

MINUTES OF THE CIVIL SERVICE COMMISSION HELD
AT 8:30 A.M., THURSDAY, FEBRUARY 19, 2026,
IN THE CITY COUNCIL CHAMBERS.

PRESENT: COMMISSIONERS DWYER, FAKHOURY, HAMOOD, ELHASAN
ABSENT: AHMAD

8722-26 Approval of the minutes for the regular meeting held on January 26, 2026

Motion by Commissioner Dwyer, supported by Commissioner Elhasan

RESOLVED that the minutes of the regular Civil Service Commission meeting held on January 26, 2026 are approved as submitted.

Carried – Aye votes (4)

8723-26 Proposed job specification changes for Library Director

Motion by Commissioner Elhasan, supported by Commissioner Dwyer,

WHEREAS it is necessary to update classification specifications to correct flaws to specify that the new Library Director has more responsibility than originally outlined.

RESOLVED that in accordance with Civil Service Rule 3, Section 2, the specifications are approved as amended for the position of Library Director.

Carried – Aye votes (4)

8724-26 Proposed job specification changes for Website and Design Strategist

Motion by Commissioner Dwyer, supported by Commissioner Elhasan,

WHEREAS it is necessary to update classification title from Website and Design Strategist to Branding and Design Strategist to align current responsibilities of branding to the title.

WHEREAS the change in title does not eliminate duties of creative work with the website, where the classification will oversee the branding and design of the website.

WHEREAS there is no classification that will report to this classification.

WHEREAS the Commissioners propose that the classification is classified as salaries non-exempt due to classification requirements.

RESOLVED that in accordance with Civil Service Rule 3, Section 2, the specifications are approved conditionally as amended for the position of Website and Design Strategist subject to revision to exemption status.

Carried – Aye votes (4)

- 8725-26** Receipt and file of the provisional appointment of Ola Hammoud to Deputy Corporation Counsel per Civil Service rule 7.7 effective 1/15/2026 from \$106,703 to \$115,571.
- 8726-26** Receipt and file of the proposed changes to the pay range and job title for Executive Chef (PT) to Banquet Chef (PT).
- 8727-26** Floor item request from Lt. Leah Bronson to extend the probationary status of a current Communications Dispatcher for six (6) months, from **February 23, 2026 to August 22, 2026**.

Motion to approve by Commissioner Elhasan, supported by Commissioner Dwyer.

WHEREAS the extension is necessary to allow the employee to attend a mandatory Dispatcher training course and maintain compliance with required State training regulations that must be met within 18 months of hire to remain eligible to continue working as a Communications Dispatcher.

WHEREAS there have been no issues with the employee internally regarding her performance.

RESOLVED that the probationary period is extended from February 23, 2026 to August 22, 2026.

- 8728-26** The Director of Human Resources submitted a follow-up request for a compensation review; and

WHEREAS, the Director's original Offer of Employment stipulates that any salary increases approved for mayoral appointees will also be applied to the Director of Human Resources; and

NOW, THEREFORE BE IT final decision on the compensation adjustment is reserved, pending a Commission-wide discussion and a complete review of the original language contained within the Director of Human Resources' Offer of Employment.

- 8729-26** There being no further business, the meeting adjourned at 8:45 a.m.

ATTESTED TO:

THE CIVIL SERVICE COMMISSION:

Danielle Chaney
Human Resources Administrator

Wisam Fakhoury
Chairperson