

- Photo ID

- Application
- Owner Affidavit
- Neighborhood Signed Petition

After reviewing all the information for your block party on the final page, click "Submit." Our team will review your application and send you an email notification when it has been approved and is ready for online payment.

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