

MINUTES OF THE CIVIL SERVICE COMMISSION HELD
AT 8:30 A.M., MONDAY, MAY 18, 2026,
IN THE CITY COUNCIL CHAMBERS.

PRESENT: COMMISSIONERS AHMAD, HAMOOD, ELHASAN & FAKHOURY.
ABSENT: COMMISSIONER DWYER.

8740-26 Approval of the minutes of the regular CSC meeting held on 4/20/26,

Motion by Commissioner Elhasan, supported by Commissioner Ahmad,

RESOLVED that the minutes of the regular Civil Service Commission meeting held on April 20, 2026 are approved as submitted.

Carried – Aye votes (4)

8741-26 Approval of the minutes of the special CSC meeting held on 5/6/26,

Motion by Commissioner Hamood, supported by Commissioner Ahmad, Commissioner Elhasan abstained,

Carried – All aye votes (3)

8742-26 Proposed job specification revisions: Maintenance Technician,

WHEREAS it is necessary to update the classification specification to state that a valid State of Michigan Commercial Driver's License Class A with N endorsement and all endorsements required by state law is required upon hire,

Motion by Commissioner Elhasan, supported by Commissioner Ahmad,

Carried – All aye votes (4)

8743-26 Police Department part-time wage range update

WHEREAS the department is experiencing a difficulty in hiring qualified and motivated individuals at the current wage range,

WHEREAS there is a high demand to fill this position,

WHEREAS the part-time and seasonal positions were not included in the most recent compensation study,

Motion by Commissioner Fakhoury, supported by Commissioner Ahmad,

THEREFORE, BE IT RESOLVED that the wage ranges for the part-time Police department classifications are approved as submitted

Carried – All aye votes (4)

8744-26 Proposed job specification revisions to Office Assistant III,

WHEREAS the job specification should include cash handling responsibilities within applicable departments,

Motion by Commissioner Ahmad, supported by Commissioner Elhasan,

Carried – All aye votes (4)

8745-26 Tabled item regarding communication received from the Human Resources Job Evaluation Committee recommending that the new position of Deputy Director of Recreation and corresponding job spec be placed in grade 312 on the E&A pay scale pending city council approval,

Motion by Commissioner Hamood, supported by Commissioner Elhasan,

Carried – All aye votes (4)

8746-26 There being no further business, the meeting adjourned at 9:04 a.m.

ATTESTED TO:

THE CIVIL SERVICE COMMISSION:

Danielle Chaney
Human Resources Administrator

Wisam Fakhoury
Chairperson