

MINUTES OF THE CIVIL SERVICE COMMISSION HELD
AT 8:30 A.M., MONDAY, JULY 20, 2026,
IN THE CITY COUNCIL CHAMBERS.

PRESENT: COMMISSIONERS DWYER, FAKHOURY, AHMAD, ELHASAN
ABSENT: COMMISSIONER HAMOOD

8753-26 Approval of the minutes for the regular meeting held on June 15, 2026

Motion by Commissioner Ahmad, supported by Commissioner Elhasan

RESOLVED that the minutes of the regular Civil Service Commission meeting held on June 15, 2026 are approved as submitted.

Carried – Aye votes (4)

8754-26 Communication from the Human Resources Job Evaluation Committee recommending that the new position of Grants Fire Analyst and corresponding job spec be placed in grade 119 on the E&A pay scale

Motion by Commissioner Elhasan, supported by Commissioner Ahmad,

RESOLVED that the new position of Grants Fire Analyst and corresponding job spec is placed in grade 119 on the E&A pay scale.

Carried – Aye votes (4)

8755-26 DPW request for a 1-step increase for Peter Koprowicz, annual salary of \$94,394 to \$97,646

Motion by Commissioner Ahmad, supported by Commissioner Dwyer,

WHEREAS there is an increase in responsibilities on the Assistant Superintendent that are permanent,

RESOLVED that the request to increase Peter Koprowicz salary by 1 step is approved

Carried – Aye votes (3)

8756-26 Proposed specification revision for Resident Services Manager

WHEREAS the specification is revised to require that the MCAT (Michigan Certified Assessing Technician Certification) must be obtained within the first 12 months of hire date or promotion,

Motion by Commissioner Ahmad, supported by Commissioner Dwyer,

RESOLVED that the specification revisions for Resident Services Manager are approved as submitted.

Carried – Aye votes (4)

8757-26 Communication from the Human Resources Job Evaluation Committee recommending that the new position of FOIA Coordinator and corresponding job spec be placed in grade 114 on the MWD pay scale

Motion by Commissioner Elhasan, supported by Commissioner Fakhoury

RESOLVED that the new position of FOIA Coordinator is approved as submitted.

Carried – Aye votes (4)

8758-26 Discussion of 2027 Civil Service Commission meeting dates

WHEREAS the current schedule of the third Monday of every month is ideal for the present commissioners,

RESOLVED that the 2027 Civil Service Commission meeting dates will be held on the third Monday of every month at 8:30am in the Council Chambers at the DAC pending objection from the absent Commissioner, Hamood.

8758-26 Walk-on item from Lt. Leah Bronson requesting that the probationary period for Aaron Willmuth is released

Motion by Commissioner Ahmad, supported by Commissioner Fakhoury

WHEREAS Aaron Willmuth's current probation is set to expire October 19, 2026,

WHEREAS Aaron Willmuth has excelled in his position as a Dispatcher and has been on his own since February, the department will begin relying on him for training incoming new hires,

RESOLVED that the probationary period for Aaron Willmuth is approved to be released.

Carried – Aye votes (4)

8759-26 There being no further business, the meeting adjourned at 8:50 a.m.

ATTESTED TO:

THE CIVIL SERVICE COMMISSION:

Danielle Chaney
Human Resources Administrator

Wisam Fakhoury
Chairperson