



COMMITTEE OF THE WHOLE

August 13, 2026

AGENDA

1. PUBLIC COMMENT
2. RESOLUTION BY COUNCIL PRESIDENT SAREINI SUPPORTED UNANIMOUSLY – Offering condolences to the family of Ronnie L. Chandler and requesting immediate effect.
3. RESOLUTION IN NEED OF OFFER AND SUPPORT – Approving the minutes of the previous special (open) meeting of July 22, 2026.
4. RESOLUTION IN NEED OF OFFER AND SUPPORT – Approving the minutes of the previous regular meeting of July 14, 2026.
5. ORDINANCE ON THE TABLE – ORDINANCE NO. 26-1870 – “An Ordinance to Amend the Zoning Ordinance of the City of Dearborn by amending Article 18.00, Entitled, ‘I-A, Light Industrial District’ and Article 22.00, Entitled ‘T-R, Technology and Research District.’”
RESOLUTION IN NEED OF OFFER AND SUPPORT – To take from the table for its final reading.
6. ECONOMIC DEVELOPMENT – Requesting that the Mayor be authorized to execute the 52nd Year Community Development Block Grant (CDBG) application, Grant Agreement, sub-recipient agreement, and amend and approve the submission of the revised 2026-2030 Five-Year Consolidated Plan to the US Department of Housing and Urban Development (HUD) on behalf of the City; also requesting that the Finance Director be authorized to recognize and appropriate the grant award and the estimated program income in the amount of \$2,720,743 and to receive, direct, and dispense those award funds within the Community Development Fund (283) or other funds as supported through the annual schedule of supported resources which could include the General Fund (101) or Facilities Fund (634) and requesting immediate effect.

7. ECONOMIC DEVELOPMENT – Requesting to authorize the use and closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, and the use and closure of the basement level within both the East and West Parking structures in the WDDDA from 7:00 a.m. to 11:00 p.m. on Friday, September 25, 2026 for the Dearborn Coffee Week Opening event; also requesting a noise waiver for the duration of the event and that these approvals be extended to a rescheduled date if needed and requesting immediate effect.
8. ECONOMIC DEVELOPMENT – Requesting to authorize the use and closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West in the WDDDA from 7:00 a.m. to 7:00 p.m. on Sunday, September 27, 2026 for the Dearborn Coffee Week Coffee Party; also requesting a noise waiver for the duration of the event and that these approvals be extended to a rescheduled date if needed and requesting immediate effect.
9. ECONOMIC DEVELOPMENT – Requesting to authorize the use and closure of Maple St. from Michigan Ave. to Wellesley St. and the use and closure of the John Nagy Parking Lot, from 7:00 a.m. to 12:00 a.m. on Saturday, October 24, 2026 for the East Dearborn Downtown Fall Bazaar event; also requesting a noise waiver for the duration of the event and that these approvals be extended to a rescheduled date if needed and requesting immediate effect.
10. ECONOMIC DEVELOPMENT – Requesting to authorize the use and closure of West Village Dr., between the East and West Parking Structures, and closure of the basement of the East Parking Decks from 7:00 A.M. to 11:00 P.M. on Saturday, December 12, 2026 for the WDDDA (West Dearborn Downtown Development Authority's) Annual Jingle Bell Bash event; also requesting a noise waiver for the duration of the event and that these approvals be extended to a rescheduled date if needed and requesting immediate effect.
11. ECONOMIC DEVELOPMENT – Requesting that the Mayor be authorized to execute a Hold Harmless Agreement with designated free library steward, Marlene Lemire, for the installation and maintenance of the Little Free Library at the West Dearborn Pocket Park located at 22054 Michigan Avenue and requesting immediate effect.

12. ENGINEERING – Requesting a Noise Ordinance Waiver for upcoming 2027 MDOT (Michigan Department of Transportation) projects along Highway US-24 (Telegraph Rd.) from Fordson Dr. to Plymouth Rd.; also requesting to authorize MDOT contractors to work during night time hours to minimize disruption to the local businesses during peak hours, and requesting immediate effect.
13. ENGINEERING – Requesting to approve the Intergovernmental Agreement (IGA) between the Charter County of Wayne and the City of Dearborn for improvements to Dix Ave. from Rouge River to Miller Rd., with a local match in the amount of \$292,101, of which 50% shall be provided as a working capital advance in the amount of \$146,050, subject to review by the Legal Department; also requesting that the Mayor be authorized to execute the agreement on behalf of the City and requesting immediate effect.
14. ENGINEERING – Requesting to approve the Intergovernmental Agreement (IGA) between the Charter County of Wayne, the City of Dearborn, and the City of Detroit for improvements to Greenfield Rd. from Ford Rd. to Warren Rd., with a local match in the amount of \$119,123, of which 50% shall be provided as a working capital advance in the amount of \$59,561, subject to review by the Legal Department; also requesting that the Mayor be authorized to execute the agreement on behalf of the City and requesting immediate effect.
15. ENGINEERING – Requesting that the Department of Public Works and Facilities, Engineering Division be authorized to execute Storm and Sewer Easement Agreements for the properties located at 2201 Elmdale Ave., 21175 Oakwood Blvd., and 21500 Oakwood Blvd. to allow the City to service and access existing storm and sewer utilities, subject to review and approval by Corporation Counsel; also requesting that the Department of Public Works and Facilities, Engineering Division be authorized to record the necessary documents with the Wayne County Register of Deeds and requesting immediate effect.
16. PURCHASING – Requesting to award a contract to Lutz Roofing in the total amount of \$209,055, which includes a 5% contingency in the amount of \$9,955, for the Repair of the Powerhouse Roof and requesting immediate effect. (63-5)

17. PURCHASING – Requesting to authorize a sole source purchase from Oakland County in the amount of \$41,000 for membership and maintenance fees for the CLEMIS mobile data computer system for Fiscal Year 2027 for the Fire Department and requesting immediate effect. [2-568 (6) b]
18. PURCHASING – Requesting to award a contract to DMC Consultants, Inc., lowest and most responsive bidder, in the amount of \$1,952.353 for Construction Services for Fire Department Station Renovations. (144-10)
19. PURCHASING – Requesting to extend the contract with Magnet Forensics (C.R. 8-4564-25) in the amount of \$61,395 for continued use of Graykey Mobile Data Extraction Licenses by the Police Department for the 2027 Fiscal Year and requesting immediate effect. [2-568(6)(e)]
20. PURCHASING – Requesting to extend the contract with Wayne County Jail in an amount not to exceed \$150,000 for Prisoner Housing at Wayne County Jail for Fiscal Year 2027 and requesting immediate effect. [2-568 (b) (6) e]
21. PURCHASING – Requesting to extend the professional services contract with Rosati, Schultz, Joppich & Amtsbuechler (C.R. 4-181-26) in the amount of \$100,000 to provide outside counsel for current and ongoing litigation; also requesting that the Finance Director be authorized to appropriate Legal Operating Funds in the amount of \$100,000 to the Fleet and General Liability Insurance Fund and to recognize revenue contributions in the same amount from the Operating Funds and to appropriate the Legal Fees account as needed and requesting immediate effect.
22. PURCHASING – Requesting to extend the contract with Wayne Metropolitan Action Agency (C.R. 7-389-25) in the amount of \$45,756 for the Wayne Metro Liaison as a greeter and iPad guide at the DAC check-in counter, for the term of one-year from September 1, 2026 through August 31, 2027 and requesting immediate effect.
23. PURCHASING – Requesting to authorize additional expenditures to Eminent Contracting, LLC. (CR 5-246-26) in the amount of \$271,018.52 for Change Order No. 3 for the construction of the mini-roundabout at the Chase Rd. and Ruby Ave. Intersection and requesting immediate effect. [2-568A (6) e]

24. POLICE – Requesting that the Finance Director be authorized to process the addition of one (1) new full-time FOIA Coordinator position and title in the MWD Salary Plan (Grade 114), within the Police Department, as approved by the Civil Service Commission; also requesting to reallocate one (1) Office Assistant III position slot and associated budget, making the fiscal impact net neutral and requesting immediate effect.
25. FIRE – Requesting that the Finance Director be authorized to process the addition of one (1) new Full-Time Fire Analyst position and title in the E&A Salary Plan at Grade 119 with a salary range of \$74,371 to \$102,939, within the Fire Department’s staffing model to replace the existing full-time Grant Manager position, as approved by the Civil Service Commission and requesting immediate effect.
26. PARKS & RECREATION – Requesting to approve the Fiscal Year 2027 SMART (Suburban Mobility Authority for Regional Transportation) Municipal and Community Credit Contract in the total amount of \$345,813.21 and requesting immediate effect.
27. PARKS & RECREATION – Requesting to authorize the UAW Local 600 to host its “All American Classic Car Show” event in the parking lot located at 10550 Dix on Saturday, August 29, 2026 from 11:00 a.m. to 6:00 p.m., with assistance from the Police Department for temporary road closures at Ferney/Dix and Ferney/Vernor; also requesting a noise waiver for the duration of the event and requesting immediate effect.
28. PARKS & RECREATION – Requesting to authorize the UAW Local 600 to host its annual “Trunk or Treat” event in the parking lot located at 10550 Dix on Saturday, October 24, 2026 from 3:00 p.m. to 8:00 p.m., with assistance from the Police Department for temporary road closures at Ferney/Dix and Ferney/Vernor; also requesting a noise waiver for the duration of the event and requesting immediate effect.
29. PARKS & RECREATION – Having no objection to the request of Zaman International to conduct its 17th Annual Zaman Run, Walk, and Picnic on Saturday, September 19, 2026, from 8:00 A.M. to 2:00 P.M., resulting in the temporary use and closure of the northbound lane of Brady Street between Cherry Hill and the River Rouge Gateway Trail, subject to reimbursement for City services, all applicable ordinances, and the rules and regulations of the Police Department; also requesting a noise waiver for the duration of the event and requesting immediate effect.

30. PARKS & RECREATION – Having no objection to the request of Dearborn High School to conduct its annual Homecoming Parade on Friday, September 25, 2026 from 4:45 P.M. to 5:30 P.M., subject to all applicable ordinances, and the rules and regulations of the Police Department; also requesting a noise waiver for the duration of the event and requesting immediate effect.
31. FINANCE – Requesting that the Finance Director be authorized to process appropriations related to FY2026 Year-End Budget Adjustments for the lower of cost or market value (LCM) of land resale in the total amount of \$513,386.09 for the unrealized decrease in the value of the land inventory and requesting immediate effect.
32. FINANCE – Requesting to amend the Fiscal Year 2026 to carry forward budget appropriations related to year end initiatives pursuant to requests received from involved departments in the total amount of \$5,386,405 and requesting immediate effect.
33. FINANCE – Requesting that the Finance Director be authorized to recognize \$269,304 in revenue budget in the Major Street fund and \$253,855 in revenue budget in the Local Street fund; also requesting that the Finance Director be authorized to appropriate \$121,187 in expenditure budget in the Major Street fund and requesting immediate effect.
34. FINANCE – Requesting that the Finance Director be authorized to process appropriations related to Year-End Budget Adjustments pursuant to requests received from involved departments in the total amount of \$1,439,987 in the General Fund and cancel General Fund from the Legal Department, Economic & Community Development, Public Health, 19th District Court, Communications, Human Resources, Finance, Recreation – Dearborn Hills, Permit Services (ED), Assessing, City Clerk, and Mayor, in the total amount of \$820,000 in FY2026; also requesting that the Finance Director be authorized to recognize \$2,367,739 in additional FY2026 reimbursement for Local Community Stabilization Act (LCSA), Recreation, and DPW Amtrak expense revenue and requesting immediate effect.
35. FINANCE – Requesting that the Finance Director be authorized to recognize and appropriate additional Local Community Stabilization Act (LCSA) revenue budget in the amount of \$121,399 in the Brownfield Redevelopment Fund, BRA, Fund 275 and requesting immediate effect.

36. PHILANTHROPY & GRANTS – Requesting to approve the acquisition of twelve (12) Fordson Island properties consisting of 907, 911, 917, 921, 927, 931, 937, 943, 947, 953, 963, and 967 Riverside, totaling approximately 0.986 acres from the State Land Bank Authority for the cost of one-dollar (\$1.00); also requesting that the Mayor and appropriate City Officials be authorized to execute the Purchase Agreement and related documents on behalf of the City and to complete the environmental, title, survey, inspection, and closing activities required to accept conveyance of the property.
37. PHILANTHROPY & GRANTS – Requesting that the Finance Director be authorized to recognize and appropriate the FY2027 Southeast Michigan Council of Governments (SEMCOG) Planning Assistance Program award for the Dearborn School Corridors Traffic Study Project in the amount of \$32,740, with a local match requirement in the amount of \$7,260 and requesting immediate effect.
38. PHILANTHROPY & GRANTS – Requesting that the Finance Director be authorized to recognize the Michigan Department of Natural Resources through the Land and Water Conservation Fund (LWCF) Grant award for the development of a Splash Pad at Camp Dearborn in the amount of \$500,000 and to appropriate \$500,000 in General Fund fund balance to the Camp Dearborn operating budget, as a transfer to the Facility Fund, and to recognize and appropriate the transfer for the local match.
39. CORPORATION COUNSEL – Recommending to purchase the 50' x 250' portion of the property located at 19501 Outer Dr., which contains the Fire Safety House, from the Dearborn Public Schools for the amount of \$5,000 and up to an additional amount of \$10,000 for closing costs; also requesting that the Mayor and Corporation Counsel or his designee be authorized to execute documents on behalf of the City to effectuate this transaction and requesting immediate effect.
40. CORPORATION COUNSEL – Recommending to extend the Lease Agreement with Issam Eid and Hanadi Merhi for the City-owned property located at 5165 Wyoming, for the term of three-months, resulting in a new contract expiration of October 31, 2026, conditioned upon Issam Eid and Hanadi Merhi continuing to pay rent to the City in the monthly amount of \$2,500 and requesting immediate effect.

41. CORPORATION COUNSEL – Recommending to approve the request of the Kiwanis Club of Dearborn, P.O. Box 2411, Dearborn, MI 48124, to hold its Annual Peanut Street Sales and solicit contributions on September 10, 11, 12, and 13, 2026 from 7:00 A.M. to 7:00 P.M. at various public roadways throughout the City and requesting immediate effect.
42. MAYOR – Requesting concurrence in the appointment of Maria Willett to the East Dearborn Downtown Development Authority with a term ending June 30, 2030.
43. MAYOR – Requesting concurrence in the appointment of Maria Willett to the West Dearborn Downtown Development Authority with a term ending June 30, 2030.
44. MAYOR – Requesting concurrence in the appointment of Claudia Hammoud to the Library Commission with a term ending June 30, 2029.

PUBLIC COMMENT WILL FOLLOW ANY WALK-ON ITEMS

OFFICE OF THE 35TH CITY COUNCIL



To: City Clerk

From: City Council

Date: August 6, 2026

Subject: Sympathy Resolution- Ronnie L. Chandler

By Council President Michael T. Sareini supported unanimously.

WHEREAS: The Council has learned with sorrow of the passing of Ronnie L. Chandler and;

WHEREAS: This departure at the dictation of Divine Providence constitutes an irreplaceable loss to the beloved family and numerous friends and neighbors: be it

RESOLVED: That the members of the 35th Council of the City of Dearborn here assembled, hereby sincerely extend and offer in this sad hour of bereavement, heartfelt sympathy and condolences to the family of the deceased.

Next of kin:

Sandi Chandler



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Contract extension for Wayne Metropolitan Action Agency Liaison

DEPARTMENT: Community Relations Department

BRIEF DESCRIPTION: Seeking a one year extension of the contract with Wayne Metropolitan Community Action Agency to continue employing a contractor as greeter, iPad guide, and liaison within the Community Relations Department, from September 1, 2026, to August 31, 2027.

PRIOR COUNCIL ACTION: A two year extension of this contract was approved in October 2023, and a one year extension in July 2025.

10-524-23, 7-389-25

BACKGROUND: The City of Dearborn entered into a pilot contract with Wayne Metro Community Action Agency in February 2023 to provide a liaison who assists residents with the check-in tablet process, connects them to Wayne Metro services, and serves as a greeter and ad hoc translator. The last 3 years of this program have proven successful in supporting residents at the DAC services desk and facilitating access to community programs. We are requesting a one year contract extension at an annual cost of \$45,756.00, to be paid through the Community Relations budget.

FISCAL IMPACT: \$45,756.00 annually, to be paid in monthly installments of \$3,813.00. As the cost of the contract has remained unchanged from 2023 through 2027, this proposed extension results in no increased budgetary effect.

IMPACT TO COMMUNITY:

The liaison improves access to both City and Wayne Metro services by guiding residents through our check-in process and connecting them to available programs. Their presence enhances customer service through language support and personalized assistance. This role also increases efficiency at the DAC by streamlining resident interactions and reducing service delays.

IMPLEMENTATION TIMELINE: Immediate effect is requested.

COMPLIANCE/PERFORMANCE METRICS:

This contract will be managed by the Community Relations Director.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Community Relations Department
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Contract extension for Wayne Metropolitan Action Agency Liaison
DATE: July 29th 2026

Budget Information

Adopted Budget: \$45,756

Amended Budget: \$45,756

Requested Amount: \$45,756 (for 1-year period of September 1, 2026 through August 31, 2027).

Funding Source: Community Relations, Contractual Services, Other Services

Supplemental Budget: N/A

The Community Relations Department is respectfully requesting a one-year extension of its contract with Wayne Metropolitan Community Action Agency to continue employing a liaison who serves as a greeter, iPad guide, and translator at the DAC welcome desk. Since its launch in February 2023, the program has successfully enhanced resident access to both City and Wayne Metro services, improved customer service, and increased operational efficiency. The proposed extension will run from September 1, 2026, to August 31, 2027, at an annual cost of \$45,756, with immediate implementation requested. As the cost of the contract has remained unchanged from 2023 through 2027, this proposed extension will result in no increased budgetary effect.

This contract will be managed by the Community Relations Director.

Contract attached.



EXECUTIVE SUMMARY AND MEMORANDUM

Respectfully submitted,

Department Approval:

Alia Phillips
Community Relations Director

Budget Approval:

Michael Kennedy
Finance Director

Corey Jarocki
Deputy Finance Director

Legal Approval:

Carter Fisher
Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Authorize the Mayor to amend and execute the revised **52nd** Year Community Development Block Grant (CDBG) application and grant agreement, and amend and approve the submission of the revised 2026-2030 Five Year Consolidated Plan to the US Department of Housing and Urban Development for approval, and to execute sub-recipient agreements and a contract agreement as identified in the Council Resolution. It is further requested that the Finance Director be authorized to recognize and appropriate the grant award and to receive, direct and disperse those award funds within the Community Development Fund (283) or other funds as supported through the annual schedule of supported resources which could include the General Fund (101) or Facilities Fund (634), and that the Finance Department is authorized to recognize, appropriate, receive and disburse funds. Immediate effect is respectfully requested.

DEPARTMENT: Economic Development

BRIEF DESCRIPTION: Through recent conversations between DPW and ED, the City identified an opportunity to provide additional resources to traffic calming measures (e.g. speed humps and raised crosswalks) and blight removal activities (e.g. demolition of structures), and a strategy to reallocate existing CDBG funds to accommodate those priorities was identified. Updating our Action Plan and the corresponding subsequent 5-year Consolidated Plan will enable us to utilize CDBG funding toward maximum impact. The City of Dearborn entitlement allocation is \$1,888,322 for the 52nd Year (FY 2026-2027) Community Development Block Grant (CDBG) program from the US Department of Housing and Urban Development (HUD). This request also includes \$832,421 of unexpended prior year funds.

PRIOR COUNCIL ACTION:

- 7/14/2026 - Approval of amending the 52nd Program Year Action Plan
 - 7/13/2021 - Approval of the 2021-2025 Five Year Consolidated Plan
-

BACKGROUND:

The City of Dearborn’s 2026-27 Housing and Community Development Annual Action Plan is a document that directs the City in its use of U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) annual funding. During the report period, the City of Dearborn 52nd Year CDBG Entitlement Program in the amount of \$2,720,743 includes a CDBG entitlement allocation of \$1,888,322 and prior year unexpended/unprogrammed funds in the amount of \$832,421. The City of Dearborn 2026-27 Annual Action Plan proposed CDBG objectives will include the following activities and economic development programs:

	Initial Plan	Proposed
CDBG Resources	FY 2026-27	FY 2026-27
Entitlement Funds	\$1,888,322.00	\$1,888,322.00
Unexpended Prior Year Funds	\$832,421.00	\$832,421.00
Total Resources Available	\$2,720,743.00	\$2,720,743.00



EXECUTIVE SUMMARY AND MEMORANDUM

Projected Use of Funds:	FY 2026-27	
Administration & Planning	\$256,000.00	\$256,000.00
Housing Rehabilitation and Porch/Step Repair Programs	\$255,000.00	\$255,000.00
Code Enforcement / Blight Elimination	\$50,000.00	\$150,000.00
Economic Development Commercial Improvement	\$550,000.00	\$400,000.00
Workforce Development Programs	\$100,000.00	\$100,000.00
<i>Street Improvements (Traffic Calming)</i>		\$50,000.00
Special Economic Development / Façade Programs	\$1,509,743.00	\$1,509,743.00
Total Projected Uses	\$2,720,743.00	\$2,720,743.00

FISCAL IMPACT:

The City of Dearborn receives an estimated \$1.8M of federal annual entitlement CDBG funding from the U.S. Department of Housing and Urban Development.

COMMUNITY IMPACT:

Improve the condition of existing housing by supporting housing rehabilitation of owner-occupied housing.

Improve the condition of existing housing exterior by supporting the front porch and steps program.

Support code enforcement through exterior inspections of residential homes, yards, vacant properties/lots for a variety of property maintenance sanitation and nuisance ordinance violations that will eliminate blight in the CDBG eligible neighborhoods.

Support and expand the city's traffic calming efforts with an emphasis on improving pedestrian safety.

Support economic development (small businesses) properties to correct code violations through commercial rehabilitation projects.

Improve economic development initiatives for local businesses with facade improvement rehabilitation activities.

Increase economic development initiatives by providing technical assistance to small businesses in the form of workshops, assistance in developing business plans, marketing, and referrals to lenders or technical resources.

IMPLEMENTATION TIMELINE:

ED will submit the Community Development Block Grant application and grant agreement to the US Department of Housing and Urban Development and execute sub-recipient agreements as soon as possible following Council approval. Activities will be carried out over the course of the 5 year consolidated plan period, with 1-year action plans outlining activities done within each year.

COMPLIANCE/PERFORMANCE METRICS:



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

There are three main components to the CPD Outcome Performance Measurement System, which are listed below. The Economic Development Department will lead implementation and compliance monitoring, with monitoring support from Finance.

Objectives: Objectives closely mirror the statutory objectives of each program. The objectives are framed broadly to capture the range of community impacts that occur as a result of program activities.

Outcomes: The program outcome helps further refine the grantee's objective and is designed to capture the nature of the change or the expected result of the objective that a grantee seeks to achieve.

Indicators: There are four common indicators that are relevant for most activities. The system requires the grantee to report on these data elements for nearly all program activities.

- ✓ Amount of money leveraged from other Federal, state, local, and private sources, per activity.
- ✓ Number of persons, households, businesses, units or beds assisted, as appropriate.
- ✓ Income levels of persons or households by: 30 percent, 50 percent or 80 percent of area median income.
- ✓ For CDBG activities that benefit an area, the data reported for that activity will need to show the total number of persons served and the percentage of LMI individuals served. Race, ethnicity, and disability data for activities that currently report these data elements.



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Jordan Twardy, Director of Economic Development

VIA: Mayor Abdullah H. Hammoud

SUBJECT: 2026-2030 Five Year Consolidated Plan and 2026-27 Community Development Block Grant Application

DATE: August 18, 2026

Summary of Request

The attached proposed Council Resolution will authorize the Mayor to amend and execute the revised 52nd Year Community Development Block Grant (CDBG) application and grant agreement with the US Department of Housing and Urban Development and to execute sub-recipient agreements and a contract agreement as identified in the Council Resolution. Through recent conversations between DPW and ED, the City identified an opportunity to provide additional resources to traffic calming and blight removal activities, and a strategy to reallocate existing CDBG funds to accommodate those priorities was identified.

In addition, we request that the Finance Director be authorized to recognize and appropriate the grant award and the estimated program income and to receive, direct and dispense those award funds within the Community Development Fund (283) or other funds as supported through the annual schedule of supported resources which could include the General Fund (101), Local Street Fund (203), Library Fund (271), Water Fund (591), Facilities Fund (634), or Fleet Replacement Fund (668). Immediate effect is respectfully requested.

Background and Justification

The City of Dearborn's 2026-27 Housing and Community Development Annual Action Plan is a document that directs the City in its use of U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) annual funding. During the report period, the City of Dearborn 52nd Year CDBG Entitlement Program in the amount of \$2,720,743 includes a CDBG entitlement allocation of \$1,888,322 and prior year unexpended/unprogrammed funds in the amount of \$832,421. The City of Dearborn 2026-27 Annual Action Plan proposed CDBG objectives will include the following activities and economic development programs:

	Initial Plan	<i>Proposed</i>
CDBG Resources	FY 2026-27	FY 2026-27
Entitlement Funds	\$1,888,322.00	\$1,888,322.00
Unexpended Prior Year Funds	\$832,421.00	\$832,421.00
Total Resources Available	\$2,720,743.00	\$2,720,743.00
Projected Use of Funds:	FY 2026-27	
Administration & Planning	\$256,000.00	\$256,000.00
Housing Rehabilitation and Porch/Step Repair Programs	\$255,000.00	\$255,000.00
Code Enforcement / Blight Elimination	\$50,000.00	\$150,000.00
Economic Development Commercial Improvement	\$550,000.00	\$400,000.00



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

Workforce Development Programs	\$100,000.00	\$100,000.00
<i>Street Improvements (Traffic Calming)</i>		<i>\$50,000.00</i>
Special Economic Development / Façade Programs	\$1,509,743.00	\$1,509,743.00
Total Projected Uses	\$2,720,743.00	\$2,720,743.00

COUNCIL RESOLUTION

:

WHEREAS: The City of Dearborn has completed the 2026-2030 Five Year Consolidated Plan to submit to the US Department of Housing and Urban Development (HUD) for approval. And,

WHEREAS: The City of Dearborn anticipates an entitlement allocation of \$1,888,322 for the 52nd Year (FY 2026-27) Community Development Block Grant (CDBG) program from the US Department of Housing and Urban Development (HUD). And,

WHEREAS: The City of Dearborn will reallocate \$832,421 in unexpended/unprogrammed CDBG funds towards Special Economic Projects. Therefore, be it

RESOLVED: That the Mayor is hereby authorized to submit the 2026-2030 Five Year Consolidated Plan to the US Department of Housing and Urban Development (HUD) for approval. Be it further

RESOLVED: That the Mayor is hereby authorized to execute an application and grant agreement in the amount of \$2,720,743. The agreement includes \$1,888,322 in entitlement funds, \$832,421 of unexpended/unprogrammed CDBG funds towards Special Economic Projects for the 52nd Year Community Development Block Grant Program to support eligible projects, programs, and activities. Be it further

RESOLVED: That the Mayor be and is hereby authorized to execute the contract between the City of Dearborn and the Fair Housing Center of Metropolitan Detroit (FHCMD). Be it further

RESOLVED: That prior period funding for the Home Rehabilitation Program (project Z51200) that is unexpended at June 30, 2026, shall roll forward to the 52nd Year Home Rehabilitation budget. Be it further

RESOLVED: That the Economic Development Department is hereby authorized to administer the program in accordance with program regulations. Be it further

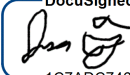
RESOLVED: That immediate effect is authorized.

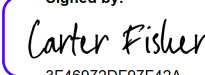


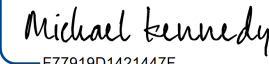
ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

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Jordan Twardy
Economic Development Director

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Carter Fisher
Corporation Counsel

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Michael Kennedy
Chief Financial Officer



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request for parking spot closures, street closures, and a noise ordinance waiver for the Dearborn Coffee Week Opening Event

DEPARTMENT: Economic Development Department and West Dearborn Downtown Development Authority (WDDDA)

BRIEF DESCRIPTION:

The West Dearborn Downtown Development Authority (WDDDA) requests approval for a street closure, parking deck spot closures, and a noise ordinance waiver for the Dearborn Coffee Week Opening Event on September 25th, 2026.

Specifically, the WDDDA requests:

- **Street Closure:** Closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 11:00 PM on September 25th.
- **Parking Deck Access:** Closure of the basement levels of both the East and West Parking Decks for dedicated vendor parking from 7:00 AM to 11:00 PM on September 25th.
- **Noise Ordinance Waiver:** A waiver of the noise ordinance for the duration of September 25th.

Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.

PRIOR COUNCIL ACTION:

City Council has a history of approving annual street closures, parking lot closures, and noise ordinance waivers for various WDDDA events over the past several years.

BACKGROUND:

In 2024, the West Dearborn Downtown Development Authority (WDDDA) successfully launched Dearborn Coffee Week with an impactful opening tasting event in Peace Park West. This event served as a vibrant platform for local coffee shops to showcase their diverse products, compelling stories, and rich histories, significantly fostering community engagement. By drawing nearly 1,000 guests in its second year, the event successfully encouraged residents and visitors to support local entrepreneurs and small businesses, reinforcing Dearborn's



EXECUTIVE SUMMARY AND MEMORANDUM

reputation as a "Coffee Capital." The opening event also enriched the community experience with various activities and entertainment.

The WDDDA plans to host a similar event in 2026, featuring new coffee shops and activities to create a vibrant celebration of coffee culture.

FISCAL IMPACT:

Funding for this event is allocated through the West Dearborn Downtown Development Authority budget, which is subject to annual City Council approval.

COMMUNITY IMPACT:

These events offer significant benefits to our community by:

- Fostering a more vital and vibrant atmosphere.
- Increasing customer traffic to businesses in the West Downtown commercial corridor
- Showcasing Dearborn's rich history and unique story.
- Activating public spaces for community engagement.
- Attracting a diverse range of visitors to Dearborn.

IMPLEMENTATION TIMELINE:

Immediate effect is requested to begin planning for the fall events season, commencing in September 2026.

COMPLIANCE/PERFORMANCE METRICS:

DDDA staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, social media engagement, news media coverage, and community surveys to ensure events are impactful and align with DDDA's vision, goals, and strategies.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Laura Aceves-Sanchez, Economic Vitality Manager, Economic Development

VIA: Jordan Twardy, Director, Economic Development

SUBJECT: Request for parking spot closures, street closures, and a noise ordinance waiver for the Dearborn Coffee Week Opening Event

DATE: August 18, 2026

Budget Information

Adopted Budget: N/A

Amended Budget: N/A

Requested Amount: N/A

Funding Source: N/A

Supplemental Budget: N/A

Summary of Request

The West Dearborn Downtown Development Authority (WDDDA) is seeking approval for street closures, parking deck access restrictions, and noise ordinance waivers for the the Dearborn Coffee Week Opening Event on September 25th, 2026.

The WDDDA requests:

- **Street Closure:** Closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 11:00 PM on September 25th.
- **Parking Deck Access:** Closure of the basement levels of both the East and West Parking Decks for dedicated vendor parking from 7:00 AM to 11:00 PM on September 25th.
- **Noise Ordinance Waiver:** A waiver of the noise ordinance for the duration of September 25th.

Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Background and Justification

In 2024, the West Dearborn Downtown Development Authority (WDDDA) successfully launched Dearborn Coffee Week with an impactful opening tasting event in Peace Park West. This event served as a vibrant platform for local coffee shops to showcase their diverse products, compelling stories, and rich histories, significantly fostering community engagement. By drawing nearly 1,000 guests in its second year, the event successfully encouraged residents and visitors to support local entrepreneurs and small businesses, reinforcing Dearborn's reputation as a "Coffee Capital." The opening event also enriched the community experience with various activities and entertainment.

The WDDDA plans to host a similar event in 2026, featuring new coffee shops and activities to create a vibrant celebration of coffee culture.

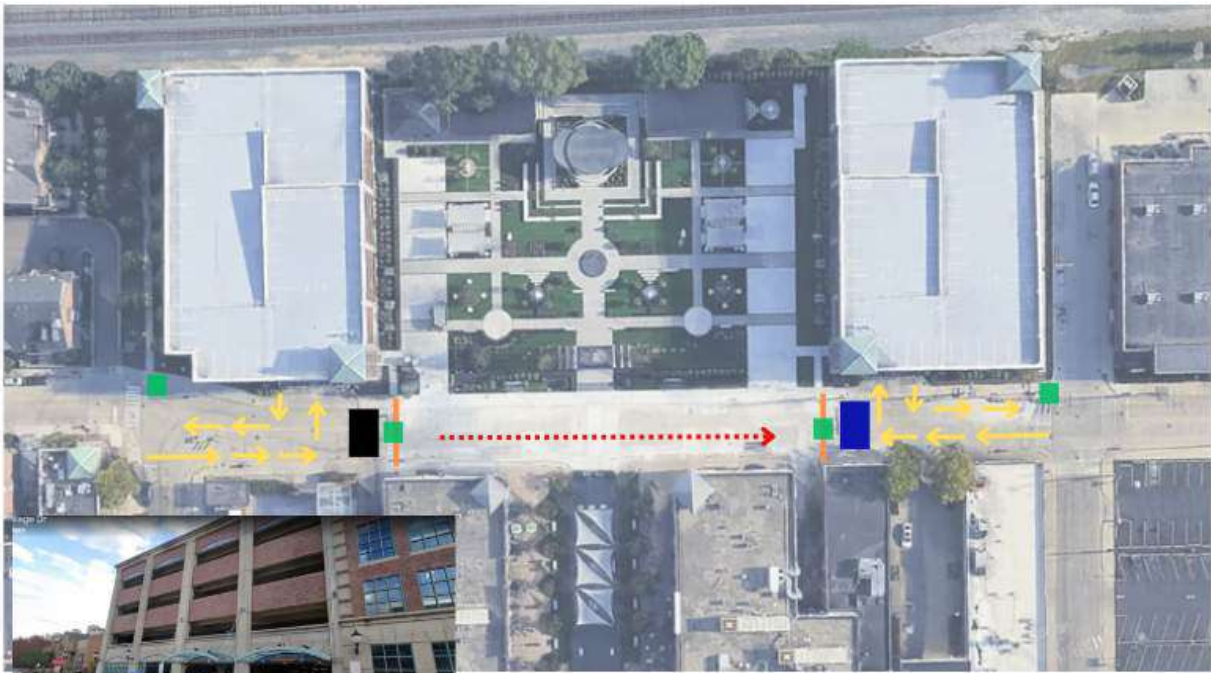
The requested street closures, parking access, and noise ordinance waiver are vital to ensuring the safety, operational efficiency, and overall success of the Dearborn Coffee Week Opening Event. The closure of West Village Drive is essential to create a secure, pedestrian-friendly environment, preventing vehicular traffic interference and allowing attendees to move freely and safely between event activities.

Police detail will be present at the Dearborn Coffee Week Opening Event, and a litter crew will ensure post-event cleanup.



EXECUTIVE SUMMARY AND MEMORANDUM

Site Plan - WDDA Dearborn Coffee Week Opening Event



Please line barrels along the entrance to the basement level of the EAST & WEST parking decks adjacent to the park. Should take about 5-6 barrels.
Add the "Parking Closed for Event Sign" in front of the barrels.
ROAD & LOT CLOSURES
BY: 7:00AM
OPENING:
BY: 11:00PM

- Road Closure/
Barricades
- Additional City
Vehicle Parked
- Fire Lane
- CLOSED TO THROUGH
TRAFFIC SIGN(s) should be
placed in front of barricades.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

DocuSigned by:
Laura Aceves-Sanchez
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Laura Aceves-Sanchez, Economic Vitality Manager

Department Approval:

DocuSigned by:
Jordan Twardy
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Jordan Twardy, Economic Development Director

DocuSigned by:
Tim Hawkins
35BABCB5BED3455...

Tim Hawkins, Public Works Director

DocuSigned by:
Issa Shahin
1053E1C7585A436...

Chief Issa Shahin, Dearborn Police Department

DocuSigned by:
Joseph Murray
03FD550B1D2F4D0...

Chief Joseph Murray, Dearborn Fire Department

Corporation Counsel Approval:

Signed by:
Carter Fisher
3E46972DE97F42A

Carter Fisher, Corporation Counsel



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request for street closure and a noise ordinance waiver for the East Downtown Dearborn Fall Bazaar

DEPARTMENT: Economic Development Department and East Dearborn Downtown Development Authority (EDDDA)

BRIEF DESCRIPTION:

The EDDDA is hosting the Downtown Dearborn Fall Bazaar on October 24th. To ensure the success of this event, the EDDDA respectfully requests the following:

- **Street Closure:** The closure of Maple Street from Michigan Ave to Wellesley Street from 7:00 AM to 12:00 AM on October 24th.
- **Noise Ordinance Waiver:** A waiver of the noise ordinance for the duration of the event on October 24th.

Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.

PRIOR COUNCIL ACTION:

City Council has a history of approving annual street closures, parking lot closures, and noise ordinance waivers for various EDDDA events over the past several years.

BACKGROUND:

The second annual Fall Bazaar is a market-style event that features vendors, entertainment, activities, and games, strategically designed to highlight the unique attributes of the EDDDA district and attract a diverse range of age groups.

Launched in 2025 in response to community demand for a market-style event in the EDDDA, the inaugural Fall Bazaar was a resounding success. Despite a shortened application window, the event drew over 60 vendor applications, allowing us to onboard 30 local vendors for the Market on Maple. Attendance exceeded our first-year goals with more than 1,000 visitors who enjoyed our art-focused, whimsical fall theme.

Building on this momentum for 2026, we plan to expand vendor participation, offer additional themed activities, and showcase local talent through live visual art demonstrations and interactive stations.



EXECUTIVE SUMMARY AND MEMORANDUM

The requested road closures and waiver of the noise ordinance for this event will enhance the overall visitor experience and will continue to promote East Downtown Dearborn as a destination for residents and guests.

FISCAL IMPACT:

Funding for this event is allocated through the East Dearborn Downtown Development Authority budget, which is subject to annual City Council approval.

COMMUNITY IMPACT:

This event offers significant benefits to our community by:

- Fostering a more vital and vibrant atmosphere.
 - Increasing customer traffic to businesses in the East Downtown commercial corridor
 - Showcasing Dearborn's rich history and unique story.
 - Activating public spaces for community engagement.
 - Attracting a diverse range of visitors to Dearborn.
-

IMPLEMENTATION TIMELINE:

Immediate effect is requested to begin planning for the fall events season beginning September 2026.

COMPLIANCE/PERFORMANCE METRICS:

DDDA staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, social media engagement, news media coverage, and community surveys to ensure events are impactful and align with DDDA's vision, goals, and strategies.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Laura Aceves-Sanchez, Economic Vitality Manager, Economic Development

VIA: Jordan Twardy, Director, Economic Development

SUBJECT: Request for street closure and a noise ordinance waiver for the East Downtown Dearborn Fall Bazaar

DATE: August 18, 2026

Budget Information

Adopted Budget:	N/A
Amended Budget:	N/A
Requested Amount:	N/A
Funding Source:	N/A
Supplemental Budget:	N/A

Summary of Request

The East Dearborn Downtown Development Authority (EDDDA) requests the following for the Downtown Dearborn Fall Bazaar:

- **Street Closure:** Maple Street from Michigan Ave to Wellesley Street from 7:00 AM to 12:00 AM on October 24th, 2026.
- **Noise Ordinance Waiver:** For the duration of the event dates of October 24th, 2026.

Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.



EXECUTIVE SUMMARY AND MEMORANDUM

Background and Justification

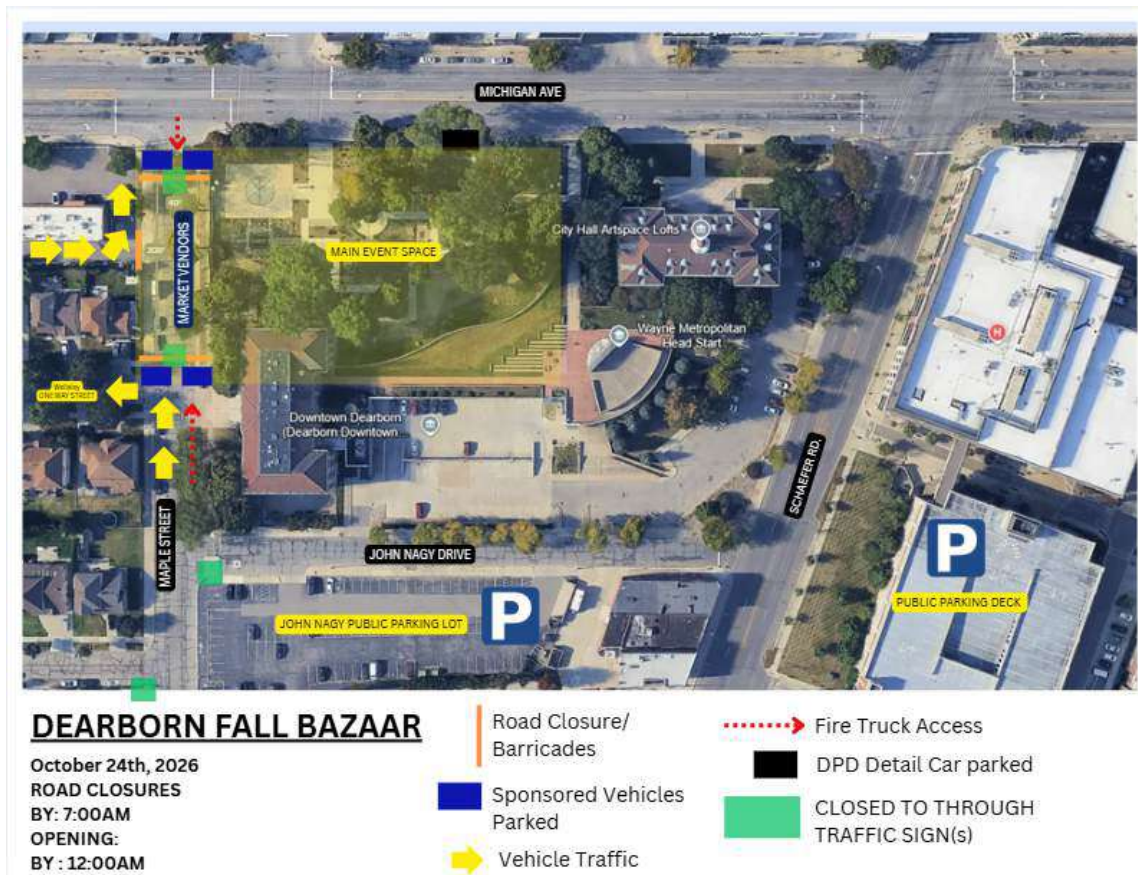
The second annual Fall Bazaar is a market-style event that features vendors, entertainment, activities, and games, strategically designed to highlight the unique attributes of the EDDDA district and attract a diverse range of age groups.

Launched in 2025 in response to community demand for a market-style event in the EDDDA, the inaugural Fall Bazaar was a resounding success. Despite a shortened application window, the event drew over 60 vendor applications, allowing us to onboard 30 local vendors for the Market on Maple. Attendance exceeded our first-year goals with more than 1,000 visitors who enjoyed our art-focused, whimsical fall theme.

Building on this momentum for 2026, we plan to expand vendor participation, offer additional themed activities, and showcase local talent through live visual art demonstrations and interactive stations.

Police detail will be present at the Fall Bazaar, and a litter crew will ensure post-event cleanup.

Site Plan - EDDA Fall Bazaar



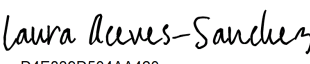


ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

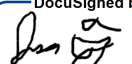
Signature Page

Prepared By:

DocuSigned by:

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Laura Aceves-Sanchez, Economic Vitality Manager

Department Approval:

DocuSigned by:

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Jordan Twardy, Economic Development Director

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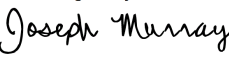
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Tim Hawkins, Public Works Director

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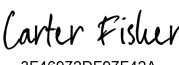
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Chief Issa Shahin, Dearborn Police Department

DocuSigned by:

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Chief Joseph Murray, Dearborn Fire Department

Corporation Counsel Approval:

Signed by:

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Carter Fisher, Corporation Counsel



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request for parking spot closures, street closures, and a noise ordinance waiver for the Jingle Bell Bash on December 12th, 2026.

DEPARTMENT: Economic Development Department and West Dearborn Downtown Development Authority (WDDDA)

BRIEF DESCRIPTION:

The West Dearborn Downtown Development Authority (WDDDA) requests approval for a street closure, parking deck access, and a noise ordinance waiver for the Jingle Bell Bash on December 12th, 2026.

Specifically, the WDDDA requests:

- **Street Closure:** Closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 11:00 PM on December 12th.
- **Parking Deck Access:** Closure of the basement levels of both the East and West Parking Decks for dedicated vendor parking from 7:00 AM to 11:00 PM on December 12th.
- **Noise Ordinance Waiver:** A waiver of the noise ordinance for the duration of December 12th.

Additionally, it is requested that these approvals be extended to a to-be-determined rescheduled date if the event is canceled due to weather.

PRIOR COUNCIL ACTION:

City Council has a history of approving annual street closures, parking lot closures, and noise ordinance waivers for various WDDDA events over the past several years.

BACKGROUND:

The Jingle Bell Bash, now in its fourth successful year, is a cornerstone community event held in Peace Park West, designed to infuse West Downtown Dearborn with festive cheer and community spirit during the holiday season. The event boasts a wide array of family-friendly activities, cherished photos with Santa, engaging character greetings, crafts, games and fun face painting. These activities not only provide entertainment but also create memorable experiences for residents and visitors.



EXECUTIVE SUMMARY AND MEMORANDUM

Furthermore, the Jingle Bell Bash often fosters valuable collaborations with various local organizations and businesses, such as the Dearborn Historical Museum and the Dearborn Public Library, strengthening community ties. In 2025 this event hosted 19 different stations, brought in over 1,000 in attendance, and continues to be one of the events with the highest amount of partnership participation. By consistently drawing a significant number of visitors to Downtown Dearborn, the event directly contributes to increased customer traffic for businesses within the West DDDA area, thereby supporting local commerce and economic vitality.

FISCAL IMPACT:

Funding for this event is allocated through the West Dearborn Downtown Development Authority budget, which is subject to annual City Council approval.

COMMUNITY IMPACT:

These events offer significant benefits to our community by:

- Fostering a more vital and vibrant atmosphere.
 - Increasing customer traffic to businesses in the West Downtown commercial corridor
 - Showcasing Dearborn's rich history and unique story.
 - Activating public spaces for community engagement.
 - Attracting a diverse range of visitors to Dearborn.
-

IMPLEMENTATION TIMELINE:

Immediate effect is requested to begin planning for the Winter events season, commencing in November 2026.

COMPLIANCE/PERFORMANCE METRICS:

DDDA staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, social media engagement, news media coverage, and community surveys to ensure events are impactful and align with DDDA's vision, goals, and strategies.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Laura Aceves-Sanchez, Economic Vitality Manager, Economic Development

VIA: Jordan Twardy, Director, Economic Development

SUBJECT: Request for parking spot closures, street closures, and a noise ordinance waiver for the Jingle Bell Bash

DATE: August 18, 2026

Budget Information

Adopted Budget: N/A

Amended Budget: N/A

Requested Amount: N/A

Funding Source: N/A

Supplemental Budget: N/A

Summary of Request

The West Dearborn Downtown Development Authority (WDDDA) is requesting approval for street closures, parking deck access restrictions, and a noise ordinance waiver specifically for the Jingle Bell Bash event on December 12th, 2026.

For this event, the WDDDA requests:

- **Street Closure:** Closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 11:00 PM on December 12th.
- **Parking Deck Access:** Closure of the basement levels of both the East and West Parking Decks for dedicated vendor parking from 7:00 AM to 11:00 PM on December 12th.
- **Noise Ordinance Waiver:** A waiver of the noise ordinance for the duration of December 12th.

Additionally, the WDDDA requests that these approvals be extended to any rescheduled date if the Jingle Bell Bash is canceled due to weather.



EXECUTIVE SUMMARY AND MEMORANDUM

Background and Justification

The Jingle Bell Bash, now in its fourth successful year, is a cornerstone community event held in Peace Park West, designed to infuse West Downtown Dearborn with festive cheer and community spirit during the holiday season. The event boasts a wide array of family-friendly activities, cherished photos with Santa, engaging character greetings, crafts, games and fun face painting. These activities not only provide entertainment but also create memorable experiences for residents and visitors.

Furthermore, the Jingle Bell Bash often fosters valuable collaborations with various local organizations and businesses, such as the Dearborn Historical Museum and the Dearborn Public Library, strengthening community ties. In 2025 this event hosted 19 different stations, brought in over 1,000 in attendance, and continues to be one of the events with the highest amount of partnership participation. By consistently drawing a significant number of visitors to Downtown Dearborn, the event directly contributes to increased customer traffic for businesses within the West DDDA area, thereby supporting local commerce and economic vitality.

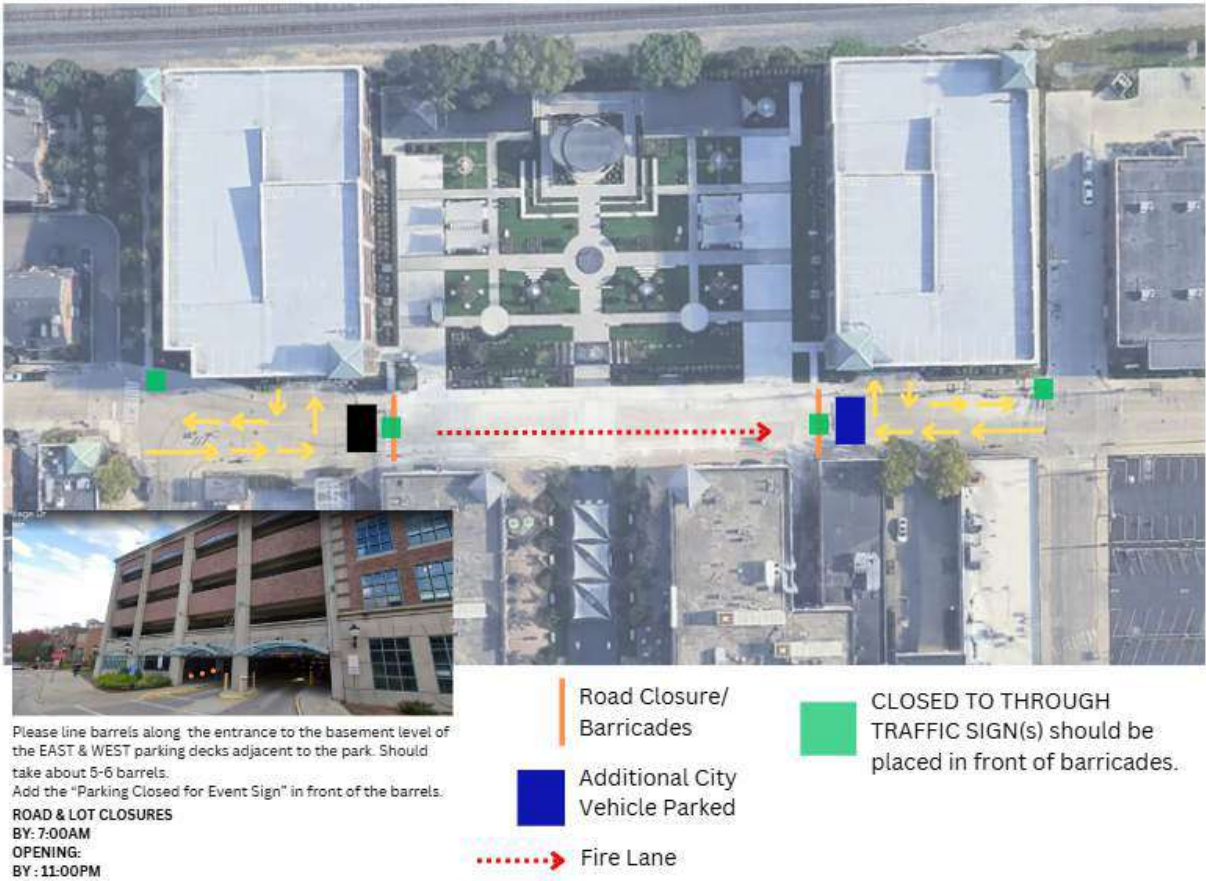
These requests for street closures, parking access, and a noise ordinance waiver are essential to ensure the safety, accessibility, and overall success of the Jingle Bell Bash. The closure of West Village Drive creates a safe, pedestrian-friendly zone for attendees, preventing traffic conflicts and allowing for a seamless event flow.

Police detail will be present at the Jingle Bell Bash, and a litter crew will ensure post-event cleanup.



EXECUTIVE SUMMARY AND MEMORANDUM

Site Plan - WDDDA Jingle Bell Bash



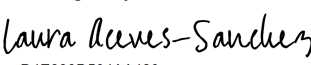


ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

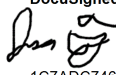
Signature Page

Prepared By:

DocuSigned by:

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Laura Aceves-Sanchez, Economic Vitality Manager

Department Approval:

DocuSigned by:

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Jordan Twardy, Economic Development Director

DocuSigned by:

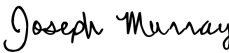
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Tim Hawkins, Public Works Director

DocuSigned by:

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Chief Issa Shahin, Dearborn Police Department

DocuSigned by:

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Chief Joseph Murray, Dearborn Fire Department

Corporation Counsel Approval:

Signed by:

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST:

Recognize and appropriate additional Local Community Stabilization Act, LCSA, revenue budget
Immediate effect is requested for this budget adjustment.

DEPARTMENT: Finance

BRIEF DESCRIPTION:

To authorize the Chief Finance Officer or designee to recognize and appropriate an additional \$121,399 in LCSA revenue budget in the Brownfield Redevelopment Fund, BRA, Fund 275

PRIOR COUNCIL ACTION:

FY2026 adopted budget, CR 5-214-25

BACKGROUND:

The adopted FY2026 budget for the BRA LCSA revenue budget is low

FISCAL IMPACT:

- \$121,399 in the 275 Fund to be used for reimbursement payments and additional plan related costs.
-
-

COMMUNITY IMPACT:

N/A

IMPLEMENTATION TIMELINE:

Immediate Effect is requested.

COMPLIANCE/PERFORMANCE METRICS:

N/A



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Courtney Skora, Accountant II
VIA: Mayor Abdullah H. Hammoud
SUBJECT: LCSA Revenue Budget for the Brownfield Redevelopment Authority
DATE: August 1, 2026

When the City of Dearborn received the Local Community Stabilization Act, LCSA, personal property tax replacement payment for FY2026 for the Brownfield Redevelopment Fund, it was determined that the FY2026 adopted budget for the LCSA revenue was low.

It is respectfully requested that the Chief Finance Officer or designee be authorized to recognize and appropriate an additional \$121,399 in the Brownfield Redevelopment Fund, Fund 275.

Immediate effect is requested for this budget adjustment.

Respectfully submitted,

Signed by:

Courtney Skora

5946C2CCABC34A8

Courtney Skora
Accountant II

DocuSigned by:

Michael Kennedy

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Michael Kennedy
Chief Finance Officer

Signed by:

Jordan Twardy

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Jordan Twardy
Economic Department Director

Signed by:

Carter Fisher

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Carter Fisher
Corporation Counsel



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request street closure for the Dearborn Coffee Week Coffee Party.

DEPARTMENT: Economic Development Department and West Dearborn Downtown Development Authority (WDDDA)

BRIEF DESCRIPTION:

The West Dearborn Downtown Development Authority (WDDDA) requests approval for a street closure for the Dearborn Coffee Week Coffee Party on September 27th, 2026.

Specifically, the WDDDA requests the closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 7:00 PM on September 27th.

Additionally, it is requested that these approvals be extended to a rescheduled date if the event is canceled due to weather.

PRIOR COUNCIL ACTION:

City Council has a history of approving annual street closures, parking lot closures, and noise ordinance waivers for various WDDDA events over the past several years.

BACKGROUND:

In 2024, the Dearborn Downtown Development Authorities (DDAs) successfully launched Dearborn Coffee Week. This weeklong celebration serves as a vibrant platform for local coffee shops to showcase their unique offerings, compelling stories, and rich cultural histories, significantly driving community engagement. Over its first two years, this initiative has surpassed attendance expectations while driving increased local business participation, earning regional recognition, and establishing Dearborn as a premier tourism destination.

Now in its third year, Dearborn Coffee Week has expanded its programming, introducing new activations and interactive elements to continue supporting local entrepreneurs, driving downtown foot traffic, and celebrating Dearborn's thriving café culture and reinforcing Dearborn's reputation as a "Coffee Capital."

An additional element this year will be a Dearborn Coffee Party, co-hosted by the West Dearborn Downtown Development Authority and the DRIP Coffee Party Team, which has co-hosted multiple events similar to this in Detroit. This event will bring an early



EXECUTIVE SUMMARY AND MEMORANDUM

afternoon silent disco format hosting multiple DJs, on site coffee, and additional vendors.

FISCAL IMPACT:

Funding for this event will be shared between the West Dearborn Downtown Development Authority budget and DRIP Coffee Party team.

COMMUNITY IMPACT:

These events offer significant benefits to our community by:

- Actively partnering with outside organizations to sponsor Dearborn initiatives, helping draw visitors and new audiences to support the city.
 - Fostering a more vital and vibrant atmosphere.
 - Increasing customer traffic to businesses in the West Downtown commercial corridor
 - Showcasing Dearborn's rich history and unique story.
 - Activating public spaces for community engagement.
 - Attracting a diverse range of visitors to Dearborn.
-

IMPLEMENTATION TIMELINE:

Immediate effect is requested to begin planning for the fall events season, commencing in September 2026.

COMPLIANCE/PERFORMANCE METRICS:

DDDA staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, social media engagement, news media coverage, and community surveys to ensure events are impactful and align with DDDA's vision, goals, and strategies.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Laura Aceves-Sanchez, Economic Vitality Manager, Economic Development

VIA: Jordan Twardy, Director, Economic Development

SUBJECT: Request street closure for the Dearborn Coffee Week Coffee Party

DATE: August 18, 2026

Budget Information

Adopted Budget:	N/A
Amended Budget:	N/A
Requested Amount:	N/A
Funding Source:	N/A
Supplemental Budget:	N/A

Summary of Request

The West Dearborn Downtown Development Authority (WDDDA) requests approval for a street closure for the Dearborn Coffee Week Coffee Party on September 27th, 2026.

Specifically, the WDDDA requests the closure of West Village Drive between the East and West Parking Decks, adjacent to Peace Park West, from 7:00 AM to 7:00 PM on September 27th.

Additionally, it is requested that this approval be extended to a rescheduled date if the event is canceled due to weather.

Background and Justification

In 2024, the Dearborn Downtown Development Authorities (DDAs) successfully launched Dearborn Coffee Week. This weeklong celebration serves as a vibrant platform for local coffee shops to showcase their unique offerings, compelling stories, and rich cultural histories, significantly driving community engagement. Over its first two years, this initiative surpassed attendance expectations while driving increased local business participation, earning regional recognition, and establishing Dearborn as a premier tourism destination.



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

Now in its third year, Dearborn Coffee Week has expanded its programming, introducing new activations and interactive elements to continue supporting local entrepreneurs, driving downtown foot traffic, and celebrating Dearborn's thriving café culture and reinforcing Dearborn's reputation as a "Coffee Capital."

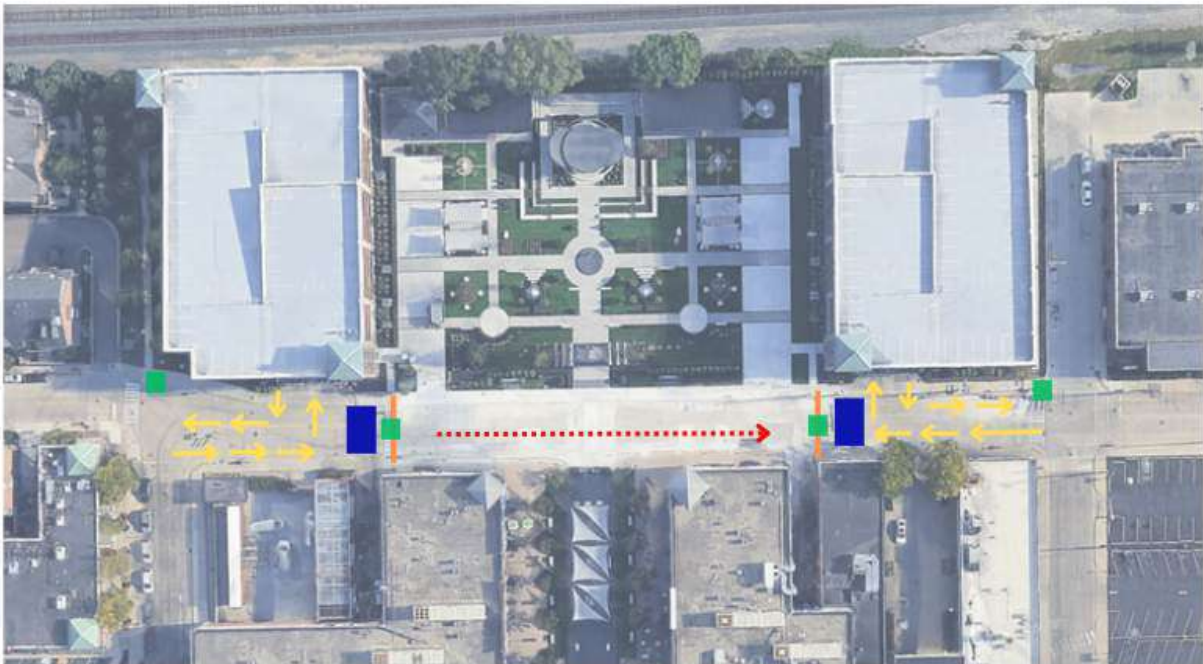
An additional element this year will be a Dearborn Coffee Party, co-hosted by the West Dearborn Downtown Development Authority and the DRIP Coffee Party Team, which has co-hosted multiple events similar to this in Detroit. This event will bring an early afternoon silent disco format hosting multiple DJs, on-site coffee, and additional vendors.

The requested street closures are vital to ensuring the safety, operational efficiency, and overall success of the Dearborn Coffee Week Coffee Party. The closure of West Village Drive is essential to create a secure, pedestrian-friendly environment, preventing vehicular traffic interference and allowing attendees to move freely and safely between vendor stalls and event activities. Additionally, a litter crew will ensure post-event cleanup.



EXECUTIVE SUMMARY AND MEMORANDUM

Site Plan - WDDA Dearborn Coffee Week Coffee Party



Dearborn Coffee Week Coffee Party
9.27.2026

ROAD & LOT CLOSURES
CLOSED BY: 7:00AM
RE- OPENING: BY : 7:00PM

Road Closure/
Barricades

Additional City
Vehicle Parked

Fire Lane

CLOSED TO THROUGH
TRAFFIC SIGN(s) should be
placed in front of barricades.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

DocuSigned by:

Laura Aceves-Sanchez

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Laura Aceves-Sanchez, Economic Vitality Manager

Department Approval:

DocuSigned by:

Jordan Twardy

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Jordan Twardy, Economic Development Director

DocuSigned by:

Tim Hawkins

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Tim Hawkins, Public Works Director

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Issa Shahin

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Chief Issa Shahin, Dearborn Police Department

DocuSigned by:

Joseph Murray

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Chief Joseph Murray, Dearborn Fire Department

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Authorization to enter into a hold harmless agreement for the installation of a Little Free Library at West Dearborn Pocket Park

DEPARTMENT: Economic Development

BRIEF DESCRIPTION: The Economic Development Department is requesting authorization for the Mayor to enter into a hold harmless agreement with designated free library steward, Marlene Lemire, of the Dearborn Rotary Club, for the installation and maintenance of a "Little Free Library" at the West Dearborn Pocket Park (22054 Michigan Ave).

The library steward will be responsible for the installation, maintenance, and monitoring of the Little Free Library at the West Dearborn Pocket Park.

PRIOR COUNCIL ACTION: CR 6-285-23 allowed the Mayor to enter into a hold harmless agreement with a previous library steward from the Dearborn Rotary Club that allowed for the installation and maintenance of the Little Free Library at this same location.

CR 4-175-15 established a procedure authorizing the Mayor to enter into hold harmless agreements with designated free library stewards to utilize City-owned property to install free libraries on a case-by-case basis.

BACKGROUND:

The Dearborn Rotary Club, represented by steward Marlene Lemire, requests authorization to continue operating a Little Free Library at the West Dearborn Pocket Park, located at 22054 Michigan Ave. It is requested that the Mayor be authorized to enter into a hold harmless agreement with the designated volunteer steward, Marlene Lemire, who will oversee the installation and maintenance of the book exchange container. In consideration for the use of the location, the steward (Grantee) will pay \$1.00 (one dollar) per year. This agreement will continue until either party expresses an intent to terminate the agreement.

City Council previously authorized the Mayor to enter into a hold harmless agreement with a previous Library Steward in June 2023. This agreement remained active until late 2025, when the former steward submitted a notice of termination. Given the success of this location, the Dearborn Rotary Club has appointed Marlene. Lemire as the new Library Steward to ensure the community can continue to enjoy this resource.

Founded in 2009 and headquartered in St. Paul, Minnesota, Little Free Library is a tax-exempt organization dedicated to promoting literacy, a love of reading, and community connection. The initiative has grown into a worldwide volunteer movement, with over 300 million books shared globally—including numerous active locations across Michigan and Dearborn.

These "free libraries" operate on a simple "take a book, share a book" model. The proposed structure is constructed of wood with a plexiglass viewing door. The designated steward handles



EXECUTIVE SUMMARY AND MEMORANDUM

the construction, monitoring, and maintenance of the box, which includes ensuring the surrounding area remains free of trash and litter.

City Council previously approved CR 4-175-15, which established a procedure authorizing the Mayor to enter into hold harmless agreements with library stewards for the use of City-owned property on a case-by-case basis. Little Free Libraries serve a strong public purpose by fostering local literacy and building a sense of community in public spaces.

The City of Dearborn owns the West Dearborn Pocket Park and currently leases 650 square feet of the park to Flex Holdings (Brome Modern Eatery) for outdoor dining. Additionally, the West Dearborn Downtown Development Authority (WDDDA) is in the final stages of a park development project at this site. Maintaining the Little Free Library at this location perfectly aligns with the WDDDA's goals of enhancing the park's vibrancy, foot traffic, and community activation.

FISCAL IMPACT: The Library Steward will pay \$1/year

COMMUNITY IMPACT: Free libraries benefit Dearborn residents and serve a public purpose by promoting literacy and providing a sense of community in public areas.

IMPLEMENTATION TIMELINE: Immediate effect is requested

COMPLIANCE/PERFORMANCE METRICS: There are stipulations within the hold harmless agreement regarding maintenance standards and responsibilities of the Little Free Library.



**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Jordan Twardy, Director of Economic Development

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Authorization to enter into a hold harmless agreement for the installation of a Little Free Library at West Dearborn Pocket Park

DATE: August 18, 2026

Budget Information

Adopted Budget:	N/A
Amended Budget:	N/A
Requested Amount:	N/A
Funding Source:	N/A
Supplemental Budget:	N/A

Summary of Request

The Dearborn Rotary Club, represented by steward Marlene Lemire, requests authorization to continue operating a Little Free Library at the West Dearborn Pocket Park, located at 22054 Michigan Ave. It is requested that the Mayor be authorized to enter into a hold harmless agreement with the designated volunteer steward, Marlene Lemire, who will oversee the installation and maintenance of the book exchange container. In consideration for the use of the location, the steward (Grantee) will pay \$1.00 (one dollar) per year. This agreement will continue until either party expresses an intent to terminate the agreement.

Background and Justification

A previous hold harmless agreement was established in June 2023 and remained active until late 2025, when the former steward submitted a notice of termination. Given the success of this location, the Dearborn Rotary Club has appointed Marlene. Lemire as the new Library Steward to ensure the community can continue to enjoy this resource.

Founded in 2009 and headquartered in St. Paul, Minnesota, Little Free Library is a tax-exempt organization dedicated to promoting literacy, a love of reading, and community connection. The initiative has grown into a worldwide volunteer movement, with over 300 million books shared globally—including numerous active locations across Michigan and Dearborn.

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EXECUTIVE SUMMARY AND MEMORANDUM

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EXECUTIVE SUMMARY AND MEMORANDUM

Little Free Library



Installation Location at 22054 Michigan Ave





ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

DocuSigned by:

Laura Aceves-Sanchez

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Laura Aceves-Sanchez, Economic Vitality Manager

DocuSigned by:

Jordan Twardy

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Jordan Twardy, Economic Development Director

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



REVOCABLE PERMIT TO OCCUPY AND HOLD HARMLESS AGREEMENT

This REVOCABLE PERMIT TO OCCUPY AND HOLD HARMLESS AGREEMENT ("Agreement") is made this _____ day of _____, 2026, between the City of Dearborn ("Grantor"), with offices located at 16901 Michigan Avenue, Dearborn, Michigan 48126, and Marlene Lemire ("Grantee"), whose address is 449 N. Silvery Lane, Dearborn, MI 48128, over real property ("Property") described in Exhibit A which is owned by the Grantor, subject to the terms and conditions set forth below:

1. **Purpose.** This Agreement is approved only for the purpose of Grantee utilizing Grantor's property to install and maintain a container to house books for a free library book exchange. The materials used to construct the container and the precise location of the container is subject to the approval of the Dearborn Recreation and Parks Department, Department of Public Works, Economic Development Department, and other relevant City departments.
2. **Location.** Grantee is permitted to install and maintain a free library at the approximate location depicted on the attached Exhibit B.
3. **Free Library Defined:** A free library is a container that houses books where people may retrieve a book and return another one to share. The free library is organized, managed, and maintained by a Library Steward who is responsible for the execution and enforcement of this Agreement.
4. **Library Steward:** Marlene Lemire, whose address is 449 N. Silvery Lane, Dearborn, MI 48128, has been designated as the Library Steward.
5. **Consideration:** In consideration for the use of the location described in paragraph #2 above, Grantee agrees to pay the sum of \$1.00 (one dollar) per year.
6. **Term:** The term of this agreement shall commence on _____, 2026 (the "Commencement Date") and continue until either party expresses an intent to terminate the Agreement upon 5 days' written notice ("Term") with or without cause.
7. **Grantee's Obligations:**
 - a. Grantee understands and agrees that Grantee is solely responsible for the full cost and expense associated with the construction, installation, and maintenance of the free library.
 - b. Prior to the construction and installation of the free library, the plans and specifications must be approved by the Director of the Economic Development Department.
 - c. Grantee understands and agrees that Grantee is solely responsible for the content of the reading materials placed in or distributed from the free library.

- d. Grantee understands and agrees that Grantee is solely responsible for the maintenance and repair of the free library and must maintain the free library with a high degree of care, to Grantor's satisfaction and approval.
 - e. Grantee understands and agrees that if the free library becomes unkempt or unsightly, or is the subject of vandalism, or is used for criminal activity, the Library Steward shall be given a (5) five-day notice to correct the deficiency. If the free library has not been repaired or refurbished to the satisfaction of Grantor, Grantor has the right to remove any free library from the Property and revoke this Agreement. The Library Steward shall be responsible to pay any costs incurred by Grantor to restore the Property to its original condition.
 - f. Grantee understands and agrees that Grantee is solely responsible to keep trash and litter from the free library.
 - g. Grantee agrees to remove the free library upon request of Grantor.
 - h. Grantee understands and agrees that Grantee is responsible to supply Grantee's own labor, tools, materials, and books.
 - i. Grantee understands and agrees that Grantor is not responsible for any damage to the free library due to City of Dearborn construction or maintenance activities. Grantee understands and agrees that Grantor is not responsible for any damage to or illegal use of the free library due to acts of third parties.
 - j. Grantee understands and agrees that the Property is public property and not for the exclusive use of any person or persons, including Grantee. Grantor retains the full and unrestricted right to access the free library for the purpose of inspection or maintenance.
8. **Assumption of the Risk.** Grantee assumes the risk of any injuries and damages occasioned by the use of the Property. Grantee agrees to indemnify and save Grantor harmless from and against all liability, damages, and injuries whatsoever in connection with the Purpose and Location as stated above. Grantee accepts the Property in "As Is" condition.
9. **Termination.** This Agreement shall not be assigned or transferred by Grantee and may be terminated at will by Grantor. That termination shall not relieve Grantee of any obligation or liability incurred prior to such termination. Grantor may, at any time, revoke this Agreement and may, at the sole expense of Grantee, order the removal of the materials and belongings of Grantee from Grantor's property for any reason whatsoever, after providing a (5) five-day notice. Any expenses and costs may be charged back to Grantee, if not paid forthwith.
10. **Premises Restored.** Grantee is responsible for repair and replacement for any damage to Grantor's Property whatsoever in connection with the Purpose and Location as set forth above. Upon termination of this Agreement, Grantor's Property shall be restored within five (5) days by Grantee to its original condition, or to a condition satisfactory to the Grantor. All improvements to Grantor's Property will become the property of Grantor.
11. **Notices.** Notices or other communications to Grantor regarding this Agreement shall be sent by registered or certified mail, postage prepaid to:

City of Dearborn
Economic Development Department
16901 Michigan Avenue, Suite 15
Dearborn, MI 48126
Attn.: Director of Economic Development

With a copy to:

City of Dearborn
Law Department
16901 Michigan Avenue, Suite 14
Dearborn, MI 48126
Attn.: Corporation Counsel

and notices or communications to Grantee shall be sent by mail, registered or certified, postage prepaid to:

Marlene Lemire
449 N. Silvery Lane
Dearborn, MI 48128

12. **Hold Harmless.** Grantee, Grantee's employees, representatives, and agents, agree to RELEASE AND FOREVER DISCHARGE the Grantor, a municipal corporation, and its officers, employees, and agents, from any and all claims, liabilities, or lawsuits, including legal costs and attorney fees, resulting from the use of Grantor's Property, in connection with the Purpose and Location as set forth above. Grantee hereby agrees to defend, indemnify, and hold harmless the City of Dearborn, its officers, agents, departments and employees from and against any and all claims and causes of action of any kind arising out of or in connection with Grantee's use of Grantor's Property, in accordance with the Purpose and Location set forth above. This agreement shall be binding upon the Grantee, Grantee's heirs, successors or assigns.
13. **Express Agreement.** This is the complete agreement of the parties. No oral agreements are valid. Any modifications to this agreement must be in writing and signed by both parties.
14. Grantee affirms that Grantee received approval from Brome Modern Eatery, 22062 Michigan Avenue, Dearborn, Michigan, to install a Little Free Library on the Property.

I HAVE CAREFULLY READ THIS AGREEMENT, FULLY UNDERSTAND ITS CONTENTS, AND HAVE SIGNED IT OF MY OWN FREE WILL.

Abdullah H. Hammoud, Mayor
For the City of Dearborn (GRANTOR)
CR# _____

Subscribed and sworn to before me
this _____ day of _____, 2026.

Notary Public, _____ County, MI
My commission expires _____

Marlene Lemire, Library Steward
GRANTEE

Subscribed and sworn to before me
this _____ day of _____, 2026.

Notary Public, _____ County, MI
My commission expires _____

EXHIBIT A

W 40 FT OF LOT 16 DETROIT ARSENAL GROUNDS DEARBORN, City of Dearborn,
Wayne County, Michigan, as recorded in Liber 43, Page 93 of Plats, Wayne County Records.
More Commonly Known As: 22054 Michigan Avenue, Dearborn, MI 48124
Tax Id. No.: 82-09-221-09-006

EXHIBIT B

Little Free Library that will be installed



Location where Little Free Library will be installed (22054 Michigan Avenue)



Approximate
location of
the Little
Free Library



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Zoning Language Amendment: Data Processing – Amending Articles 18.00 and 22.00.

DEPARTMENT: Economic Development

BRIEF DESCRIPTION:

- There have been significant technological advancements in the field of data processing and data centers.
 - The current City Zoning Ordinance needs to be updated to ensure these industrial facilities are compatible with the purpose and intent of the Zoning Ordinance.
 - The proposed amendment to the City Zoning Ordinance seeks to remove “data processing” as a listed use under the TR – Technology and Research, and IA – Light Industrial Zoning Districts.
 - This would also have the effect of removing this use from the IB – Medium Industrial and IC – Heavy Industrial zoning districts.
 - The use would still be permitted in the ID – General Industrial District.
 - The Planning Commission recommended approval at the June 8th, 2026 meeting.
 - The Planning & Zoning Division recommended approval to the Planning Commission.
-

PRIOR COUNCIL ACTION:

BACKGROUND:

Hyperscale data centers have exploded in popularity recently, particularly with the rise of Cloud computing services and artificial intelligence. These data centers, currently, could be classified under “data processing,” and the large-scale site design of these uses will impact the surrounding areas, and do not meet the intent of the city zoning ordinance.

FISCAL IMPACT: N/A

COMMUNITY IMPACT:

The proposed ordinance ensures that this use is permitted in the district that would be most appropriate for the intensity of the use, and to be compatible with the surrounding uses, far away from residential districts.

IMPLEMENTATION TIMELINE:

Requires two readings by City Council.

COMPLIANCE/PERFORMANCE METRICS: N/A

**ECONOMIC
DEVELOPMENT**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Planning Commission

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Zoning Language Amendment: Data Processing

DATE: July 9th, 2026 (COW)

The Planning & Zoning Division proposes an amendment to the City of Dearborn's Zoning Ordinance regarding "Data Processing." Due to rapid technological advancements, modern data centers have evolved into high-density, intensive industrial facilities that are no longer compatible with the City Zoning Ordinance, as the use is listed.

Background:

The City of Dearborn's Zoning Ordinance currently regulates the use of "Data Processing," where the data center use would be classified under this use. The use of Data Processing is permitted by right in the following districts:

- TR – Technology and Research district.
- All the Industrial Districts (IA – Light Industrial, IB – Medium Industrial, IC – Heavy Industrial, and ID – General Industrial) are conducted wholly within a completely enclosed building.

The data center and processing industry is changing rapidly, shifting from basic internet hosting to dense, power-hungry environments driven by the rise of Artificial Intelligence and Cloud Storage. The design of the data center scale has also been changed to accommodate the modern facilities, specifically the increase in hyperscale data centers to include large-scale data centers, multi-story buildings that contain thousands of servers, and require extensive cooling and power yards. It is important to note that these types of uses are distinctive from other industrial uses. The development of recent data centers will have an impact on the surrounding areas, as these uses generate noise pollution and have infrastructure impacts that require high demand for electrical power, cooling, or water resources.

Therefore, the use of data processing classified under the Zoning Ordinance for this field was determined to be inconsistent with recent developments in this industry. Regulating the use by right under the TR and IA industrial districts will conflict with the intent of these districts' purpose:

- TR – Technology and Research district is surrounded by commercial and residential uses, permitting heavy infrastructure by right, which negatively impacts the balance and development potential of surrounding commercial properties.



EXECUTIVE SUMMARY AND MEMORANDUM

- Industrial A – Light Industrial District. “Permitted activities or operations produce no external impacts that are detrimental in any way to other uses in the district or to properties in adjoining districts not to include normal traffic impacts or similar operational aspects. Permitted uses should be compatible with nearby residential or commercial uses.”.

Summary of Changes

This ordinance seeks to address recent updates and changes in the design of the modern data center and properly regulate data centers and processing in a way that is consistent with the purpose and intent of the zoning ordinance and the city master plan.

The proposed amendment to the City Zoning Ordinance seeks to eliminate the use of “data processing” as permitted use under the Industrial A – Light Industrial, and TR – Technology and Research Districts. The use of the data center/ processing can be determined to be permitted under Industrial D, “All uses not expressly prohibited by this ordinance shall be permitted in Industrial D - General Industrial District.

Additional Notes

- Any new or expanded facility would be required to abide by these regulations once adopted.
- Due to the proposed amendments, any existing uses that had been classified and or operated under the current definitions will become nonconforming uses/ nonconforming sites, and those will be subject to the City Zoning Ordinance: ARTICLE 3.00 – NONCONFORMITIES

Recommendation:

After due consideration and a public hearing on June 8th, 2026, the following recommendation was made by the Planning Commission:

A motion was made by Commissioner Easterly, supported by Commissioner Abdallah to recommend approval of the ordinance amendment for Articles 18.00 & 22.00. Upon roll call the following vote was taken: Ayes: (7) (Commissioners Abdulla, Easterly, Fadlallah, Kadouh, King, Phillips, Saymuah). Nays: (1) (Commissioner Abdallah). Absent: (1) (Commissioner Mohamed). The motion was adopted.



ECONOMIC
DEVELOPMENT

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared by:

Massara Zwayen

MASSARA ZWAYEN
Planning and Zoning Manager

Approved:

Signed by:

A handwritten signature in black ink, appearing to be "Jordan Twardy", enclosed within a blue rectangular box.

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JORDAN TWARDY
Economic Development Director

Signed by:

A handwritten signature in black ink, appearing to be "Carter Fisher", enclosed within a blue rectangular box.

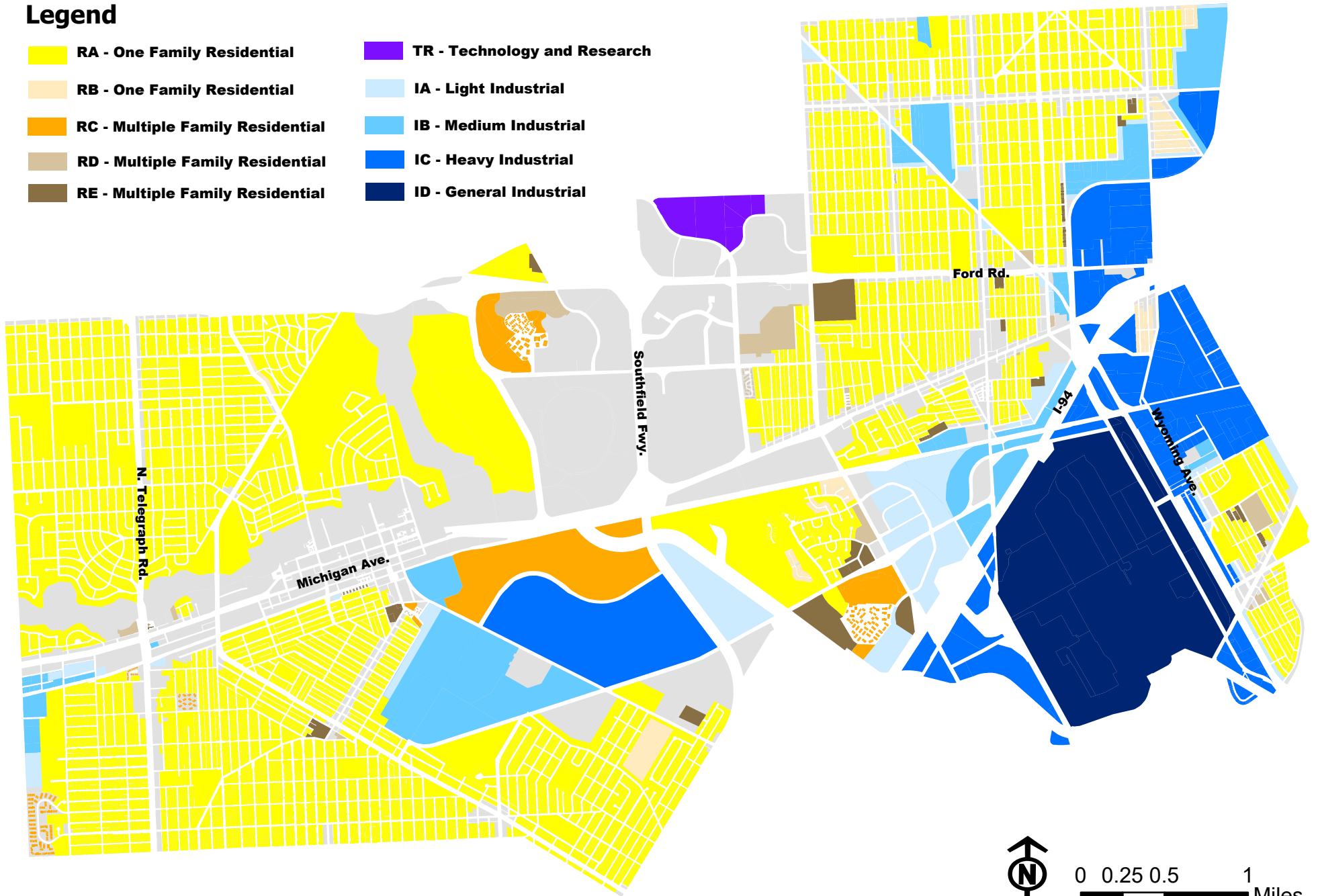
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CARTER FISHER
Corporation Counsel

Zoning Language Amendment - R, I, & TR Zoned Properties

Legend

 RA - One Family Residential	 TR - Technology and Research
 RB - One Family Residential	 IA - Light Industrial
 RC - Multiple Family Residential	 IB - Medium Industrial
 RD - Multiple Family Residential	 IC - Heavy Industrial
 RE - Multiple Family Residential	 ID - General Industrial



ORDINANCE NO. xx-xx
AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF DEARBORN BY AMENDING
ARTICLE 18.00, ENTITLED
“I-A, LIGHT INDUSTRIAL DISTRICT”

THE CITY OF DEARBORN ORDAINS TO:

Amend Article 18.00 of the Zoning Ordinance of the City of Dearborn to include the following:

ARTICLE 18.00: I-A, LIGHT INDUSTRIAL DISTRICT

Footnotes:

--- (1) ---

Editor's note— Ord. No. 00-831, adopted Nov. 8, 2000, amended Article 18.00 in its entirety and enacted similar provisions as set out herein. The former Article 18.00 derived from Ord. No. 93-553, 18.01—18.03, adopted Feb. 2, 1993; and Ord. No. 94-609, adopted Oct. 18, 1994.

Sec. 18.01. - Statement of purpose.

The intent of the I-A, Light Industrial District is to provide locations for planned industrial development, including development within planned industrial park subdivisions and on independent parcels. It is intended that permitted activities or operations produce no external impacts that are detrimental in any way to other uses in the district or to properties in adjoining districts not to include normal traffic impacts or similar operational aspects. Permitted uses should be compatible with nearby residential or commercial uses.

Accordingly, permitted manufacturing, distribution, warehousing, and light industrial uses permitted in this district should be fully contained within well-designed building on landscaped sites, with adequate off-street parking and loading areas provided in accordance with the standards of this ordinance.

(Ord. No. 00-831, 11-8-2000)

Sec. 18.02. - Permitted uses and structures.

A. Principal uses and structures. In all areas zoned I-A, Light Industrial District, no building shall be erected, used, or structurally altered, nor shall the land or premises be used in whole or in part, except for one (1) or more of the following principal permitted uses:

1. Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building. The growing of any vegetation requisite to the conducting of basic research shall be excluded from the requirement of enclosure.

2. Any use as permitted and regulated in the T-R, Technology and Research District and O-S, Business Office District as long as it primarily services the employees of the principal I-A use.

3. Research and office uses related to permitted industrial operations.

4. Any of the following uses when conducted wholly within a completely enclosed building:

(a) Warehousing and wholesale establishments, tool, die, gauge and machine shops.

(b) The manufacture, compounding, processing, packaging or treatment of such products as: cosmetics, pharmaceutical, toiletries, food products, hardware and household supplies.

(c) The manufacture, compounding, assembling or treatment of articles or merchandise from the following previously prepared materials: bone, canvas, cellophane, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastics, precious or semi-precious metals or stones, sheet metal (excluding large stampings such as automobile fenders or bodies), ferrous and nonferrous metals (excluding large castings and fabrications), shell, textiles, tobacco, wax, wire, wood (excluding saw and planing mills), and yams.

(d) The manufacture of pottery and figures or other similar ceramic products using only previously pulverized clay and kilns fired only by electricity or gas.

(e) Manufacture of musical instruments, toys, novelties, and metal or rubber stamps or other small molded rubber products (not including pneumatic tires).

(f) Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs.

(g) Laboratories—Experimental, film or testing.

(h) Mini-warehouses subject to the provisions in Section 7.02K.

(i) Labs.

~~(j) Data processing.~~

5. Warehouse, storage and transfer uses and electric and gas service buildings, public utility buildings, telephone exchange buildings, electrical transformer stations and substations and gas regulator stations, provided that outside storage is not permitted for any of these uses.

6. The parking of trucks and truck trailers incidental to any of the above permitted uses, not to exceed seven (7) continuous days.

7. Commercial kennels subject to the provisions in Section 7.02J.

8. Uses and structures accessory to the above, subject to the provisions in Section 2.03. Accessory office and sales operations may be permitted where such activities are clearly incidental to the principal industrial use, subject to the provisions in Section 7.04.

9. Regional newspaper distribution centers, provided that loading and unloading area is provided on the site.

10. Tree trimming services.

11. Commissary kitchens.

B. Uses prohibited. Manufacturing development which creates unusual danger from fire, explosions, toxic and noxious matter, radiation and other hazards and which cause noxious, offensive, unhealthful and harmful odors, fumes, dust, smoke, light, waste, noise or vibration is prohibited.

C. Special land uses. The following uses may be permitted subject to the conditions specified for each use, review and approval of the site plan, any special conditions imposed during the course of review, and the provisions set forth in Article 32.00 .

1. Automobile repair garages, including minor and major repair, subject to the provisions in Section 7.02B., and provided that all operations are carried on within a completely enclosed building.

2. Radio and television transmitting and receiving towers, subject to the provisions in Section 7.02P.

3. Metal plating, buffing, and polishing operations.

4. Construction equipment and related equipment sales, leasing, and storage, subject to the following conditions:

(a) Where feasible, equipment shall be stored inside. Open storage structures may be permitted by the plan commission, provided that such structures are enclosed on three (3) sides and have a roof.

(b) Storage yards shall be screened from any abutting public or private road in accordance with Section 5.02E.

5. Contractor's storage yards, provided that such yards are completely enclosed within an eight (8) foot masonry wall or screening, in accordance with Section 5.02(E).

6. Millwork, lumber, and planing mills when completely enclosed and located on the interior of the district so that no property line forms the exterior boundary of the I-A District.

7. Retail sales, gun ranges, commercial service, storage, or repair of any firearms, handguns, long guns, rifles, shotguns, ammunition, gun powder, explosives or blasting agents as partial or sole use of an individual structure or building subject to not being located closer than a seven-hundred-(700)-foot radius distance to the nearest residential zoning district, residential land use, church or place of worship, and public or private school.

8. Day laborer agencies.

9. Accessory retail or service uses that are intended to serve the occupants and patrons of the principal use, provided that any such use shall be an incidental use occupying no more than five percent (5%) of a building that accommodates a principal permitted use. Permitted accessory retail and service uses shall be limited to the following:

(a) Retail establishments that deal directly with the consumer and generally serve the convenience shopping needs of workers and visitors, such as convenience stores, drug stores, uniform supply stores, or similar retail businesses.

(b) Personal service establishments which are intended to serve workers or visitors in the district, such as dry cleaning establishments, travel agencies, tailor shops, or similar service establishments.

(c) Restaurants, cafeterias, or other places serving food and beverages for consumption within the building.

(d) Financial institutions, including banks, credit unions, and savings and loan associations.

10. Indoor recreation facilities, in the IA District only, subject to the provisions in Section 7.02Q(2).

11. Food truck courts, in the IA District only, subject to the provisions in Section 7.02BB, but prohibited within the West Downtown District, as defined in Article 27.00, the BD-Downtown Business District, as defined in Article 17.00, and the Dix-Vernor and Warren Business District Improvement Authorities, as defined in Article 1.00.

(Ord. No. 00-831, 11-8-2000; Ord. No. 15-1485, 9-22-2015; Ord. No. 16-1524, 3-15-2016; Ord. No. 25-1836, 1-28-2025; Ord. No. 25-1839, 5-20-2025)

Sec. 18.03. - Development standards.

A. Required conditions. Except as otherwise noted, building and uses in the Light Industrial District shall comply with the following requirements:

1. All manufacturing, compounding, assembling, processing, packaging, or other industrial or business activity shall comply with the performance standards set forth in Article 8.00.

2. All manufacturing, compounding, assembling, processing, packaging, or other industrial or business activity shall be conducted within a completely enclosed building, except as otherwise specified.

3. There shall be no outside storage of any goods, inventory, or equipment except in designated areas which shall be enclosed on all sides with a screening fence or wall, subject to the requirements in Section 5.02. Use of trailers for storage is prohibited.

4. Where applicable, machinery shall comply with the standards in Section 7.02S.

B. Site Plan Review. Site Plan Review and approval is required by the city planner for all uses in the Light Industrial District in accordance with Article 32.00.

C. Area, height, bulk, and placement requirements. Buildings and uses in the Light Industrial District are subject to the area, height, bulk, and placement requirements in Article 29.00—Schedule of Regulations.

D. General development standards. Buildings and uses in the Light Industrial District shall be subject to all applicable standards and requirements set forth in this ordinance, including the following:

Article	Topic
Article	Topic
Article 1.00	Definitions
Article 2.00	General Provisions
Article 4.00	Off-Street Parking and Loading
Article 5.00	Landscaping
Article 6.00	Walls
Article 7.00	Site Development Standards
Article 8.00	Performance Standards
Article 29.00	Schedule of Regulations

(Ord. No. 00-831, 11-8-2000)

ORDINANCE NO. xx-xx
AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF DEARBORN BY AMENDING
ARTICLE 22.00, ENTITLED
"T-R, TECHNOLOGY AND RESEARCH DISTRICT"

THE CITY OF DEARBORN ORDAINS TO:

Amend Article 22.00 of the Zoning Ordinance of the City of Dearborn to include the following:

ARTICLE 22.00: T-R, TECHNOLOGY AND RESEARCH DISTRICT

Footnotes:

--- (1) ---

Editor's note— Ord. No. 00-831, adopted Nov. 8, 2000, amended Article 22.00 in its entirety and enacted similar provisions as set out herein. The former Article 22.00 derived from Ord. No. 93-553, 22.01—22.03, adopted Feb. 2, 1993.

Sec. 22.01. - Statement of purpose.

Advances in industry and technology have created uses which are related to industry and office uses, but may not be appropriate or function adequately in a typical industrial or office zoning district. These uses have been identified as "high-tech" uses. The purpose of the T-R, Technology and Research District (T-R District) is to provide an environment where high-tech uses and functions such as engineering, design, research and development, photonics/optics, computer assisted design, robotics research, numerical control equipment (CAD/CAM), prototype development and limited manufacturing, biotechnology lasers, medical research, food and materials testing, telecommunications, and related storage, warehousing and limited assembly operations associated with principal permitted uses can be located. The T-R District will be located in a campus-type environment and so situated that uses will be developed without being negatively impacted by elements and conditions which are commonly found in a traditional industrial district and without negatively impacting uses found in an Office Service District.

(Ord. No. 00-831, 11-8-2000)

Sec. 22.02. - Permitted uses and structures.

A. Principal uses and structures. In all areas zoned T-R, Technology and Research District, no building shall be erected, used, or structurally altered, nor shall the land or

premises be used in whole or in part, except for one or more of the following principal permitted uses:

1. Any use charged with the principal function of basic research, research and development design, and prototype or experimental product development.

2. Any use charged with the principal function of technical training.

3. Office buildings, providing for uses such as corporate offices in accordance with the purpose of this district, including any of the following occupations: executive; administrative, professional; accounting; engineering; architecture; drafting; writing; clerical; stenographic; and sales provided that no display shall be visible from the exterior of the building, and that the total area devoted to product display, including both the objects displayed and the floor space set aside for the persons observing the displayed objects, shall not exceed fifteen percent (15%) of the usable floor area of the establishment.

~~4. Data processing and computer centers, including service and maintenance of electronic data processing equipment.~~

~~5.~~ 4. Any use charged with the principal function of research in the areas of photonics/optics, robotics, and electronic equipment.

~~6.~~ 5. A high-technology service activity which has as its principal function the providing of services including ~~computer, information transfer, communication, distribution, processing,~~ administrative, laboratory, experimental, developmental, technical, or testing services.

~~7.~~ 6. A high-technology industrial activity which has as its principal function limited manufacture for the purposes of one-time prototype production robotics, biological or pharmaceutical research, or technology oriented or emerging industrial or business activity not involving any heavy manufacturing.

~~8.~~ 7. A business activity which has as its primary function developing, improving, or creating new or existing products.

~~9.~~ 8. Limited assembly and machining operations, when adjunct to research and development activities occurring at the same locations, and subject to the following conditions:

(a) Assembly activities shall be limited to assembly of premanufactured finished objects or components, and shall include only small-volume, nonroutine production of innovative products or equipment.

(b) Machining shall be permitted on a limited basis and only for research and development activities, repair, demonstration and/or training.

(c) Assembly operations shall be located within a building so that floor area used for this purpose will at no point be within three hundred (300) feet of residentially zoned land. This requirement may be waived by the plan commission, if it is determined that there are natural features or characteristics of the property or adjacent property that would

provide a natural separation between limited assembly operations in a building and adjacent residentially zoned land.

B. Special land uses. The following uses may be permitted, subject to the conditions specified for each use, review and approval of the site plan, any special conditions imposed during the course of review, and the provisions set forth in Article 7.00 and Article 32.00.

1. Medical or dental clinics and offices.

(Ord. No. 00-831, 11-8-2000; Ord. No. 19-1647, 5-7-2019)

Sec. 22.03. - Specific development standards.

A. Required conditions. Except as otherwise noted, buildings and uses in the T-R, Technology and Research District shall comply with the following requirements:

1. Site Plan Review and approval by the city planner for all uses as specified in Article 32.00 of this ordinance.

2. Off-street parking for all uses as specified in Article 4.00 of this ordinance.

3. Off-street loading and unloading for all uses as specified in Article 4.00 of this ordinance.

4. Screening and land use buffers for all uses as specified in Article 5.00 of this ordinance.

5. Signs for all uses as regulated by the City Ordinance, Chapter 5, Article XII.

6. Height, area, lot coverage and yard regulations as specified in Article 29.00 of this ordinance.

7. The following specific requirements shall apply within T-R, Technology and Research District:

- (a) Machines permitted. All machines are permitted when installed and operated so as to not allow noise, odor, fumes, dust, smoke, glare or radioactive material exceeding the limits set forth in Performance Standards, Article 8.00.

- (b) Performance standards. Compliance with the Performance Standards in Article 8.00 is required for all uses.

- (c) Fire safety requirements. The use of flammable gas, enameling and paint spraying operations shall be permitted when incidental to the principal operation and when such operations are contained within a masonry building of four-hour fire construction.

- (d) Source of power. Power for any manufacturing or heating process or activity shall be derived only from electrical energy, smokeless fuels, such as gas or oil,

smokeless solid fuels containing less than twenty percent (20%) of the volatile content on a dry basis, and bituminous coal fired by mechanical equipment.

(e) Yard grading and drainage. All yards in T-R, Technology and Research District shall be graded in a manner which shall avoid the ponding of stormwater unless said conditions have been designed to occur as part of a storm[water] detention plan which has been approved by the City of Dearborn and such grading shall comply with the engineering design standards for the City of Dearborn. A detailed grading plan shall be submitted by the builder and shall be approved by the City of Dearborn prior to issuance of a permit.

(f) Emergency access. All buildings shall be readily accessible by fire and emergency vehicles and shall comply with the current Michigan Fire Prevention Code.

(g) Outdoor lighting. Lighting shall be provided in an amount which shall be sufficient to permit safe movement of vehicles and pedestrian at night.

(h) Trash removal. The method of trash removal shall be presented to the plan commission for approval, if dumpsters or compactors are proposed, they shall be located within the building.

(i) Fencing and screen walls. Fences and screen walls shall require review and approval by the plan commission as a part of the site plan approval.

(Ord. No. 00-831, 11-8-2000)

EXECUTIVE SUMMARY



REQUEST: Fiscal Year 2026 to 2027 Budget Carryforward

DEPARTMENT: Finance

BRIEF DESCRIPTION: Request to carryforward budget from fiscal year 2026 to 2027.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: At the end of fiscal year 2026, there were multiple business transactions that were in various stages of completion. These transactions will be completed in fiscal year 2027, and thus, the budget from fiscal year 2026 is being requested to be carry forward to cover. This includes purchase orders with items awaiting delivery, requisitions currently in the purchasing procurement process, etc.

FISCAL IMPACT: A total budget carryforward amount of \$5,386,405 is being requested. This budget was funded in FY2026, and if not carry forward, would be closed into each funds applicable Fund Balance / Retained Earnings Balance.

- General Fund request totals \$1,543,116.
 - \$3,107,585 is requested for vehicles not delivered.
-
-

IMPACT TO COMMUNITY:

- Allows departments to move forward on needed purchasing items without delay in order to serve the community.
-
-

IMPLEMENTATION TIMELINE: Immediate effect is requested to facilitate timely payments to vendors and no interruption in deliveries.

COMPLIANCE/PERFORMANCE METRICS: If approved by City Council, the budget carryforward will be processed immediately, and will allow Purchasing to move forward with necessary procurements. The Accounting and Purchasing divisions will work in tandem to ensure budget carryforwards are used as approved.



FINANCE

TO: City Council

FROM: Corey Jarocki, Deputy Finance Director

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Budget Carry Forward Request

DATE: August 3, 2026

At the end of each fiscal year there are business transactions and initiatives in varying degrees of completion. Some of the items have outstanding contracts/purchase orders and other items are in various stages of progress. Attached is a proposed resolution to carry forward budget from fiscal year 2026 to 2027 for funding the completion of these items. There is also a detailed work paper that supports the resolution. The total amount of the budget carry forward request for all funds is \$5,386,405.

Several of the items include activities in-progress and various one-time or capital purchases. Approximately \$3.12 million of the dollar amount is associated with Vehicles for the Department of Public Works, Recreation, Water, Sewer, Police and Fire. \$416 thousand of General Fund requests are applicable to the annual Street Sweeper Lease, and \$130 thousand for ongoing tree planting and replacements.

Much of this activity was discussed during the budget process and internally agreed that budget requests would not be duplicated for the fiscal year 2027 budget, and that the incomplete items would be best addressed with the carry forward process to the extent necessary. Immediate effect is requested for this item, to facilitate the timely payment to vendors and no interruption in the delivery of service.

DocuSigned by:

Corey Jarocki
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Corey Jarocki
Deputy Finance Director

DocuSigned by:

Michael Kennedy
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Michael Kennedy
Chief Financial Officer

DRAFT Budget Carry Forward Resolution

RESOLVED: That the 2026-2027 budget is hereby amended as shown on the schedule below to carry forward appropriations related to initiatives at year end pursuant to department requests; be it further

General Fund

Department

19 th District Court	\$153,032
Assessing	96,642
Finance	10,000
Philanthropy & Grants	8,000
DPW – Parking	122,000
DPW	658,773
Communications	4,630
Police Department	30,000
Fire	197,483
Economic Development – Permit Services	150,000
Recreation & Parks	112,556
Total, General Fund	\$1,543,116
Total, Library Fund	14,050
Total, West Downtown Development Authority	198,000
Total, East Downtown Development Authority	229,000
Total, Seniors Apartment	150,004
Total, Sewer Fund	174,665
Total, Water Fund	110,706
Total, Innovation & Technology Fund	9,500
Total, Facilities Fund	21,059
Total, Fleet & Equipment Replacement Fund	2,840,572
Total, Worker's Compensation Fund	42,130
Total, Fleet and General Liability	53,603

Total, All Funds

\$5,386,405

RESOLVED: That this resolution be given immediate effect.

City of Dearborn
Request to Carry Forward Budget to Next Fiscal Year
Carry Forward From:

Fiscal Year 2026 to 2027

Account Number

Requesting Department	Account Number								
	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
19th District Court	101	1100	411	.34-15	R001437	P119763	State of Michigan Scanning Project	This project is in progress and continuing into FY27	\$ 33,232
19th District Court	101	1100	411	.43-01	R001479	P119764	Courtroom/Judge Chambers Upgrades	Project is in progress/materials ordered	\$ 29,800
19th District Court	101	1100	411	.43-01	R001438		Front Security Upgrades	Partially funded. Will add extra funding in FY27	\$ 90,000
Assessing	101	1400	821	.30-12		P119494	Legal Services for Ford Tax Tribunal	Case is ongoing	\$ 95,145
Assessing	101	1400	821	.34-90			Costar	August payment; Final bill to close out account	\$ 1,497
Finance	101	1605	761	.30-90		114465	Audit services	Payroll Migration Audit - convert to 2027 single audit -2nd program	\$ 10,000
Philanthropy & Grants	101	1700	793	.34-90			Organizational and administrative expenses for first year of new Economic Development Corporation (EDC) .	Planning and setup is underway for new EDC, with projected implementation in FY2027.	\$ 3,000
Philanthropy & Grants	101	1700	793	.51-00	R001493		Support participation in regional, statewide, and national tourism organizations	Planning and procurement is in process	\$ 5,000
DPW - Wagner Parking Decks	101	2020	851	.34-90			Repairs for Parking Deck pending approval	From Parking Commission Board	\$ 20,000
DPW - West Downtown Parking Lots	101	2022	851	.34-90			Repairs for Parking Deck pending approval	From Parking Commission Board	\$ 102,000

City of Dearborn
Request to Carry Forward Budget to Next Fiscal Year
Carry Forward From:

Fiscal Year 2026 to 2027

Account Number

Requesting Department	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
DPW - Public Services	101	2073	452	.34-90			Vehicle Outfitting	Going to council was delayed for quotes	\$ 28,000
DPW - Public Services	101	2073	452	.44-20		118101	Sweeper Rental	Budget appropriated for full calendar year (CR3-127-26). Four remaining months in FY2027.	\$ 416,000
DPW - Parks Division	101	2074	693	.34-90			Tree Replacements	Additional Tree replacements in parks and city-wide, procurement in process	\$ 130,000
DPW - Central Garage	101	2085	856	.30-25			Verizon/Fleetio Budget	Calendar Year	\$ 46,773
Communications	101	2310	831	.55-00		P119685	Welcome Guide printing	Invoice received, not yet paid	\$ 4,630
Police	101	2410	511	.34-06		119243	5G Antenna and Modem Installations	Not complete. Budget will be moved and transferred to contribution to 668 (where it will be paid)	\$ 30,000
Fire	101	2540	621	.30-25		P118686	TargetSolutions	Renewal	\$ 19,065
Fire	101	2540	621	.34-90	R001575	P119430	Hazmat Response Ford Motor	Awaiting Approval	\$ 17,254

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From:

Fiscal Year 2026 to 2027

Account Number

Requesting Department	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
Fire	101	2540	621	.43-01		P118521	D/A Central Animal Shelter	Supplies	\$ 6,809
Fire	101	2540	621	.43-01		P119307	P K Contracting	Supplies	\$ 6,850
Fire	101	2540	621	.61-00	R001301		Motorola Radio's (2027 Rescues)	AIM Memo	\$ 73,354
Fire	101	2540	621	.61-05		P118440	Highrise Equipment Hose	Supply August Delivery	\$ 26,576
Fire	101	2540	621	.61-05		P118440	Highrise Equipment Tools	Supply August Delivery	\$ 32,143
Fire	101	2540	621	.61-90		117104	Elite Textile Trading	Smoke Alarms Supply	\$ 10,930
Fire	101	2540	621	.74-20		116441	Stryker Sales	Supply	\$ 4,502
ED - Permit Services	101	2940	442	.34-90	R1483	P120050	Contractual Services for Building Permit Plan Examination	Approved by council in June, for a 90 day period.	\$ 150,000
DPW - Sanitation	101	2972	463	.34-90			Dumpster roll off	Awaiting Final Invoices and Landfill	\$ 20,000

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From:

Fiscal Year 2026 to 2027

Account Number

Requesting Department	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
DPW - Sanitation	101	2972	463	.64-55			Trash Cans	Trash Can lids and parts order	\$ 18,000
Recreation - Parks	101	3033	733	.61-00		P118802	BH Order - June 2026	Will be paid late July	\$ 2,112
Recreation - DISC	101	3060	682	.43-01		115179	Backflow Preventers	Awaiting delivery and installation	\$ 6,061
Recreation - DISC	101	3060	682	.43-60		117971	HVAC Unit & Evap Cooler Repair	Waiting for roof painting to complete	\$ 4,740
Recreation - DISC	101	3060	682	.62-00		119069	Dasher Glass & Board Parts	Awaiting Delivery	\$ 5,534
Recreation - DISC	101	3060	682	.74-20			HVAC Rooftop Units (2); waiting for roof painting to finish	Estimated Procurement: July/Aug, 2026	\$ 40,000
Recreation - Camp	101	3065	684	.34-90		115283	TV2 Site Restoration (Site Demo)	Completing after Labor Day	\$ 3,400
Recreation - Camp	101	3065	684	.34-90		118174	Metal Roof Awnings for Green Cabins	Delayed, cannot complete in-season	\$ 32,300
Recreation - Camp	101	3065	684	.61-50	1387		Light-Up Stop Signs	Delivery expected late July	\$ 5,920
Recreation - Camp	101	3065	684	.61-50		118559	Camp Way-Finding Sign Project	Awaiting work to be completed	\$ 2,500

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From: Fiscal Year 2026 to 2027

Account Number

Requesting Department	Account Number				Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
	Fund	Dept./Div.	Act	Ele/Obj					
Recreation - Camp	101	3065	684	.61-50		118947	Camp Way-Finding Sign Project	Awaiting work to be completed	\$ 8,850
Recreation - Dearborn Hills	101	3080	694	.61-65		114716	Chemical Order	Awaiting delivery	\$ 1,139
Library	271	5100	721	.43-01	R000698	P118740	Marble floor and fountain restoration	Staff unavailable to work late hours	\$ 14,050
West Downtown Dearborn Development Authority	296	6100	911	.34-90	161987	116775	TAA Fort Holdings LLC Dearborn Forward Grant	The WDDDA approved a \$25,000.00 to TAA Fort Holdings LLC, for the property located at 22000 Michigan Ave, to support the restoration of the building façade on October 22, 2025 via resolution 25-10-04 with a one year deadline for completing the improvements.	\$ 25,000
West Downtown Dearborn Development Authority	296	6100	911	.34-90	161985	116774	Sheeba (Westborn Acquisitions LLC) Dearborn Forward Grant	The WDDDA approved a \$25,000.00 to Sheeba (Westborn Acquisitions LLC), located at 22048 Michigan Ave, to upgrade their interior including dining chairs and renovate their bathrooms on October 22, 2025 via resolution 25-10-04 with a one year deadline for completing the improvements.	\$ 25,000
West Downtown Dearborn Development Authority	296	6100	911	.34-90	R000389	P118376	Loop Detroit Bagels- Dearborn Forward Grant	The West DDA approved a \$10,000 grant to this business located at 22087 Michigan Aves; to support Interior/exterior improvements. This project includes a full interior gut renovation, heavy-duty mechanical and infrastructure upgrades, the construction of a custom commercial kitchen, and a complete aesthetic overhaul featuring high-end finishes, integrated natural elements, and permanent exterior branding. Project completion deadline is February 18, 2027.	\$ 10,000
West Downtown Dearborn Development Authority	296	6100	911	.34-90	R000126	P118163	KRUM - - Dearborn Forward Grant	The West DDA approved a \$13,000 grant to this business located at 1035 Mason Street; to support Interior and exterior improvements. This project included a full commercial kitchen build-out, an internal grease trap, restoration of original brickwork on the facade, and an ADA-compliant dining area. Project completion deadline is February 18, 2027.	\$ 13,000
West Downtown Dearborn Development Authority	296	6100	911	.34-90	R001146		Sanitation Study	The WDDDA approved during the June 17, 2026 meeting via resolution WD 26-06-04 funding up to \$125,000 for a sanitation study and waste management strategy and selecting vendor based on the formal recommendation of the RFP Evaluation Committee,	\$ 125,000

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From: Fiscal Year 2026 to 2027

Account Number

Requesting Department	Account Number								
	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
East Downtown Dearborn Development Authority	297	6100	911	.34-90	157894	113289	Oasis Kitchen - Dearborn Forward Grant	The East DDA approved a \$18,000 grant to this business to support the creation of an exterior mural. The EDDDA on April 15, 2026 via resolution ED 26-04-04 approved an extension for the completion deadline to be by October 30, 2026.	\$18,000
East Downtown Dearborn Development Authority	297	6100	911	.34-90	161989	116776	Baba's Grill and Dining - Dearborn Forward Grant	The EDDDA approved a \$16,000 grant on August 20, 2025 via resolution ED 25-08-02 for Baba's Grill and Dining, located at 13823 Michigan Ave, to replace the existing and old awning and beautify the landscaping surrounding the business with a one year completion deadline.	\$16,000
East Downtown Dearborn Development Authority	297	6100	911	.34-90	161922	116612	Kaid Enterprise Incorporated for Doll Me Up Boutique - Dearborn Forward Grant	The EDDDA approved a \$25,000 grant on August 20, 2025 via resolution ED 25-08-02 for Doll Me Up Boutique located at 13329 Michigan Ave, to support the installation of new signage and lighting, cleaning and restoration of the building façade with a one year completion deadline.	\$25,000
East Downtown Dearborn Development Authority	297	6100	911	.34-90	161988	116670	Nagi CPA PC - Dearborn Forward Grant	The EDDDA approved a \$25,000 grant on August 20, 2025 via resolution ED 25-08-02 to Nagi CPA PC, located at 13710 Michigan Ave, to replace the outdated silver aluminum-framed windows and doors with modern, dark bronze anodized aluminum systems, and replacing the existing exterior signage and plaques with new ones with a one year completion deadline.	\$25,000
East Downtown Dearborn Development Authority	297	6100	911	.34-90	161993	116778	Pellini - Dearborn Forward Grant	The EDDDA approved a \$20,000 grant on October 22, 2025 via resolution ED 25-10-02 to Pellini LLC, located at 13251 Michigan Ave; to support exterior improvements. This project includes the demolition of existing materials, the application of a fresh coat of exterior paint, and the installation of new metal plank walls with a one year completion deadline.	\$20,000
East Downtown Dearborn Development Authority	297	6100	911	.34-90	R001146		Sanitation Study	The EDDDA approved during the June 17, 2026 meeting via resolution WD 26-06-04 funding up to \$125,000 for a sanitation study and waste management strategy and selecting vendor based on the formal recommendation of the RFP Evaluation Committee,	\$125,000
Senior Apartments	535	5500	901	.34-55			Mulch and landscaping		\$14,893
Senior Apartments	535	5500	901	.43-01			HVAC Repairs	On Going Repairs	\$76,457

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From:

Fiscal Year 2026 to 2027

Account Number

Requesting Department	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
Senior Apartments	535	5500	901	.43-13			Painting Housing Touch ups	Final invoices coming in	\$ 17,000
Senior Apartments	535	5500	901	.43-85			Housing Furniture	Final invoices coming in	\$ 37,454
Senior Apartments	535	5500	901	.58-10			Training Class currently in session	Awaiting final invoices to pay and travel	\$ 4,200
Sewerage	590	2006	472	.74-10			Vehicle Outfitting	Going to council	\$ 174,665
Water - Water Supply	591	2011	484	.58-10			Pending Training outstanding	Waiting approval from Mayor office	\$ 18,358
Water - Water Supply	591	2011	484	.74-10		117235	Vehicle Purchase	Has not arrived	\$ 92,348
IT	631	2670	781	.34-90		115615	PD server room A/C unit maint	Service scheduled	\$ 5,400
IT	631	2670	781	.34-90		115616	PD server room A/C unit maint	Service scheduled	\$ 4,100
Facilities - Building Services	634	2007	851	.61-50			Sign Order	Awaiting the Signs to come in some on backorder	\$ 21,059
Fleet - Public Services	668	2073	452	.74-10		117235 / 116418	Vehicle Purchase	Has not arrived	\$ 198,375

City of Dearborn

Request to Carry Forward Budget to Next Fiscal Year

Carry Forward From: Fiscal Year 2026 to 2027

Account Number

Requesting Department	Fund	Dept./Div.	Act	Ele/Obj	Requisition Number	Purchase Order No.	Description of Item	Reason Carry Forward Is Necessary	Recommended Amount
Fleet - Police	668	2410	511	.74-10		116899	Police Vehicle Fleet Upfitting	Several new FY26 vehicles are awaiting upfitting or invoicing from Canfield. Request to carry forward entire balance in account 668-2410-511.74-10.	\$ 68,704
Fleet - Fire	668	2540	621	.74-10	147470	104845	Sutphen Corporation	Supply / Change Order Submitted 6/18/26	\$ 2,562,683
Fleet - Recreation	668	3005	681	.74-10		119142	Amplifier for Sound Truck	Item on backorder until September	\$ 3,810
Fleet - Recreation	668	3005	681	.74-10			Generator for Sound Truck	Item ordering	\$ 7,000
Workers Compensation - Legal	676	1500	815	.30-12	159686	114961	Foster Swift Outside Counsel	WC ongoing litigation	\$ 12,120
Workers Compensation - Legal	676	1500	815	.30-90	159687	109798	CompOne Administrators Inc.	Third party administrator for WC matters	\$ 23,203
Workers Compensation - Legal	676	1500	815	.30-90		P119242	Miller Johnson	FMLA Audit	\$ 6,807
Fleet and General Liability Insurance - Legal	678	1500	815	.30-12	160272	115394	August Law PLLC	Outside counsel ongoing litigation	\$ 29,495
Fleet and General Liability Insurance - Legal	678	1500	815	.30-12	162016	116886	Dickinson Wright PLLC	Ongoing litigation	\$ 20,000
Fleet and General Liability Insurance - Legal	678	1500	815	.30-12	16327	117450	Rosati Schultz Joppich	Ongoing litigation	\$ 4,108
									\$ 5,386,405

EXECUTIVE SUMMARY

Immediate effect is Requested

REQUEST: Street Fund Budget Adjustments for FY2026

DEPARTMENT: Finance

BRIEF DESCRIPTION: Adjust the Major and Local Streets budget for FY2026.

PRIOR COUNCIL ACTION: CR5-214-25 (FY2026 Budget Adoption),

BACKGROUND:

The FY2026 Major and Local Street fund revenue and expenditure budgets need to be adjusted based on actual receipts received for FY2026, and estimated projections for June, due to be received in July.

1. The Metro Act revenue in the Local Street fund was received in June 2026, and the revenue budget requires an increase of \$70,620.
2. The Gas and Weight Tax revenue in the Major and Local Street funds are estimated to be over budget. The City has received 92% of the Act 51 state payments for FY2026. An additional estimated revenue budget in the Major Streets of \$269,304 and in the Local Streets of \$61,942 is needed.
3. The Gas and Weight Tax transfer from the Major to the Local Street fund for FY2026 is 45%. Based on the actuals for the Major Streets Gas and Weight Tax revenue, the transfer from the Major to the Local Street fund will also require a budget increase of \$121,187. The transfer is recorded as an expenditure in the Major Street fund and a revenue in the Local Street fund.

We request that the Finance Director be authorized to recognize \$269,304 in revenue budget in the Major Street fund and \$253,855 in revenue budget in the Local Street fund. Additionally, we request that the Finance Director be authorized to appropriate \$121,187 in expenditure budget in the Major Street fund, we request immediate effect.

FISCAL IMPACT:

- Additional revenue recognition totaling \$523,159 in both the Major and Local Street funds.
- Additional expenditure appropriation of \$121,187 for the transfer between the Major and Local Street funds.

IMPACT TO COMMUNITY:

- Additional funding received from ACT 51 will be used for street maintenance and capital improvements.

IMPLEMENTATION TIMELINE:

Immediate effect is requested to finalize normal year-end adjustment entries as required.

COMPLIANCE/PERFORMANCE METRICS: N/A

FINANCE DEPARTMENT



TO: City Council
FROM: Megan Davis, Accountant III
VIA: Mayor Abdullah H. Hammoud
Michael Kennedy, Finance Director / Treasurer
SUBJECT: FY2026 Street Funds Budget
DATE: July 22, 2026

The FY2026 Major and Local Street fund revenue and expenditure budgets need to be adjusted based on the following estimated numbers. Please see the attached table for details.

The Metro Act revenue in the Local Street fund was received in June 2026, and the revenue budget requires an increase of \$70,620.

The Gas and Weight Tax revenue in the Major and Local Street funds are estimated to be over budget. The City has received 92% of the Act 51 state payments for FY2026. An additional estimated revenue budget in the Major Streets of \$269,304 and in the Local Streets of \$61,942 is needed.

The Gas and Weight Tax transfer from the Major to the Local Street fund for FY2026 is 45%. Based on the actuals for the Major Streets Gas and Weight Tax revenue, the transfer from the Major to the Local Street fund will also require a budget increase of \$121,187. The transfer is recorded as an expenditure in the Major Street fund and a revenue in the Local Street fund.

We request that the Finance Director be authorized to recognize \$269,304 in revenue budget in the Major Street fund and \$253,855 in revenue budget in the Local Street fund. Additionally, we request that the Finance Director be authorized to appropriate \$121,187 in expenditure budget in the Major Street fund, we request immediate effect.

DocuSigned by:

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Michael Kennedy
Chief Financial Officer

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Signed by:

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J. Carter Fisher
Corporation Counsel

FY2026 Major and Local Street Funds Budget

Major Street Fund	Adjusted Budget	YTD Actual	Remaining Estimate	Requested Budget
<u>Revenue</u>				
Gas & Weight Tax	11,288,525	10,511,477.29	1,046,352.07	269,304
				\$269,304
<u>Expenditure</u>				
G&W Tax Transfer	5,079,836	4,730,164.79	470,858.43	121,187
				\$121,187

Local Street Fund	Adjusted Budget	YTD Actual	Remaining Estimate	Requested Budget
<u>Revenue</u>				
Metro Act	425,000	495,260.02	0	70,620
Gas & Weight Tax	3,371,897	3,122,962.94	310,876.11	61,942
G&W Tax Transfer	5,079,836	4,730,164.79	470,858.43	121,187
Special Assessment Interest	0	105.92	0	106
				\$253,855

EXECUTIVE SUMMARY

Immediate effect is Requested

REQUEST: FY2026 Year-End Budget Adjustments

DEPARTMENT: Finance

BRIEF DESCRIPTION: It is requested that additional revenue received for Local Community Stabilization Act (LCSA), Recreation Revenues, and DPW Amtrak expense reimbursement, in excess of the budget totaling \$2,367,739 be recognized in FY2026. It is further requested that the Finance Director be authorized to process appropriations totaling \$1,439,987 within the listed departments in the General Fund, and also cancel General Fund Budget from the listed departments totaling \$820,000 in FY2026.

PRIOR COUNCIL ACTION: CR5-214-25 (FY2026 Budget Adoption),

BACKGROUND: As part of the fiscal year end processes, the Finance Department has reviewed current actual revenues, and forecasted final expenditures as a total for each General Fund department to ensure proper budgetary coverage. The following revenue recognitions, expenditure cancellations, and appropriations are requested for FY2026:

General Fund Revenues:

• LCSA	Recognition	\$1,361,052
• Recreation - Mystic Creek	Recognition	\$ 305,000
• Recreation - Camp Dearborn	Recognition	\$ 265,000
• Recreation - FCPAC	Recognition	\$ 192,000
• Recreation - DISC	Recognition	\$ 100,000
• Recreation - Pools & Parks	Recognition	\$ 100,000
• DPW Expense Reimbursement	Recognition	\$ 44,687

Total Revenue Impact \$2,367,739

General Fund Expenditures:

• Law	Cancellation	\$ -170,000
• Economic & Comm Development	Cancellation	\$ -130,000
• Public Health	Cancellation	\$ -125,000
• 19 th District Court	Cancellation	\$ -100,000
• Communications	Cancellation	\$ -80,000
• Finance	Cancellation	\$ -75,000

• Human Resources	Cancellation \$ -50,000
• Recreation – Dearborn Hills	Cancellation \$ -40,000
• Permit Services (ED)	Cancellation \$ -20,000
• Assessing	Cancellation \$ -10,000
• City Clerk	Cancellation \$ -10,000
• Mayor	Cancellation \$ -10,000
• Recreation (Offset by Revenue)	Appropriation \$ 20,000
• City Council	Appropriation \$ 20,300
• DPW (Offset by Revenue)	Appropriation \$ 44,687
• Recreation Camp (Offset by Revenue)	Appropriation \$ 115,000
• Police – Dispatch	Appropriation \$ 205,000
• Recreation Mystic Creek (Offset by Revenue)	Appropriation \$ 220,000
• Police – Administration	Appropriation \$ 255,000
• Fire	Appropriation \$ <u>560,000</u>

Total Expenditure Impact**\$619,987****FISCAL IMPACT:**

- Additional Revenue Recognition of \$2,367,739.
- Expenditure Budget Appropriations and Cancellations nets to \$619,987.

IMPACT TO COMMUNITY:

- Fiscal responsibility provides citizens with transparency and trust of proper use of taxpayer funds.

IMPLEMENTATION TIMELINE:

Immediate effect is requested to finalize normal year-end adjustment entries as required.

COMPLIANCE/PERFORMANCE METRICS: N/A



FINANCE

TO: City Council
FROM: Corey Jarocki, Deputy Finance Director
VIA: Mayor Abdullah H. Hammoud
SUBJECT: General Fund–Year-End Budget Adjustments
DATE: July 29, 2026

Background

As part of the fiscal year end processes, the Finance Department has reviewed current actual revenues, and forecasted final expenditures as a total for each General Fund department to ensure proper budgetary coverage. The following revenue recognitions, expenditure cancellations, and appropriations are requested for FY2026:

General Fund Revenues:

• LCSA	Recognition	\$1,361,052
• Recreation - Mystic Creek	Recognition	\$ 305,000
• Recreation - Camp Dearborn	Recognition	\$ 265,000
• Recreation - FCPAC	Recognition	\$ 192,000
• Recreation - DISC	Recognition	\$ 100,000
• Recreation - Pools & Parks	Recognition	\$ 100,000
• DPW Expense Reimbursement	Recognition	\$ 44,687

Total Revenue Impact **\$2,367,739**

General Fund Expenditures:

• Law	Cancellation	\$ -170,000
• Economic & Comm Development	Cancellation	\$ -130,000
• Public Health	Cancellation	\$ -125,000
• 19 th District Court	Cancellation	\$ -100,000
• Communications	Cancellation	\$ -80,000
• Finance	Cancellation	\$ -75,000
• Human Resources	Cancellation	\$ -50,000
• Recreation – Dearborn Hills	Cancellation	\$ -40,000
• Permit Services (ED)	Cancellation	\$ -20,000
• Assessing	Cancellation	\$ -10,000

• City Clerk	Cancellation \$ -10,000
• Mayor	Cancellation \$ -10,000
• Recreation (Offset by Revenue)	Appropriation \$ 20,000
• City Council	Appropriation \$ 20,300
• DPW (Offset by Revenue)	Appropriation \$ 44,687
• Recreation Camp (Offset by Revenue)	Appropriation \$ 115,000
• Police – Dispatch	Appropriation \$ 205,000
• Recreation Mystic Creek (Offset by Revenue)	Appropriation \$ 220,000
• Police – Administration	Appropriation \$ 255,000
• Fire	Appropriation \$ <u>560,000</u>

Total Expenditure Impact**\$619,987**

- Additional revenue recognition for LCSA is due to the excess May payment being higher than the original State of Michigan forecast provide during the FY2026 budget cycle.
- Additional revenue recognition for Recreation includes facility performance and revenues higher than anticipated for Golf Admissions, Camp Facility Rentals, FCPAC Pass Sales, Ice Rentals, Shelter Rentals, and Pool Admissions. New rental options such as the Camp Dearborn Green Cabins, and programs such as Camp Bright Lights as contributed for higher than budgeted revenues.
- Additional revenue recognition and expenditure appropriation for DPW is related to the Amtrak train station maintenance costs. All costs are reimbursed by Amtrak for a zero-net effect.
- Appropriations requested are mainly due to personnel costs in the applicable departments, including LOCC rate and meeting pay changes, the new part-time salary plan approved and initiated during FY2026, leave payouts for retirees and former staff, and overtime requirements for public safety.
- Expenditure cancelations can mainly be attributed to position vacancies, and leadership transition in multiple departments.

It is requested that the Finance Director be authorized to recognize additional revenue totaling \$2,367,739 for LCSA, Recreation Revenue, and DPW Amtrak expense reimbursement in FY2026.

It is further requested that the Finance Director be authorized to process the above expenditure appropriations totaling \$1,439,987 within the listed departments in the General fund, and also cancel General Fund Budget from the listed departments in the amount of \$820,000 in FY2026.

Immediate Effect is requested.

Respectfully submitted,

DocuSigned by:

Corey Jarocki

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Corey Jarocki
Deputy Finance Director

DocuSigned by:

Michael Kennedy

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Michael Kennedy
Chief Financial Officer

Signed by:

Carter Fisher

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J. Carter Fisher
Corporation Counsel

EXECUTIVE SUMMARY



REQUEST: Land for Resale Lower of Cost or Market Adjustment

DEPARTMENT: Finance

BRIEF DESCRIPTION: Budget adjustment to appropriate an expense of \$513,386.09 for Land for Resale FY2026 Lower of Cost or Market adjustment.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The City's auditors, Plante & Moran, require that the market value of the land inventory be determined annually as of fiscal year-end.

FISCAL IMPACT:

- The adjustment to the land inventory is a non-cash entry to record the unrealized decrease in the General Capital Improvement Fund.
-

IMPACT TO COMMUNITY:

- This process allows for an updated book value for the land for resale inventory.
-

IMPLEMENTATION TIMELINE: Immediate Effect is requested in order to adjust the market value in FY2026.

COMPLIANCE/PERFORMANCE METRICS: N/A

FINANCE DEPARTMENT



TO: City Council
FROM: Hisham Jundi, Accountant II
VIA: Mayor Abdullah H. Hammoud
Michael Kennedy, Finance Director / Treasurer
SUBJECT: Land for Resale Lower of Cost or Market Adjustment
DATE: August 03, 2026

Generally Accepted Accounting Principles (GAAP) require that an adjustment be made when the market value of land inventory is lower than its cost. As a result, the City's auditors, Plante & Moran, mandate that the market value of land inventory be assessed annually at the end of the fiscal year.

The historical cost of the land held for resale in the General Capital Improvement Fund is \$15,944,152.81. This amount includes both the purchase price of the land and the costs incurred to enhance the property's value.

The lower of cost or market (LCM) value of this land for resale for FY2026 is \$6,573,817.19. This results in a required decrease of \$513,386.09 in the book value of the land inventory. The LCM analysis compares the cost of each property with its lowest market value since the City purchased it. The adjustment to the land inventory is a non-cash entry that reflects the unrealized decrease in the General Capital Improvement Fund.

It is requested that the Finance Director be authorized to appropriate this expense in the General Capital Improvement Fund for FY2026 for \$513,386.09 to account for the unrealized decrease in the value of the land inventory. Since this matter pertains to FY2026, immediate action is requested for this budget adjustment.

Respectfully submitted,

Hisham Jundi
Accountant II

Approved:

Michael Kennedy
Finance Director / Treasurer

FY2026 Lower of Cost Market (LCM) Support

Purchased Date	C.R. Reference	Address	Purchase Cost	LCM Value 2026	Difference
01/07/26	CR 9-483-25	4831 WYOMING	215,585.18	93,663.00	(121,922.18)
01/16/26	CR 12-631-25	5103-05 EUGENE	159,296.49	55,860.00	(103,436.49)
06/22/26	C.R. 5-266-26	5045 PORATH	254,629.02	53,160.00	(201,469.02)
		Total	629,510.69	202,683.00	(426,827.69)



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Purchasing, on behalf of the Fire Department, recommends the award of a contract for Construction Services for Fire Department Station Renovations to DMC Consultants, Inc. the lowest and most responsive bidder in the amount of \$1,952,353.

It is respectfully requested that Council authorize the award. The resulting contract shall not be binding until fully executed.

DEPARTMENT: Fire Department, In Conjunction with Purchasing

BRIEF DESCRIPTION: The City of Dearborn has four separate operating fire department stations that need interior updates and modernizations to maintain community service levels. Following the design phase, bids were solicited for the construction phase. The scope encompasses all expenses related to demolition, removal, labor, and materials across Fire Stations 1, 2, 3, and 4. The Fire Department, in conjunction with Purchasing, respectfully requests Council to award the construction contract to DMC Consultants, Inc.

PRIOR COUNCIL ACTION: CR 4-132-24 – Fire Station Assessment – DiClemente Siegel Design
CR 2-65-26 – Fire Station Renovations Design -DiClemente Siegel Design

BACKGROUND: The award of this contract initiates the construction phase for the fire station interior renovations, previously designed by DiClemente and Siegel Design Inc., and continues facility improvements funded by a \$5,000,000 grant from the State of Michigan Department of Labor and Economic Opportunity. To maintain continuous operations, the stations will remain occupied by staff throughout the project, requiring carefully phased construction. Specifically, dormitories and kitchen/dining areas must never be closed concurrently to ensure personnel always have access to essential living spaces. The scope of work encompasses targeted updates across multiple areas within the stations. Renovations in the dormitories, offices, and kitchen/dining areas will generally include ceiling replacements, new finishes, upgraded lighting and electrical power, and minor HVAC modifications, alongside new food service equipment in the kitchens and partition construction in the dorms. Additionally, the toilet rooms will receive fixture replacements and new finishes, while the apparatus bays will undergo selective lighting upgrades, drain repairs, and minor finish alterations.

FISCAL IMPACT: \$1,952,353

COMMUNITY IMPACT: The community benefits from having fire department properties in good working order. Fire department staff and personnel reside in fire stations 24 hours a day and 365 days a year. It is important to ensure the integrity of the facilities and that all components are working appropriately so that fire, rescue and EMS services can be provided uninterrupted.

IMPLEMENTATION TIMELINE: Approximately 10 months pending contract execution.

COMPLIANCE/PERFORMANCE METRICS: The Fire Department will monitor the completion of this contract.

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Award of Contract for Construction Services for Fire Department Station Renovations
DATE: July 31, 2026

Budget Information

Project:	K25025 Fire State of Michigan LEO Grant
Total Approved Project Budget:	\$ 5,000,000
Available Project Budget:	\$ 3,116,863
Requested Amount:	\$ 1,952,353
Funding Source:	Facilities Fund, Fire, Repair & Maintenance/ Repair & Maintenance Building
Supplemental Budget:	N/A

Summary of Request

Purchasing, on behalf of the Fire Department, recommends the award of a contract for Construction Services for Fire Department Station Renovations to DMC Consultants, Inc. the lowest and most responsive bidder in the amount of \$1,952,353.

It is respectfully requested that Council authorize the award. The resulting contract shall not be binding until fully executed.

Background and Justification

The award of this contract initiates the construction phase for the fire station interior renovations, previously designed by DiClemente and Siegel Design Inc., and continues facility improvements funded by a \$5,000,000 grant from the State of Michigan Department of Labor and Economic Opportunity. To maintain continuous operations, the stations will remain occupied by staff throughout the project, requiring carefully phased construction. Specifically, dormitories and kitchen/dining areas must never be closed concurrently to ensure personnel always have access to essential living spaces. The scope of work encompasses targeted updates across multiple areas within the stations. Renovations in the dormitories, offices, and kitchen/dining areas will generally include ceiling replacements, new finishes, upgraded lighting and electrical power, and minor HVAC modifications, alongside new food service equipment in the kitchens and partition construction in the dorms. Additionally, the toilet rooms will receive fixture replacements and new finishes, while the apparatus bays will undergo selective lighting upgrades, drain repairs, and minor finish alterations.

Procurement Process

Purchasing solicited bids with process details as follows:

Process:	Invitation to Bid
Issue Date:	June 11, 2026



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Deadline Date: July 31, 2026
 Vendors Solicited: 1697
 Solicitations Obtained: 144
 Bids Received: 10

The bids were evaluated with the assistance of key staff from the Fire Department and are shown in the following bid summary:

BIDDER	TOTAL BID
TrustBond Builders LLC	DQ-Incomplete Bid
DMC Consultants, Inc.	\$2,015,048.28
D&S Contractors, Inc.	\$2,195,879.54
The Monahan Company	\$2,549,750.00
Key Construction Group	\$2,579,503.00
Decima LLC	\$2,725,465.25
KEO & Associates	\$3,101,346.12
Sorensen Gross Company	\$3,143,170.00
Spartan Construction Group	\$3,312,000.00
NRC Builders LLC	\$3,445,000.00

The procurement process was in accordance with the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Prepared By:

DocuSigned by:

Mark Rozinsky

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Mark Rozinsky, Purchasing Manager

Department Approval:

DocuSigned by:

Joseph Murray

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Joseph Murray, Fire Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Initial

CS

Corporation Counsel Approval:

Signed by:

Carter Fisher

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J. Carter Fisher, Corporation Counsel

EXECUTIVE SUMMARY



Immediate Effect Requested

REQUEST: The Fire Department, in conjunction with Purchasing recommends the sole source purchase of membership and maintenance fees for the CLEMIS mobile data computer system for Fiscal Year 2027 from Oakland County, for \$41,000.

DEPARTMENT: Fire Department, in conjunction with Purchasing

BRIEF DESCRIPTION: The Fire Department is requesting continued use of the CLEMIS mobile data computer system for FY27.

PRIOR COUNCIL ACTION: C.R. 9-475-25

BACKGROUND: The City's Fire Department is an active user of the CLEMIS program, which is run by Oakland County. The membership usage rates are based on the number of full-time users. The costs for the system are shared by all the users with the rates set by the CLEMIS Advisory Committee Board.

FISCAL IMPACT:

- \$41,000
-

IMPACT TO COMMUNITY:

- Low fiscal impact
 - Safety of citizens
-

IMPLEMENTATION TIMELINE: Immediate

COMPLIANCE/PERFORMANCE METRICS: Dearborn Fire Department staff will monitor compliance and function of system.

FIRE DEPARTMENT



TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Award for the Purchase of CLEMIS Membership and Maintenance Fees FY27

DATE: August 3, 2026

Budget Information

Adopted Budget: \$ 200,000
Amended Budget: \$ 200,000
Requested Amount: \$41,000
Funding Source: General Fund, Fire, Professional Services, EDP Software Services
Supplemental Budget: N/A

Summary of Request

The Fire Department, in conjunction with Purchasing recommends the sole source purchase of membership and maintenance fees for the CLEMIS mobile data computer system for Fiscal Year 2027 from Oakland County, for \$41,000.

It is respectfully requested that Council authorize the purchase with immediate effect so that services can continue uninterrupted.

Background and Justification

The City's Fire Department is an active user of the CLEMIS program, which is run by Oakland County. The costs for the system are shared by all the users with the rates set by the CLEMIS Advisory Committee Board. Use of the CLEMIS program is essential for operations within the City's Fire Department.

This procurement is in accordance with Section 2-568 (6) b, Sole Source Procurement, of the Purchasing Ordinance, and all internal policies and procedures.

Prepared By:

DocuSigned by:

Jay Andrews

Jay Andrews, Sr. Buyer

Department Approval:

DocuSigned by:

Joseph Murray

Joseph Murray, Fire Department Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

Michael Kennedy, Chief Financial Officer

Initial

CS

Corporation Counsel Approval:

Signed by:

Carter Fisher

Carter Fisher, Corporation Counsel



**DEARBORN
HUMAN RESOURCES**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST:

The Dearborn Fire Department, in collaboration with the Human Resources Department, requests the creation of the position of Full-Time Fire Analyst (E&A Grade 119, Salary Range \$74,371 to \$102,939). The Dearborn Fire Department further requests City Council to authorize the addition of one Full-Time Fire Analyst position to the Fire Department's staffing model. This new full-time position will replace the existing full-time Grants Manager position within the Dearborn Fire Department as approved in the FY2027 Budget. No additional funding is required because the new position replaces an existing budgeted position within the same pay grade as both positions will be in the same pay grade.

The Fire Department respectfully requests immediate effect upon approval to ensure prompt filling of this position.

DEPARTMENT: Fire Department, in collaboration with Human Resources Department.

BRIEF DESCRIPTION:

The approval of the Full-Time Fire Analyst position and authorization to add one position to the Fire Department will replace a previously authorized full-time Grants Manager position (FY27 Budget) within the Fire Department that is currently vacant and will not be filled.

The Fire Analyst position and job description was developed by the Fire Department in conjunction with Human Resources Department following existing City policies and was subsequently approved by the Civil Service Commission on July 20, 2026.

The Fire Analyst position will serve as the primary resource for Fire and EMS data management, Records Management System (RMS) oversight, CAD integration, state and federal reporting, GIS analysis, technology initiatives and grant management support. The position will assist Fire Department Administration with compliance, operational data, performance reporting, technology coordination, and support local, state, and federal grant programs, including AFG, SAFER, and Fire Prevention and Safety (FP&S).

PRIOR COUNCIL ACTION:

City Council originally approved one full-time Grants Manager position within the Dearborn Fire Department as part of the FY2027 Budget. Following further evaluation, the job description did not fully meet the operational needs of the Fire Department, and a new position was developed through the Civil Service process. The Civil Service Commission approved the Fire Analyst classification on July 20, 2026. City Council approval is now requested to replace the previously authorized position.

BACKGROUND: The Fire Department was approved in FY2027 for the hiring of one full-time Grants Manager. Unfortunately, the job description required significant revisions requiring the Fire Department's collaboration with Human Resources Department to design a new job description for the full-time position of Fire Analyst. This position is especially important given the Fire Department's growing operational, grant, regulatory, analytic, and performance-management responsibilities. Grant applications and awards carry detailed deadlines, financial controls, documentation standards, and audit requirements. At the same time, department leaders rely on accurate RMS, CAD, GIS, and operational data to evaluate response performance, plan staffing levels and apparatus deployment, support budget decisions, and meet state and federal reporting obligations.

A dedicated Full-Time Fire Analyst will centralize these functions, reduce fragmented assignments, improve accountability, and provide consistent analytical support to Fire Administration. The position will



**DEARBORN
HUMAN RESOURCES**

EXECUTIVE SUMMARY AND MEMORANDUM

coordinate with Human Resources Department, Finance, Information Technology, dispatch partners, and outside agencies. Expected outcomes include stronger grant management, timely and accurate reporting, improved data quality, better performance measurement, progress toward accreditation, and more informed use of department resources.

FISCAL IMPACT:

Because this position is replacing an existing position within the same pay grade, there is no fiscal impact on the Fire Department Budget.

IMPACT TO COMMUNITY:

The position will support outside funding, accurate response data, efficient resource allocation, and improved public service.

IMPLEMENTATION TIMELINE:

Immediately following Council approval, the Fire Department is prepared to post the position for applicants and begin the interview process. Anticipated start date is within 60 days of City Council approval.

COMPLIANCE/PERFORMANCE METRICS:

The Dearborn Fire Chief's Office will supervise and evaluate the effectiveness of this position by tracking grant awards, deadlines, audit findings, data accuracy, RMS/CAD milestones, analysis reports, accreditation progress, and resource improvements.



**DEARBORN
HUMAN RESOURCES**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Fire Chief Joseph Murray
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Creation of Full-Time Fire Analyst Position
DATE: July 23, 2026

Summary of Request

The Dearborn Fire Department in collaboration with the Human Resources Department, requests the creation of the position of Full-Time Fire Analyst (E&A Grade 119, Salary Range \$74,371 to \$102,939). The Dearborn Fire Department further requests City Council to authorize the addition of one Full-Time Fire Analyst position to the Fire Department's staffing model. This new full-time position will replace the existing full-time Grants Manager position within the Dearborn Fire Department as approved in the FY2027 Budget. No additional funding is required because the new position replaces an existing budgeted position within the same pay grade. as both positions will be in the same pay grade.

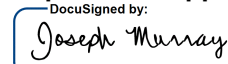
The Fire Department respectfully requests immediate effect upon approval to ensure prompt filling of this position.

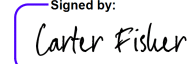
Background and Justification

The Fire Department's growing operational, grant, regulatory, data, and performance-management responsibilities now require continuous specialized oversight. Grant applications and awards carry detailed deadlines, financial controls, documentation standards, and audit requirements. At the same time, Fire Department leaders rely on accurate RMS, CAD, GIS, and operational data to evaluate response performance, plan staffing and apparatus deployment, support budget decisions, and meet state and federal reporting obligations.

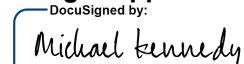
A dedicated Full-Time Fire Analyst will centralize these functions, reduce fragmented assignments, improve accountability, and provide consistent analytical support to Fire Administration. The position will coordinate with Human Resources Department, Finance, Information Technology, dispatch partners, and outside agencies. Expected outcomes include stronger grant program management, timely and accurate reporting, improved data quality, improved performance measurement, compliance with ISO standards, and more informed use of existing Fire Department resources.

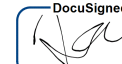
Department Approval:

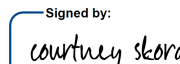
DocuSigned by:

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 Joseph Murray
 Fire Chief

Signed by:

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 Carter Fisher
 Corporation Counsel

Budget Approval:

DocuSigned by:

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 Michael Kennedy
 Finance Director

DocuSigned by:

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 Danielle Chaney
 Human Resource Administrator

Reviewed by Courtney Skora: 
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DEARBORN
HUMAN RESOURCES

EXECUTIVE SUMMARY AND MEMORANDUM



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Kiwanis Club of Dearborn requests council approval to solicit contributions in the public roadway, through the sale of peanuts, from 7 a.m. to 7 p.m. on September 10, 11, 12 and 13, 2026.

DEPARTMENT: Law

BRIEF DESCRIPTION: Kiwanis Club of Dearborn, which has been recognized as a tax-exempt non-profit organization by the IRS since 1996, requests council approval to sell peanuts on the public streets of the City. The funds raised by these sales is used to support numerous community service projects and local organizations that benefit the City's youth, elderly and disadvantaged.

PRIOR COUNCIL ACTION: Council has previously approved similar requests from Kiwanis Club of Dearborn.

BACKGROUND: Under state law, MCL 257.676b, and local ordinance, Ord. Sec. 18-559, a person may not block, obstruct, impede, or otherwise interfere with the normal flow of traffic upon a public street or highway without authority. However, there is an exception for persons who solicit contributions on behalf of a charitable or civic organization in a public roadway. For the exception to apply, all of the following must be satisfied:

- (1) The solicitation cannot occur on a limited access highway;
- (2) City Council must approve the solicitation by resolution;
- (3) The charitable/civic organization must maintain at least \$500,000 in liability insurance;
- (4) The organization must be non-profit/tax-exempt organization as defined by the IRS;
- (5) The persons soliciting contributions must be 18 years of age or older;
- (6) The persons soliciting contributions must wear high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association; and
- (7) The portion of the roadway upon which the solicitation occurs cannot be a work zone and must be within an intersection where traffic control devices are present.

FISCAL IMPACT: None

COMMUNITY IMPACT: Kiwanis Club of Dearborn uses these contributions to support community service projects and local organizations that benefit the youth, elderly and disadvantaged.

IMPLEMENTATION TIMELINE: Resolution requires one reading.

COMPLIANCE/PERFORMANCE METRICS: N/A



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Kiwanis Club of Dearborn request to solicit contributions in the public roadway

DATE: July 27, 2026

I. REQUEST:

On July 11, 2026, Kiwanis Club of Dearborn submitted a letter to City Council requesting approval for the sale of peanuts in the public roadway on September 10, 11, 12 and 13, 2026, from 7 a.m. to 7 p.m. (See Attachment 1). This request was made as part of the Kiwanis Club's annual peanut sale to raise funds for local community-based projects benefiting those in need.

II. BACKGROUND:

MCL 257.676b regulates solicitations in roadways by charitable and civic organizations. Under the state law, local municipalities that previously enacted or were enforcing solicitation regulations (like Dearborn) had to bring their local regulations into compliance with state law.

In 2017, the City adopted Code of Ordinances Section 18-559, which incorporated the changes to state law. Under local ordinance, charitable and civic organizations seeking to solicit contributions in the public roadway must do the following:

1. The solicitation cannot occur on a limited access highway;
2. City Council must approve the solicitation by resolution;
3. The charitable/civic organization must maintain at least \$500,000 in liability insurance;
4. The organization must be non-profit/tax-exempt organization as defined by the IRS;
5. The persons soliciting contributions must be 18 years of age or older;
6. The persons soliciting contributions must wear high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association; and
7. The portion of the roadway upon which the solicitation occurs cannot be a work zone and must be within an intersection where traffic control devices are present.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

As it pertains to the Kiwanis Club's request:

1. City Council and approved previous requests by the organization for their annual roadway peanut sale;
2. The organization has been recognized as a tax-exempt, non-profit organization by the IRS since 1996 (See Attachment 1);
3. It has provided proof of liability insurance;
4. It has been notified and is aware of the legal requirements of solicitors working in the roadway and other restrictions outlined in both MCL 257.676b and Ord. Sec. 18-559.

Based on the foregoing, it is recommended that Council pass a resolution allowing The Kiwanis Club of Dearborn to conduct its Annual Peanut Sale on September 10, 11, 12 and 13, 2026, from 7 a.m. to 7 p.m. subject to the following restrictions (which have been adopted in previous Council resolutions for this event):

1. The solicitation cannot occur on a limited access highway;
2. No person shall engage in any solicitation activity that blocks, obstructs, impedes, or otherwise interferes with the normal flow of traffic;
3. There shall be no solicitation when traffic is moving at any speed;
4. If an intersection has a traffic light, there shall be no solicitation when the traffic signal is green;
5. All persons soliciting contributions must be out of the roadway when traffic is moving at any speed or when the traffic signal is green;
6. Donations shall not be accepted if traffic is moving or the traffic signal is green;
7. Persons soliciting contributions should do so outside the improved portion of the roadway whenever possible or practical;
8. The persons soliciting contributions must wear high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association; and
9. The portion of the roadway upon which the solicitation occurs cannot be a work zone and must be within an intersection where traffic control devices are present.

(See proposed Resolution, Attachment 3).



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested. A copy of the resolution is attached.

Respectfully submitted,

Signed by:

Carter Fisher

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Carter Fisher
Corporation Counsel

Club Officers

2024 – 2025

President

Leon Bergeron

Vice President

Renea Gallery

Secretary

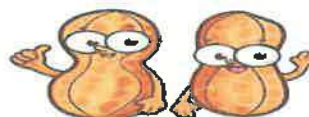
Sherrie Chrysler

Treasurer

Al Holmes

The Kiwanis Club of Dearborn

Chartered March 21, 1928



***Serving Dearborn, Dearborn Heights & Surrounding
Communities for 97 Years***

Board of Directors

2024 – 2025

Jim Rugenski Luis

Montenegro Ray

Scoboria

2025 - 2026

Roger Frank

Scott Murdoch

Brad Schoolmaster

Hebat Abdelbaki
Tarun Aggarwal Skip
Armstrong Jerry
Assenmacher Bill
Bazzi
Leon Bergeron Haas
Beydoun Rita
Beydoun Kristen
Bogustaski Bob
Bryer
Renea Gallery Pam
Carstea Jeanette
Christe Sherrie
Chrysler Susan
Cleerman Robert
Constan Bob
Curran Nadia
Fadel-Bazzi Roger
Frank
Gary Gardner
Tom Gillespie
Dan Greenwell
Warren Hartley
Stewart Hay
Clayton Herrst Al
Holmes Elyana
Hussain Carolyn
Jackson Don
Killion Dave
Lentz Renan
Ludschner
Michael McCaffery
John McFadden
Michelle Meschke
Robert Meschke
Linda Michalek Luis
Montenegro
Youssef Mosallam
Walt Mueller
Scott Murdoch Nadia
Nasir Richard
Netlow Peg
Pedenelli Alejandra
Quiroz Norm Record
Patricia Richardson
Ramana Roberson
Jim Rugenski
Rosa Scaramucci
Brad Schoolmaster
Ray Scoboria
Gene Smith Rose
Solak Mark
Somers James
Standish Walt
Talamonti David
Turfe
Marge Van Houten
Bob Zakar

July 13, 2025

Dear City Council:

Celebrating our 96th year, the Kiwanis Club of Dearborn will hold its annual Peanut Street Sales September 4, 5, 6, 7, 2025. For 60+ years the funds raised by our Peanut Sales have gone directly to support numerous community service projects and local organizations that benefit our community's youth, the elderly and the disadvantaged.

Our focus is on helping children of all ages and to that end we support Key Clubs in six local High Schools, Henry Ford Earl College and Stout Middle School. These students spend many hours doing community service, learning about the real world, and developing needed skills to be responsible

Over the years our Peanut Sales have evolved from a street corner sale to mostly storefront sales. In fact, there are only six or seven intersections in the city that we still use for the annual event. Most of our members now elect to solicit donations in front of established businesses. We always request permission from the business owners and have been wonderfully supported by the Dearborn business establishments. In 2018 the Kiwanis Club of Dearborn was again the #1 club from the surrounding states in revenue from our peanut sales. We are very proud of this accomplishment and are working towards that goal again for 2025.

We are requesting permission from the City of Dearborn and the Dearborn City Council to sell peanuts on the streets of Dearborn from 7 am to 7 pm on September 4, 5, 6, 7, 2025, as we have done for many years.

**Leon Bergeron
President
Club of Dearborn**

**Dr. Jim Rugenski
Peanut Chairman Kiwanis
Kiwanis Club of Dearborn
313-949-5747 / jim.rugenski@gmail.com**

P.O. Box 2411, Dearborn, MI 48124



27474346



**STATE OF MICHIGAN
CSCL/CD- 2000 - DOMESTIC NONPROFIT &
ECCLESIASTICAL CORPORATION ANNUAL
REPORT**

Corporations Division Administrator

FILED

Doc #: 27474346
Filed Date: 9/23/2025

C0553-2823 09/23/2025 Received by Michigan Corporations Division

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS NONPROFIT CORPORATION ANNUAL REPORT

Required by Section 911, Act 162, Public Act of 1982:

Corporation Information

The present name of the corporation is: **KIWANIS FOUNDATION OF DEARBORN, INC.**
 The identification number assigned by the Bureau is: **800885829**
 Filing Year: **2025**

☐ On behalf of the corporation, I certify that no changes have occurred in required information since the previously filed report.

The name of the resident agent at the registered office is:

JEROME E. ASSENMACHER

Address

2350 MONROE ST STE B, DEARBORN, MI 48124

Mailing Address

2350 MONROE ST, STE B, DEARBORN, MI 48124-3059

Purpose

The purposes and general nature and kind of business in which the corporation engaged during the year covered by this report:

Provide financial support and service hours to charitable and other non-profit organizations.

Officers and Directors

List names and complete addresses of all officers and directors.

Title	Full Name	Address
President	SCOTT MURDOCH	4712 ROEMER STREET DEARBORN, MI 48126
Secretary	SHERRIE CHRYSLER	7327 BRAMELL ST DETROIT, MI 48239
Treasurer	AL HOLMES	410 NIGHTINGALE ST DEARBORN, MI 48128
☒ Director	SUSAN CLEEREMAN	35450 ASH RD NEW BOSTON, MI 48164
Director	LEON BERGERON	22446 GREGORY STREET DEARBORN, MI 48124
Director	BOB BRYER	36329 ST ANDREWS DRIVE LIVONIA, MI 48152
☒ Director	RICHARD NETTLOW	426 SOUTH WAVERLY ST DEARBORN, MI 48124
☒ Director	RENEA CALLERY	4609 ROSALIE ST DEARBORN, MI 48126
☒ Director	ROGER FRANK	870 NIGHTINGALE ST DEARBORN, MI 48128

☐ Check here if the corporation is a private foundation or formed to provide care to a dentally underserved population. If this box is checked after any entry/changes above, the changes will need to be made again.

Attestations

- ☒ I understand that the information I enter into the online system is public information and will appear online and on copy requests exactly as I enter it into the system.
- ☒ I have been authorized by the business entity to file this document online.
- ☒ I, HEREBY SWEAR AND/OR AFFIRM, under penalty of law, including criminal prosecution, that the facts contained in this document are true. I certify that I am signing this document as the person(s) whose signature is required, or as an agent of the person(s) whose signature is required, who has authorized me to place his/her signature on this document.

Signature(s)

<u>Authorized Agent</u>	<u>Jerry Assenmacher</u>	<u>Jerry Assenmacher</u>	<u>09/23/2025</u>
Signer's Capacity	On behalf of	Sign Here	Date

ATTACHMENT 3

WHEREAS: The Kiwanis Club of Dearborn has requested permission to conduct their annual Peanut Street Sale from 7 a.m. to 7 p.m. on September 10, 11, 12 and 13, 2026; and

WHEREAS: Historically, members of the Kiwanis Club of Dearborn participating in the Peanut Street Sale place themselves at various intersections and roadways throughout the City of Dearborn, and sell peanuts to passing motorists to support numerous community service projects and local organizations that benefit our community's youth, the elderly and the disadvantaged; and

WHEREAS: MCL 257.676b regulates solicitations in roadways by charitable and civic organizations, allows such solicitations as long as they meet certain minimum requirements, and allows local governments to enact and enforce regulations restricting, but not prohibiting, charitable and civic solicitations in roadways; and

WHEREAS: In 2017, the City of Dearborn adopted amendments to Code of Ordinances Section 18-559, which regulates solicitations in roadways within the City by charitable and civic organizations; therefore be it

RESOLVED: That permission is granted to the Kiwanis Club of Dearborn to conduct its annual Peanut Street Sale from 7 a.m. to 7 p.m. on September 10, 11, 12 and 13, 2026, in the City of Dearborn, subject to the following rules and regulations under MCL 257.676b and Dearborn Code of Ordinances Section 18-559:

1. The solicitation cannot occur on a limited access highway;
2. No person shall engage in any solicitation activity that blocks, obstructs, impedes, or otherwise interferes with the normal flow of traffic;
3. There shall be no solicitation when traffic is moving at any speed;

4. If an intersection has a traffic light, there shall be no solicitation when the traffic signal is green;
5. All persons soliciting contributions must be out of the roadway when traffic is moving at any speed or when the traffic signal is green;
6. Donations shall not be accepted if traffic is moving or the traffic signal is green;
7. Persons soliciting contributions should do so outside the improved portion of the roadway whenever possible or practical;
8. The persons soliciting contributions must wear high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association; and
9. The portion of the roadway upon which the solicitation occurs cannot be a work zone and must be within an intersection where traffic control devices are present;

Be it further

RESOLVED: That a person who violates these rules or any provision of Dearborn Code of Ordinances Sec. 18-559 may be issued a civil infraction; be it further

RESOLVED: That the use of private property for this type of solicitation is strongly encouraged; be it further

RESOLVED: That this resolution be given immediate effect.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect is Requested

REQUEST: Authorization to extend the professional services agreement with Rosati, Schultz, Joppich & Amtsbuechler, for an additional \$100,000 for ongoing litigation

DEPARTMENT: Law Department, in conjunction with Purchasing

BRIEF DESCRIPTION: The Law Department recommends authorizing an additional \$100,000 for Rosati, Schultz, Joppich & Amtsbuechler, to provide outside counsel for current and ongoing litigation

PRIOR COUNCIL ACTION: CR # 4-181-26

BACKGROUND: Rosati, Schultz, Joppich & Amtsbuechler, is currently retained by the City as outside counsel for ongoing litigation matters. The firm has extensive experience defending the City and other general defense matters. We estimate that approximately \$100,000 will be needed for counsel, depending on the complexity and length of the current proceedings. The support of Rosati, Schultz, Joppich & Amtsbuechler, in addition to the department's internal proficiency in handling these lawsuits, will allow the City to best defend against the current litigation

FISCAL IMPACT: \$100,000

IMPLEMENTATION TIMELINE: Immediate effect is requested in order to expedite the legal services and assist in the defense of this matter

COMPLIANCE/PERFORMANCE METRICS: The Law Department will monitor this supplemental contract



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Authorization of \$100,000 to Rosati, Schultz, Joppich & Amtsbuechler
DATE: July 24, 2026

Budget Information

Adopted Budget:	\$300,000
Amended Budget:	\$300,000
Requested Amount:	\$100,000
Funding Source:	Fleet & General Liability Insurance, Law, Professional Services, Legal Fees
Supplemental Budget:	Appropriation from Fleet and General Liability Insurance Retained Earnings.

Summary of Request

The Law Department requests authorization for an extension of the professional services agreement with Rosati, Schultz, Joppich & Amtsbuechler, in the amount of \$100,000 to assist in the defense of current litigation.

It is respectfully requested that Council authorize the additional expenditures with immediate effect in order to expedite the legal services

The Finance Department is requesting authority to appropriate from Legal operating funds (transfers out) to the Fleet and General Liability Insurance Fund, and to recognize revenue contributions (transfers in) from the operating funds, and to appropriate the legal fees account as needed, not to exceed \$100,000.

Background and Justification

Rosati, Schultz, Joppich & Amtsbuechler, is currently retained as outside counsel for the City on ongoing litigation matters. Because they have extensive experience and are already representing the City in these complex claims, it is necessary to continue utilizing their services to best defend the City. The Law Department estimates that an additional \$100,000 will be needed to cover the anticipated costs of these ongoing proceedings

Procurement Process:

Continuity of Professional Services The procurement process was in accordance with Section 2-568A (6)e, Continuity of Professional Services, of the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Prepared By:

DocuSigned by:

Mark Rozinsky

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Mark Rozinsky, Buyer

Initial

MR

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval for a three-month extension of the Lease Agreement for the City-owned property at 5165 Wyoming.

IMMEDIATE EFFECT

DEPARTMENT: Law, on behalf of Economic Development

BRIEF DESCRIPTION: Issam Eid and Hanadi Merhi are requesting a three-month extension of the Lease, until October 31, 2026, for the City-owned property at 5165 Wyoming at the continued rental rate of \$2,500 per month. The City would be permitted to inspect the building within ten (10) business days of the effective date of the Lease Amendment.

The Economic Development Department recommends approval of this three-month extension request as the Department is currently working on putting a demolition bid together that will include multiple properties in the Eugene Porath area, including 5165 Wyoming, in an effort to create cost savings for the City. Extending Issam Eid and Hanadi Merhi's lease for the property at 5165 Wyoming for another three months will result in additional revenue for the City while the multiple property demolition bid is conducted.

PRIOR COUNCIL ACTION: C.R. 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that Issam Eid and Hanadi Merhi could remain in the property as Lessees for a period not to exceed one year following the closing. The rental rate was \$1,500 per month. The Lease expiration date was August 29, 2024.

C.R. 8-415-24 approved Issam Eid and Hanadi Merhi's request for a six-month extension of the Lease, until March 1, 2025, for the City-owned property at 5165 Wyoming, at the rental rate of \$1,500 per month.

C.R. 3-133-25 approved Issam Eid and Hanadi Merhi's request for a twelve-month extension of the Lease, until March 1, 2026, for the City-owned property at 5165 Wyoming, at the rental rate of \$2,250 per month.

C.R. 1-16-26 approved Issam Eid and Hanadi Merhi's request for a five-month extension of the Lease, until August 1, 2026, for the City-owned property at 5165 Wyoming, at the rental rate of \$2,500 per month.

BACKGROUND: C.R. 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one year following the closing. Under the terms of the Lease, Issam Eid and Hanadi Merhi were to pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing. Closing took place on August 29, 2023; therefore, the Lease expiration date was August 29, 2024.

C.R. 8-415-24 approved Issam Eid and Hanadi Merhi's request to extend the Lease another six months, until March 1, 2025, at the rental rate of \$1,500 per month.

C.R. 3-133-25 approved Issam Eid and Hanadi Merhi's request to extend the Lease another twelve months, until March 1, 2026, at the rental rate of \$2,250 per month.

C.R. 1-16-26 approved Issam Eid and Hanadi Merhi's request to extend the Lease another five months, until August 1, 2026, at the rental rate of \$2,500 per month.

The Economic Development Department recommends approval of this three-month extension request as the Department is currently working on putting a demolition bid together that will include multiple properties in the Eugene Porath area, including 5165 Wyoming, in an effort to create cost savings for the City. Extending Issam Eid and Hanadi Merhi's lease for the property at 5165 Wyoming for another three months will result in additional revenue for the City while the multiple property demolition bid is conducted.

FISCAL IMPACT: Continued receipt of the rental rate of \$2,500 per month for the three-month extension.

COMMUNITY IMPACT: N/A

IMPLEMENTATION TIMELINE: The new lease term would expire October 31, 2026.

COMPLIANCE/PERFORMANCE METRICS: Law Department and Economic Development Department will monitor compliance with conditions pertaining to the Lease.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Request for a Three-Month Extension of the Lease Agreement for the City-Owned Property at 5165 Wyoming

DATE: July 21, 2026

Summary of Request

Council Resolution 7-360-23 (attached) approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one year following the closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing. Closing took place on August 29, 2023. Therefore, Issam Eid and Hanadi Merhi were required to vacate the property by August 29, 2024.

Council Resolution 8-415-24 (attached) approved Issam Eid and Hanadi Merhi's request for a six-month extension of their Lease, until March 1, 2025, with the continued rental rate of \$1,500 per month.

Council Resolution 3-133-25 (attached) approved Issam Eid and Handi Merhi's request for a twelve-month extension of their Lease, until March 1, 2026, at an increased rental rate of \$2,250 per month.

Council Resolution 1-16-26 (attached) approved Issam Eid and Hanadi Merhi's request for a five-month extension of their Lease, until August 1, 2026, at an increased rental rate of \$2,500 per month.

Issam Eid and Hanadi Merhi are now requesting an additional three-month extension of the Lease at the continued rental rate of \$2,500 per month.

The Economic Development Department recommends approval of this three-month extension request as the Department is currently working on putting a demolition bid together that will include multiple properties in the Eugene Porath area, including 5165 Wyoming, in an effort to create cost savings for the City. Extending Issam Eid and Hanadi Merhi's lease for the property at 5165 Wyoming for another three months will result in additional revenue for the City while the multiple property demolition bid is conducted.

It is therefore recommended that Issam Eid and Hanadi Merhi's request to extend the Lease three months, until October 31, 2026, be approved, conditioned upon Issam Eid and Hanadi Merhi continuing to pay the rental rate of \$2,500 per month. The Lease Amendment will also permit the City to inspect the building within ten (10) business days of the effective date of the Lease Amendment. (Please see attached Fourth Amendment to Lease Agreement.) All other terms and conditions contained in Council Resolution 7-360-23, Council Resolution 8-415-24, Council Resolution 3-133-25, Council Resolution 1-16-26, and the original Lease Agreement dated August 29, 2023 shall remain in effect. No additional extensions shall be granted.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

A Resolution requesting immediate effect is attached.

Respectfully Submitted,

DocuSigned by:

Rebecca Schultz

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REBECCA A. SCHULTZ
Assistant Corporation Counsel

Department Approval:

Signed by:

Jordan Twardy

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JORDAN TWARDY
Director of Economic Development

APPROVED:

Signed by:

Carter Fisher

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CARTER FISHER
Corporation Counsel



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

RESOLUTION

WHEREAS: Council Resolution 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one year following the closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing, and

WHEREAS: Closing took place on August 29, 2023. Therefore, Issam Eid and Hanadi Merhi were required to vacate the property by August 29, 2024, and

WHEREAS: Council Resolution 8-415-24 approved Issam Eid and Hanadi Merhi's request for a six-month extension of the Lease, until March 1, 2025, at the rental rate of \$1,500 per month, and

WHEREAS: Council Resolution 3-133-25 approved Issam Eid and Hanadi Merhi's request for a twelve-month extension of the Lease, until March 1, 2026, at the rental rate of \$2,250 per month, and

WHEREAS: Council Resolution 1-16-26 approved Issam Eid and Hanadi Merhi's request for a five-month extension of the Lease, until August 1, 2026, at the rental rate of \$2,500 per month, and

WHEREAS: Issam Eid and Hanadi Merhi are requesting an additional three-month extension of the Lease, until October 31, 2026, at the continued rental rate of \$2,500 per month and

WHEREAS: The Economic Development Department recommends approval of this three-month extension request as the Department is currently working on putting a demolition bid together that will include multiple properties in the Eugene Porath area, including 5165 Wyoming, in an effort to create cost savings for the City. Extending Issam Eid and Hanadi Merhi's lease for the property at 5165 Wyoming for another three months will result in additional revenue for the City while the multiple property demolition bid is conducted, and

WHEREAS: It is therefore recommended that Issam Eid and Hanadi Merhi's request to extend the Lease three months, until October 31, 2026, be approved, conditioned upon Issam Eid and Hanadi Merhi continuing to pay the rental rate of \$2,500 per month; therefore, be it

RESOLVED: That Issam Eid and Hanadi Merhi's request to extend the Lease three months, until October 31, 2026, is granted, conditioned upon Issam Eid and Hanadi Merhi continuing to pay the rental rate of \$2,500 per month and conditioned upon the City being permitted to inspect the building within ten (10) business days of the effective date of the Lease Amendment; be it further

RESOLVED: That no additional extensions shall be granted; be it further

RESOLVED: That the Mayor and Corporation Counsel or his designee are authorized to execute documents to effectuate this extension; be it further

RESOLVED: That all other terms and conditions contained in Council Resolution 7-360-23, Council Resolution 8-415-24, Council Resolution 3-133-25, Council Resolution 1-16-26, and the original Lease Agreement dated August 29, 2023 shall remain in effect; be it further

RESOLVED: That this Resolution be given immediate effect.

By Abraham supported by Enos.

7-360-23. WHEREAS: The City of Dearborn has the opportunity to purchase the following property for \$689,000:

Lots 25 to 30, F & PM Park Sub., City of Dearborn, Wayne County, MI, as recorded in Liber 16, Page 43 of Plats, Wayne County records.
Tax I.D. 82-10-172-07-053

Commonly known as 5165 Wyoming, Dearborn, MI 48126, and

WHEREAS: The listing agent, Michael Phillips, listed this property for \$749,000. Through negotiations, the sellers, Issam Eid and Hanadi Merhi, have agreed to accept a sale price of \$689,000, subject to City Council approval, and

WHEREAS: As a condition of the sale, the Purchase Agreement permits the sellers to remain in the property as lessees for a period not to exceed one year following closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing, and recorded in Project C10000, where the Finance Director shall recognize and appropriate in the General Capital Improvement Fund. The terms and conditions of the rental agreement are memorialized in a separate lease agreement between the City and sellers, and

WHEREAS: Although the Assessor's opinion of the value of this property is \$330,000, this valuation does not include the additional non-market value interest that the City has in the property. The property at 5165 Wyoming is adjacent to other City-owned properties in the area. Acquisition of this property would further the City's plan to purchase the gaps along the Wyoming frontage so that the City can create development pods that are buildable and can be redeveloped, and

WHEREAS: Given the significance of 5165 Wyoming to the City's future plans for the Wyoming frontage, it is recommended that City Council approves the purchase of 5165 Wyoming for \$689,000, despite the lower valuation by the City Assessor, and

WHEREAS: If this purchase is approved, the estimated additional costs after acquisition will be approximately \$25,000. Funding for this purchase and subsequent

costs will be from the Land Acquisition for Resale Program, C10000, as a reallocation from Project ARPA70 - Economic Development in the General Capital Improvement Fund; therefore, be it

RESOLVED: That this Council approves the acquisition of the following property:

Lots 25 to 30, F & PM Park Sub., City of Dearborn, Wayne County, MI, as recorded in Liber 16, Page 43 of Plats, Wayne County records.
Tax I.D. 82-10-172-07-053
Commonly known as 5165 Wyoming, Dearborn, MI 48126

from the owner thereof for the sum of \$689,000, subject to prorations and adjustments shown on the closing statement, upon the sellers furnishing to the City a title insurance policy showing marketable title and a properly executed deed approved by Corporation Counsel or his designee; be it further

RESOLVED: That the acquisition of this property will serve a public purpose by furthering the City's plan to purchase the gaps along the Wyoming frontage so that the City can create development pods that are buildable and can be redeveloped; be it further

RESOLVED: That this acquisition is contingent upon the terms and conditions set forth in the Purchase Agreement as approved by Corporation Counsel; be it further

RESOLVED: That the Mayor and Corporation Counsel or his designee are authorized to execute documents on behalf of the City of Dearborn to complete this transaction; be it further

RESOLVED: That the Finance Director shall reallocate from Project ARPA70 - Economic Development in the amount of \$689,000 for the purchase price and up to an additional \$25,000 for associated costs, to the Land Acquisition for Resale Program, Project C10000, in the General Capital Improvement Fund; be it further

RESOLVED: That the Finance Director be and is hereby authorized and directed to issue his proper warrant in the amount of \$689,000, subject to adjustments, if any, as shown on the closing statement reviewed and approved by Corporation Counsel or his designee, drawn upon the Land Acquisition for Resale Program, Project C10000, Account #401-6100-435.71-10, payable to the grantors, or their nominee, in payment for said property; be it further

RESOLVED: That this Resolution is given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Herrick.

8-415-24. WHEREAS: Council Resolution 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one year following the closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing, and

WHEREAS: Closing took place on August 29, 2023. Therefore, Issam Eid and Hanadi Merhi are required to vacate the building by August 29, 2024, and

WHEREAS: Issam Eid and Hanadi Merhi wish to extend the Lease for another six months, until March 1, 2025, and

WHEREAS: Issam Eid and Hanadi Merhi have experienced a delay in the construction of their new building due to one of their contractors knocking down a beam, which caused a major piece of the building to collapse, and

WHEREAS: It is recommended that Issam Eid and Hanadi Merhi's request to extend the Lease Agreement for another six months, until March 1, 2025, be approved, conditioned upon Issam Eid and Hanadi Merhi continuing to pay rent to the City in the amount of \$1,500 per month; therefore be it

RESOLVED: That Issam Eid and Hanadi Merhi's request to extend the Lease Agreement for another six months, until March 1, 2025, is granted; be it further

RESOLVED: That Issam Eid and Hanadi Merhi are to continue to pay rent to the City in the amount of \$1,500 per month; be it further

RESOLVED: That Corporation Counsel or his designee be and is hereby authorized to execute documents to effectuate this extension; be it further

RESOLVED: That all other terms and conditions contained in Council Resolution 7-360-23 and the original Lease Agreement dated August 29, 2023 shall remain in effect; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Abraham.

3-133-25. WHEREAS: Council Resolution 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one year following the closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing, and

WHEREAS: Closing took place on August 29, 2023. Therefore, Issam Eid and Hanadi Merhi were required to vacate the building by August 29, 2024, and

WHEREAS: Council Resolution 8-415-24 approved Issam Eid and Hanadi Merhi's request for a six-month extension of the Lease, until March 1, 2025, at the rental rate of \$1,500 per month, and

WHEREAS: Issam Eid and Hanadi Merhi are requesting an additional twelve-month extension of the Lease, until March 1, 2026, and

WHEREAS: It is recommended that Issam Eid and Hanadi Merhi's request to extend the Lease twelve months, until March 1, 2026, be approved, conditioned upon Issam Eid and Hanadi Merhi paying the increased rental rate of \$2,250 per month; therefore be it

RESOLVED: That Issam Eid and Hanadi Merhi's request to extend the Lease twelve months, until March 1, 2026, is granted, conditioned upon Issam Eid and Hanadi Merhi paying the increased rental rate of \$2,250 per month and conditioned upon the City being permitted to inspect the building within ten (10) business days of the effective date of the Lease Amendment; be it further

RESOLVED: That no additional extensions shall be granted; be it further

RESOLVED: That Corporation Counsel or his designee is authorized to execute documents to effectuate this extension; be it further

RESOLVED: That all other terms and conditions contained in Council Resolution 7-360-23, Council Resolution 8-415-24, and the original Lease Agreement dated August 29, 2023 shall remain in effect; be it further

effect. RESOLVED: That this Resolution be given immediate

The resolution was unanimously adopted.

By Abraham supported by Enos.

1-16-26. WHEREAS: Council Resolution 7-360-23 approved the City's purchase of 5165 Wyoming for \$689,000 with the condition that the Sellers, Issam Eid and Hanadi Merhi, could remain in the property as Lessees for a period not to exceed one-year following the closing and pay rent to the City in the amount of \$1,500 per month, commencing on the date of closing, and

WHEREAS: Closing took place on August 29, 2023. Therefore, Issam Eid and Hanadi Merhi were required to vacate the building by August 29, 2024, and

WHEREAS: Council Resolution 8-415-24 approved Issam Eid and Hanadi Merhi's request for a six-month extension of the Lease, until March 1, 2025, at the rental rate of \$1,500 per month, and

WHEREAS: Council Resolution 3-133-25 approved Issam Eid and Handi Merhi's request for a twelve-month extension of the Lease, until March 1, 2026, at the rental rate of \$2,250 per month, and

WHEREAS: Issam Eid and Hanadi Merhi are requesting an additional five-month extension of the Lease, until August 1, 2026, and

WHEREAS: It is recommended that Issam Eid and Hanadi Merhi's request to extend the Lease five months, until August 1, 2026, be approved, conditioned upon Issam Eid and Hanadi Merhi paying the increased rental rate of \$2,500 per month; therefore, be it

RESOLVED: That Issam Eid and Hanadi Merhi's request to extend the Lease five-months, until August 1, 2026, be and is hereby granted, conditioned upon Issam Eid and Hanadi Merhi paying the increased rental rate of \$2,500 per month and conditioned upon the City being permitted to inspect the building within ten (10) business days of the effective date of the Lease Amendment; be it further

RESOLVED: That no additional extensions shall be granted; be it further

RESOLVED: That Corporation Counsel or his designee be and is hereby authorized to execute documents to effectuate this extension; be it further

RESOLVED: That all other terms and conditions contained in Council Resolution 7-360-23, Council Resolution 8-415-24, Council Resolution 3-133-25, and the original Lease Agreement dated August 29, 2023 shall remain in effect; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

**FOURTH AMENDMENT TO
LEASE AGREEMENT DATED AUGUST 29, 2023
BETWEEN THE CITY OF DEARBORN AND
ISSAM EID AND HANADI MERHI**

PREMISES: 5165 WYOMING, DEARBORN, MI 48126

This Fourth Amendment to Lease Agreement is entered into this _____ day of _____, 2026, by and between the CITY OF DEARBORN, a Michigan Municipal Corporation (“Lessor”), whose address is 16901 Michigan Avenue, Dearborn, MI 48126, and ISSAM EID and HANADI MERHI (“Lessees”), whose address is 4 Robindale Ct., Dearborn, MI 48124, to set forth certain amendments to the original Lease Agreement dated August 29, 2023 (“Lease Agreement”).

Now, therefore, Lessor and Lessees mutually agree to amend the Lease Agreement, as follows:

1. The Lease term shall be extended an additional three (3) months, commencing on August 1, 2026 and ending on October 31, 2026. In no event shall the Lease term extend beyond October 31, 2026.
2. The rental rate during this Lease extension, commencing on August 1, 2026 and ending on October 31, 2026, shall be Two Thousand Five Hundred Dollars (\$2,500.00) per month.
3. The City shall be permitted to inspect the building at 5165 Wyoming within ten (10) business days of the effective date of this Fourth Amendment to Lease Agreement.

All other terms and conditions contained in the Lease Agreement dated August 29, 2023, the First Amendment to Lease Agreement dated August 29, 2024, the Second Amendment to Lease Agreement dated March 24, 2025, and the Third Amendment to Lease Agreement dated March 1, 2026 not specifically modified by this Fourth Amendment to Lease Agreement shall remain in full force and effect.

THIS SPACE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to Lease Agreement to be executed as of the day and year first written above.

LESSOR:

CITY OF DEARBORN

By: Abdullah H. Hammoud
Mayor, City of Dearborn

STATE OF MICHIGAN)
) SS.
COUNTY OF WAYNE)

On the ____ day of _____, 2026, before me appeared ABDULLAH H. HAMMOUD to me personally known who, being sworn by me, did say that he is the Mayor of the City of Dearborn, and that said instrument was signed on behalf of the City of Dearborn, and said ABDULLAH H. HAMMOUD acknowledged said instrument to be the free act and deed of the City of Dearborn.

Notary Public, Wayne County, MI
My Commission expires:

LESSEES:

ISSAM EID

HANADI MERHI

STATE OF MICHIGAN)
) SS.
COUNTY OF WAYNE)

On the ____ day of _____, 2026, before me appeared ISSAM EID and HANADI MERHI, to me personally known who, being sworn by me, did say that they are the Lessees of the property located at 5165 Wyoming, Dearborn, MI 48126, and that said instrument was signed on their behalf and as their free act and deed.

Notary Public, Wayne County, MI
My Commission expires:

EXECUTIVE SUMMARY AND MEMORANDUM



LAW

REQUEST: Approval to purchase part of 19501 Outer Drive (“the property”) from the Dearborn Public Schools (“DPS”) for \$5,000, plus up to \$10,000 in closing costs. The property is adjacent to 19800 Outer Drive (Fire Station #2).

IMMEDIATE EFFECT

DEPARTMENT: Law, on behalf of the Fire Department

BRIEF DESCRIPTION: The City has the opportunity to purchase a portion of the property located at 19501 Outer Drive from DPS for \$5,000. The parcel is approximately 50’ x 250’ and contains the Fire Safety House. It is adjacent to Fire Station #2 located at 19800 Outer Drive.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The Fire Safety House on the property is utilized every year by the Dearborn Fire Department to educate third grade students from DPS and various other private schools on fire and life safety topics. Recently, after many years of use, the Dearborn Fire Department was preparing to make some needed repairs when it was discovered the land the facility sits on is actually owned by DPS. Upon discovering this, the Dearborn Fire Department met with DPS officials and an agreement was reached to transfer ownership of the property to the City of Dearborn for the nominal cost of \$5,000 (please see attached Offer to Purchase). The change of ownership will ensure the Dearborn Fire Department can properly maintain the facility and be confident in knowing that the property will remain available for fire prevention and life safety education classes for many years to come.

The Assessor's valuation of this property is \$30,100, and does not include the additional non-market value interest that the City has in the property. Given the significance of this property to the Fire Department, it is recommended that City Council approves the purchase of this property for \$5,000.

FISCAL IMPACT:

- City will pay \$5,000 to acquire the property, plus approximately \$10,000 in closing costs.
- Property will be tax exempt while it is owned by the City.
- City will pay to maintain the premises.

COMMUNITY IMPACT: The community will benefit from the continued fire prevention and life safety education classes conducted on the property.

IMPLEMENTATION TIMELINE:

- Closing to occur within 90 days following Council approval of the sale

COMPLIANCE/PERFORMANCE METRICS:	Law Department will work with the seller to close on the sale within 90 days.
--	---

**LAW****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council

FROM: Corporation Counsel

VIA: Mayor Abdullah H. Hammoud

SUBJECT: City's Purchase of Part of 19501 Outer Drive

DATE: July 21, 2026

Summary of Request

The City of Dearborn has the opportunity to purchase part of 19501 Outer Drive ("the property") from the Dearborn Public Schools for \$5,000. The property is approximately 50' x 250', is adjacent to Fire Station #2 (19800 Outer Drive), and contains the Fire Safety House. The property is more particularly described as:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Tax ID No.: part of 82-09-211-23-028

Commonly Known As: Part of 19501 Outer Drive, Dearborn, MI 48124

The Fire Safety House is utilized every year by the Dearborn Fire Department to educate third grade students from the Dearborn Public Schools and various other private schools on fire and life safety topics. Recently, after many years of use, the Dearborn Fire Department was preparing to make some needed repairs when it was discovered the land the facility sits on is actually owned by the Dearborn Public Schools. Upon discovering this, the Dearborn Fire Department met with Dearborn Public Schools' officials and an agreement was reached to transfer ownership of the property to the City of Dearborn for the nominal cost of \$5,000 (see attached Offer to Purchase).

Under the terms of the Purchase Agreement, the City will purchase the property in as "as is" condition subject to the existing building and use restrictions, easements, and zoning ordinances. The City will pay for the costs associated with the survey, document recording fees, inspection and compliance fees, State and County transfer taxes, and all closing fees owed to the Title Company.

Acquisition of this property will serve a public purpose by ensuring that the property will remain available for fire prevention and life safety education for many years to come, and enabling the Fire Department to perform necessary maintenance on the property.



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

The Assessor's valuation of this property is \$30,100, and does not include the additional non-market value interest that the City has in the property. Given the significance of this property to the Fire Department, it is recommended that City Council approves the purchase of this property from the Dearborn Public Schools for \$5,000, plus approximately \$10,000 for closing costs.

Funding for this purchase shall be from account 634-2540-435.72-50, Project K25200.

A resolution requesting immediate effect is attached.

Prepared By:

DocuSigned by:

 C73061A00EB9490...

REBECCA A. SCHULTZ
 Assistant Corporation Counsel

Department Approval:

DocuSigned by:

 03FD550B1D2F4D0...

JOSEPH MURRAY
 Fire Chief

Corporation Counsel Approval:

Signed by:

 3F46972DF97F42A

JAMES CARTER FISHER
 Corporation Counsel

Budget Approval:

DocuSigned by:

 F77919D1421447F...

MICHAEL KENNEDY
 Chief Financial Officer

Funding information approved by: Courtney Skora



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

RESOLUTION

WHEREAS: The City of Dearborn has the opportunity to purchase the following property:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Tax ID No.: part of 82-09-211-23-028

Commonly Known As: Part of 19501 Outer Drive, Dearborn, MI 48124

; and

WHEREAS: The property is approximately 50' x 250', contains the Fire Safety House, and is adjacent to Fire Station #2; and

WHEREAS: The seller, Dearborn Public Schools, has agreed to accept a sale price of \$5,000; and

WHEREAS: Under the terms of the Purchase Agreement, the City will purchase the property in as "as is" condition subject to the existing building and use restrictions, easements, and zoning ordinances. The City will pay for the costs associated with the survey, document recording fees, inspection and compliance fees, State and County transfer taxes, and all closing fees owed to the Title Company; and

WHEREAS: The Assessor's valuation of the property is \$30,100, and does not include the additional non-market value interest that the City has in the property; and

WHEREAS: The Fire Safety House is utilized every year by the Dearborn Fire Department to educate third grade students from DPS and various other private schools on fire and life safety topics; and

WHEREAS: Acquisition of this property will ensure that the property will remain available for the fire prevention and life safety education classes for many years to come, and enable the Fire Department to perform necessary maintenance on the property; and

WHEREAS: Given the significance of this property to the Fire Department, it is recommended that City Council approves the purchase of this property for \$5,000; and

WHEREAS: Funding for this purchase shall be from Account 634-2540-435.72-50, Project K25200; now therefore be it



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

RESOLVED: That this Council approves the acquisition of the following property:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Tax ID No.: part of 82-09-211-23-028

Commonly Known As: Part of 19501 Outer Drive, Dearborn, MI 48124

from the Dearborn Public Schools for the sum of \$5,000, plus approximately \$10,000 in closing costs, subject to prorations and adjustments shown on the closing statement, upon the seller furnishing the City with a title insurance policy showing marketable title and a properly executed deed approved by Corporation Counsel or his designee; be it further

RESOLVED: That the City will purchase the property in as "as is" condition subject to the existing building and use restrictions, easements, and zoning ordinances. The City will pay for the costs associated with the survey, document recording fees, inspection and compliance fees, State and County transfer taxes, and all closing fees owed to the Title Company; be it further

RESOLVED: That acquisition of this property will serve a public purpose by ensuring that this property will remain available for fire prevention and life safety education classes for many years to come, and enabling the Fire Department to perform necessary maintenance on the property; be it further

RESOLVED: That the Mayor and Corporation Counsel or his designee are hereby authorized to execute documents on behalf of the City of Dearborn to effectuate this transaction; be it further

RESOLVED: That the Finance Director be and is hereby authorized and directed to issue his proper warrant in the amount of \$5,000, plus approximately \$10,000 in closing costs, subject to adjustments, if any, as shown on the closing statement reviewed and approved by Corporation Counsel or his designee, drawn upon Account 634-2540-435.72-50, Project K25200, payable to the grantor, or its nominee, in payment for said property; be it further

RESOLVED: That this Resolution is given immediate effect.

OFFER TO PURCHASE REAL ESTATE

Date: _____, 2026

THE UNDERSIGNED PURCHASER, CITY OF DEARBORN, a Michigan Municipal Corporation, whose address is 16901 Michigan Avenue, Dearborn, Michigan 48126, hereby offers and agrees to purchase from SELLER, DEARBORN PUBLIC SCHOOLS, a Michigan general powers school district organized and operating under the provisions of the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 18700 Audette, Dearborn, Michigan 48124, the following land situated in the City of Dearborn, County of Wayne, State of Michigan, described as follows:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Commonly Known As: PART OF 19501 Outer Drive, Dearborn, MI 48124

(the "Property"), subject to the existing building and use restrictions, easements and zoning ordinances, if any, and to pay therefore, the sum of FIVE THOUSAND DOLLARS (\$5,000.00), upon the conditions set forth herein.

The Property is a portion of the larger parcel of land that is commonly referred to as 19501 Outer Drive, Dearborn, MI 48124. The parties agree to cooperate in good faith to effectuate a lot line adjustment under the Michigan Land Division Act to enable Purchaser to Purchase, and Seller to sell, the Property legally described above. The legal description has been created pursuant to the attached survey, which has been approved by both parties. Purchaser shall be responsible for all costs associated with the lot line adjustment and survey. If the parties cooperate in good faith to effectuate the lot line adjustment required hereunder but are unable to do so, this Agreement shall be terminated and neither party shall have any further liability or responsibility hereunder.

GENERAL CONDITIONS:

a. **Cash Sale.** Payment of the purchase money is to be made in cash or by check. The parties acknowledge additional consideration in the Disclaimer of Warranties and Transfer of Liability documents attached hereto as Exhibits A and B and incorporated herein by reference.

b. **Delivery of Deed and Manner of Payment.** The full purchase price, including adjustments as shown on the Closing Statement, shall be paid by Purchaser

at closing upon delivery of a Covenant Deed.

c. **Title.** As evidence of title, Purchaser will obtain, within thirty (30) days after the date of acceptance of this Offer, a Title Insurance Commitment, issued in an amount not less than the purchase price, bearing date later than the acceptance of this Offer, and guaranteeing the title in the condition required for performance of this Offer.

If objection to the title is made, based upon a written opinion of the Purchaser that the title is not in the condition required for performance hereunder, the Seller shall either (a) remedy the title defects; (b) obtain title insurance specifically insuring against the defects in question, either of which must be done within thirty (30) days of the notice of defects, or (c) notify Purchaser that Seller will not cure the title defects. If the Seller remedies the claimed defects or obtains the appropriate commitment for title insurance within the time specified, Purchaser shall proceed with closing and complete the sale. In the event Seller is unable to remedy the defect of title and is unwilling or unable to obtain title insurance specifically insuring against the defects, Purchaser may accept the title "as is" or may cancel the Agreement.

d. **Closing.** If this Offer is accepted by Seller and if title can be conveyed in the condition required hereunder, this sale shall close within ninety (90) days following acceptance of this Offer at the Dearborn Administrative Center, 16901 Michigan Avenue, Dearborn, MI 48126.

e. **Condition of Premises.** Purchaser understands that it is purchasing a vacant lot in an "AS IS" condition. The Purchaser acknowledges that: (a) it has examined the Property; (b) it has had the opportunity to have additional inspections; (c) other than provided herein, Seller has not made any representations or warranties of any kind concerning the Property upon which the Purchaser has placed reliance, and (d) Seller has represented that it is not aware of any Hazardous Substances generated, manufactured, refined, used, treated, stored, handled, mixed, removed, disposed, transferred, produced or processed at or on the Property.

f. **Default.** In the event of default by one party, the other party may elect to pursue any remedies available at law or in equity, including, at its option, electing to enforce the terms hereof.

g. **Taxes and Costs.** All taxes and Special Assessments that have been assessed and are a lien on the Property at the date of closing shall be paid by Seller. The cost of duly authorized improvements that are subject to future assessments against the Property assessed after the date of closing shall be paid by Purchaser.

All charges for water and sewer usage shall be paid by Seller to the date of closing.

All other taxes, interest, rents, insurance premiums, and water/other similar utility bills shall be prorated as of the Closing Date, on a calendar basis.

Purchaser shall pay for the costs associated with the survey, document recording

fees, inspection and compliance fees, State and County transfer taxes, and all closing fees owed to the Title Company.

h. **Building and Use Restrictions, Easements and Municipal Ordinances and Regulations.** Purchaser understands that there may be building and use restrictions and/or ordinances and regulations enacted by governmental entities which may affect Purchaser's intended use of the premises. By executing this Agreement, Purchaser acknowledges that Purchaser is satisfied with the applicability of any such building and use restrictions, ordinances and/or regulations pertaining to intended use of the premises.

i. **Property Inspection.** The Purchaser may have the physical condition, and if applicable the structural, plumbing, heating, and electrical systems of the property, inspected by a contractor of its own choice within 10 business days from the date of acceptance of this Offer and at its own expense. If Seller does not receive written notice from the Purchaser that Purchaser is dissatisfied with the condition within 2 days from date of inspection, then this contingency will be considered satisfied. If the Seller does receive written notice, within the time provided, that Purchaser is dissatisfied with the condition of the Property, Purchaser at its election may terminate this agreement and any deposit shall be refunded to Purchaser.

j. **Disclosures.** Seller represents to Purchaser, to the best of its knowledge and belief, that the transfer and delivery of the Property by Seller to Purchaser as provided herein will not conflict with or result in the breach of any agreement or instrument to which Seller is a party or by which Seller is otherwise bound. Seller is not a party to, nor aware of, any litigation which or may affect the Property.

Seller represents that it is not aware of any Hazardous Substances generated, manufactured, refined, used, treated, stored, handled, mixed, removed, disposed, transferred, produced or processed on the Property. As used in this paragraph, "Hazardous Substances" shall mean any hazardous substance or hazardous waste as such terms are defined in the Resources Conservation and Recovery Act of 1976, 42 USC 6901 as amended, the Comprehensive Environmental Act of 1980, 42 USC 9601 as amended, or any other federal, state or local environmental laws, regulations, or ordinances.

k. **Construction.** Whenever the singular number is used, the same shall include the plural and the neuter. If any language is stricken or deleted from this Agreement, such language shall be deemed never to have appeared herein and no other implications shall be drawn therefrom.

l. **Binding Effect.** The agreements herein shall bind and inure to the benefit of the executors, administrators, successors, and assigns of the respective parties.

m. **Entire Agreement.** Seller and Purchaser acknowledge that they have read the entire contents hereof and are familiar with the provisions contained herein. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof. All prior agreements between the parties with respect to the

subject matter hereof, whether written or oral, are merged herein and shall be of no force and effect. This Agreement may only be changed, modified, or discharged by an agreement in writing signed by both parties.

n. **Notice.** Any notices required hereby shall be in writing and either delivered personally or mailed to the following addresses:

If to Purchaser: CITY OF DEARBORN
Attn: Corporation Counsel
16901 Michigan Avenue, Ste. 14
Dearborn, MI 48126

If to Seller: DEARBORN PUBLIC SCHOOLS
18700 Audette
Dearborn, MI 48124

o. **Effective Date.** This Agreement shall become effective on the date the last of the Seller and Purchaser has signed this Agreement, which date will be deemed the "Effective Date."

p. **Time is of the Essence.** Time is of the essence in each and every provision of this Agreement.

q. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

r. **Necessary Documents.** Purchaser and Seller agree to execute any and all documents required to complete the transaction contemplated hereunder, as may be reasonably requested by the other party.

s. **THIS OFFER TO PURCHASE IS SUBJECT TO, AND CONTINGENT UPON, APPROVAL BY THE BOARD OF EDUCATION FOR THE DEARBORN PUBLIC SCHOOLS.**

t. **THIS OFFER TO PURCHASE IS SUBJECT TO, AND CONTINGENT UPON, DEARBORN CITY COUNCIL APPROVAL.**

THIS SPACE INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.

**I HAVE READ THIS DOCUMENT IN ITS ENTIRETY AND UNDERSTAND THAT IT IS
A LEGALLY BINDING AND ENFORCEABLE AGREEMENT.**

PURCHASER:

CITY OF DEARBORN

By: REBECCA A. SCHULTZ
Assistant Corporation Counsel
As authorized by CR _____

Date

SELLER:

DEARBORN PUBLIC SCHOOLS

By: _____
Its _____

Date

Exhibit A

PURCHASER'S STATEMENT

City of Dearborn, whose address is 16901 Michigan Avenue, Dearborn, Michigan 48126 ("Purchaser"), is purchasing from Dearborn Public Schools, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 18700 Audette Street, Dearborn, Michigan 48124 ("Seller"), an approximately 0.27-acre parcel of real property in the City of Dearborn, Wayne County, Michigan, more particularly described as follows:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Commonly Known As: PART OF 19501 Outer Drive, Dearborn, MI 48124

(the "Property").

The Purchaser confirms, acknowledges and agrees that:

- (1) The Purchaser has inspected the Property and agrees to take the Property "as is" and in its present condition.
- (2) There are no other or additional written or oral understandings about the condition or nature of the Property outside of the parties' Purchase Agreement for the transaction referenced herein.
- (3) Seller has expressly disclaimed any and all warranties of any kind with respect to the Property.

**PURCHASER:
CITY OF DEARBORN**

By: _____

Its: _____

Dated: _____

EXHIBIT B TRANSFER OF LIABILITY

This Transfer of Liability (this "Agreement") is entered into this ____ day of _____, 2026. It is the intention and agreement of Dearborn Public Schools, a Michigan general powers school district, organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 18700 Audette Street, Dearborn, Michigan 48124 ("Seller"), and City of Dearborn, whose address is 16901 Michigan Avenue, Dearborn, Michigan 48126 ("Purchaser"), that following conveyance of the following real property:

Commencing at intersection of the West line of Outer Drive (150 feet wide) and the Southerly Line of York Street (60 feet wide); thence S00°14'04"W 1021.42 feet along the West right-of-way line of said Outer Drive to the POINT OF BEGINNING; thence continuing S00°14'04"W 47.00 feet along said West right-of-way line; thence N89°45'56"W 250.00 feet; thence N00°14'04"E 47.00 feet; thence S89°45'56"E 250.00 feet to the POINT OF BEGINNING. Being a part of Lot 6 of the Military Reserve, City of Dearborn, Wayne County, Michigan and containing 0.27 acres of land, more or less.

Commonly Known As: PART OF 19501 Outer Drive, Dearborn, MI 48124

(the "Property") to the Purchaser, that the Seller shall have no liability or exposure with respect to any environmental remediation required on the Property or with respect to claims of third parties arising out of or based upon exposure, subsequent to such conveyance, to hazardous substances or other conditions known or unknown which may be in or about the Property, and that the Purchaser is accepting the Property in its "as is" condition with full liability therefor. The Seller and the Purchaser agree as follows:

(a) The Purchaser shall, at its sole expense, be responsible for and pay the cost of any and all environmental assessments and remedial actions, if any, required pursuant to the Comprehensive Environmental Response Compensation and Liability Act of 1980 (as amended), Act 451 of the Michigan Public Acts of 1994, as amended, or any and all other applicable Federal, State or local statutes, laws, ordinances, codes, rules, regulations, and guidelines (including consent decrees and administrative orders) relating to public health and safety and the protection of the environment.

(b) The Purchaser shall, at its sole expense, be responsible for and pay the cost of investigation, repairs and modifications as are necessary to assure that the Property is safe and appropriate for its intended uses and that the Property complies with all applicable building codes or other applicable laws or regulations; and are not in violation of any Federal, State or local laws, regulations or orders pertaining to the environment or use of the Property.

(c) The Purchaser shall not look to the Seller or its successors or assigns, for any reimbursement, apportionment, or contribution with respect to the liability assumed, and

expenditures incurred by Purchaser pursuant to Paragraphs (a) and (b), by reason of the existence of any hazardous waste (as above defined) or which may be assessed as response costs or investigative costs by any governmental agency, whether such right be pursuant to common law or by statute.

(d) The provisions of this Agreement shall, in the case any one or more of the same is deemed to be unenforceable, be severable, meaning that the unenforceability of any given provisions shall not affect the enforceability of the remaining provisions.

(e) This Agreement shall inure to the benefit of Seller, be binding upon the Purchaser, including their respective successors and assigns.

SELLER:
DEARBORN PUBLIC SCHOOLS

By: _____

Its: _____

Dated: _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by _____, to me known to be the same person who executed the written instrument above on behalf of the Dearborn Public Schools.

Subscribed and sworn before me in _____ County,
Michigan, on the ____ day of _____, 2026.

_____(signature)

_____(printed)

Notary public, State of Michigan, County of _____

My Commission expires on _____

Acting in the County of _____

**PURCHASER:
CITY OF DEARBORN**

By: _____

Its: _____

Dated: _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by _____, Assistant Corporation Counsel for the City of Dearborn, to me known to be the same person who executed the written instrument above on behalf of the City of Dearborn.

Subscribed and sworn before me in _____ County,
Michigan, on the ____ day of _____, 2026.

(signature)

(printed)

Notary public, State of Michigan, County of _____

My Commission expires on _____

Acting in the County of _____

**CITY OF DEARBORN
OFFICE OF MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY COUNCIL
FROM: MAYOR ABDULLAH H. HAMMOUD
SUBJECT: APPOINTMENT - LIBRARY COMMISSION
DATE: AUGUST 6, 2026

Pursuant to City Charter Sections 10.9 and 10.20, the Mayor shall appoint members of the Library Commission, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

Name: Claudia Hammoud
Status: Appointment
Current Term Ending: N/A
Filling a Vacancy for: N/A
Term Duration: 3 Years
Appointment Term Ending: June 30, 2029
Attendance: N/A
Phone: (313) 455-2242
Email: chammoud@outlook.com
Mailing Address: 21 Turnberry Lane, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read 'Abdullah H. Hammoud'.

Abdullah H. Hammoud
Mayor

cc: Library
cc: Law Department

**CITY OF DEARBORN
OFFICE OF MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY CLERK
FROM: MAYOR ABDULLAH H. HAMMOUD
SUBJECT: APPOINTMENT - LIBRARY COMMISSION
DATE: AUGUST 6, 2026

I hereby certify that the following appointment has been made to the Library Commission in accordance with City Charter Sections 10.9 and 10.20.

See C.R. ____ *Insert the CR that confirmed this appointment* _____

Name: Claudia Hammoud

Status: Appointment

Current Term Ending: N/A

Filling a Vacancy for: N/A

Term Duration: 3 Years

Appointment Term Ending: June 30, 2029

Attendance: N/A

Phone: (313) 455-2242

Email: chammoud@outlook.com

Mailing Address: 21 Turnberry Lane, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read 'Abdullah H. Hammoud'.

Abdullah H. Hammoud
Mayor

cc: Library
cc: Law Department



Application

Commission	Library Commission
Tracking number	CB-2026-0007
Current status	Submitted
Submitted	2026-08-05 20:51:45 UTC

Applicant

Name	Claudia Hammoud
Email	chammoud@outlook.com
Phone	3134552242
Home address	21 Turnberry Lane
ZIP code	48120
Years of residency	27

Professional background

Occupation	Attorney
Education level	Doctorate / Professional

Why they want to serve

I have frequented our libraries from childhood to adulthood. In the past year, I spent countless hours at the Henry Ford Centennial Library preparing for the bar exam, and experienced firsthand the value it brings to our community. I want to help it continue growing and serving residents with thoughtful, inclusive programs and spaces.

Attachments

File	Label	Uploaded
Hammoud CV.pdf	Resume	2026-08-05

PDF and image uploads are appended in full after this summary. Other file types are listed on a closing page.

Attachment 1 of 1

Resume ? Hammoud CV.pdf

File: Hammoud CV.pdf

Type: PDF document

The original uploaded file follows on the next page(s).

CLAUDIA HAMMOUD

313.455.2242 | chammoud@outlook.com | [LinkedIn](#) | Detroit, MI

EDUCATION

University of Detroit Mercy School of Law, Detroit, MI

Juris Doctor, *May 2025*

- Student Bar Association - Treasurer
- Arab American Law Student Association – President
- Federal Pro Se Clinic of the United States Eastern District Court – Advanced Student Attorney
- Civil Mediation Training – Certified

University of Michigan - Dearborn, Dearborn, MI

Bachelor of Arts in Health and Human Services, *August 2022*

- Concentration in Public Health, Minor in Marketing
- Dean's Scholar – Merit Based Award

EXPERIENCE

Vandever Garzia, Troy, MI

Attorney, *May 2026 – Present*

Law Clerk, *October 2025 – May 2026*

- Managing complex civil matters through all stages of litigation, developing legal strategy, coordinating discovery, evaluating risk exposure, negotiating resolutions, and preparing matters for mediation, facilitation, and trial.
- Drafting and reviewing pleadings, motions, discovery materials, legal memoranda, settlement analyses, and client communications, ensuring accuracy, strategic alignment, and compliance with applicable procedural requirements.
- Analyzing contracts, business records, deposition testimony, medical records, investigative materials, and other documentary evidence to identify legal issues, assess risk, and formulate practical recommendations for clients.
- Communicating directly with clients, opposing counsel, experts, investigators, and other stakeholders to resolve disputes, advance case objectives, manage deadlines, and facilitate efficient case progression.
- Conducting legal research and factual investigations on complex legal issues, synthesizing findings into concise, actionable guidance to support litigation strategy, client counseling, and informed decision-making.

HNH Law Group, Dearborn, MI

Legal Intern, *January 2025 – May 2025*

- Drafted pleadings, motions, and trial materials across diverse practice areas.
- Conducted legal research and supporting attorneys in different legal matters.

Frank Murphy Hall of Justice, Detroit, MI

Legal Intern, Criminal Division, *June 2024 – August 2024*

- Gained in-depth knowledge of judicial decision-making processes in the criminal division, understanding of court case management and workflow.

Law Offices of Houda Berri, PLLC, Dearborn, MI

Legal Assistant, *February 2022 – August 2022*

- Developed understanding of court systems and the process of legal document drafting.

**CITY OF DEARBORN
OFFICE OF MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY COUNCIL
FROM: MAYOR ABDULLAH H. HAMMOUD
**SUBJECT: APPOINTMENT - EAST DEARBORN DOWNTOWN DEVELOPMENT
AUTHORITY**
DATE: AUGUST 6, 2026

Pursuant to State law, and in accordance with the provisions of the City of Dearborn Code of Ordinance Section 7-97, the Mayor shall appoint members on the East Dearborn Downtown Development Authority, subject to approval by the City Council. Recommendation for the approval of this appointment is made to serve:

Name: Maria Willett

Type of Membership: Director of Philanthropy and Grants Department

Business Name: N/A

Business Address: N/A

Status: Appointment

Filling a Vacancy for: N/A

Current Term Ending: N/A

Term Duration: 4 Years

Appointment Term Ending: June 30, 2030

Attendance: N/A

Phone: (313) 200-5435

Email: mwillett@dearborn.gov

Home Mailing Address: 3746 Brewster, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read 'Abdullah H. Hammoud'.

Abdullah H. Hammoud
Mayor

cc: Economic Development
cc: Law Department

**CITY OF DEARBORN
OFFICE OF MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY CLERK
FROM: MAYOR ABDULLAH H. HAMMOUD
**SUBJECT: APPOINTMENT - EAST DEARBORN DOWNTOWN DEVELOPMENT
AUTHORITY**
DATE: AUGUST 6, 2026

I hereby certify that the following appointment has been made to the East Dearborn Downtown Development Authority Board of Directors in accordance with the provisions of the City of Dearborn Code of Ordinance Section 7-97.

See C.R. ____ *Insert the CR that confirmed this appointment* ____

Name: Maria Willett

Type of Membership: Director of Philanthropy and Grants Department

Business Name: N/A

Business Address: N/A

Status: Appointment

Filling a Vacancy for: N/A

Current Term Ending: N/A

Term Duration: 4 Years

Appointment Term Ending: June 30, 2030

Attendance: N/A

Phone: (313) 200-5435

Email: mwillett@dearborn.gov

Home Mailing Address: 3746 Brewster, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud
Mayor

cc: Economic Development
cc: Law Department

City of Dearborn

Reference: CB-2026-0006
Generated: 2026-08-04 15:49:29 UTC

Commissions & Boards Report

Commissions & Boards
By: Hala Hamdan

Application

Commission	East Dearborn Downtown Development Authority
Tracking number	CB-2026-0006
Current status	Submitted
Submitted	2026-08-03 20:15:12 UTC

Applicant

Name	Maria Willett
Email	mwillett@dearborn.gov
Phone	3139433346
Home address	3746 Brewster Street
ZIP code	48120
Years of residency	1

Professional background

Occupation	Director of Philanthropy & Grants
Company	City of Dearborn
Business address	16901 Michigan Ave
Business phone	3139433346
Education level	Master degree
Education detail	Oakland University
Memberships	Dearborn Rotary Dearborn Education Foundation Dearborn Community Fund

Why they want to serve

I believe I would bring a collaborative, solutions-oriented perspective to the Authority. Through my work with the City, I have experience building partnerships, securing funding, and bringing people together around shared goals. I enjoy connecting ideas with action and would be excited to contribute that experience while working alongside other members to support East Dearborn's businesses and continued growth.

Attachments

File	Label	Uploaded
Resume MW New.docx	Resume	2026-08-03

City of Dearborn

Reference: CB-2026-0006

Generated: 2026-08-04 15:49:29 UTC

Commissions & Boards Report

Commissions & Boards

By: Hala Hamdan

PDF and image uploads are appended in full after this summary. Other file types are listed on a closing page.

Attachments provided separately

The following files are attached to this application but could not be embedded in this PDF. Open them from the application's Files tab in DearbornConnect.

? Resume MW New.docx ? application/vnd.openxmlformats-officedocument.wordprocessingml.document can't be embedded ? attached separately

MARIA WILLETT



mariawillet@gmail.com



810.701.9157

BACKGROUND

Motivated leader passionate professional growth in a role of creative problem solving with greater responsibility and opportunity for impact.

AWARDS & FELLOWSHIPS

Leadership Detroit (2025)

AFP Detroit Fisher Fellow (2025)

American Council on Germany Social Cohesion Cohort (2024)

German Marshall Fund Transatlantic Inclusive Leadership Network (2024)

US Global Leadership Coalition Next Gen Global Leaders Network (2023)

New Urban Progress Transatlantic Fellow (2020 - 2022)

Crain's Detroit 20 in the 20s Award (2020)

Young Professional of the Year (2018)

Oakland County 40 in their 40's Award (2017)

Michigan Political Leadership Fellow (2016)

COMMUNITY INVOLVEMENT

Dearborn Rotary Foundation (2025)

Dearborn Community Fund (2025)

Community Foundation of Greater Rochester (2024)

MML Women in Municipal Government Board Member (2018-Present)

RH Diversity, Equity, and Inclusion Committee (2018- 2024)

RAYA, Board Member (2017-2024)

YMCA North Oakland, Board (2018-2020)

Rochester Regional Chamber of Commerce

Young Professionals, Co-Founder (2016-2020)

EDUCATION

Bachelor of Arts, Political Science

Oakland University

Master of Public Administration

Oakland University

Master of Business Administration

Oakland University

Strategy Execution for Public Leadership

Harvard Online

DIRECTOR OF PHILANTHROPY & GRANTS

City of Dearborn, MI | Oct 2024 – Present

- Build and maintain relationships with corporate, foundation, state, and federal partners to identify and pursue opportunities for collaboration, investment, and shared impact.
- Conduct proactive research to identify grant opportunities that align with the City's strategic priorities; coordinate with department directors to develop compelling applications and ensure compliance with grant requirements.
- Oversee the grant lifecycle, including pre-award planning, application development, post-award reporting, and tracking of outcomes to ensure effective use of funds.

CHIEF OF STAFF

City of Rochester Hills, MI | May 2020 – Present

- Corresponds with public and private officials, community groups and the public on behalf of the Mayor; facilitates meetings, mediates disputes and participates in problem solving as necessary; responds to inquiries from the public; communicates with offices of other elected officials on issues of mutual interest.
- Works directly with department directors on day-to-day issues, special projects and urgent problems to design solutions. Provides status updates to the Mayor.
- Identifies and supports the development of public and private sector partnerships for special projects, events and initiatives; solicits sponsors to defray taxpayer expense for City events.

CHIEF ASSISTANT TO THE MAYOR

City of Rochester Hills, MI | July 2017 – May 2020

- Produces hallmark community and government affairs events such as fireworks shows, groundbreakings, international mayoral delegations, and the 2019 United States Conference of Mayors Fall Leadership Meeting.
- Leads the city's communication team. Establishes and enhances relationships with mayors, business leaders, nonprofits, and universities to advance Mayor Barnett's national priorities of Infrastructure, Innovation, and Inclusion.

SPECIAL ASSISTANT TO THE MAYOR

City of Rochester Hills, MI | June 2015 – July 2017

COMMUNITY PLANNING ASSISTANT

City of Auburn Hills, MI | August 2014 – June 2015

- Spearheaded a three-year plan outlining future age friendly strategies that was adopted by Council and received the 2017 Planning Excellence Award for Best Practice by the Michigan Association of Planning

**CITY OF DEARBORN
OFFICE OF THE MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY COUNCIL
FROM: MAYOR ABDULLAH H. HAMMOUD
**SUBJECT: APPOINTMENT - WEST DEARBORN DOWNTOWN DEVELOPMENT
AUTHORITY**
DATE: AUGUST 6, 2026

Pursuant to Michigan Public Act Number 57 of 2018 and City of Dearborn Code of Ordinance Section 7-62 and City Charter Section 10.9, the Mayor shall appoint members of the West Dearborn Downtown Development Authority, subject to approval by City Council. Recommendation for the approval of this appointment is made to serve:

Name: Maria Willett

Type of Membership: Director of Philanthropy and Grants Department

Business Name: N/A

Business Address: N/A

Status: Appointment

Filling a Vacancy for: N/A

Current Term Ending: N/A

Term Duration: 4 Years

Appointment Term Ending: June 30, 2030

Attendance: N/A

Phone: (313) 200-5435

Email: mwillett@dearborn.gov

Home Mailing Address: 3746 Brewster, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read "Abdullah H. Hammoud".

Abdullah H. Hammoud
Mayor

cc: Economic Development Department
cc: Law Department

**CITY OF DEARBORN
OFFICE OF THE MAYOR
ABDULLAH H. HAMMOUD**



TO: CITY CLERK
FROM: MAYOR ABDULLAH H. HAMMOUD
**SUBJECT: APPOINTMENT - WEST DEARBORN DOWNTOWN DEVELOPMENT
AUTHORITY**
DATE: AUGUST 6, 2026

I hereby certify that the following appointment has been made to the West Dearborn Downtown Development Authority in accordance with the provisions of Michigan Public Act Number 57 of 2018 and City of Dearborn Code of Ordinance Section 7-62 and City Charter Section 10.9.

See C.R. ____ *Insert the CR that confirmed this appointment* ____

Name: Maria Willett

Type of Membership: Director of Philanthropy and Grants Department

Business Name: N/A

Business Address: N/A

Status: Appointment

Filling a Vacancy for: N/A

Current Term Ending: N/A

Term Duration: 4 Years

Appointment Term Ending: June 30, 2030

Attendance: N/A

Phone: (313) 200-5435

Email: mwillett@dearborn.gov

Home Mailing Address: 3746 Brewster, Dearborn, MI 48120

A handwritten signature in black ink, appearing to read 'Abdullah H. Hammoud'.

Abdullah H. Hammoud
Mayor

cc: Economic Development Department
cc: Law Department

City of Dearborn

Reference: CB-2026-0005
Generated: 2026-08-04 15:52:10 UTC

Commissions & Boards Report

Commissions & Boards
By: Hala Hamdan

Application

Commission	West Dearborn Downtown Development Authority
Tracking number	CB-2026-0005
Current status	Submitted
Submitted	2026-08-03 20:15:08 UTC

Applicant

Name	Maria Willett
Email	mwillett@dearborn.gov
Phone	3139433346
Home address	3746 Brewster Street
ZIP code	48120
Years of residency	1

Professional background

Occupation	Director of Philanthropy & Grants
Company	City of Dearborn
Business address	16901 Michigan Ave
Business phone	3139433346
Education level	Master degree
Education detail	Oakland University
Memberships	Dearborn Rotary Dearborn Education Foundation Dearborn Community Fund

Why they want to serve

I believe I would bring a collaborative, relationship-focused perspective to the Authority. I hope to help strengthen connections between the DDA, local businesses, and the community by supporting events, fostering partnerships, and creating opportunities that encourage people to shop, dine, and spend time in West Dearborn. I enjoy bringing people together and would be excited to contribute to the district's continued growth and success.

Attachments

File	Label	Uploaded
Resume MW New.docx	Resume	2026-08-03

PDF and image uploads are appended in full after this summary. Other file types are listed on a closing page.

Attachments provided separately

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? Resume MW New.docx ? application/vnd.openxmlformats-officedocument.wordprocessingml.document can't be embedded ? attached separately

MARIA WILLETT



mariajwillett@gmail.com



810.701.9157

BACKGROUND

Motivated leader passionate professional growth in a role of creative problem solving with greater responsibility and opportunity for impact.

AWARDS & FELLOWSHIPS

Leadership Detroit (2025)

AFP Detroit Fisher Fellow (2025)

American Council on Germany Social Cohesion Cohort (2024)

German Marshall Fund Transatlantic Inclusive Leadership Network (2024)

US Global Leadership Coalition Next Gen Global Leaders Network (2023)

New Urban Progress Transatlantic Fellow (2020 - 2022)

Crain's Detroit 20 in the 20s Award (2020)

Young Professional of the Year (2018)

Oakland County 40 in their 40's Award (2017)

Michigan Political Leadership Fellow (2016)

COMMUNITY INVOLVEMENT

Dearborn Rotary Foundation (2025)

Dearborn Community Fund (2025)

Community Foundation of Greater Rochester (2024)

MML Women in Municipal Government Board Member (2018-Present)

RH Diversity, Equity, and Inclusion Committee (2018- 2024)

RAYA, Board Member (2017-2024)

YMCA North Oakland, Board (2018-2020)

Rochester Regional Chamber of Commerce

Young Professionals, Co-Founder (2016-2020)

EDUCATION

Bachelor of Arts, Political Science
Oakland University

Master of Public Administration
Oakland University

Master of Business Administration
Oakland University

Strategy Execution for Public Leadership
Harvard Online

DIRECTOR OF PHILANTHROPY & GRANTS

City of Dearborn, MI | Oct 2024 - Present

- Build and maintain relationships with corporate, foundation, state, and federal partners to identify and pursue opportunities for collaboration, investment, and shared impact.
- Conduct proactive research to identify grant opportunities that align with the City's strategic priorities; coordinate with department directors to develop compelling applications and ensure compliance with grant requirements.
- Oversee the grant lifecycle, including pre-award planning, application development, post-award reporting, and tracking of outcomes to ensure effective use of funds.

CHIEF OF STAFF

City of Rochester Hills, MI | May 2020 - Present

- Corresponds with public and private officials, community groups and the public on behalf of the Mayor; facilitates meetings, mediates disputes and participates in problem solving as necessary; responds to inquiries from the public; communicates with offices of other elected officials on issues of mutual interest.
- Works directly with department directors on day-to-day issues, special projects and urgent problems to design solutions. Provides status updates to the Mayor.
- Identifies and supports the development of public and private sector partnerships for special projects, events and initiatives; solicits sponsors to defray taxpayer expense for City events.

CHIEF ASSISTANT TO THE MAYOR

City of Rochester Hills, MI | July 2017 - May 2020

- Produces hallmark community and government affairs events such as fireworks shows, groundbreakings, international mayoral delegations, and the 2019 United States Conference of Mayors Fall Leadership Meeting.
- Leads the city's communication team. Establishes and enhances relationships with mayors, business leaders, nonprofits, and universities to advance Mayor Barnett's national priorities of Infrastructure, Innovation, and Inclusion.

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City of Rochester Hills, MI | June 2015 - July 2017

COMMUNITY PLANNING ASSISTANT

City of Auburn Hills, MI | August 2014 - June 2015

- Spearheaded a three-year plan outlining future age friendly strategies that was adopted by Council and received the 2017 Planning Excellence Award for Best Practice by the Michigan Association of Planning



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of the 17th Annual Zaman Run Walk Picnic.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

The 17th Annual Zaman Run Walk Picnic is set to take place on Saturday, September 19, at Ford Field Park, with a setup time of 8:00 A.M. and a tear-down time of 2:00 P.M. The expected attendance for this event is 2,000 people. A noise ordinance waiver is being requested for the duration of the event.

PRIOR COUNCIL ACTION:

CR: 8-460-25

BACKGROUND:

The Zaman Run Walk Picnic is an annual fundraising event that has been held at Ford Field Park since 2014. The event consists of a 5K Run race, opening ceremonies, 5K walk, two kids' runs, and a picnic in the park. All event proceeds support Zaman and its programs supporting families living in extreme poverty in Southeast Michigan. This year, Zaman will be honoring 30 years of service to the community.

FISCAL IMPACT:

All city services will be reimbursed by the event organizers.

COMMUNITY IMPACT:

Temporary closures of northbound lane of Brady Street for 5K Run/Walk.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Recreation, DPW and Police will work to ensure event logistics are managed and adhered to.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Sean Fletcher, Director of Parks & Recreation
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of the 17th Annual Zaman Run Walk Picnic.
DATE: 7/19/2026

Budget Information

Adopted Budget: N/A
Amended Budget: N/A
Requested Amount: N/A
Funding Source: N/A
Supplemental Budget: N/A

Summary of Request

The 17th annual Zaman Run Walk Picnic will be held at Ford Field Park on Saturday, September 19, 2026 with a setup time of 8:00 a.m. and a tear-down time of 2:00 p.m. The expected attendance is 2,000 people. A waiver of the city noise ordinance is being requested for the duration of the event.

The Zaman Run Walk Picnic is an annual fundraising event that has been hosted at Ford Field Park since 2014. The event includes a 5K run race, opening ceremonies, a 5K walk, two kid's runs, and a picnic in the park. All proceeds from the event support Zaman and its programs that assist families experiencing extreme poverty in Southeast Michigan. This year, Zaman will be honoring 30 years of service to the community.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:

Jonathon Golich

CF454FEAC7BC456...

Jonathon Golich

7/19/2026

Deputy Director - Parks & Recreation

DocuSigned by:

Issa Shahin

1053E1C7585A436...

Issa Shahin

7/19/2026

Police Chief

Signed by:

Sean Fletcher

503098961A7C461...

Sean Fletcher

7/19/2026

Director of Parks & Recreation

Signed by:

Carter Fisher

3F46972DF97F42A...

Carter Fisher

7/20/2026

Corporation Counsel, City of Dearborn

2026 Zaman Run Walk Picnic – Park Stations Layout as of 07/2026



KEY:

1. Parking
 - (1a) IMAM Parking Garage
 - (1b) Handicap, Elderly and VIP Parking
 - (1c) Cherry Hill Park Entrance
2. Registration and Packet Pickup
 - (2a) Before OC* | (2b) After OC*
3. Shirt Distribution
4. Volunteer Check-in
5. Breakfast Services
6. Opening Ceremony & Stage
7. Photo Station
 - (7a) Before OC* | (7b) After OC*
8. Awards Tent
9. Post-Race Fuel Services
10. Start/Finish Ops
11. Route Spotters
12. 5K Water & Aid Stations
13. Basketball Challenge
14. Tug-of-War Challenge
15. Pony Rides & Petting Zoo
16. Face Painting
17. Pumpkin Patch
18. Dessert Services (Biggby & DQ)
19. Rafic's Falafel
20. BBQ Services
21. BOOST Table
22. Donation & Merch Tables

AA – Ainsley's Angels
 EMS – Emergency Medical Services
 AAA – Community Safety Partner
 DFT – Books Giveaway
 *OC – Opening Ceremony



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of the annual Dearborn High School Homecoming Parade.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

Dearborn High School will be hosting its annual Homecoming Parade on Friday, September 25, 2026. The event is scheduled to take place from 4:45 PM to 5:30 PM with an anticipated attendance of over 500 people. A waiver of the city noise ordinance is also being requested for the duration of the event.

PRIOR COUNCIL ACTION:

CR: 8-459-25

BACKGROUND:

It is respectfully requested that the City Council approve the annual Dearborn High School Homecoming parade, held annually, affecting traffic-flow on Outer Drive and surrounding streets.

FISCAL IMPACT:

N/A

COMMUNITY IMPACT:

Temporary disruptions to traffic-flow on Outer Drive and neighborhood streets surrounding Dearborn High School.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Recreation and Police will work together ensure event logistics are managed and adhered to.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Sean Fletcher, Director of Parks & Recreation

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Approval of the annual Dearborn High School Homecoming Parade.

DATE: 7/19/2026

Budget Information

Adopted Budget: N/A

Amended Budget: N/A

Requested Amount: N/A

Funding Source: N/A

Supplemental Budget: N/A

Summary of Request

Dearborn High school will be hosting its annual Homecoming parade on Friday, September 25, 2026 from approximately 4:45-5:30 p.m. The parade participants will include the band, cheer team, various clubs, sports teams, and DHS administration. The police will lead the parade, and the route is as follows:

- * Starting from the DHS student lot, heading north on S. York
- * Turning left on Fordson to S. Highland
- * Turning right on S. Highland, heading north to Marshall
- * Turning right on Marshall, heading east
- * Turning right back onto S. York, returning to Outer Drive

A noise waiver is being requested for the duration of the event. Immediate effect is also requested.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:
Jonathon Golich
CF454FEAC7BC456...
Jonathon Golich 7/19/2026

Deputy Director - Parks & Recreation

DocuSigned by:
Issa Shahin 7/27/2026
1053E1C7585A436...
Issa Shahin

Police Chief

Signed by:
Sean Fletcher
503098961A7C461...
Sean Fletcher 7/23/2026

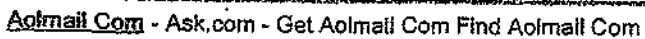
Director of Parks & Recreation

Signed by:
Carter Fisher 7/27/2026
3F46972DF97F42A...
Carter Fisher

Corporation Counsel, City of Dearborn

[Get Directions](#) [My Maps](#)

Print Send Link



Sponsored Link < >





**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of the FY27 SMART Contract.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

The Dearborn Parks & Recreation Senior Transportation Program, which is supported by federal funds, offers transportation services for senior citizens aged 60 and older. The service operates Monday through Friday, from 8:30 a.m. to 3:30 p.m. The transportation fee is \$1.00 each way, or \$2.00 for a round-trip. Please note that no one is ever refused a ride due to hardship.

PRIOR COUNCIL ACTION:

CR: 10-571-25

BACKGROUND:

The City of Dearborn has partnered with SMART since 1997 to provide transportation services for Dearborn residents ages 60 and older, along with individuals with disabilities.

FISCAL IMPACT:

FY27 Adopted Revenue: \$345,813.21

FY27 Adopted Expenses: \$345,813.21

COMMUNITY IMPACT:

This will be a continuation of services for Dearborn seniors ages 60 and up needing transportation assistance within Dearborn city limits.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Recreation and Finance Departments manage the quarterly reports and compliance with the SMART regional office.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Sean Fletcher, Director of Parks & Recreation
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of the FY27 SMART Contract.
DATE: 7/30/2026

Budget Information

Adopted Budget: \$345,813.21
Amended Budget: N/A
Requested Amount: N/A
Funding Source: General Fund
Supplemental Budget: N/A

Summary of Request

The City of Dearborn and SMART partner to provide transportation within city limits to Dearborn citizens. This program provides curb-to-curb service to approximately 200 seniors and disabled individuals each week during a typical year.

Additionally, bus tickets for established SMART routes are available free of charge to Dearborn seniors who are at least 65 years of age with valid proof of residency. To support these services, the Parks & Recreation Department employs three part-time dispatchers and up to eight part-time drivers annually.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



PARKS
& RECREATION

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:
Jonathon Golich
CF454FEAC7BC456...
Jonathon Golich 7/30/2026

Deputy Director - Parks & Recreation

Signed by:
Sean Fletcher
503098961A7C461...
Sean Fletcher 7/30/2026

Director of Parks & Recreation

Initial
MM
DocuSigned by:
Michael Kennedy 7/30/2026
F77919D1421447F...
Michael Kennedy

Finance Director / Treasurer

Signed by:
Carter Fisher 7/30/2026
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Carter Fisher

Corporation Counsel, City of Dearborn

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2027

I, Abdullah H. Hammoud, as the Mayor of **the City of Dearborn** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2026 through June 30, 2027 (Section 1 below), and **Community Credits** available for the period July 1, 2026 to June 30, 2027 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$102933** in **Municipal Credit** funds as follows:

- | | | |
|-----|---|----------------------------------|
| (a) | Transfer to <u>XXXX</u>
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ <u>XXXX</u> |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ <u>92,933</u> |
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ <u>10,000</u> |
| (d) | Services Purchased from Subcontractor

<u>(NAME OF SUBCONTRACTOR)</u>
(See attached Subcontractor Service Agreement) | At the cost of: \$ <u>XXXX</u> |

Total \$102933

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2029; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$181410** in **Community Credit** funds available as follows:

- | | | |
|-----|--|-----------------------------------|
| (a) | Transfer to <u>XXXX</u>
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ <u>XXXX</u> |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ <u>181,410</u> |
| (c) | Services Purchased from SMART | At the cost of: \$ <u>XXXX</u> |

(Including Tickets, Shuttle Services/Dial-a-Ride)

- (d)

Capital Purchases

At the cost of: \$ XXXX
- (e)

Services Purchased from Subcontractor

At the cost of: \$ XXXX

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$181410

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2027, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2031; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF DEARBORN

Approved as to
form by:

Signed by:

3F46972DF97F42A...
Corporation Counsel, City of Dearborn

Signature

Printed Name

Title

Date

Signature

Abdullah H. Hammoud

Printed Name

Mayor

Title

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

The City of Dearborn and SMART partner to provide transportation within the city limits to Dearborn citizens. The program transports approximately 200 seniors and disabled individuals each week with curb-to-curb service during a typical year. Bus tickets for SMART established bus routes are also available free of charge to Dearborn Seniors. Seniors must be at least 65 years of age with valid proof of residency to receive tickets. The Parks & Recreation Department employs 3 dispatchers annually up to 8 bus drivers to conduct this service.

Service Area (Provide geographic boundaries):

The area includes 24.5 square miles within the city limits of Dearborn. Dearborn Senior Services, a division of Dearborn Parks & Recreation, will occasionally use charter buses paid for with SMART funds for special trips, such as Tiger baseball games or theater performances for seniors.

Service Times (Provide days and hours of service):

The transportation services is available Monday-Friday from 8:30am to 3:30pm. Passengers are required to schedule trips at least 4 days in advance. Medical appointments are given priority when schedules are set. The Service Reservation phone # is 313-943-4083.

Eligible User Groups (Users eligible to use the service):

Residents of Dearborn age 60 or older are eligible for this service. Disabled citizens under the age of 60 may apply for special fare disability ID cards. These individuals must obtain this ID card directly from SMART in order to ride the buses.

Fare Structure: (Cost to use service)

The fee is \$1.00 each way, or \$2.00 round-trip. No one is refused rides in hardship cases.

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

Dearborn Senior Services has 5 vans with a capacity of 7 and two buses with a seating capacity of thirteen. All vehicles are wheelchair lift-equipped.

EXHIBIT B**PROJECT OPERATING BUDGET**

Municipality: City of Dearborn

Contract Period: July 1, 2026 through June 30, 2027

Account Number: 48105

OPERATING EXPENSES:Administrative Wages/Salary: *(All employees other than drivers and dispatchers)*(10% max. of MC & CC funds) 28,433.90Driver Wages 125,961.39Fringe Benefits 16,805.34Gasoline & Lubricants 7,810.30Vehicle Insurance 1,511.34Parts, Maintenance Supplies 12,217.54Mechanic Wages 5,553.43Fringe Benefits 4,442.74Dispatch Wages 87,532.73

Other (Specify) _____

Other (Specify) _____

Other (Specify) 41,343.94 (see attached)**Sub-Total (Operating Expenses)** 331,612.66**PURCHASED SERVICE:**

Taxi Service _____

Charter Service 4,057.30SMART Bus Tickets 10,143.25

SMART Shuttle Service _____

SMART Dial-A-Ride _____

Other (Specify) _____

Sub-Total (Purchased Service) 14,200.55**CAPITAL EQUIPMENT:***(Only list purchases to be made with Community Credits)*

Computer Equipment _____

Software _____

Vehicle _____

Maintenance Equipment _____

Other (Specify) _____

Sub-Total (Capital Equipment) _____**TOTAL EXPENSES _____ Operating Expenses, Purchased Service, and Capital Equipment:**345,813.21

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	<u>102933</u>
Community Credit Funds	<u>181410</u>
Specialized Services Funds	<u></u>
General Funds	<u>57,670.21</u>
Farebox Revenue	<u>3,800.00</u>
In-Kind Service	<u></u>
Special Fares (Contracted Service)	<u></u>
Other (Specify)	<u></u>

TOTAL REVENUE: 345,813.21

(Note: ***TOTAL EXPENSES*** must equal ***TOTAL REVENUE***)

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐		
Name of Agency/Community: City of Dearborn		
Address: 16901 Michigan Ave		
City: Dearborn	State: MI	Zip: 48126
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes ☐ No ☒		
2) Does your agency/community employ over fifty (50) transit related employees? Yes ☐ No ☒		
If the answers to the previous two questions were both “Yes”, Please forward your agency’s/community’s Affirmative Action plan to the address below: Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☒		
Drug and Alcohol Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes ☒ No ☐		
Name of drug and alcohol testing manager? Integrity Testing		Title:
Phone Number: 586-991-0000	Ext:	Email:
Please Proceed to Employment Data Section on Back		

Employment Data																				
Report <u>ONLY</u> employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee’s race and gender.																				
Job Classification	Total				Race															
					Minority															
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race							
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female				
	Officials/Managers	1		1			1													
	Professionals																			
	Technicians																			
	Office and Clerical Staff	2		2			2													
	Craftsmen (Skilled)																			
Operators (Semi-Skilled)	6	6			5				1											
Laborers (Unskilled)																				
Service Workers																				
Journey Workers																				
Apprentices																				
Total																				
Certification																				
How was this information obtained? Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☒																				
Name of Authorizing Official (Print): Sean Fletcher										Title: Director										
Signature:										Date:										
Contact person for report: Jonathon Golich										Title: Deputy Director										
Telephone: 313-943-2191										Ext:					Email: Jgolich@Dearborn.gov					

Other

Software service	\$ 6,292.87	
Drug/Alcohol testing	\$ 2,028.65	
MIS support	\$ 4,872.82	
Copier R&M	\$ 1,014.33	
Office Space Rental	\$18,257.85	
Telephone	\$ 4,127.29	
Printing	\$ -	
Office Supplies	\$ 2,028.65	
Postage	\$ 1,014.33	
Operating Supplies	\$ 1,200.00	
Uniforms for drivers/dispatchers	\$ 507.16	
Designated purposes fund / homecoming buses	\$ -	
		\$41,343.94



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of the UAW Local 600 All American Classic Car Show.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

The UAW Local 600 of Dearborn respectfully requests approval to host its "All American Classic Car Show" event on Saturday, August 29, 2026, from 11:00 AM to 6:00 PM. For the safety of all attendees, they are requesting authorization for road closures at the intersections of Ferney and Dix, and Ferney and Vernor, for the duration of the event. Please note that Wayne County will provide a separate permit for these road closures. Additionally, they are requesting a noise ordinance waiver for the event's duration.

PRIOR COUNCIL ACTION:

None.

BACKGROUND:

The UAW All American Classic Car Show is looking to become a cornerstone for the City and the South End community, strengthening neighborhood pride while establishing itself as a premier annual event for years to come.

FISCAL IMPACT:

N/A

COMMUNITY IMPACT:

Temporary road closures at Ferney & Dix as well as Ferney and Vernor for the duration of the event.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Recreation, DPW, and Police Departments will work to ensure event logistics are managed and adhered to.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Sean Fletcher, Director of Parks & Recreation
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of the UAW Local 600 All American Classic Car Show
DATE: 7/19/2026

Budget Information

Adopted Budget: N/A
Amended Budget: N/A
Requested Amount: N/A
Funding Source: N/A
Supplemental Budget: N/A

Summary of Request

UAW Local 600 respectfully requests approval to host the UAW All American Classic Car Show on Saturday, August 29, 2026, from 11:00 a.m. to 6:00 p.m.

To ensure the safety of all attendees, UAW Local 600 is requesting authorization for temporary road closures at the intersections of Ferney and Dix and Ferney and Vernor for the duration of the event. Please note that Wayne County will issue a separate permit for these road closures.

Additionally, UAW Local 600 requests a noise ordinance waiver for the duration of the event to accommodate music, announcements, and other event activities. The All American Classic Car Show is envisioned as a community celebration that will showcase the City's rich automotive heritage while bringing residents and visitors together, with the goal of establishing it as a premier annual tradition for the City of Dearborn and, most notably, the South End community.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:

Jonathon Golich

CF454FEAC7BC456...

Jonathon Golich 7/19/2026

Deputy Director - Parks & Recreation

DocuSigned by:

Issa Shahin

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Issa Shahin 7/19/2026

Police Chief

Signed by:

Sean Fletcher

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Sean Fletcher 7/19/2026

Director of Parks & Recreation

Signed by:

Carter Fisher

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Carter Fisher 7/23/2026

Corporation Counsel, City of Dearborn



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval of annual UAW Local 600 Trunk or Treat Event.

DEPARTMENT:

Parks & Recreation

BRIEF DESCRIPTION:

The UAW Local 600 of Dearborn respectfully requests approval to host its annual "Trunk or Treat" event on Saturday, October 24, 2026 from 3:00 PM to 8:00 PM. For the safety of all attendees, they are requesting authorization for road closures at the intersections of Ferney and Dix, and Ferney and Vernor, for the duration of the event. Please note that Wayne County will provide a separate permit for these road closures. Additionally, they are requesting a noise ordinance waiver for the duration of the event.

PRIOR COUNCIL ACTION:

CR: 10-547-25

BACKGROUND:

The annual UAW trunk or treat event has become a cornerstone for both the City and, most notably, the South End community.

FISCAL IMPACT:

N/A

COMMUNITY IMPACT:

Temporary road closures at Ferney & Dix as well as Ferney and Vernor for the duration of the event.



EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Immediate Effect is Requested.

COMPLIANCE/PERFORMANCE METRICS:

Recreation, DPW, and the Police Departments will work to ensure event logistics are managed and adhered to.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Sean Fletcher, Director of Parks & Recreation

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Approval of annual UAW Local 600 Trunk or Treat Event.

DATE: 7/19/2026

Budget Information

Adopted Budget: N/A

Amended Budget: N/A

Requested Amount: N/A

Funding Source: N/A

Supplemental Budget: N/A

Summary of Request

The UAW Local 600 of Dearborn respectfully requests approval to host its annual "Trunk or Treat" event on Saturday, October 24, 2026, from 3:00 PM to 8:00 PM. For the safety of all attendees, they are requesting authorization for road closures at the intersections of Ferney and Dix, and Ferney and Vernor, for the duration of the event. Please note that Wayne County will provide a separate permit for these road closures. Additionally, they are requesting a noise ordinance waiver for the duration of the event.



**PARKS
& RECREATION**

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate effect is requested.

Background and Justification

It is respectfully requested that City Council approve this agenda item as presented.



PARKS
& RECREATION

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Signed by:
Jonathon Golich
CF454FEAC7BC456...
Jonathon Golich 7/19/2026

Deputy Director - Parks & Recreation

DocuSigned by:
Issa Shahin 7/19/2026
1053E1C7585A436...
Issa Shahin

Police Chief

Signed by:
Sean Fletcher
503098961A7C461...
Sean Fletcher 7/19/2026

Director of Parks & Recreation

Signed by:
Carter Fisher 7/23/2026
3F46972DF97F42A...
Carter Fisher

Corporation Counsel, City of Dearborn



EXECUTIVE SUMMARY

REQUEST: Request to recognize and appropriate grant funding from the Southeast Michigan Council of Governments FY2027 Planning Assistance Program for the Dearborn School Corridors Traffic Study project. The project includes a total participating cost of \$40,000, with \$32,740 in SEMCOG grant funding and a required local match of \$7,260.

DEPARTMENTS: Philanthropy & Grants, in partnership with the Department of Public Works

BRIEF DESCRIPTION: The City has been awarded \$32,740 through the FY2027 SEMCOG Planning Assistance Program to conduct pedestrian and traffic safety studies at four high-priority school-area corridors and evaluate the feasibility of High-Intensity Activated Crosswalk (HAWK) signals and other pedestrian safety improvements.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The Dearborn School Corridors Traffic Study Project is a transportation safety and multimodal planning initiative focused on improving pedestrian access and reducing safety risks at four school-area corridors:

- Mohawk Street and Cherry Hill Road near Bryant Middle School
- Nowlin Court and Pelham Road near Edsel Ford High School
- Schaefer Road and Alber Street near Fordson High School
- Schaefer Road and Diversey Street near McCollough-Unis School

These locations experience significant pedestrian activity from students, families, and neighborhood residents that commonly overlaps with heavy vehicular traffic. Community members and school stakeholders have raised concerns regarding traffic speeds, difficult pedestrian crossings, limited visibility, driver behavior, and the safety of students walking or bicycling to school. These concerns are particularly significant along major corridors such as Schaefer Road and Cherry Hill Road, where traffic volumes, turning movements, and concentrated school arrival and dismissal activity increase pedestrian exposure.

A December 2024 pedestrian-vehicle crash near Fordson High School, which critically injured a student, further demonstrated the need for proactive transportation safety planning in Dearborn's school corridors.

Securing funding through the FY2027 SEMCOG Planning Assistance Program will enable the City and its consultant, OHM Advisors, to conduct pedestrian counts, traffic counts, field investigations, roadway geometry assessments, sight-distance reviews, crash-data analysis, and operational evaluations at each location. The project will determine whether HAWK signals or other enhanced pedestrian crossing treatments are warranted, feasible, and appropriate based on documented roadway and pedestrian conditions.



MEMORANDUM

The findings will be presented in Traffic Study Memoranda that provide implementation-oriented recommendations for each corridor. These recommendations will help the City prioritize future safety improvements, prepare engineering and capital plans, coordinate with roadway agencies, and pursue implementation funding.

The project builds upon Dearborn's broader transportation safety efforts, including the Schaefer Road Safety Audit, Transportation Alternatives Program improvements along Schaefer Road, Safe Streets and Roads for All projects, and Safe Routes to School planning conducted at more than 11 Dearborn schools. By evaluating four school corridors through a consistent, data-driven methodology, the City will establish a framework that can be replicated at additional school zones and other high-activity pedestrian corridors throughout Dearborn and Southeast Michigan.

FISCAL IMPACT: The total project cost is \$40,000.00. SEMCOG will provide \$32,740.00 in grant funding, and the City will provide the required local match of \$7,260.00. The required local match for this project will be provided by the City of Dearborn through its Major Streets Fund and Local Streets Fund Infrastructure Reserves.

COMMUNITY IMPACT: This project will provide the technical analysis necessary to advance pedestrian safety improvements at four active school corridors serving Dearborn students, families, residents, and nearby businesses. By evaluating pedestrian activity, vehicle movements, crash exposure, roadway conditions, and crossing needs, the study will identify targeted interventions that can reduce conflict points and improve safety for vulnerable roadway users.

The project will also strengthen equitable access to schools and neighborhood destinations for residents who walk, bicycle, use mobility devices, or rely on other nonmotorized forms of transportation. The resulting recommendations will help the City make informed and fiscally responsible infrastructure investments while supporting long-term pedestrian safety, accessibility, and multimodal connectivity goals. Because the project uses a consistent methodology across multiple school corridors with different roadway conditions, it may also serve as a regional model for other Southeast Michigan communities seeking to evaluate and prioritize school-zone pedestrian safety improvements.

IMPLEMENTATION TIMELINE:

Anticipated Start Date: August 1st, 2026

Project Period: 12 to 24 months.

COMPLIANCE/PERFORMANCE METRICS: Success will be measured by the completion of pedestrian and traffic counts, geometric and operational analyses, and HAWK signal



**Philanthropy
and Grants**

MEMORANDUM

warrant evaluations at all four study locations. Additional performance measures will include the completion of four Traffic Study Memoranda containing data-supported feasibility findings and implementation recommendations by June 2027.



**Philanthropy
and Grants**

MEMORANDUM

TO: Dearborn City Council

FROM: Philanthropy & Grants Department, Economic Development

SUBJECT: FY2027 SEMCOG Planning Assistance Program Grant Application – Dearborn School Corridors Traffic Study Project

DATE: Jul 20, 2026

Budget Information

Project: Q57228, Safe Routes to School

Total Approved Project Budget: \$0

Available Project Budget: \$0

Requested Amount: \$40,000

Funding Source: \$32,740 revenue SEMCOG Planning Assistance Program

Local Match: \$7,260

Match Source: Q99999, Major Street & Trunkline, Undistributed Appropriation

Q99999, Local Street, Undistributed Appropriation

Summary of Request: Approve the acceptance of a \$32,740.00 grant award from the Southeast Michigan Council of Governments through the FY2027 SEMCOG Planning Assistance Program for the Dearborn School Corridors Traffic Study Project.

It is also requested that the Finance Director be authorized to recognize and appropriate \$32,740.00 for the City of Dearborn's School Corridors Traffic study program. The total participating project cost is \$40,000 and includes a required local match of \$7,260 provided by the City through the Major Streets Fund and Local Streets Fund Infrastructure Reserves. Furthermore, the Finance Director is requesting authority to appropriate transfers between the street funds and to recognize revenue contributions as needed based on the locations of the traffic study.

Background and Justification: Students, families, and neighborhood residents regularly walk and bicycle along Dearborn's school-area corridors, often during the same peak periods in which these roadways experience heavy vehicle traffic. At several locations, high traffic volumes, roadway width, turning movements, limited crossing visibility, and driver behavior create challenging conditions for pedestrians attempting to reach schools and nearby community destinations safely.

The City identified four priority locations near Bryant Middle School, Edsel Ford High School, Fordson High School, and McCollough-Unis School for additional pedestrian and traffic safety



MEMORANDUM

analysis. These locations were informed by community concerns, field observations, available crash and traffic information, and the City's recent Safe Routes to School planning process. That process included walking audits with school principals, parents, students, City staff, and other stakeholders who identified barriers to safe walking and bicycling, including difficult crossings, traffic speeds, limited visibility, and inadequate pedestrian infrastructure. The need for proactive safety planning was further demonstrated by a December 2024 pedestrian-vehicle crash near Fordson High School that critically injured a student. Although the four study locations have different roadway characteristics and traffic patterns, each presents conditions associated with elevated pedestrian exposure and injury risk, particularly during school arrival and dismissal periods.

Through the awarded SEMCOG funding, OHM Advisors will conduct pedestrian counts, traffic counts, crash-data reviews, sight-distance evaluations, roadway geometry assessments, and operational analyses at each location. The consultant will use these findings to evaluate whether HAWK signals or other enhanced pedestrian safety treatments are warranted, feasible, and appropriate.

The project is consistent with the Southeast Michigan Transportation Safety Plan, the Bicycle and Pedestrian Mobility Plan for Southeast Michigan, the 2050 Regional Transportation Plan, and SEMCOG's Safe System Approach. These regional plans emphasize proactive, engineering-based safety interventions, improved access for pedestrians and bicyclists, safe routes to schools, and protection for vulnerable roadway users. By applying a consistent study methodology across four different school corridors, the City will also create a replicable framework for evaluating HAWK signals and other pedestrian safety treatments at additional locations. This will allow Dearborn to address school-corridor safety systematically rather than through isolated projects and may provide a useful model for other communities throughout Southeast Michigan.

Immediate effect is requested.



Philanthropy
and Grants

MEMORANDUM

Department Approval:

Signed by:

Maria Willett

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Maria Willett – Philanthropy & Grants Director

Department Approval:

DocuSigned by:

Tim Hawkins

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Tim Hawkins - DPW Director

Budget Approval:

Initial

MD

Corporation Counsel:

DocuSigned by:

Michael Kennedy

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Michael Kennedy – Chief Financial Officer/Treasurer

Signed by:

Carter Fisher

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Carter Fisher - Corporation Counsel



EXECUTIVE SUMMARY

REQUEST: Approve the acquisition of the Fordson Island property from the State Land Bank Authority for One Dollar (\$1.00); authorize execution of the Purchase Agreement; and authorize the appropriate City officials to complete the environmental, title, survey, inspection, and closing activities required to accept conveyance of the property.

DEPARTMENTS: Philanthropy & Grants, in partnership with Economic Development

BRIEF DESCRIPTION: The City of Dearborn has negotiated a Purchase Agreement with the State Land Bank Authority to acquire twelve parcels located on Fordson Island for a nominal purchase price of One Dollar (\$1.00). The subject parcels total approximately 0.986 acres and are located primarily along the western portion of the island. Fordson Island as a whole is an approximately six-acre island located in the Rouge River, just downstream of the Turning Basin and less than two miles from the Detroit River. The proposed acquisition would expand and consolidate the City's existing ownership interests on the island but would not transfer ownership of the entire island to the City.

Acquisition of the subject parcels would support Dearborn's long-term ability to pursue environmental restoration, habitat improvements, public access, passive recreation, infrastructure improvements, and other community-serving uses. Approval is also necessary for the City to accept the properties and pursue Michigan Department of Environment, Great Lakes, and Energy ("EGLE") Brownfield Site Assessment funding needed to conduct environmental due diligence before closing.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: Fordson Island was created in 1922 through the dredging and channelization of the Rouge River to support access to the Ford industrial complex. The original river channel remains along the west and south sides of the island, preserving portions of the Rouge River's historic character within an otherwise heavily industrialized corridor. The island is located within the Rouge River Watershed near its connection to the Detroit River and is part of the Rouge River Gateway Corridor, one of Southeast Michigan's significant natural, cultural, and industrial heritage areas. The area has long been identified as having potential for habitat restoration, environmental cleanup, public access, passive recreation, and recreational fishing.

The properties proposed for acquisition consist of the following State Land Bank Authority-owned parcels:

- 907 Riverside
- 911 Riverside
- 917 Riverside
- 921 Riverside
- 927 Riverside
- 931 Riverside
- 937 Riverside



Philanthropy and Grants

MEMORANDUM

- 943 Riverside
- 947 Riverside
- 953 Riverside
- 963 Riverside
- 967 Riverside

Together, the subject parcels comprise approximately 0.986 acres. The City already owns adjacent parcels on Fordson Island, while additional portions of the island remain under private ownership. Acquisition of the State Land Bank Authority parcels would therefore strengthen the City's ability to coordinate future planning, environmental assessment, restoration, and access initiatives across its existing and newly acquired holdings. The State Land Bank Authority has agreed to convey the twelve subject parcels to the City for One Dollar (\$1.00). Under the Purchase Agreement, the City will have two hundred forty (240) days from the Effective Date to conduct physical inspections, environmental assessments, geotechnical investigations, utility reviews, title examinations, surveys, and other due diligence activities.

During the Inspection Period, the City may, at its sole discretion, terminate the purchase agreement by providing written notice to the State Land Bank Authority at any time before the inspection period expires. Closing will occur at a location and time agreed upon by the parties no more than thirty (30) calendar days following expiration of the inspection period, unless otherwise agreed. The City's obligation to proceed is contingent upon receiving a signed grant agreement from EGLE providing sufficient Brownfield Site Assessment funding to complete the environmental due diligence contemplated by the City, including Baseline Environmental Assessment activities, Phase I and Phase II environmental investigations, and related hazardous-material reviews.

Council approval is therefore an important step in allowing the City to accept the properties and secure the EGLE funding needed to properly investigate the site. At the same time, the purchase agreement protects the City by allowing it to terminate the transaction if funding is not secured or if environmental, title, physical, regulatory, or financial conditions are determined to be unsatisfactory. The properties will be conveyed by Quit Claim Deed in their current "as is, where is, with all faults" condition. The State Land Bank Authority makes no representations or warranties regarding the environmental, physical, regulatory, or title condition of the properties.

FISCAL IMPACT: The purchase price is One Dollar (\$1.00). The City will also be responsible for a \$100 State Land Bank Authority processing fee, title insurance premiums, recording expenses, applicable closing costs, taxes or special assessments, surveys, inspections, environmental investigations, and other due diligence expenses.

The City intends to use EGLE Brownfield Site Assessment funding for eligible environmental due diligence activities. The final City cost will depend on the amount of grant funding received and the results of the environmental, title, survey, and property-condition reviews.



MEMORANDUM

COMMUNITY IMPACT: Acquisition would place approximately 0.986 acres of additional Fordson Island property under local public ownership and expand the City's existing holdings on the island. City ownership of the subject parcels would improve the City's ability to secure environmental-assessment and restoration funding, address debris and potential contamination, protect and restore fish and wildlife habitat, and evaluate opportunities for public access, passive recreation, recreational fishing, infrastructure improvements, or other community-serving uses.

The due diligence process protects the public interest by allowing the City to understand the properties' environmental condition, regulatory obligations, infrastructure needs, and potential long-term costs before completing the transaction. The negotiated purchase agreement further protects the City by clarifying that the City is not assuming liability for contamination caused by prior owners, operators, or other responsible parties before the City's acquisition. The agreement also preserves the City's ability to pursue claims against responsible parties and retain applicable statutory protections, including Baseline Environmental Assessment and due-care protections under federal and Michigan environmental law.

IMPLEMENTATION TIMELINE:

- Title commitment: Within approximately 30 days of the Effective Date
- Title objections: Within 45 days of the Effective Date
- ALTA survey: Within 120 days of the Effective Date
- Inspection and due diligence period: 240 days from the Effective Date
- Closing: No more than 30 calendar days following expiration of the Inspection Period, unless otherwise agreed or affected by the EGLE funding contingency

COMPLIANCE/PERFORMANCE METRICS:

Success will be measured by:

- Execution of the Purchase Agreement
- Receipt of sufficient EGLE Brownfield Site Assessment funding
- Completion of environmental, title, survey, geotechnical, utility, and property-condition reviews
- Evaluation of the City's environmental, regulatory, and financial obligations
- Final acceptance and closing

TO: Dearborn City Council

**Philanthropy
and Grants****MEMORANDUM**

FROM: Philanthropy & Grants Department, Economic Development

SUBJECT: Acquisition of Fordson Island Property from the State Land Bank Authority

DATE: July 21st, 2026

Summary of Request: Approve the Purchase Agreement between the City of Dearborn and the State Land Bank Authority for the acquisition of twelve parcels located on Fordson Island, totaling approximately 0.986 acres, for One Dollar (\$1.00); authorize the Mayor and appropriate City officials to execute the agreement and related documents; authorize the City to conduct the required environmental, title, survey, inspection, and other due diligence activities; and authorize acceptance of the properties by Quit Claim Deed following satisfactory completion of due diligence and fulfillment of the agreement's closing conditions.

Background and Justification: Fordson Island is an approximately six-acre island located in the Rouge River less than two miles from the Detroit River. Created in 1922 through the dredging and channelization of the Rouge River, the island is part of the Rouge River Gateway Area and reflects Dearborn's industrial history while also providing rare riparian, floodplain, and aquatic habitat within a heavily developed portion of the watershed. The proposed acquisition does not include the entirety of Fordson Island. It consists of twelve State Land Bank Authority-owned parcels totaling approximately 0.986 acres and located primarily along the western portion of the island. The City of Dearborn already owns several adjoining or nearby parcels.

Acquiring the subject parcels would expand the City's existing holdings and provide greater long-term control over a strategically important environmental and community asset. Ownership would allow the City to evaluate future habitat restoration, environmental cleanup, public access, passive recreation, recreational fishing, infrastructure, and community-development opportunities. Future projects affecting portions of the island outside City ownership may require coordination with the remaining property owners. The State Land Bank Authority has agreed to convey the twelve parcels for One Dollar (\$1.00). The Purchase Agreement provides the City with a 240-day Inspection Period to conduct environmental assessments, physical inspections, geotechnical investigations, utility reviews, surveys, title examinations, and other investigations. The City may terminate the agreement at its sole discretion at any time before expiration of the Inspection Period.

Council authorization is also needed so the City may accept the properties and pursue EGLE Brownfield Site Assessment funding to complete the necessary environmental assessments. The City's obligation to close remains contingent upon receiving a signed EGLE grant agreement providing sufficient funding for the contemplated environmental due diligence, including Baseline Environmental Assessment activities. This structure allows the City to pursue funding and evaluate the properties while limiting its financial and environmental exposure. If the investigations are satisfactory and the funding contingency is fulfilled, closing will occur no more than thirty (30) calendar days following expiration of the Inspection Period, unless otherwise agreed. If the required funding is not secured or the properties are found to be unsuitable, the City may terminate the Purchase Agreement before closing.



Philanthropy and Grants

MEMORANDUM

Approval is recommended so the City may preserve its opportunity to acquire the twelve State Land Bank Authority parcels, obtain the EGLE funding necessary to properly assess them, and make an informed decision regarding final acceptance.

Immediate effect is requested.

Department Approval:

Signed by:

Maria Willett

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Maria Willett – Philanthropy & Grants Director

Department Approval:

Signed by:

Jordan Twardy

1C7ADC7466A843C...

Jordan Twardy - Economic Development

Budget Approval:

Initial

DM

Corporation Counsel:

DocuSigned by:

Michael Kennedy

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Michael Kennedy – Finance Director/Treasurer

Signed by:

Carter Fisher

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Carter Fisher - Corporation Counsel

Certificate Of Completion

Envelope Id: B638BF99-FC8D-8B00-80E9-5FA79808B599

Status: Completed

Subject: Complete with Docusign: _Executive Memo - Fordson Island (1).docx

Source Envelope:

Document Pages: 5

Signatures: 4

Envelope Originator:

Certificate Pages: 5

Initials: 1

Maria Willett

AutoNav: Enabled

mwillett@dearborn.gov

Envelopeld Stamping: Enabled

IP Address: 64.233.193.194

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

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8/3/2026 8:50:53 AM

mwillett@dearborn.gov

Signer Events

Maria Willett

mwillett@dearborn.gov

Director, Philanthropy & Grants

Security Level: Email, Account Authentication
(None)

Signature

Signed by:
Maria Willett
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Signature Adoption: Pre-selected Style
Using IP Address: 64.233.193.194

Timestamp

Sent: 8/3/2026 9:09:21 AM

Viewed: 8/3/2026 9:09:29 AM

Signed: 8/3/2026 9:11:31 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

David Moss

dmoss@dearborn.gov

Security Level: Email, Account Authentication
(None)

Initial
DM

Signature Adoption: Pre-selected Style
Using IP Address: 64.233.193.194

Sent: 8/3/2026 9:11:32 AM

Viewed: 8/3/2026 9:33:24 AM

Signed: 8/3/2026 9:35:49 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Michael Kennedy

mkennedy@dearborn.gov

Finance Director / Treasurer

Security Level: Email, Account Authentication
(None)

DocuSigned by:
Michael Kennedy
F7791BD1421447F...

Signature Adoption: Pre-selected Style
Using IP Address: 50.253.230.105

Sent: 8/3/2026 9:35:50 AM

Viewed: 8/3/2026 9:36:35 AM

Signed: 8/3/2026 9:39:58 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jordan Twardy

jtwardy@dearborn.gov

Economic Development Director

Security Level: Email, Account Authentication
(None)

Signed by:
JT
1C7ADC7486A843C...

Signature Adoption: Drawn on Device
Using IP Address: 64.233.193.194

Sent: 8/3/2026 9:40:00 AM

Viewed: 8/4/2026 6:40:56 PM

Signed: 8/4/2026 6:41:01 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Carter Fisher cfisher@dearborn.gov Corporation Counsel, City of Dearborn Security Level: Email, Account Authentication (None)	Signed by:  3F48972DF97F42A... Signature Adoption: Pre-selected Style Using IP Address: 50.253.230.105	Sent: 8/4/2026 6:41:02 PM Viewed: 8/4/2026 6:55:04 PM Signed: 8/4/2026 8:19:45 PM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Amy Mascarello agendaitems@dearborn.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/3/2026 9:09:20 AM Viewed: 8/3/2026 10:56:22 AM
Electronic Record and Signature Disclosure: Accepted: 4/30/2026 12:26:59 PM ID: ceb60382-d552-4e71-a9db-81608d176643		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/3/2026 9:09:20 AM
Envelope Updated	Security Checked	8/3/2026 9:10:16 AM
Certified Delivered	Security Checked	8/4/2026 6:55:04 PM
Signing Complete	Security Checked	8/4/2026 8:19:45 PM
Completed	Security Checked	8/4/2026 8:19:45 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Dearborn:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: msharha@ci.dearborn.mi.us

To advise City of Dearborn of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at msharha@ci.dearborn.mi.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Dearborn

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to msharha@ci.dearborn.mi.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Dearborn

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Dearborn as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Dearborn during the course of your relationship with City of Dearborn.



EXECUTIVE SUMMARY

REQUEST: Approval for the Chief Financial Officer to recognize and appropriate \$500,000 in grant funding from the Michigan Department of Natural Resources through the Land and Water Conservation Fund grant program. It is also requested that the Chief Financial Officer be authorized to appropriate \$500,000 in General Fund Fund Balance to the Camp Dearborn operating budget, as a transfer to the Facility Fund, and to recognize and appropriate the transfer for the local match. The grant funding and match will be used to construct a splash pad at Camp Dearborn.

DEPARTMENTS: Philanthropy & Grants, in partnership with Parks & Recreation

BRIEF DESCRIPTION: The City of Dearborn has been awarded \$500,000 through the Land and Water Conservation Fund for the development of a splash park at Camp Dearborn and related site and accessibility improvements. The approved project facilities include the splash park, an access pathway at least six feet wide, a beach access mat, benches, fencing, landscaping, paved ADA parking spaces, picnic tables, trash bins, utilities, and permit fees. The grant requires a dollar-for-dollar City match of \$500,000, resulting in a \$1,000,000 grant project budget.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The Michigan Department of Natural Resources and the United States Department of the Interior, National Park Service, have approved the City of Dearborn to receive a Land and Water Conservation Fund grant for the development of a splash park at Camp Dearborn. The Land and Water Conservation Fund provides federal assistance to state and local governments for the acquisition, development, and improvement of public outdoor recreation facilities. The grant is administered by the Michigan Department of Natural Resources Grants Management Section.

The approved project includes the construction of a splash park and related improvements necessary to support safe, accessible, and convenient public use. Project facilities identified in the agreement include an access pathway at least six feet wide, a beach access mat, benches, fencing, landscaping, paved ADA parking spaces, picnic tables, trash bins, utilities, and permit fees. The Splash Pad at Camp Dearborn Project will expand the outdoor recreational opportunities available to Camp Dearborn visitors by providing a new amenity for both campers and day-use visitors. The associated accessibility and site improvements will help ensure that visitors of different ages and abilities can access and enjoy the new facility.

FISCAL IMPACT:

The total eligible project cost is \$1,000,000. The Land and Water Conservation Fund will reimburse the City for 50% of eligible project expenses, up to a maximum grant amount of \$500,000. The City of Dearborn must provide the required local match of \$500,000, representing the remaining 50% of the total eligible project cost. Grant funding will be provided on a reimbursement basis.

COMMUNITY IMPACT:

The Splash Pad at Camp Dearborn will expand family-friendly recreation while enhancing



MEMORANDUM

accessibility and creating a more inclusive experience for campers and day-use visitors of all ages. The project directly implements the Camp Dearborn Master Plan, which identifies a splash pad, improved pedestrian access, ADA parking, an accessible beach mat, seating, shade, and enhanced site amenities as key priorities for the public beach area. The project also reflects extensive community engagement, during which residents and stakeholders specifically identified a splash pad, improved recreation facilities, and enhanced accessibility as desired improvements for the Camp. By investing in these improvements, the City is advancing the community-driven vision for Camp Dearborn while strengthening its appeal as a premier regional destination for outdoor recreation and family activities.

COMMUNITY IMPACT: The Splash Pad at Camp Dearborn will expand family-friendly recreation while enhancing accessibility and creating a more inclusive experience for campers and day-use visitors of all ages. The project directly implements the Camp Dearborn Master Plan, which identifies a splash pad, improved pedestrian access, ADA parking and enhanced site amenities as key priorities for the public beach area.

By investing in these improvements, the City is advancing the community-driven vision for Camp Dearborn while strengthening its appeal as a premier regional destination for outdoor recreation and family activities.

IMPLEMENTATION TIMELINE:

- **August 25, 2026:** Deadline for the City to sign and return the project agreement and required attachments to the Michigan Department of Natural Resources
- **June 30, 2029:** Project agreement end date and deadline for completion of all eligible project activities, unless otherwise amended and approved by the Michigan Department of Natural Resources
- **September 30, 2029:** Final deadline for submission of the complete final reimbursement request

COMPLIANCE/PERFORMANCE METRICS:

Project success will be measured through:

- Successful obligation and expenditure of the \$500,000 federal grant award
- Documentation and expenditure of the required \$500,000.
- Completion of all eligible project activities by June 30, 2029
- Compliance with applicable federal, state, Michigan Department of Natural Resources, National Park Service, and City requirements
- Compliance with applicable procurement, accessibility, safety, environmental, and construction standards
- Post-construction monitoring of facility use and participation at Camp Dearborn

**Philanthropy
and Grants****MEMORANDUM**

TO: Dearborn City Council

FROM: Philanthropy & Grants Department, in partnership with Parks & Recreation

SUBJECT: Land and Water Conservation Fund Grant Acceptance – Splash Pad at Camp Dearborn

DATE: July 23, 2026

Budget Information

Project:	I20227, Camp Dearborn Splash Pad
Total Approved Project Budget:	\$0
Available Project Budget:	\$0
Requested Amount:	\$1,000,000
Funding Source:	\$500,000: Michigan Department of Natural Resources, \$500,000: Local Match
Supplemental Budget:	General Fund Appropriation of \$500,000 for the local match.

Summary of Request: It is respectfully requested that the Chief Financial Officer be authorized to recognize and appropriate a \$500,000 Land and Water Conservation Fund grant from the Michigan Department of Natural Resources for the development of a splash park at Camp Dearborn and related accessibility and site improvements. It is also requested that the Chief Financial Officer be authorized to appropriate \$500,000 in General Fund Fund Balance to the Camp Dearborn operating budget, as a transfer to the Facility Fund, and to recognize and appropriate the transfer for the local match.

Background and Justification: The City of Dearborn has been approved by the Michigan Department of Natural Resources and the United States Department of the Interior, National Park Service, to receive Land and Water Conservation Fund assistance for the development of a splash park at Camp Dearborn. The Land and Water Conservation Fund supports the acquisition, development, and improvement of public outdoor recreation facilities. Through this award, the City will leverage \$500,000 in federal funding to support a total eligible recreational infrastructure investment of \$1,000,000.

Camp Dearborn is a major recreational destination serving Dearborn residents, families, campers, and visitors from throughout the region. The project will support physical activity, social interaction, family recreation, and increased use and enjoyment of Camp Dearborn. The planned accessibility improvements will also help ensure that individuals with disabilities and mobility limitations can more easily access and use the splash pad.

Immediate effect is requested.



**Philanthropy
and Grants**

MEMORANDUM

Department Approval:

Signed by:

Maria Willett

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Maria Willett – Philanthropy & Grants Director

Department Approval:

Signed by:

Sean Fletcher

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Sean Fletcher - Department of Parks and Rec.

Budget Approval:

DS
RF

DocuSigned by:

Michael Kennedy

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Michael Kennedy – Chief Financial Officer/Treasurer

Corporation Counsel:

Signed by:

Carter Fisher

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Carter Fisher - Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: The Police Department requests approval for the creation of the full-time position title of FOIA Coordinator in the MWD Salary Plan, Grade 114. Upon approval the department then requests the reallocation of one (1) Office Assistant III position slot within the police department to the newly created FOIA Coordinator position.

DEPARTMENT: Police Department

BRIEF DESCRIPTION: This request seeks authorization to create a new position title of FOIA Coordinator within the Police Department. In order to create this position the department requests the reallocation of one (1) Office Assistant III position slot and associated budget to be converted to the FOIA Coordinator position.

PRIOR ACTION: The Civil Service Commission approved the creation of the FOIA Coordinator position in the MWD Salary Plan, Grade 114 on Monday, July 20, 2026.

BACKGROUND: This will be a full-time civilian position within the police department. The FOIA Coordinator will be responsible for receiving, reviewing, and responding to requests for police records which include, but are not limited to reports, audio recordings, and video recordings. They will calculate fees and document requests in applicable management software, and ensure FOIA requests are being fulfilled according to State Statutes.

The FOIA Coordinator will act as a lead to part-time staff to prioritize and organize work flow to process over 4500 FOIA requests expected this fiscal year.

FISCAL IMPACT: Based on the established salary of the FOIA Coordinator and the reallocation of an Office Assistance III position, the fiscal impact will be net neutral.

IMPLEMENTATION TIMELINE: Immediate effect is requested in order to begin the job posting and the application process.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Police Department

VIA: Channels

SUBJECT: Creation of the FOIA Coordinator Position and Reallocation of
an Office Assistant III Position

DATE: August 3, 2026

Summary of Request

The Police Department requests approval for the creation of the full-time position of FOIA Coordinator in the MWD Salary Plan, Grade 114. Upon approval the department then requests the reallocation of one (1) Office Assistant III position slot within the police department to the newly created FOIA Coordinator position.

Key Responsibilities

- Receive, review, and respond to requests for police records including calculating applicable fees and documenting activity in records request management software.
- Serve as a work lead to part-time staff, including prioritizing and coordinating work flow and to develop training.
- Ensure accuracy of retrieved and compiled records.
- Independently analyze and evaluate records to determine if exemptions preventing disclosure apply.
- Utilize specialized software to apply redactions and prepare fulfilled requests involving various media types including, but not limited to, documents, in-car cameras, body-worn cameras, dispatch recordings, surveillance videos, and photographs, while maintaining the integrity of the original records.

Background and Justification

This will be a full-time civilian position within the police department. Currently, the responsibilities of the newly created FOIA Coordinator have been completed through the efforts of sworn police officers and part-time civilian employees. This position will now be filled by a full-time civilian with a net neutral impact to the department's budget, allowing the department to reassign a full-time officer to patrol functions. The FOIA Coordinator will still be a direct report to a Police Supervisor.



**DEARBORN
HUMAN RESOURCES**

EXECUTIVE SUMMARY AND MEMORANDUM

Prepared By:

Signed by:

Commander Madou Bazzi

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Madou Bazzi, Police Commander

Department Approval:

DocuSigned by:

Issa Shahin

1053E1C7585A436...

Issa Shahin, Chief of Police

Human Resources Approval:

DocuSigned by:

Danielle Chaney

632945FAF3A9483...

Danielle Chaney, Director

Finance Department Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: The Police Department, in conjunction with Purchasing, recommends the award of a contract extension to Magnet Forensics for the continued use of Graykey mobile Data Extraction Licenses for the 2027 fiscal year.

DEPARTMENT: Police Department

BRIEF DESCRIPTION: The Police Department, in conjunction with Purchasing, recommends the renewal of Greykey Data Extraction Licenses from Magnet Forensics.

PRIOR COUNCIL ACTION: C.R. 8 – 454 - 25

BACKGROUND:

The speed of collecting data and the depth of data analysis is paramount in digital forensics. Magnet Greykey is a state-of-the art forensic access tool that extracts encrypted or inaccessible data from mobile devices. This tool allows police to extract smartphone data quickly and completely, providing valuable evidence that can expedite prosecution.

FISCAL IMPACT: \$61,395

COMMUNITY IMPACT:

The use of these software licenses enables investigators to acquire evidence from mobile devices in an efficient manner

IMPLEMENTATION TIMELINE: Immediate

COMPLIANCE/PERFORMANCE METRICS

The police department technical investigations unit will confirm receipt and functionality of the Greykey licenses.

FINANCE DEPARTMENT --- PURCHASING DIVISION



TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Award of Contract Extension for Mobile Data Extraction Licenses
DATE: August 3, 2026

Budget Information

Adopted Budget: \$ 421,519
Amended Budget: \$ 421,519
Requested Amount: \$ 61,395
Funding Source: General Fund, Police Admin, Public Safety, Professional Services, EDP Software Service
Supplemental Budget: N/A

Summary of Request

The Police Department, in conjunction with Purchasing, recommends the award of a contract extension to Magnet Forensics for the continued use of Graykey mobile Data Extraction Licenses for the 2027 fiscal year.

It is respectfully requested that Council authorize the award for contract extension of these items at the same price as. Immediate effect is requested in order to meet pending construction deadlines. The resulting contract shall not be binding until fully executed.

Background and Justification

The speed of collecting data and the depth of data analysis is paramount in digital forensics. Magnet Graykey is a state-of-the-art forensic access tool that extracts encrypted or inaccessible data from mobile devices. This tool allows Police to extract smartphone data quickly and completely; providing valuable evidence that can expedite prosecution.

Procurement Process

Process: Continuity of Professional Services

The procurement process was in accordance with Section 2-568(6)(e) Continuity of Professional Services, of the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.

Signature Page

Prepared By:

DocuSigned by:

Jay Andrews

A06626461858403...

Jay Andrews, Sr. Buyer, Purchasing

Department Approval:

DocuSigned by:

Issa Shahin

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Issa Shahin, Police Department Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

F77919D1421447E

Michael Kennedy, Chief Financial Officer

Initial

DM

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Purchasing, on behalf of the Police Department, recommends the continued extension of prisoner housing at Wayne County Jail for Fiscal Year 2027. The value of the extension is not-to-exceed \$150,000. Wayne County has been providing these services for the past several years without an increase in price.

DEPARTMENT: The Police Department, in conjunction with Purchasing

BRIEF DESCRIPTION: The Police Department, in conjunction with Purchasing, recommends awarding a contract to Wayne County for Prisoner Housing

PRIOR COUNCIL ACTION:

None

BACKGROUND:

The Police Department is requesting continual prisoner housing at the Wayne County Jail for prisoners that are taken in to custody within the boundaries of Wayne County and tried in the Wayne County Court System. The Police Department houses misdemeanor prisoners sentenced by the 19th District Court at the Wayne County Jail for short periods of time. Wayne County has provided this service for several years, without an increase in price.

FISCAL IMPACT:

\$150,000

COMMUNITY IMPACT:

Defendants who have been arraigned on felony charges or are awaiting preliminary exam or trial are also sent to Wayne County Jail.

IMPLEMENTATION TIMELINE:

Upon receipt of order

COMPLIANCE/PERFORMANCE METRICS:

Police staff will confirm contract compliance

FINANCE DEPARTMENT - PURCHASING DIVISION



TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Prisoner Housing at Wayne County Jail

DATE: August 3, 2026

Budget Information

Adopted Budget: \$165,000
 Amended Budget: \$165,000
 Requested Amount: \$150,000
 Funding Source: General Fund, Police Admin, Contractual Services, Prisoner Maintenance
 Supplemental Budget: N/A

Summary of Request

Purchasing, on behalf of the Police Department, recommends the continued extension of prisoner housing at Wayne County Jail for Fiscal Year 2027. The value of the extension is not-to-exceed \$150,000. Wayne County has been providing these services for the past several years without an increase in price.

It is respectfully requested that Council authorize the extension for Fiscal Year 2027 with immediate effect in order to maintain continuity of service. The resulting contract shall not be binding until fully executed.

Background and Justification

The Police Department is requesting continual prisoner housing at the Wayne County Jail for prisoners that are taken in to custody within the boundaries of Wayne County and tried in the Wayne County Court System. The Police Department houses misdemeanor prisoners sentenced by the 19th District Court at the Wayne County Jail for short periods of time. Defendants who have been arraigned on felony charges or are awaiting preliminary exam or trial are also sent to Wayne County Jail.

Process

This procurement is in accordance with Section 2-568(b) (6) e, Continuity of Professional Services, of the Code of the City of Dearborn.

Prepared By:

DocuSigned by:

Jay Andrews

A06626461858403...

Jay Andrews, Sr, Buyer, Purchasing

Department Approval:

DocuSigned by:

Issa Shalin

1053E1C7585A436

Issa Shalin, Chief of Police

Budget Approval:

DocuSigned by:

Michael Kennedy

F77919D1421447F

Michael Kennedy, Chief Financial Officer

Initial

DM

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Additional Expenditures for Change Order #3 to Eminent Contracting, LLC for construction services.

DEPARTMENT: Department of Public Works & Facilities/Engineering Division, in conjunction with Purchasing

BRIEF DESCRIPTION: The Department of Public Works and Facilities/Engineering Division, in conjunction with Purchasing, requests authorization for additional expenditures of \$271,018.52 for the construction of the mountable mini-roundabout at the Chase Road and Ruby Avenue intersection.

PRIOR COUNCIL ACTION: CR 5-233-25, CR 8-430-25, and CR 5-246-26

BACKGROUND: Due to the concerns related to safety at the intersection of Chase Road and Ruby Avenue, the traffic study performed by the firm of Colliers Engineering & Design recommended the construction of a mountable mini-roundabout to implement geometric and traffic flow changes to the intersection of Chase Road and Ruby Avenue to assist with improving operation and safety.

FISCAL IMPACT: Change Order #3 in the amount of \$271,018.52

COMMUNITY IMPACT: The purpose of the mountable mini-roundabout is to act as a traffic calming measure at the selected location to lessen the impact of motor vehicle traffic by slowing it down, or literally "calming" it.

IMPLEMENTATION TIMELINE: Project is ongoing.

COMPLIANCE/PERFORMANCE METRICS: Contract will be monitored by the Engineering project team.


FINANCE
EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Request for Additional Expenditures for Change Order #3 to Eminent Contracting, LLC
DATE: July 31, 2026

Budget Information
Project: Q74093, Chase & Ruby Roundabout

Total Approved Project Budget:	\$0.00
Available Project Budget:	\$0.00
Requested Amount:	\$271,019.00
Funding Source:	Local Streets, Public Works, Construction Services
Supplemental Budget:	Q99999, Street Infrastructure Reserve Reallocation

Summary of Request

Purchasing, on behalf of the Department of Public Works and Facilities/Engineering Division, recommends the request for additional expenditures for Construction Services with Eminent Contracting, LLC for Change Order #3 in the amount of \$271,018.52

It is respectfully requested that Council authorize the additional expenditures with immediate effect. The resulting change order shall not be binding until fully executed.

Background and Justification

Due to the concerns related to safety at the intersection of Chase Road and Ruby Avenue, the traffic study performed by the Colliers Engineering & Design firm recommends the construction of a mountable mini-roundabout to implement geometric and traffic flow changes to the intersection of Chase Road and Ruby Avenue to assist in improving operation and safety.

It was recommended by the traffic study to implement this traffic calming measure, abiding by the construction plans and specifications prepared by Colliers Engineering & Design.

Prepared By:

DocuSigned by:

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Mark Rozinsky, Purchasing Manager

Department Approval:

DocuSigned by:

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Tim Hawkins, Director, DPWF

DocuSigned by:

8FDE4113B37F442...

Soud EL-Jamaly, City Engineer



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Budget Approval:

DocuSigned by:

Michael Kennedy

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Initial

MD

Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

Carter Fisher

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J. Carter Fisher, Corporation Counsel



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Request for Noise Ordinance Waiver for upcoming Michigan Department of Transportation (MDOT) project on US-24/Telegraph Road from Fordson to Plymouth (MDOT JN 221894).

DEPARTMENT: Public Works & Facilities – Engineering Division

BRIEF DESCRIPTION: MDOT has requested a Noise Ordinance Waiver on US-24/Telegraph Road from Fordson to Plymouth for nighttime construction operations. (See attached letter.)

PRIOR COUNCIL ACTION: N/A

BACKGROUND: MDOT will be performing a reconstruction project within the city limits of Dearborn in 2027. This includes roadway rehabilitation along US-24 and associated intersections from approximately Fordson Drive to Plymouth Road. MDOT would like to carry out portions of the rehabilitation during the nighttime hours in order to reduce daytime lane closures.

Historically, the City has granted waivers to noise ordinance and allowed MDOT contractors to work during the nighttime hours to minimize disruption to local businesses.

FISCAL IMPACT: N/A

COMMUNITY IMPACT: Traffic will be maintained on both bounds throughout the project's duration. However, paving through the multiple intersecting roadways requires some temporary blockages of traffic to perform the work. Intersection paving done at night will result in a lessened economic burden on local businesses as well as lower traffic volumes.

Construction trucks, asphalt paving machines, asphalt trucks, generators, compressors, etc., will be operating during the scheduled nights. This equipment creates noise which could become problematic in residential neighborhoods.

IMPLEMENTATION TIMELINE: With immediate effect.

COMPLIANCE/PERFORMANCE METRICS: N/A



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Department of Public Works and Facilities/Engineering Division

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Request for Noise Ordinance Waiver for upcoming Michigan Department of Transportation (MDOT) project on US-24/Telegraph Road from Fordson to Plymouth (MDOT JN 221894).

DATE: August 3, 2026

Budget Information

N/A

Summary of Request

MDOT is requesting US-24/Telegraph Road from Fordson to Plymouth for nighttime construction operations. (See attached letter.)

MDOT will be performing a reconstruction project within the city limits of Dearborn in 2027. This includes roadway rehabilitation along US-24 and associated intersections from approximately Fordson Drive to Plymouth Road. MDOT would like to carry out portions of the rehabilitation during the nighttime hours in order to reduce daytime lane closures.

Historically, the City has granted waivers to the noise ordinance and allowed MDOT contractors to work during the nighttime hours to minimize disruption to local businesses.

We hereby ask that City Council approve MDOT's request for nighttime work as requested. We further ask that the Council Resolution be given ***IMMEDIATE EFFECT***.

Background and Justification

Traffic will be maintained on both bounds throughout the project's duration. However, paving through the multiple intersecting roadways requires some temporary blockages of traffic to perform the work. Intersection paving done at night will result in a lessened economic burden on local businesses as well as lower traffic volumes.

Construction trucks, asphalt paving machines, asphalt trucks, generators, compressors, etc., will be operating during the scheduled nights. This equipment creates noise which could become problematic in residential neighborhoods.



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

Department Approval:

DocuSigned by:

Tim Hawkins

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Tim Hawkins, Public Works & Facilities Director

DocuSigned by:

Soud El-Jamaly

8FDE4113B37F442...

Soud El-Jamaly, City Engineer

Signed by:

Carter Fisher

3E46972DE97E42A...

Carter Fisher, Corporation Counsel



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
**DEPARTMENT OF
TRANSPORTATION**
METRO REGION

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

July 22nd, 2026

Soud El-Jamaly, P.E.
City Engineer
City of Dearborn
16901 Michigan Avenue
Dearborn, MI 48126

Subject: Request for Noise Ordinance Waivers for JN 221894 (US-24/Telegraph Rd from Fordson to Plymouth)

Dear Mr. El-Jamaly:

This letter is being written in reference to the City of Dearborn's noise ordinance regarding nighttime nuisance noise.

The Michigan Department of Transportation (MDOT) will perform a reconstruction project along US-24 within the limits of Dearborn, beginning in 2027. This includes roadway rehabilitation along US-24 and associated intersections from approximately Fordson Dr to Plymouth Rd.

MDOT is respectfully requesting to carry out portions of this work during nighttime hours. There are pros and cons to this. However, we believe the benefits of night work will outweigh the negative impacts seen.

The resurfacing of US-24 will maintain traffic on both bounds throughout the project's duration. However, paving through the multiple intersecting roadways requires some temporary blockages of traffic to perform the work. Because of this, intersection paving may be done at night to avoid heavy impacts to mobility. This would reduce the impact to local businesses, reduce the exposure of the public to construction traffic, reduce worker exposure to traffic, and reduce overall work zone delays. Therefore, MDOT respectfully requests a reprieve from the City of Dearborn's ordinance regarding noise during nighttime hours.

A response is respectfully requested by August 22nd, 2026. Should you need any further information, please feel free to contact me at (248) 320-6733 or via email at urbanr@michigan.gov. Your assistance in this matter is greatly appreciated.

Sincerely,

Robert Urban
Traffic Operations Engineer – Taylor TSC
MDOT Metro Region



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Acceptance of Proposed Storm and Sewer Easement Agreements for 2201 Elmdale Avenue, 21175 Oakwood Boulevard, and 21500 Oakwood Boulevard.

DEPARTMENT: Department of Public Works and Facilities/Engineering

BRIEF DESCRIPTION: The proposed Storm and Sewer Easement Agreements will allow the City of Dearborn to service and access the proposed storm and sewer utilities assets.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: The City of Dearborn will need to have recorded easements in place so that the City will have the right to access and maintain the proposed storm sewer within 2201 Elmdale Avenue, 21175 Oakwood Boulevard, and 21500 Oakwood Boulevard. The City of Dearborn is required to address untreated combined sewer overflows (CSOs) as part of the National Pollution Discharge Elimination System (NPDES). A phased approach has been recommended to address untreated CSO discharge from Outfalls 013 and 014 which include a combination of sewer separation projects for Outfall 013 and constructing Notre Dame stormwater interceptor. For this proposal, the City will design and construct the stormwater interceptor.

FISCAL IMPACT: N/A

COMMUNITY IMPACT: Properly accessing and maintaining these assets will have a direct impact of the integrity of the sewer drainage system in that neighborhood. The sewer lines serving several houses in the neighborhood share the same utility infrastructure system with the assets for which the easements are requesting.

The City is committed to move forward with sewer separation per recommendations from the sewer study. Sewer separation has the additional benefit of addressing CSO compliance for Outfalls 013 and 014 once separation is complete.

IMPLEMENTATION TIMELINE: With immediate effect.

COMPLIANCE/PERFORMANCE METRICS: N/A



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Department of Public Works and Facilities/Engineering

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Acceptance of Proposed Storm and Sewer Easement Agreements for 2201 Elmdale Avenue, 21175 Oakwood Boulevard, and 21500 Oakwood Boulevard.

DATE: August 3, 2026

Summary of Request

The proposed Storm and Sewer Easement Agreements will allow the City of Dearborn to service and access the proposed storm and sewer utilities assets.

The City of Dearborn will need to have recorded easements in place so that the City will have the right to access and maintain the proposed storm sewer within 2201 Elmdale Avenue, 21175 Oakwood Boulevard, and 21500 Oakwood Boulevard. The City of Dearborn is required to address untreated combined sewer overflows (CSOs) as part of the National Pollution Discharge Elimination System (NPDES). A phased approach has been recommended to address untreated CSO discharge from Outfalls 013 and 014 which include a combination of sewer separation projects for Outfall 013 and constructing Notre Dame stormwater interceptor. For this proposal, the City will design and construct the stormwater interceptor.

I hereby recommend and request that the City Council authorizes the Engineering Division to execute the easement agreements on behalf of the City of Dearborn, subject to the review and approval of Corporation Counsel, and that the Engineering Division be authorized to record the necessary documents with the Wayne County Register of Deeds.

We also request that the Council Resolution be given ***IMMEDIATE EFFECT***.

Background and Justification

Properly accessing and maintaining these assets will have a direct impact of the integrity of the sewer drainage system in that neighborhood. The sewer lines serving several houses in the neighborhood share the same utility infrastructure system with the assets for which the easements are requesting.

The City is committed to move forward with sewer separation per recommendations from the sewer study. Sewer separation has the additional benefit of addressing CSO compliance for Outfalls 013 and 014 once separation is complete.



**PUBLIC
WORKS**

EXECUTIVE SUMMARY AND MEMORANDUM

Department Approval:

DocuSigned by:

Tim Hawkins

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Tim Hawkins, Public Works & Facilities Director

DocuSigned by:

Soud El-Jamaly

8FDE4113B37F442...

Soud El-Jamaly, City Engineer

DocuSigned by:

Corey Jarocki

3923DB0ED71E40A...

Corey Jarocki, Deputy Finance Director

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel

STORM SEWER EASEMENT AGREEMENT

For consideration of \$1.00, receipt of which is hereby acknowledged, Ford Motor Company, a Delaware corporation, with offices at One American Road, Dearborn, Michigan 48126 ("Grantor"), being title holder of the parcels of land located at 21175 Oakwood Boulevard, Dearborn, MI 48124; 2201 Elmdale Avenue, Dearborn, MI 48124; and 21500 Oakwood Boulevard, Dearborn, MI 48124, and more particularly described in Exhibit "A" annexed hereto ("Land"), does hereby give, grant and convey unto the CITY OF DEARBORN, a Michigan municipal corporation with offices at 16901 Michigan Avenue, Suite 14, Dearborn, Michigan 48126 ("Grantee"), a perpetual, non-exclusive easement ("Easement") and right-of-way solely for the installation, construction, use, maintenance, inspection, repair, alteration, operation, replacement and/or removal of a sanitary sewer and appurtenances thereto ("Utilities"), in, upon, over, under, through, and across that portion of the Land ("Easement Area") in the City of Dearborn, Wayne County, Michigan, as more particularly described and depicted on Exhibit "A" annexed hereto.

The Easement is granted to, and accepted by, Grantee subject to the following terms and conditions:

1. All work performed by Grantee, its agents and servants, in and about the Easement Area in connection with the installation, construction, use, maintenance, inspection, repair, alteration, operation, replacement and/or removal of the Utilities shall be conducted at Grantee's cost and in accordance with good engineering practice and with the least possible inconvenience to Grantor. Upon the completion of any work, Grantee, at its own cost and expense, shall promptly remove all debris, materials and equipment and restore the surface of the Easement Area and installations thereon to the same condition including, but not limited to, replacement of roads, curbs, walks, parking areas, fences and ground cover, as the same existed prior to such work. Grantee shall also, at its own expense, replace and/or repair any property of Grantor which is damaged or destroyed as a result of Grantee's actions or the action of its agents, contractors, employees or licensees.

2. Grantor shall not erect any permanent structure within the limits of the Land, but shall at all times have the right to make such other use thereon including, without limitation, installation of gates, fences, paved walks, driveways, curbs, landscaping, and/or parking areas, as shall not be inconsistent with the exercise by Grantee of the rights and privileges granted to it hereunder.

3. Grantee shall, in the exercise of the rights and privileges granted to it hereunder, adhere to and comply with all laws, orders, regulations and ordinances applicable to the installation, construction, use, maintenance, inspection, repair, alteration, operation, replacement and/or removal of the Utilities and use of the Easement Area.

4. The Easement hereby conveyed is granted subject to the existing rights, if any, of third persons including, without limitation, any and all rights of way, easements and licenses, whether of record or unrecorded, heretofore acquired or granted in, over and across the Easement Area.

5. To the extent permitted by law, Grantee shall indemnify, defend and hold Grantor and the officers, directors, members, managers, agents, lenders and employees of Grantor harmless from and against any and all loss, cost, liability, claim or expense, including, without limitation, attorney’s fees and costs, relating to the exercise by Grantee of any of its rights or obligations hereunder.

6. The Easement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

7. If any term, covenant, condition or provision of this Agreement is, at any time or to any extent, declared invalid or unenforceable, the remainder of this Agreement will not be affected thereby, it being the intent of the parties that this Agreement and each provision hereof will be enforceable and enforced to the fullest extent permitted by law. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof, and all prior or extrinsic agreements, understandings, or negotiations will be deemed merged herein. All Exhibits referenced in and attached to this Agreement are incorporated into this Agreement and made a part hereof.

8. No purported modification of the terms of this Agreement, or purported waiver by any party of any of its rights and interests hereunder, will be binding unless and except to the extent specifically set forth in a written instrument executed by the party against whom enforcement of the purported modification or waiver is sought. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein will be deemed to be a grant or dedication of any portion of the Land to or for the general public or for any public purposes whatsoever, it being the intention of the parties hereto that this Agreement be strictly limited to the purposes expressed herein.

9. All obligations, liabilities, covenants, and agreements of Grantee in this Agreement shall survive the consummation of the transactions contemplated in this Agreement. This Agreement shall be governed and constructed in accordance with the laws of the State of Michigan without reference to its conflict of laws principles.

10. All individuals executing this document on behalf of the respective parties shall certify and warrant that they have the capacity and have been duly authorized to so execute the document on behalf of the entity so indicated.

11. Any notices to be given by one party to another shall be by personal delivery in writing or by certified mail, return receipt requested, and addressed as follows:

If to the Grantor:

Ford Motor Company
One American Road
Dearborn, MI 48126

If to the Grantee:

Attn: City Engineer
City of Dearborn
16901 Michigan Avenue, Suite 19
Dearborn, MI 48126

12. This Easement is subject to the terms and conditions of Council Resolution _____, attached hereto as Exhibit "B".

IN WITNESS WHEREOF, Grantor and Grantee have caused this instrument to be duly executed and shall be in effect on the date last notarized below.

GRANTOR
Ford Motor Company, a Delaware Corporation,

By: _____
Its _____

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

On this _____ day of _____, 2026, before me appeared _____
_____ to me personally known who, being sworn by me, did say that he/she is the _____
_____ of Ford Motor Company, a Delaware Corporation, and that said _____
_____ has the authority to execute this document.

WITNESS my hand and official seal.

Notary Public

Printed Name: _____

My commission expires: _____

:

GRANTEE
The City of Dearborn

By: _____
Its City Engineer

STATE OF MICHIGAN)
COUNTY OF WAYNE) ss.

On this _____ day of _____, 2026, before me appeared _____
_____ to me personally known who, being sworn by me, did say that he is the
City Engineer of the City of Dearborn, and that said instrument was signed on behalf of The City of
Dearborn by authority of C.R. _____, attached as Exhibit "B", and
acknowledged said instrument to be the free act and deed of The City of Dearborn.

WITNESS my hand and official seal.

Notary Public

Printed Name: _____

My commission expires: _____

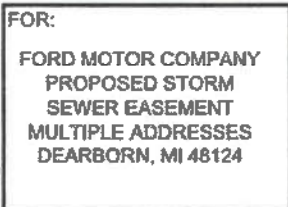
This instrument was prepared by:

Rebecca A. Schultz
Assistant Corporation Counsel
16901 Michigan Avenue, Suite 14
Dearborn, Michigan 48126

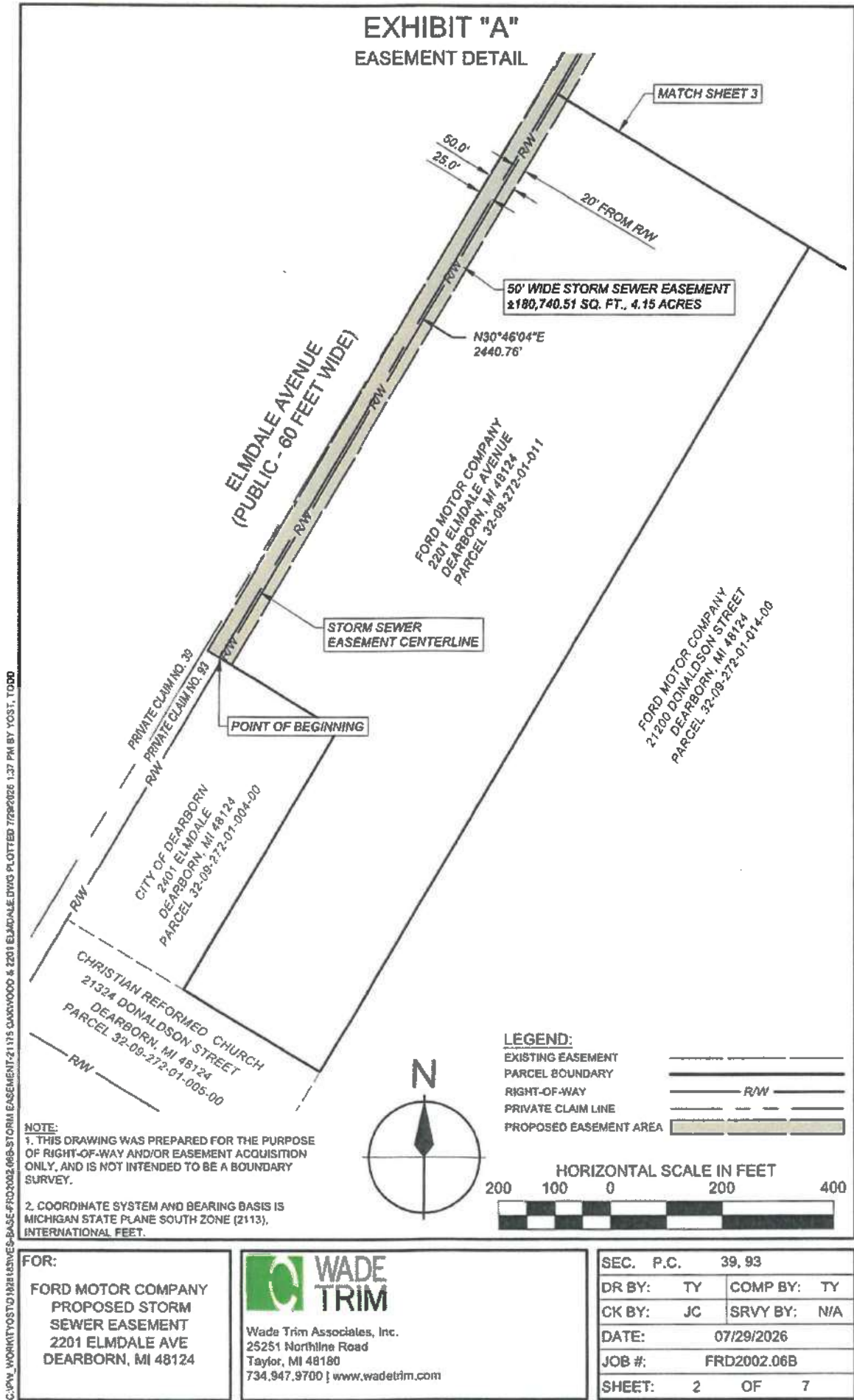
When recorded return to:

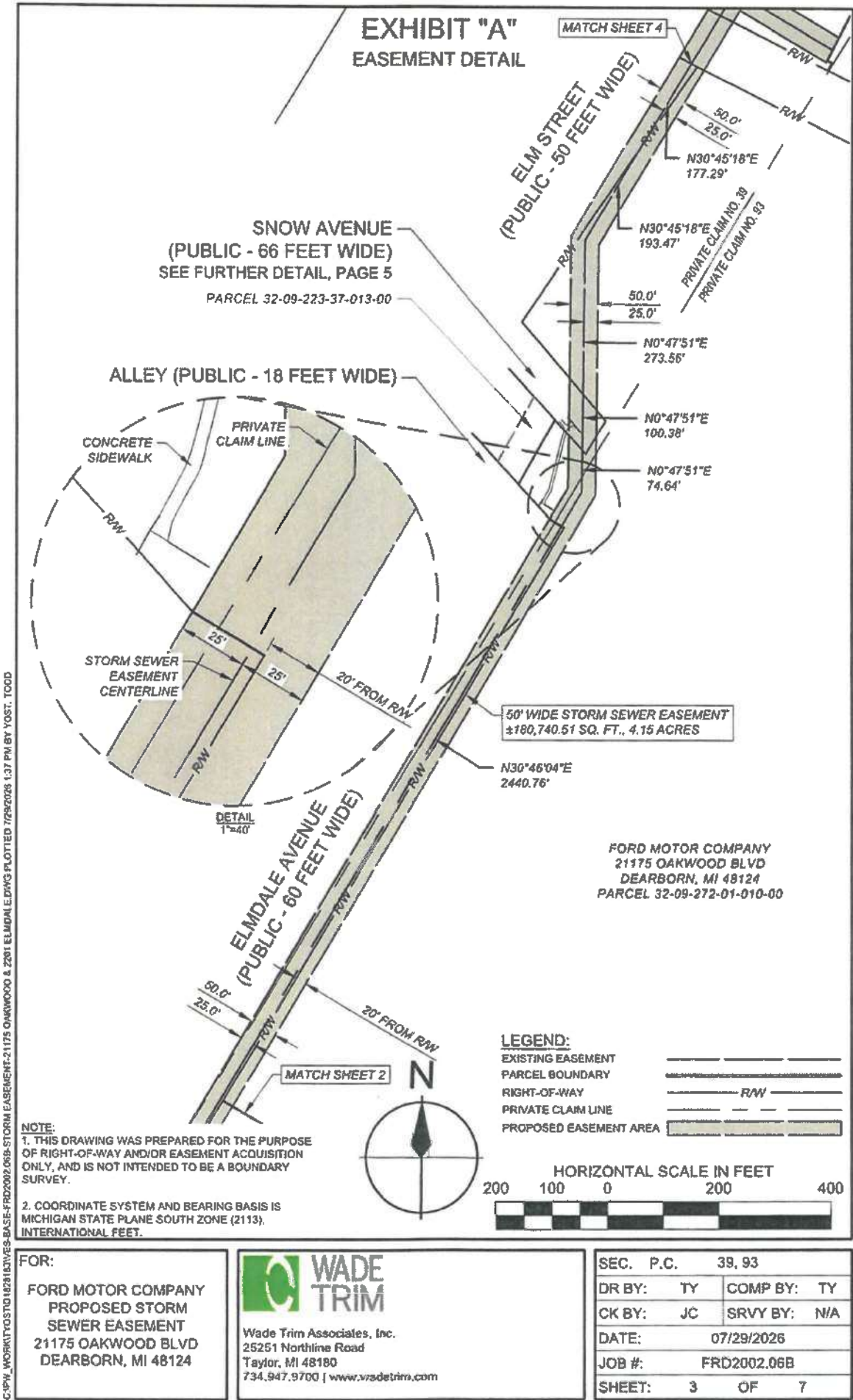
CITY OF DEARBORN
Engineering Division
16901 Michigan Avenue, Suite 19
Dearborn, Michigan 48126

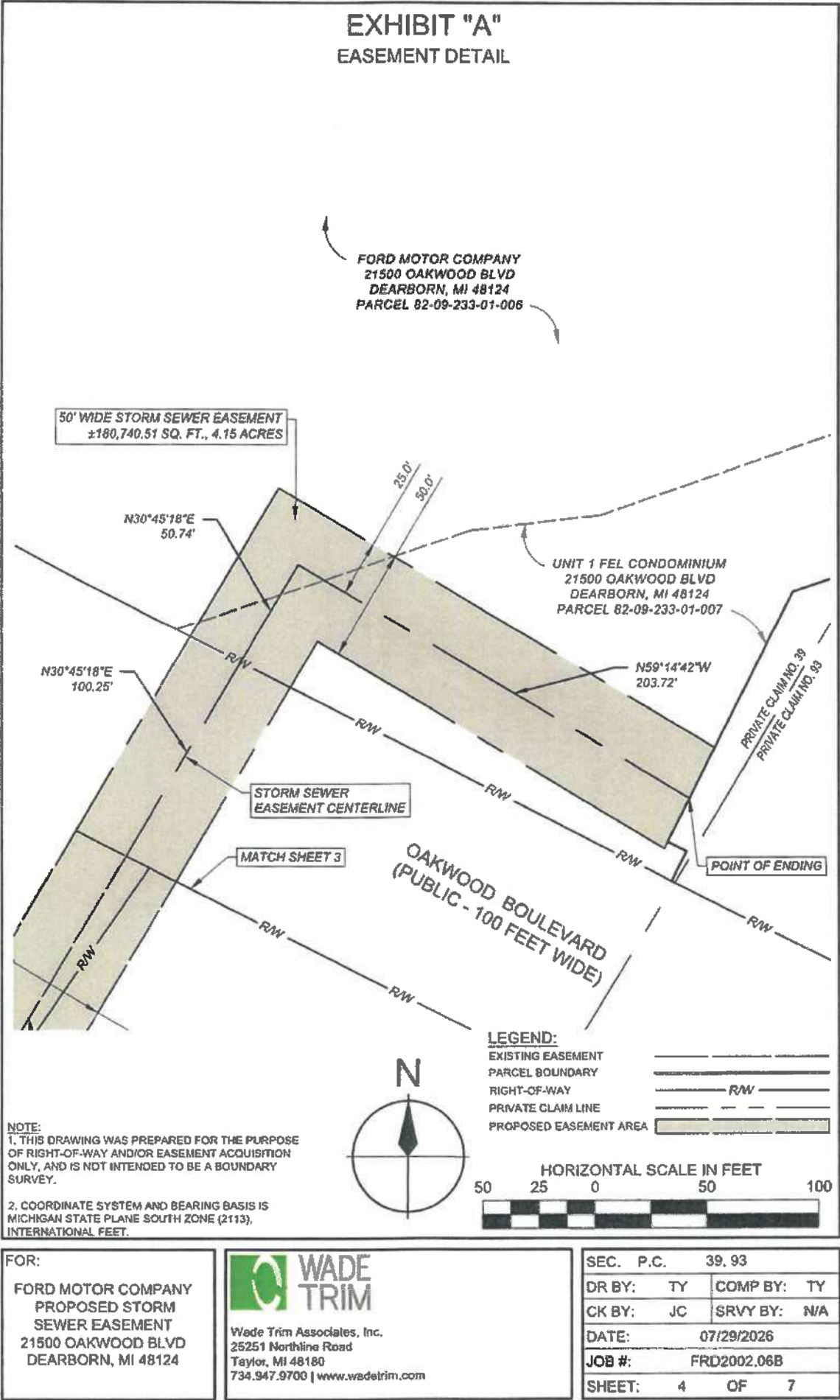
Tax Parcel #s: 32-09-272-01-010-00, 32-09-272-01-011-00, 82-09-233-01-006, 82-09-233-01-007
Recording Fee \$ _____ Revenue Stamps: Exempt per MCL 207.505(a) and MCL 207.526(a)

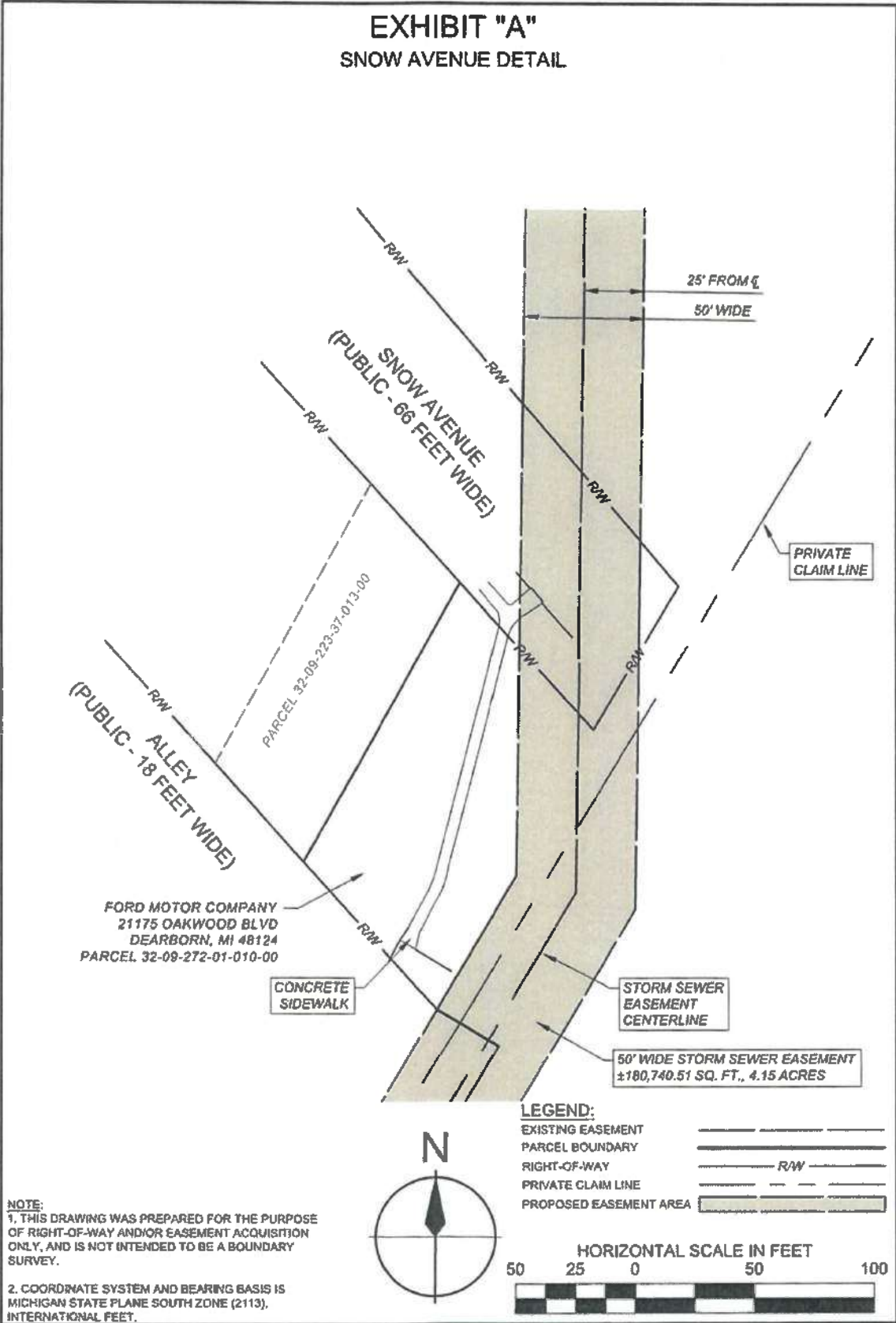


SEC.	P.C.	39, 93	
DR BY:	TY	COMP BY:	TY
CK BY:	JC	SRVY BY:	N/A
DATE:	07/29/2026		
JOB #:	FRD2002.06B		
SHEET:	1	OF	7









FOR:

FORD MOTOR COMPANY
PROPOSED STORM
SEWER EASEMENT
21175 OAKWOOD BLVD
DEARBORN, MI 48124

WADE
TRIM

Wade Trim Associates, Inc.
25251 Northline Road
Taylor, MI 48180
734.847.9700 | www.wadetrim.com

SEC.	P.C.	39, 93
DR BY:	TY	COMP BY: TY
CK BY:	JC	SRVY BY: N/A
DATE:	07/29/2026	
JOB #:	FRD2002.06B	
SHEET:	5	OF 7

© Wade Trim Group, Inc.

EXHIBIT "A"

PARCEL DESCRIPTIONS: (PER MANNIK SMITH GROUP ALTA SURVEY 03/24/2016 & WAYNE COUNTY TAX RECORDS)

PARCEL ID #: 32-09-272-01-010-00
PROPERTY ADDRESS: 21175 OAKWOOD BOULEVARD, DEARBORN, MI 48124
OWNER NAME: FORD MOTOR COMPANY

LAND IN PRIVATE CLAIMS 39 & 93 CITY OF DEARBORN, WAYNE COUNTY MICHIGAN BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF OAKWOOD BOULEVARD (100 FEET WIDE) AND THE EASTERLY LINE OF ELM STREET (50 FEET WIDE); THENCE SOUTH 63 DEGREES 12 MINUTES 28 SECONDS EAST 1692.37 FEET ALONG THE SOUTH RIGHT-OF-WAY OF OAKWOOD BOULEVARD; THENCE SOUTH 31 DEGREES 12 MINUTES 26 SECONDS WEST 2148.57 FEET; THENCE NORTH 59 DEGREES 00 MINUTES 31 SECONDS WEST 1454.10 FEET TO THE EAST RIGHT-OF-WAY OF ELMDALE AVENUE; THENCE NORTH 30 DEGREES 46 MINUTES 04 SECONDS EAST 1193.75 FEET ALONG THE EAST RIGHT-OF-WAY OF ELMDALE AVENUE; THENCE NORTH 59 DEGREES 05 MINUTES 25 SECONDS WEST 30.00 FEET; THENCE NORTH 42 DEGREES 11 MINUTES 46 SECONDS WEST 82.89 FEET; THENCE NORTH 29 DEGREES 19 MINUTES 14 SECONDS EAST 133.49 FEET TO THE SOUTH RIGHT-OF-WAY OF SNOW AVENUE; THENCE SOUTH 42 DEGREES 11 MINUTES 46 SECONDS EAST 35.87 FEET ALONG THE SOUTH RIGHT-OF-WAY OF SNOW AVENUE; THENCE NORTH 49 DEGREES 15 MINUTES 49 SECONDS EAST 67.38 FEET TO THE NORTH RIGHT-OF-WAY OF SNOW AVENUE; THENCE NORTH 40 DEGREES 30 MINUTES 36 SECONDS WEST 207.11 FEET ALONG THE NORTH RIGHT-OF-WAY OF SNOW AVENUE; THENCE NORTH 34 DEGREES 25 MINUTES 54 SECONDS EAST 555.18 FEET ALONG THE SOUTH RIGHT-OF-WAY OF ELM STREET TO THE SOUTH RIGHT-OF-WAY OF OAKWOOD BOULEVARD AND THE POINT OF BEGINNING.
CONTAINING 3,222,070.55 SQUARE FEET, 73.97 ACRES MORE OR LESS.

PARCEL ID #: 32-09-272-01-011-00
PROPERTY ADDRESS: 2201 ELMDALE AVENUE, DEARBORN, MI 48124
OWNER NAME: FORD MOTOR COMPANY

LAND IN PRIVATE CLAIM 93 CITY OF DEARBORN, WAYNE COUNTY MICHIGAN COMMENCING FROM THE INTERSECTION OF THE NORTH LINE OF DONALDSON STREET AND THE EAST LINE OF ELMDALE AVENUE; THENCE NORTH 30 DEGREES 46 MINUTES 04 SECONDS EAST 748.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 30 DEGREES 46 MINUTES 04 SECONDS EAST 1175.45 FEET ALONG SAID RIGHT-OF-WAY; THENCE SOUTH 59 DEGREES 00 MINUTES 31 SECONDS EAST 527.63 FEET; THENCE SOUTH 30 DEGREES 44 MINUTES 06 SECONDS WEST 1717.38 FEET; THENCE NORTH 58 DEGREES 49 MINUTES 07 SECONDS WEST 285.79 FEET; THENCE NORTH 30 DEGREES 46 MINUTES 02 SECONDS EAST 540.03 FEET THENCE NORTH 58 DEGREES 47 MINUTES 03 SECONDS WEST 242.80 FEET TO THE EAST RIGHT-OF-WAY OF ELMDALE AVENUE AND THE POINT OF BEGINNING.
CONTAINING 775,332 SQUARE FEET, 17.80 ACRES MORE OR LESS.

PARCEL ID #: 82-09-233-01-006
PROPERTY ADDRESS: 21500 OAKWOOD BOULEVARD, DEARBORN, MI 48124
OWNER NAME: FORD MOTOR COMPANY

AND IN MILITARY RESERVE PRIVATE CLAIM 39 AND PRIVATE CLAIM 93, TOWN 2 SOUTH, RANGE 10 EAST, CITY OF DEARBORN, WAYNE COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF NEW YORK CENTRAL RAILROAD (NOW CONRAIL RAILROAD) RIGHT OF WAY AND THE EASTERLY LINE OF OAKWOOD BOULEVARD, SAID POINT ALSO BEING THE NORTHWEST CORNER OF LOT 31, PLAN OF DEARBORNVILLE SUBDIVISION (EASTSIDE); THENCE NORTH 72 DEGREES 15 MINUTES 00 SECONDS EAST 1,083.0 FEET (RECORD), 1276.18 FEET (CALCULATED); THENCE NORTH 73 DEGREES 11 MINUTES 00 SECONDS EAST 216.23 FEET ALONG THE RIGHT OF WAY LINE; THENCE SOUTH 18 DEGREES 45 MINUTES 30 SECONDS EAST 1,001.92 FEET; THENCE SOUTH 32 DEGREES 02 MINUTES 20 SECONDS WEST 253.18 FEET; THENCE SOUTH 71 DEGREES 22 MINUTES 30 SECONDS WEST 475.20 FEET; THENCE NORTH 18 DEGREES 25 MINUTES 30 SECONDS WEST 34.47 FEET; THENCE SOUTH 71 DEGREES 37 MINUTES 18 SECONDS WEST 291.94 FEET; THENCE SOUTH 27 DEGREES 35 MINUTES 00 SECONDS WEST 32.70 FEET (RECORD), 28.32 FEET (CALCULATED); THENCE NORTHERLY ALONG THE EASTERLY LINE OF OAKWOOD BOULEVARD; THENCE NORTH 82 DEGREES 24 MINUTES 56 SECONDS WEST 164.38 FEET TO A POINT OF CURVE; THENCE ALONG A TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1432.69 FEET, CENTRAL ANGLE 46 DEGREES 18 MINUTES 12 SECONDS, THE LONG CHORD BEARS NORTH 39 DEGREES 15 MINUTES 51 SECONDS WEST 1120.60 FEET (RECORD), 1126.57 FEET (CALCULATED), A DISTANCE OF 1151.33 FEET (RECORD), 1157.82 FEET (CALCULATED) ALONG THE ARC TO THE POINT OF BEGINNING, THE ABOVE LEGAL DESCRIPTION CONTAINS ALL OR PART OF LOTS 31 TO 37, AND LOTS 39, 41, 42, 44, AND 46, INCLUDING PORTIONS OF ADJACENT VACATED STREETS AND ALLEYS, PLAN OF DEARBORNVILLE SUBDIVISION (EASTSIDE OF CENTER), AS RECORDED IN LIBER 11 OF DEEDS, PAGES 203 AND 204, WAYNE COUNTY RECORDS, AND PART OF LOTS 23, 24 AND 25, INCLUDING PORTIONS OF ADJACENT VACATED STREETS AND ALLEYS; A. WAGNER'S SUBDIVISION AS RECORDED IN LIBER __, PAGE __, WAYNE COUNTY RECORDS.
EXCEPT A PORTION OF LAND CONVEYED BY QUIT CLAIM DEED RECORDED IN LIBER 29188, PAGE 867, WAYNE COUNTY RECORDS, BEING PART OF PRIVATE CLAIMS 39 AND 93, CITY OF DEARBORN, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:
COMMENCING AT THE INTERSECTION OF THE NORTHERLY LINE OF OAKWOOD BOULEVARD (100 FEET WIDE) WITH THE WESTERLY LINE OF VILLAGE ROAD (A PRIVATE ROAD 140 FEET WIDE) AND PROCEEDING THENCE ALONG THE NORTHERLY LINE OF OAKWOOD BOULEVARD NORTH 62 DEGREES 25 MINUTES 00 SECONDS WEST, 1431.82 FEET TO A POINT HEREAFTER REFERRED TO AS POINT 'A', SAID POINT BEING ON THE LINE BETWEEN PRIVATE CLAIMS 39 AND 93; THENCE CONTINUING ALONG THE NORTHERLY LINE OF SAID OAKWOOD BOULEVARD NORTH 57 DEGREES 25 MINUTES 00 SECONDS WEST, 98.64 FEET; THENCE NORTH 27 DEGREES 35 MINUTES 00 SECONDS EAST, 32.70 FEET (RECORD), 28.32 FEET (CALCULATED); THENCE NORTH 71 DEGREES 37 MINUTES 18 SECONDS EAST, 253.58 FEET TO THE POINT OF BEGINNING; THENCE NORTH 26 DEGREES 26 MINUTES 12 SECONDS EAST, 34.89 FEET; THENCE SOUTH 63 DEGREES 33 MINUTES 48 SECONDS EAST, 83.74 FEET; THENCE SOUTH 71 DEGREES 22 MINUTES 30 SECONDS WEST, 45.61 FEET; THENCE NORTH 18 DEGREES 25 MINUTES 30 SECONDS WEST, 34.47 FEET; THENCE SOUTH 71 DEGREES 37 MINUTES 18 SECONDS WEST, 38.85 FEET TO THE POINT OF BEGINNING.
CONTAINS 35.940 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR:
FORD MOTOR COMPANY
PROPOSED STORM
SEWER EASEMENT
21500, 21175 OAKWOOD BLVD
& 2201 ELMDALE AVE
DEARBORN, MI 48124



**WADE
TRIM**

Wade Trim Associates, Inc.
25251 Northline Road
Taylor, MI 48180
734.947.9700 | www.wadetrिम.com

SEC.	P.C.	39, 93
DR BY:	TY	COMP BY: TY
CK BY:	JC	SRVY BY: N/A
DATE:	07/29/2026	
JOB #:	FRD2002.06B	
SHEET:	6	OF 7

EXHIBIT "A"

PARCEL DESCRIPTION: (PER WAYNE COUNTY CONDOMINIUM PLAN 1055 10/26/2022)

PARCEL ID #:

82-09-233-01-007

PROPERTY ADDRESS:

21500 OAKWOOD BOULEVARD, DEARBORN, MI 48124

OWNER NAME:

FORD MOTOR COMPANY

LAND IN MILITARY RESERVE PRIVATE CLAIM 39 AND PRIVATE CLAIM 93, TOWN 2 SOUTH, RANGE 10 EAST, CITY OF DEARBORN, WAYNE COUNTY, MICHIGAN, DESCRIBED AS:

COMMENCING AT THE SOUTHWEST CORNER OF PRIVATE CLAIM NUMBER 93 (AKA PC 92) AS DESCRIBED IN LIBER 49515, PAGE 1157 OF DEEDS, WAYNE COUNTY RECORDS; THENCE NORTH 32 DEGREES 06 MINUTES 01 SECONDS EAST, 508.45 FEET; THENCE NORTH 30 DEGREES 45 MINUTES 30 SECONDS EAST, 2645.14 FEET; THENCE NORTH 31 DEGREES 19 MINUTES 22 SECONDS EAST, 944.34 FEET TO THE NORTH RIGHT-OF-WAY LINE OF OAKWOOD BOULEVARD; THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE OF OAKWOOD BOULEVARD NORTH 63 DEGREES 12 MINUTES 05 SECONDS WEST, 108.53 FEET TO THE POINT OF BEGINNING; THENCE ALONG SAID RIGHT-OF-WAY LINE NORTH 62 DEGREES 24 MINUTES 56 SECONDS WEST 131.53 FEET; THENCE LEAVING SAID RIGHT-OF-WAY LINE NORTH 72 DEGREES 12 MINUTES 07 SECONDS EAST 138.85 FEET; THENCE NORTH 83 DEGREES 49 MINUTES 20 SECONDS EAST 59.25 FEET; THENCE NORTH 71 DEGREES 33 MINUTES 40 SECONDS EAST 283.17 FEET; THENCE NORTH 18 DEGREES 25 MINUTES 53 SECONDS WEST 304.76 FEET; THENCE SOUTH 70 DEGREES 44 MINUTES 34 SECONDS WEST 10.45 FEET; THENCE NORTH 18 DEGREES 20 MINUTES 32 SECONDS WEST 237.35 FEET; THENCE NORTH 70 DEGREES 54 MINUTES 32 SECONDS EAST 10.55 FEET; THENCE NORTH 18 DEGREES 35 MINUTES 06 SECONDS WEST 283.79 FEET; THENCE NORTH 71 DEGREES 38 MINUTES 40 SECONDS EAST 348.78 FEET; THENCE NORTH 18 DEGREES 18 MINUTES 28 SECONDS WEST 43.11 FEET; THENCE NORTH 71 DEGREES 36 MINUTES 04 SECONDS EAST 241.40 FEET; THENCE SOUTH SOUTH 18 DEGREES 45 MINUTES 30 SECONDS EAST 800.95 FEET TO POINT "A"; CONTINUING THENCE SOUTH 32 DEGREES 02 MINUTES 20 SECONDS WEST 253.18 FEET; THENCE SOUTH 71 DEGREES 22 MINUTES 30 SECONDS WEST 429.59 FEET; THENCE NORTH 63 DEGREES 33 MINUTES 48 SECONDS WEST 83.74 FEET; THENCE SOUTH 26 DEGREES 28 MINUTES 12 SECONDS WEST 34.89 FEET; THENCE SOUTH 71 DEGREES 37 MINUTES 18 SECONDS WEST 253.58 FEET; THENCE SOUTH 27 DEGREES 35 MINUTES 00 SECONDS WEST 28.81 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF OAKWOOD BOULEVARD (VARIABLE WIDTH), TO THE POINT OF BEGINNING.

CONTAINS 13.138 ACRES MORE OR LESS AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

TOGETHER WITH AN INGRESS/EGRESS EASEMENT, AS SET FORTH IN THE DECLARATION OF EASEMENT RECORDED AT LIBER 53409, PAGE 1141, WAYNE COUNTY REGISTER OF DEEDS, DESCRIBED AS; BEGINNING ON ABOVE REFERENCED POINT "A"; THENCE SOUTH 18 DEGREES 45 MINUTES 30 SECONDS EAST 160.48 FEET; THENCE SOUTH 71 DEGREES 22 MINUTES 30 SECONDS WEST 196.20 FEET; THENCE NORTH 32 DEGREES 02 MINUTES 20 SECONDS EAST 253.18 FEET TO THE POINT OF BEGINNING. CONTAINING 0.361 ACRES MORE OR LESS.

ALSO:

PART OF THE PRIVATE CLAIM 39, CITY OF DEARBORN, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: COMMENCING AT A FOUND PIN IN MONUMENT BOX AT THE INTERSECTION OF OAKWOOD BOULEVARD (100 FEET WIDE) AND BEECH STREET (60 FEET WIDE); THENCE SOUTH 84°35'55" EAST 137.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 26°48'20" EAST 28.81 FEET; THENCE NORTH 70°50'42" EAST 154.13 FEET; THENCE SOUTH 26°48'20" WEST 124.61 FEET; THENCE SOUTH 63°11'40" EAST 9.49 FEE; THENCE SOUTH 26°48'20" WEST 15.00 FEET; THENCE SOUTH 63°11'40" WEST ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF OAKWOOD BOULEVARD 116.63 FEET TO THE POINT OF BEGINNING.

CONTAINS 9,165 SQUARE FEET, MORE OR LESS.

SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

STORM SEWER EASEMENT DESCRIPTION:

A STORM SEWER EASEMENT LOCATED IN THE CITY OF DEARBORN, COUNTY OF WAYNE, STATE OF MICHIGAN; BEING A STRIP OF LAND 50 FEET WIDE, 25 FEET ON EACH SIDE OF AN EXISTING STORM SEWER WHOSE CENTERLINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT NORTH 58 DEGREES 47 MINUTES 03 SECONDS WEST 5.00 FEET OF THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF ELMDALE AVENUE (60 FEET WIDE) AND THE SOUTHERLY PROPERTY LINE OF PARCEL 32-09-272-01-011-00 (2201 ELMDALE AVENUE); THENCE NORTH 30 DEGREES 46 MINUTES 04 SECONDS EAST 2440.76 FEET PARALLEL WITH ELMDALE AVENUE; THENCE NORTH 00 DEGREES 47 MINUTES 51 SECONDS EAST 74.64 FEET TO THE SOUTH RIGHT OF WAY OF SNOW AVENUE (66 FEET WIDE); THENCE CONTINUING THROUGH SNOW AVENUE NORTH 00 DEGREES 47 MINUTES 51 SECONDS EAST 100.38 FEET TO THE NORTH RIGHT OF WAY OF SNOW AVENUE; THENCE DEPARTING SNOW AVENUE AND CONTINUING NORTH 00 DEGREES 47 MINUTES 51 SECONDS EAST 273.56 FEET; THENCE NORTH 30 DEGREES 45 MINUTES 18 SECONDS EAST 193.47 FEET TO THE EAST RIGHT OF WAY OF ELM STREET (50 FEET WIDE); THENCE CONTINUING THROUGH ELM STREET NORTH 30 DEGREES 45 MINUTES 18 SECONDS EAST 177.29 FEET TO THE SOUTH RIGHT-OF-WAY OF OAKWOOD BOULEVARD (100 FEET WIDE); THENCE CONTINUING THROUGH OAKWOOD BOULEVARD NORTH 30 DEGREES 45 MINUTES 18 SECONDS EAST 100.25 FEET TO THE NORTH RIGHT-OF-WAY OF OAKWOOD BOULEVARD; THENCE DEPARTING OAKWOOD BOULEVARD AND CONTINUING NORTH 30 DEGREES 45 MINUTES 18 SECONDS EAST 50.74 FEET; THENCE SOUTH 59 DEGREES 14 MINUTES 42 SECONDS EAST 203.72 FEET TO THE POINT OF ENDING.

CONTAINING ±180,740.51 SQ. FT., 4.15 ACRES MORE OR LESS.

FOR:

FORD MOTOR COMPANY
PROPOSED STORM
SEWER EASEMENT
21500 OAKWOOD BLVD
& 21523 SNOW AVENUE
DEARBORN, MI 48124

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TRIM

Wade Trim Associates, Inc.

25251 Northline Road

Taylor, MI 48180

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SEC.		P.C.	39, 93	
DR BY:		TY	COMP BY:	TY
CK BY:		JC	SRVY BY:	N/A
DATE:		07/29/2026		
JOB #:		FRD2002.06B		
SHEET:		7	OF	7

C:\PW\WORK\Y05\PO142016\NEW-EASE-FRD2002.06B-STORM EASEMENT-21175 OAKWOOD & 2201 ELMDALE DWG PLOTTED 7/29/2026 1:37 PM BY YOST, TCOOP

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EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Approve Intergovernmental Agreement (IGA) between the Charter County of Wayne and the City of Dearborn for the Improvements to Dix Avenue from Rouge River to Miller Road (Dearborn Job No. 2027-018 / CIP Q74094 / Wayne County Work Order No. 47233)

DEPARTMENT: Public Works & Facilities – Engineering Division

BRIEF DESCRIPTION: Requesting approval of Intergovernmental Agreement with Wayne County for concrete pavement removal and replacement, curb ramps, sidewalk, permanent signing, and pavement markings along Dix Avenue from Rouge River to Miller Road.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: Dix Avenue is under the jurisdiction and control of Wayne County and is located in the City of Dearborn. Act 51 of the Public Acts of 1951 authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county and provides for the joint participation in the cost.

FISCAL IMPACT: The estimated project cost is \$3,218,735.00 of which 81.85% or \$2,634,533.00 of the construction cost and construction engineering will be paid through Act 51. The remaining 18.15% local match of the construction cost and construction engineering will be paid by Wayne County and the City of Dearborn with the County's share at \$292,101.00 (50%) and the City's share at \$292,101.00 (50%).

The City is required to provide a working capital advance to the County of Wayne in the amount of \$146,050.00 which is 50 percent of the City's participation.

COMMUNITY IMPACT: The project will significantly enhance the road system for the citizens of Wayne County and the City of Dearborn.

IMPLEMENTATION TIMELINE: Immediate effect requested.

COMPLIANCE/PERFORMANCE METRICS: N/A



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Approve Intergovernmental Agreement (IGA) with Wayne County (Work Order No 47233)

DATE: July 31, 2026

Budget Information

Project:	Q74094 Dix Avenue – Rouge River to Miller
Total Approved Project Budget:	\$0
Available Project Budget:	\$0
Requested Amount:	\$292,101.00
Funding Source:	Major Street & Trunkline, Capital Project Support
Supplemental Budget:	Reallocation from Q99999: Street Infrastructure Reserve

Summary of Request

Presented herewith is an Intergovernmental Agreement between the County of Wayne and the City of Dearborn for concrete pavement removal and replacement, curb ramps, sidewalk, permanent signing, and pavement markings along Dix Avenue from Rouge River northeasterly to approximately 710 feet northeast of Miller Road in Dearborn, including earthwork, aggregate base, contractor staking, and field office, and all together with necessary related work.

We hereby request that City Council approve the Intergovernmental Agreement (Wayne County Work Order No. 47233), subject to review by the Legal Department, and that the Mayor be authorized to sign the contract on behalf of the City. We also request that the Council Resolution be given ***IMMEDIATE EFFECT***.

Background and Justification

Dix Avenue is under the jurisdiction and control of Wayne County and is located in the City of Dearborn. Act 51 of the Public Acts of 1951 authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county and provides for the joint participation in the cost.

The estimated project cost is \$3,218,735.00 of which 81.85% or \$2,634,533.00 of the construction cost and construction engineering will be paid through Act 51. The remaining 18.15% local match of the construction cost and construction engineering will be paid by the County of Wayne and the City of Dearborn with the County's share at \$292,101.00 (50%) and the City's share at \$292,101.00 (50%).

The City is required to provide a working capital advance to the County of Wayne in the amount of \$146,050.00 which is 50% of the City's participation.



EXECUTIVE SUMMARY AND MEMORANDUM

The project will significantly enhance the road system for the citizens of Wayne County and the City of Dearborn.

Department Approval:

DocuSigned by:
Tim Hawkins
35BABC85BED3455...

Tim Hawkins, Public Works & Facilities Director

DocuSigned by:
Soud El-Jamaly
8FDE4113B37F442...

Soud El-Jamaly, City Engineer

Budget Approval:

DocuSigned by:
Corey Jarocki
3923DB0ED71E40A...

Corey Jarocki, Deputy Finance Director

DocuSigned by:
Michael Kennedy
F77919D1421447F...

Michael Kennedy, Chief Financial Officer

Signed by:
Carter Fisher
3F46972DF97F42A...

Carter Fisher, Corporation Counsel

INTERGOVERNMENTAL AGREEMENT

between

THE COUNTY OF WAYNE

and

THE CITY OF DEARBORN

for

**Improvements to Dix Avenue
from Rouge River to Miller Road**

Wayne County Work Order No. 47233

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INTRODUCTION

THIS AGREEMENT is made between the County of Wayne, Michigan, a body corporate and Charter county (hereinafter referred to as the “COUNTY”) and the City of Dearborn, Michigan, a municipal corporation (hereafter referred to as the “CITY”).

This Agreement is made for the purpose of fixing the rights and obligations of the Parties with respect to the following road improvements on Dix Avenue, which is a COUNTY road located in the CITY (hereinafter referred to as the “Project”):

PROJECT DESCRIPTION

Concrete pavement removal and replacement, curb ramps, sidewalk, permanent signing and pavement markings along Dix Avenue from the Rouge River northeasterly to approximately 710 feet northeast of Miller Road in Dearborn; including earthwork, aggregate base, contractor staking and field office; and all together with necessary related work.

WHEREAS, Dix Avenue is under the jurisdiction and control of the COUNTY, and is located within the CITY; and

WHEREAS, Act 51 of the Public Acts of 1951, as amended, authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county or adjacent thereto, and provides for the joint participation in the cost thereof; and

WHEREAS, the Project will significantly enhance the road system for the citizens of the COUNTY and the CITY; and

WHEREAS, the Parties hereto have reached an understanding with each other regarding the performance of the Project and desire to set forth this understanding in the form of a written Agreement.

NOW THEREFORE, in consideration of the mutual understandings of the Parties and in conformity with applicable law, it is agreed:

ARTICLE 1 DEFINITIONS

Wherever used in this Agreement, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

- 1.1 **AGREEMENT** – The written contract between COUNTY and the CITY regarding the Project.
- 1.2 **AS-BUILTS (AS-BUILT DRAWINGS)** – Reproducible Project construction drawings revised to show significant changes made during the construction process; usually based on marked-up prints, drawings and other data.
- 1.3 **BID** – The offer or proposal of the Bidder submitted on the prescribed form setting forth the prices for the Project.
- 1.4 **BIDDER** – Any person, firm or corporation submitting a Bid for the Project.
- 1.5 **BIDDING DOCUMENTS** – The advertisement and invitation to Bid, including approved plans, specifications, addendum, and other documents issued on which the Bid is based.
- 1.6 **BONDS** – Bid, Performance and Payment Bonds and other instruments of security, furnished by the Contractor.
- 1.7 **CHANGE ORDER** – The written order of the COUNTY, or its duly authorized representative, for changes in or extras to a contract.
- 1.8 **CONSTRUCTION ENGINEERING** – All services necessary to adequately assure that the Project is being constructed in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, contract administration, construction staking, construction inspection and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials plus current COUNTY charges for the overhead, fringes and benefits.
- 1.9 **CONSTRUCTION WORK** – All work performed to construct the Project in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Work is to be performed by the responsive qualified low Bidder together with approved subcontractors, COUNTY forces, and/or the third parties that have a relevant interest in the Project. Costs include, but are not limited to, unit prices extended for actual quantities

completed, lump sum work, force account work that includes, but is not limited to, direct labor, equipment, materials plus current COUNTY charges for costs directly associated with the Project construction.

- 1.10 ENGINEER – The Director of Engineering/County Highway Engineer for Wayne County or his duly appointed representative who is responsible for engineering supervision of preliminary engineering, construction engineering and/or quality control testing aspects of the Project.
- 1.11 PRELIMINARY ENGINEERING – All services necessary to adequately prepare plans and specifications for the Project, together with any changes, extras, amendments, addendum, and/or bulletins. Preliminary Engineering services may include, but are not limited to, surveys, soil investigations, design, drafting, reviews, permits, and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials plus current COUNTY charges for overhead, fringes and benefits.
- 1.12 PROJECT COSTS – See Article 2.
- 1.13 QUALITY CONTROL TESTING – All services necessary to adequately assure that the Project materials are being supplied and/or installed in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, sampling onsite, sampling at the source, onsite testing, laboratory testing and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials together with the current appropriate COUNTY charges for overhead, fringes and benefits.
- 1.14 WORKING CAPITAL ADVANCE – A non-interest bearing deposit by the CITY with the COUNTY, which will be used by the COUNTY for Project Costs.

ARTICLE 2 PROJECT COSTS

2.1 As herein used, the term “Project Costs”, shall include, but not be limited to, the cost of the Construction Work, Construction Engineering, Quality Control Testing, and/or other miscellaneous work together with any costs associated with changes, Change Orders, extras, amendments, addenda, and/or bulletins.

2.2 The Parties acknowledge that the construction Bids are subject to Change Orders.

**ARTICLE 3
TERM OF CONTRACT**

3.1 The effective date of this Agreement is upon approval of the Wayne County Commission and shall terminate on September 30, 2030 at 11:59 p.m.

**ARTICLE 4
CITY'S RESPONSIBILITIES**

4.1 The CITY shall provide all information for their utilities (i.e. As-Builts) and perform exposures of those utilities at their cost when required by the Engineer.

4.2 The CITY shall be solely responsible for the removal and relocation, as required for the Project, of any of its municipal utilities located within the roadway right-of-way throughout the limits of the Project and shall cause such removal and relocation immediately upon notification by the COUNTY.

**ARTICLE 5
WAYNE COUNTY'S RESPONSIBILITIES**

5.1 The COUNTY shall perform all Preliminary Engineering.

5.2 The COUNTY shall arrange for the contract bidding, award of the contract and administer the contract.

5.3 The COUNTY shall perform all Construction Engineering.

5.4 The COUNTY shall perform the Quality Control Testing of all materials to be incorporated into the Project.

5.5 The COUNTY shall appoint an Engineer for the Construction Work for the Project.

5.6 The COUNTY shall keep accurate records and accounts of the Project Costs that shall be accessible for inspection and audit by a representative of the CITY.

ARTICLE 6 COST SHARING

6.1 The Parties hereto acknowledge that the current estimated Project Costs are Three Million Two Hundred Eighteen Thousand Seven Hundred Thirty-Five and no/100 Dollars (\$3,218,735.00), the current estimated Construction Work costs are \$2,798,900.00 and the current estimated Construction Engineering and Quality Control Testing costs are \$419,835.00, as set forth in the attached Exhibit A, which is based on estimated Project Costs.

6.2 The Parties hereto acknowledge that Project Costs will be partially funded by federal aid up to 81.85% and that the balance of the Project Costs will be funded by the local share of 18.15% or \$584,202.00.

6.3 The COUNTY shall pay an amount not to exceed \$292,101.00 or 50% of the local share costs.

6.4 The CITY shall pay an amount not to exceed \$292,101.00 or 50% of the local share costs.

6.5 The Parties hereto acknowledge that the Bid for the construction costs may exceed the estimated project construction costs as set forth in this Agreement, and the Parties hereto agree to pay their respective portions of the actual Project Costs.

6.6 The Parties hereto acknowledge that during construction Change Orders may be issued which will affect the final costs. The Parties hereto agree to accept the judgment of the Engineer as final.

ARTICLE 7 PAYMENT TERMS

7.1 Upon execution of this Agreement by the CITY, the CITY shall provide a Working Capital Advance payment to the COUNTY in the amount of \$146,050, 50% of the CITY'S participation (as found in **Exhibit A** to this Agreement) in the total Project Cost.

7.2 The CITY shall make payment of the invoice(s) within thirty (30) days of receipt of the invoice(s).

ARTICLE 8 WAIVER

8.1 The Parties agree that no provision in this Agreement constitutes or acts as a waiver of any governmental immunity the COUNTY, its agencies, officers, employees, agents or elected officials enjoy under applicable statutory or common law.

ARTICLE 9 FORCE MAJEURE

9.1 It is mutually understood and agreed that none of the Parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

ARTICLE 10 HOLD HARMLESS

10.1 Each party to this Agreement shall remain responsible for any claims arising out of

its own acts and/or omissions during the performance of this Agreement, as provided by law.

10.2 This Agreement is not intended to increase any of the parties' liability for, or immunity from, tort claims.

10.3 This Agreement is not intended nor shall it be interpreted as giving any of the Parties hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

ARTICLE 11 NOTICE

11.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For the COUNTY:

Director of Engineering/County Highway Engineer
Wayne County Department of Public Services
33809 Michigan Avenue
Wayne, MI 48184
Attn.: Sami Khaldi

For the CITY:

Abdullah Hammoud, Mayor
16901 Michigan Avenue
Dearborn, MI 48126

ARTICLE 12 TERMINATION

12.1 The COUNTY may terminate this Agreement without cause at any time, without incurring any liability.

12.2 The CITY may terminate this Agreement without cause at any time, without incurring any liability not set forth in this Article 12, by giving written notice to the COUNTY of

the termination. The notice must specify the effective date of termination at least 30 days prior to its occurrence, and this Agreement will terminate as if the date specified were the date originally given for the expiration of this Agreement. Termination of this Agreement by the CITY will not relieve the CITY of its share of the Project Costs incurred up to the date of termination of the Agreement.

12.3 Regardless of the cause for the termination of this Agreement, each party will assist the others in the orderly termination of this Agreement and will participate, in good faith, in all transfers connected with termination, whether of tangibles or intangibles, as will be necessary for the unimpeded continuation of each party's business.

ARTICLE 13 BINDING EFFECT/INTEGRATION

13.1 This Agreement, including the Exhibits hereto, if any, embodies the entire Agreement and understanding among the Parties hereto and supersedes all prior agreements and understandings related to the subject matter thereof. No rights or remedies are or will be acquired by any of the parties, orally, through implication or otherwise, unless set forth herein.

13.2 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

13.3 This Agreement has been approved by the COUNTY and the CITY as evidenced by the attached Resolutions adopted by the Wayne County Commission and the City of Dearborn City Council.

SIGNATURES

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year written below.

SIGNED IN THE PRESENCE OF:

FOR COUNTY OF WAYNE

By: _____
Warren C. Evans
Its: Chief Executive Officer
Date: _____

**FOR THE CITY OF
DEARBORN**

By: _____
Abdullah Hammoud
Its: Mayor
Date: _____

APPROVED AS TO FORM:
By: /s/Licia A. Yangouyian
DEPT. OF CORPORATION COUNSEL
()

EXHIBIT A: TOTAL ESTIMATED PROJECT COSTS

12/9/2025

EXHIBIT A
Dix Ave Rd / Rouge River - Miller

Participation In Estimated CONSTRUCTION WORK		Part A
Total Estimated CONSTRUCTION WORK Cost		2,798,900
Estimated Federal Aid	81.85%	2,290,899
LOCAL SHARE (After Federal Aid)		508,001
LOCAL COMMUNITY Participation		
Dearborn	9.075%	254,000
COUNTY Participation		254,001
Participation In Estimated CONSTRUCTION ENGINEERING and QUALITY CONTROL TESTING		
Total Estimated CONSTRUCTION ENGINEERING and QUALITY CONTROL TESTING Cost		419,835
Estimated Federal Aid		343,634
LOCAL SHARE (After Federal Aid)		76,201
LOCAL COMMUNITY Participation		
Dearborn		38,101
COUNTY Participation		38,101
SUMMARY OF COST PARTICIPATION		
GRAND TOTAL ESTIMATED PROJECT COST		3,218,735
Estimated Federal Aid		2,634,533
LOCAL SHARE (After Federal Aid)		584,202
LOCAL COMMUNITY Participation		
Dearborn		292,101
COUNTY Participation		292,101
WORKING CAPITAL ADVANCE		
Dearborn		146,050



Public Services

June 2, 2026

Tim Hawkins, DPW Director
City of Dearborn
1609 Michigan Ave
Dearborn, Michigan 48126

Re: DIX AVENUE FROM ROUGE RIVER TO MILLER ROAD IMPROVEMENTS IN DEARBORN

WAYNE COUNTY W.O.: 47233

Dear Mr. Hawkins:

Attached is a cost sharing Intergovernmental Agreement (IGA) between the Charter County of Wayne and City of Dearborn for improvements on Dix Ave from Rouge River to Miller Rd. If acceptable, please print three (3) copies, sign and return them with attached City Resolutions approving the Agreement. This Agreement will need to be approved by the Wayne County Commission and executed by the Wayne County Executive Office. An original fully executed Agreement will be sent to the City of Dearborn when completed.

Should you have further questions, do not hesitate to contact me by phone at (313) 283-0249 or email conolemh@waynecounty.com

Sincerely,

Christopher
Onolemhemen

Digitally signed by
Christopher Onolemhemen
Date: 2026.06.02 08:15:28
-04'00'

Christopher Onolemhemen, P.E.
Senior Licensed Professional Engineer
Wayne County, DPS – Engineering Division
Transportation Planning Office

Enclosure: IGA /Cc: Sami Khaldi, Alan Ko



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: The Department of Public Works & Facilities, in conjunction with Purchasing, recommends awarding a contract to Lutz Roofing, for the repair of the Powerhouse Roof

DEPARTMENT: Department of Public Works and Facilities, in conjunction with Purchasing

BRIEF DESCRIPTION:

The Department of Public Works & Facilities, in conjunction with Purchasing, recommends awarding a contract to Lutz Roofing, for the Repair of the Powerhouse Roof.

PRIOR COUNCIL ACTION:

None

BACKGROUND:

The current Powerhouse roof was installed in 1990 with a 20-year warranty. The roof is now leaking in several spots and an infrared survey has confirmed areas of failing insulation and leaks. . Several leaks were patched three years ago, but the roof is not beyond patching and is out of warranty.

FISCAL IMPACT:

- \$209,055 [\$199,100 base contract + \$9,955 contingency (5%)]
-
-

COMMUNITY IMPACT:

These repairs are required to have a sound structure for the Powerhouse; providing a safe environment for staff and visitors, and protecting the equipment contained within.

IMPLEMENTATION TIMELINE:

The contractor will coordinate construction timing with DPW staff, and should complete the project in 21 days after commencing.

COMPLIANCE/PERFORMANCE METRICS:

DPW staff will confirm compliance with the contract.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Award of Contract for Repair of the Powerhouse Roof
DATE: August 3, 2026

Budget Information

Project:	L20900 – Powerhouse Roof Replacement
Total Approved Project Budget:	\$212,000
Available Project Budget:	\$210,000
Requested Amount:	\$209,055 [\$199,100 base + \$9,955 contingency (5%)]
Funding Source:	Facility Fund, Powerhouse, Capital Project Support
Supplemental Budget:	N/A

Summary of Request

The Department of Public Works & Facilities, in conjunction with Purchasing, recommends awarding a contract to Lutz Roofing, for the repair of the Powerhouse Roof

It is respectfully requested that City Council authorize the award. The resulting contracts shall not be binding until fully executed. Immediate effect is requested.

Background and Justification

The current Powerhouse roof was installed in 1990 with a 20-year warranty. The roof is now leaking in several spots and an infrared survey has confirmed areas of failing insulation and leaks. Several leaks were patched three years ago, but the roof is not beyond patching and is out of warranty.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Procurement Process

Purchasing solicited Bids with process details as follows:

Process:	Invitation to Bid
Issue Date:	May 13, 2026
Deadline Date:	June 10, 2026
Vendors Solicited:	957
Solicitations Obtained:	63
Bids Received:	5

The bids were evaluated with the assistance of key staff from the Parks & Recreation Department and are shown in the following bid summary:

Mystic Creek Roof Replacement	Bid Price
Lutz Roofing	\$199,100
Newton Crane Roofing	\$217,500
Schena Roofing	\$238,855
Quality Roofing	\$288,380
Royal Roofing	\$307,200

The procurement process was in accordance with Section 2-568 (6), Procurement of the Procurement Ordinance, and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

DocuSigned by:

Jay Andrews

A06626461858403...

Jay Andrews, Sr. Buyer

Department Approval:

DocuSigned by:

Tim Hawkins

35BABC85BED3455...

Tim Hawkins, DPW Director

Budget Approval:

DocuSigned by:

Michael Kennedy

E77919D1421447F...

Michael Kennedy, Chief Financial Officer

DS

(Signature)

Corporation Counsel Approval:

Signed by:

Carter Fisher

3F46972DF97F42A...

Carter Fisher, Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Approve Intergovernmental Agreement (IGA) between the Charter County of Wayne, the City of Dearborn, and the City of Detroit for the Improvements to Greenfield Road from Ford Road to Warren Road (Dearborn Job 2027-019 / CIP Q74095 / Wayne County Work Order No. 47248)

DEPARTMENT: Public Works & Facilities – Engineering Division, in conjunction with Purchasing

BRIEF DESCRIPTION: Requesting approval of the Intergovernmental Agreement with Wayne County for 1.07 miles of hot mix asphalt cold milling and resurfacing, concrete base repair, curb and gutter, signing, and pavement markings on Greenfield Road from Ford Road (M-153) to Warren Road.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: Greenfield Road is under the jurisdiction and control of Wayne County and is located in the City of Dearborn. Act 51 of the Public Acts of 1951 authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county and provides for the joint participation in the cost.

FISCAL IMPACT: The estimated project cost is \$3,019,095.00 of which 81.85% or \$2,471,129.00 of the construction cost and construction engineering will be paid through Act 51. The remaining 18.15% local match of the construction cost and construction engineering will be paid by Wayne County, the City of Dearborn, and the City of Detroit with the County's share at \$309,720.00, Dearborn's share at \$119,123.00, and Detroit's share at \$119,123.00.

The City of Dearborn is required to provide a working capital advance to the County of Wayne in the amount of \$59,561.00 which is 50 percent of the City's participation.

COMMUNITY IMPACT: The project will significantly enhance the road system for the citizens of Wayne County, the City of Dearborn, and the City of Detroit.

IMPLEMENTATION TIMELINE: Immediate effect requested.

COMPLIANCE/PERFORMANCE METRICS: N/A



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Approve Intergovernmental Agreement (IGA) with Wayne County (Work Order No. 47248)

DATE: July 31, 2026

Budget Information

Project:	Q74095: Greenfield Road from Ford to Warren
Total Approved Project Budget:	\$0
Available Project Budget:	\$0
Requested Amount:	\$119,123.00
Funding Source:	Major Street & Trunkline, Capital Project Support
Supplemental Budget:	Reallocation from Q99999: Street Infrastructure Reservice

Summary of Request

Presented herewith is an Intergovernmental Agreement between the County of Wayne, the City of Dearborn, and the City of Detroit for 1.07 miles of hot mix asphalt cold milling and resurfacing, concrete base repair, curb and gutter, signing, and pavement markings on Greenfield Road from Ford Road (M-153) northerly to Warren Road, and all together with necessary related work.

We hereby request that City Council approve the Intergovernmental Agreement (Wayne County Work Order No. 47248), subject to review by the Legal Department, and that the Mayor be authorized to sign the contract on behalf of the City. We also request that the Council Resolution be given ***IMMEDIATE EFFECT***.

Background and Justification

Greenfield Road is under the jurisdiction and control of Wayne County and is located within the City of Dearborn and partially located within the City of Detroit. Act 51 of the Public Acts of 1951 authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county and provides for the joint participation in the cost.

The estimated project cost is \$3,019,095.00 of which 81.85% or \$2,471,129.00 of the construction cost and construction engineering will be paid through Act 51. The remaining 18.15% local match of the construction cost and construction engineering will be paid by Wayne County, the City of Dearborn, and the City of Detroit with the County's share at \$309,720.00, Dearborn's share at \$119,123.00, and Detroit's share at \$119,123.00.

The City is required to provide a working capital advance to the County of Wayne in the amount of \$59,561.00 which is 50% of the City's participation.



EXECUTIVE SUMMARY AND MEMORANDUM

The project will significantly enhance the road system for the citizens of Wayne County, the City of Dearborn, and the City of Detroit.

Department Approval:

DocuSigned by:
Tim Hawkins
335ABC835ED3485...
Tim Hawkins, Public Works & Facilities Director

DocuSigned by:
Soud El-Jamaly
8FDE4113B37F442...
Soud El-Jamaly, City Engineer

Budget Approval:

DocuSigned by:
Corey Jarocki
3923DB0ED71E40A...
Corey Jarocki, Deputy Finance Director

Signed by:
Carter Fisher
3F46972DF97F42A...
Michael Kennedy, Chief Financial Officer

DocuSigned by:
Michael Kennedy
F77919D1421447F...
Carter Fisher, Corporation Counsel

INTERGOVERNMENTAL AGREEMENT

between and among

THE COUNTY OF WAYNE

and

THE CITY OF DEARBORN

and

THE CITY OF DETROIT

for

**Improvements to Greenfield Road
From Ford Road to Warren Road**

Wayne County Work Order No. 47248

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INTRODUCTION

THIS AGREEMENT is made between the County of Wayne, Michigan, a body corporate and Charter county (hereinafter referred to as the “COUNTY”) and the City of Dearborn, Michigan, a municipal corporation (hereafter referred to as “DEARBORN”) and the City of Detroit, Michigan, a municipal corporation (hereinafter referred to as “DETROIT”), and collectively referred to as the “CITIES”.

This Agreement is made for the purpose of fixing the rights and obligations of the Parties with respect to the following road improvements on Greenfield Road from Ford Road to Warren Road, which is a COUNTY road located partially within DEARBORN and partially located within DETROIT (hereinafter referred to as the “Project”):

PROJECT DESCRIPTION

1.07 miles of hot mix asphalt cold milling and resurfacing, concrete base repair, curb and gutter, signing and pavement markings on Greenfield Road from Ford Road (M-153) northerly to Warren Road, and all together with necessary related work.

WHEREAS, Greenfield Road is under the jurisdiction and control of the COUNTY and is partially located within the City of DEARBORN and partially located within the City of DETROIT;

WHEREAS, Act 51 of the Public Acts of 1951, as amended, authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county or adjacent thereto, and provides for the joint participation in the cost thereof; and

WHEREAS, the Project will significantly enhance the road system for the citizens of the COUNTY and the CITIES; and

WHEREAS, the Parties hereto have reached an understanding with each other regarding the

performance of the Project and desire to set forth this understanding in the form of a written Agreement.

NOW THEREFORE, in consideration of the mutual understandings of the Parties and in conformity with applicable law, it is agreed:

ARTICLE 1 DEFINITIONS

Wherever used in this Agreement, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

- 1.1 **AGREEMENT** – The written contract between COUNTY and the CITIES regarding the Project.
- 1.2 **AS-BUILTS (AS-BUILT DRAWINGS)** – Reproducible Project construction drawings revised to show significant changes made during the construction process; usually based on marked-up prints, drawings and other data.
- 1.3 **BID** – The offer or proposal of the Bidder submitted on the prescribed form setting forth the prices for the Project.
- 1.4 **BIDDER** – Any person, firm or corporation submitting a Bid for the Project.
- 1.5 **BIDDING DOCUMENTS** – The advertisement and invitation to Bid, including approved plans, specifications, addendum, and other documents issued on which the Bid is based.
- 1.6 **BONDS** – Bid, Performance and Payment Bonds and other instruments of security, furnished by the Contractor.
- 1.7 **CHANGE ORDER** – The written order of the COUNTY, or its duly authorized representative, for changes in or extras to a contract.
- 1.8 **CONSTRUCTION ENGINEERING** – All services necessary to adequately assure that the Project is being constructed in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, contract administration, construction staking, construction inspection and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials plus current COUNTY charges for the overhead, fringes and benefits.
- 1.9 **CONSTRUCTION WORK** – All work performed to construct the Project in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Work is to be performed

by the responsive qualified low Bidder together with approved subcontractors, COUNTY forces, and/or the third parties that have a relevant interest in the Project. Costs include, but are not limited to, unit prices extended for actual quantities completed, lump sum work, force account work that includes, but is not limited to, direct labor, equipment, materials plus current COUNTY charges for costs directly associated with the Project construction.

- 1.10 ENGINEER – The Director of Engineering/County Highway Engineer for Wayne County or his duly appointed representative who is responsible for engineering supervision of preliminary engineering, construction engineering and/or quality control testing aspects of the Project.
- 1.11 PRELIMINARY ENGINEERING – All services necessary to adequately prepare plans and specifications for the Project, together with any changes, extras, amendments, addendum, and/or bulletins. Preliminary Engineering services may include, but are not limited to, surveys, soil investigations, design, drafting, reviews, permits, and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials plus current COUNTY charges for overhead, fringes and benefits.
- 1.12 PROJECT COSTS – See Article 2.
- 1.13 QUALITY CONTROL TESTING – All services necessary to adequately assure that the Project materials are being supplied and/or installed in substantial conformance with the Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, sampling onsite, sampling at the source, onsite testing, laboratory testing and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials together with the current appropriate COUNTY charges for overhead, fringes and benefits.
- 1.14 WORKING CAPITAL ADVANCE – A non-interest bearing deposit by the CITIES with the COUNTY, which will be used by the COUNTY for Project Costs.

ARTICLE 2 PROJECT COSTS

2.1 As herein used, the term “Project Costs”, shall include, but not be limited to, the cost of the Construction Work, Construction Engineering, Quality Control Testing, and/or other miscellaneous work together with any costs associated with changes, Change Orders, extras, amendments, addenda, and/or bulletins.

2.2 The Parties acknowledge that the construction Bids are subject to Change Orders.

**ARTICLE 3
TERM OF CONTRACT**

3.1 The effective date of this Agreement is upon approval of the Wayne County Commission and shall terminate on September 30, 2030 at 11:59 p.m.

**ARTICLE 4
CITIES' RESPONSIBILITIES**

4.1 The CITIES shall provide all information for their utilities (i.e. As-Builts) and perform exposures of those utilities at their cost when required by the Engineer.

4.2 The CITIES shall be solely responsible for the removal and relocation, as required for the Project, of any of its municipal utilities located within the roadway right-of-way throughout the limits of the Project and shall cause such removal and relocation immediately upon notification by the COUNTY.

**ARTICLE 5
WAYNE COUNTY'S RESPONSIBILITIES**

5.1 The COUNTY shall perform all Preliminary Engineering.

5.2 The COUNTY shall arrange for the contract bidding, award of the contract and administer the contract.

5.3 The COUNTY shall perform all Construction Engineering.

5.4 The COUNTY shall perform the Quality Control Testing of all materials to be incorporated into the Project.

5.5 The COUNTY shall appoint an Engineer for the Construction Work for the Project.

5.6 The COUNTY shall keep accurate records and accounts of the Project Costs that shall be accessible for inspection and audit by a representative of the CITIES.

ARTICLE 6 COST SHARING

6.1 The Parties hereto acknowledge that the current estimated Project Costs are Three Million Nineteen Thousand Ninety-Five and no/100 Dollars (\$3,019,095.00), the current estimated Construction Work costs are \$2,625,300 and the current estimated Construction Engineering and Quality Control Testing costs are \$393,795, as set forth in the attached **Exhibit A**, which is based on estimated Project Costs.

6.2 The Parties hereto acknowledge that Project Costs will be partially funded by federal aid up to 81.85% and that the balance of the Project Costs will be funded by the local share of 18.15%.

6.3 The COUNTY shall pay an amount not to exceed \$309,720 of the local share costs.

6.4 DEARBORN shall pay \$119,123 of the local share costs and DETROIT shall pay \$119,123 of the local share costs.

6.6 The Parties hereto acknowledge that the Bid for the construction costs may exceed the estimated project construction costs as set forth in this Agreement, and the Parties hereto agree to pay their respective portions of the actual Project Costs.

6.7 The Parties hereto acknowledge that during construction Change Orders may be issued which will affect the final costs. The Parties hereto agree to accept the judgment of the Engineer as final.

ARTICLE 7 PAYMENT TERMS

7.1 Upon execution of this Agreement by DEARBORN, DEARBORN shall provide a Working Capital Advance payment to the COUNTY in the amount of \$59,561, which reflects 50%

of its participation in the total Project Cost.

7.2 Upon execution of this Agreement by DETROIT, DETROIT shall provide a Working Capital Advance payment to the COUNTY in the amount of \$59,561, which reflects 50% of its participation in the total Project Cost.

7.3 The CITIES shall make payment of the invoice(s) within thirty (30) days of receipt of the invoice(s).

7.4 The final project costs will be used to adjust the monetary value of the CITIES' actual share of the Project Costs for the Project.

ARTICLE 8 WAIVER

8.1 The Parties agree that no provision in this Agreement constitutes or acts as a waiver of any governmental immunity the COUNTY, its agencies, officers, employees, agents or elected officials enjoy under applicable statutory or common law.

ARTICLE 9 FORCE MAJEURE

9.1 It is mutually understood and agreed that none of the Parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

ARTICLE 10 HOLD HARMLESS

10.1 Each party to this Agreement shall remain responsible for any claims arising out of its own acts and/or omissions during the performance of this Agreement, as provided by law.

10.2 This Agreement is not intended to increase any of the parties' liability for, or

immunity from, tort claims.

10.3 This Agreement is not intended nor shall it be interpreted as giving any of the Parties hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

ARTICLE 11 NOTICE

11.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For the COUNTY:

Director of Engineering/County Highway Engineer
Wayne County Department of Public Services
33809 Michigan Avenue
Wayne, MI 48184
Attn.: Sami Khaldi

For the CITIES:

Dearborn:
Abdulla Hammoud, Mayor
16901 Michigan Avenue
Dearborn, MI 48126

Detroit:
Ron Brundidge, Director of Public Works
Coleman A. Young Municipal Center
2 Woodward Ave., Suite 611
Detroit, MI 48226
brundidger@detroitmi.gov

ARTICLE 12 TERMINATION

12.1 The COUNTY may terminate this Agreement without cause at any time, without incurring any liability.

12.2 Either City may terminate this Agreement without cause at any time, without incurring any liability not set forth in this Article 12, by giving written notice to the COUNTY and the other City of the termination. The notice must specify the effective date of termination at least 30 days prior to its occurrence, and this Agreement will terminate as if the date specified were the date originally given for the expiration of this Agreement. Termination of this Agreement by either of the CITIES shall not relieve that City of its share of the Project Costs incurred up to the date of termination of the Agreement.

12.3 Regardless of the cause for the termination of this Agreement, each party will assist the others in the orderly termination of this Agreement and will participate, in good faith, in all transfers connected with termination, whether of tangibles or intangibles, as will be necessary for the unimpeded continuation of each party's business.

ARTICLE 13 BINDING EFFECT/INTEGRATION

13.1 This Agreement, including the Exhibits hereto, if any, embodies the entire Agreement and understanding among the Parties hereto and supersedes all prior agreements and understandings related to the subject matter thereof. No rights or remedies are or will be acquired by any of the parties, orally, through implication or otherwise, unless set forth herein.

13.2 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

13.3 This Agreement has been approved by the COUNTY and the CITIES as evidenced by the attached Resolutions adopted by the Wayne County Commission, the Dearborn City Council, and the Detroit City Council.

SIGNATURES

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year written below.

SIGNED IN THE PRESENCE OF:

FOR COUNTY OF WAYNE

By: _____
Warren C. Evans
Its: Chief Executive Officer
Date: _____

FOR THE CITY OF DEARBORN

By: _____
Abdullah Hammoud
Its: Mayor
Date: _____

FOR THE CITY OF DETROIT

By: _____
Mary Sheffield
Its: Mayor
Date: _____

APPROVED AS TO FORM:
By: /s/ Licia A. Yangouyian
DEPT. OF CORPORATION COUNSEL
(7/13/26)

7/6/2026

EXHIBIT A
Greenfield / Ford - Warren

<u>Participation In Estimated CONSTRUCTION WORK</u>		<u>Totals</u>
Total Estimated CONSTRUCTION WORK Cost		2,625,300
Estimated Federal Aid	81.85%	2,148,808
LOCAL SHARE (After Federal Aid)		476,492
LOCAL COMMUNITY Participation		
Dearborn	4.5375%	119,123
Detroit	4.5375%	119,123
COUNTY Participation	9.075%	238,246

<u>Participation In Estimated CONSTRUCTION ENGINEERING and QUALITY CONTROL TESTING</u>		
Total Estimated CONSTRUCTION ENGINEERING and QUALITY CONTROL TESTING Cost		393,795
Estimated Federal Aid		322,321
LOCAL SHARE (After Federal Aid)		71,474
LOCAL COMMUNITY Participation		
Dearborn		0
Detroit		0
COUNTY Participation		71,474

<u>SUMMARY OF COST PARTICIPATION</u>		
GRAND TOTAL ESTIMATED PROJECT COST		3,019,095
Estimated Federal Aid		2,471,129
LOCAL SHARE (After Federal Aid)		547,966
LOCAL COMMUNITY Participation		
Dearborn		119,123
Detroit		119,123
COUNTY Participation		309,720

<u>WORKING CAPITAL ADVANCE</u>		
Dearborn		59,561
Detroit		59,561



Public Services

June 14, 2026

EL- Jamaly, P.E.
City Engineer
City of Dearborn Engineering Division
1609 Michigan Ave
Dearborn, Michigan 48126

**Re: Re: Greenfield Road Improvements from Ford Road/M-153 to Warren Road
Wayne County Work Order: 47248**

Dear Mr. Jamaly:

Attached is a cost-sharing Intergovernmental Agreement (IGA) between the Charter County of Wayne and the Cities of Detroit and Dearborn, respectively, for improvements to Greenfield Road from Ford Road/M-153 to Warren Road. If the agreement is acceptable, please print three (3) copies, sign them, and return them along with the attached City of Dearborn Resolution approving the Agreement. The Agreement will require approval by the Wayne County Commission and execution by the Wayne County Executive Office. Once fully executed, an original Agreement will be sent separately to the Cities of Detroit and Dearborn.

If you have any questions, please do not hesitate to contact me by phone at (313) 283-0249 or by email at conolemhemen@waynecountymi.gov. You may also contact Alan Ko at (313) 801-0665 or Ako@waynecountymi.gov.

Sincerely,

Christopher Onolemhemen

Digitally signed by Christopher
Onolemhemen
Date: 2026.07.14 22:48:16 -04'00'

Christopher Onolemhemen, P.E.
Senior Licensed Professional Engineer
Wayne County, DPS – Engineering Division
Transportation Planning Office

Enclosure: IGA /Cc: Sami Khaldi, Alan Ko, R. Hunter, B. Steiner

SPECIAL MEETING OF THE COUNCIL
OF THE
CITY OF DEARBORN

July 22, 2026

The Council convened at 6:16 P.M., President of Council Michael Sareini presiding. Present at roll call were Councilmembers Abraham, Alsawafy, Enos, O'Reilly, Paris, and President of the Council Sareini (6); Absent: Hammoud (1). A quorum being present, the Council was declared in session.

NOTICE

DATE : July 20, 2026

TO : City Clerk

FROM : City Council

SUBJECT : Special Meeting of the City
Council

Please be advised that a Special Meeting of the City Council has been called by Council President Sareini and Council President Pro Tem Alsawafy to be held on Wednesday, July 22, 2026 at 6:15 p.m. in Conference Room 1B of the Dearborn Administrative Center, 16901 Michigan Ave., Dearborn, Michigan, for the following purpose:

1. To consider approval of a Resolution to take Proposed Ordinance No. 26-1871 to amend Code of Ordinances, Chapter 14, Section 14-317, "Curfew" from the table for its final reading and to consider approval of said Ordinance.
2. To consider amending Resolution No. 5-261-26, which granted a Special Use of Land to States and Kingdom, LLC for the Red Bull Show run private event to be held July 13-21, 2026 at 6 Parklane Boulevard and a waiver of the City of Dearborn's noise ordinance, to allow the event to be held July 23-28, 2026 due to weather considerations, and requesting immediate effect.

3. To consider and take action on the Tentative Agreement for the Police Officers Association of Michigan representing the Police Officers Association of Dearborn effective July 1, 2026 through June 30, 2031 and requesting immediate effect, and
4. To consider exercising the City's Right of First Refusal to purchase certain foreclosed properties held by the Wayne County Treasurer's Office, and
5. To consider such other items of business that may properly come before the Council in relation to these matters.

S/Michael T. Sareini
Council President

S//Kamal Alsawafy
Council President Pro Tem

at 6:17 P.M. Councilmember Hammoud entered the Conference room

By Abraham supported by Enos.

7-385-26. RESOLVED: That proposed Ordinance No. 26-1871 be taken from the table and placed upon its final reading.

The resolution was unanimously adopted.

The Clerk then read the Ordinance No. 26-1871, entitled, ""An Ordinance to Amend the Offenses Chapter (Chapter 14) of the Code of Ordinances of the City of Dearborn by amending Article VIII, Section 14-317, Entitled, 'Curfew'."

The President of the Council announced that this was the final reading of the Ordinance.

The President of the Council then put the question, "Shall this Ordinance pass?"

The Ordinance was adopted upon a roll call vote as follows; Yeas: Abraham, Alsawafy, Enos, Hammoud, O'Reilly, Paris, and Sareini (7); Nays: None (0); Absent: None (0).

By Abraham supported by O'Reilly.

7-386-26. WHEREAS: Council Resolution No. 5-261-26 approved a Special Use of Land permit and authorized a noise waiver for States and Kingdom, LLC to host the "Red Bull Showrun" event from July 13-21, 2026 at 6 Parkland Boulevard, and

WHEREAS: The event was postponed due to poor Quality Index (AQI) forecasts, and

WHEREAS: It is respectfully requested that City Council authorize to amend C.R. 5-261-26 by changing the date of the "Red Bull Showrun" event taking place at 6 Parkland Boulevard from July 13-21, 2026 to July 23-28, 2026, due to weather considerations; therefore be it

RESOLVED: That the City Council hereby authorizes to amend Council Resolution No. 5-261-26 by changing the date of the "Red Bull Showrun" event taking place at 6 Parkland Blvd. from July 13-21, 2026 to July 23-28, 2026; be it further

RESOLVED: That all other terms and conditions contained within the original Council Resolution No. 5-261-26 shall remain in effect; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Alsawafy.

7-387-26. WHEREAS: It is recommended that this City Council adopt the Tentative Agreement between the City of Dearborn and the Police Officers Association of Michigan ("POAM") representing the Police Officers Association of Dearborn ("POAD") effective July 1, 2026 through June 30, 2031; therefore be it

RESOLVED: That the Tentative Agreement between the City of Dearborn and the Police Officers Association of Michigan ("POAM") representing the Police Officers Association of Dearborn ("POAD") effective July 1, 2026 through June 30, 2031 be and is hereby adopted; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Abraham.

7-388-26. WHEREAS: Prior to selling tax-foreclosed properties at auction, Wayne County provides municipalities with the opportunity to purchase properties for the outstanding taxes and fees owed, in a process known as Right of First Refusal (ROFR), and

WHEREAS: The Economic Development Department was notified of the ROFR opportunity and timeline on July 20, 2026 and the recommended properties for purchase represent significant opportunities for the City to generate positive impact in neighborhoods and at the gateway to the City at Michigan and Miller, and

WHEREAS: Acquiring these parcels provides a transformative opportunity to steer the redevelopment of this area and support the vision of this being a vibrant entrance into the City and the East Downtown, and

WHEREAS: Acquisition also offers an opportunity to recoup the money that was spent financing the demolition through the future sale of the properties, and

WHEREAS: It is requested that City Council authorize the purchase of the following properties in the estimated total amount of \$349,847.69 via Right of First Refusal from Wayne County:

- 2975 Queen (Parcel ID 32-092-83-0800-900) in the amount of \$7,865.69,
- 5120 Oakman (Parcel ID 32-101-71-1601-100) in the amount of \$77,200.00,
- 5112 Oakman (Parcel ID 32-101-71-1601-200) in the amount of \$77,200.00,
- 5104 Oakman (Parcel ID 32-101-71-1601-300) in the amount of \$52,582.00,
- 5062 Oakman (Parcel ID 32-101-71-1601-400) in the amount of \$57,800.00,
- 5170 Oakman (Parcel ID 32-101-71-1602-100) in the amount of \$77,200.00,

AND

WHEREAS: At a special meeting on July 22, 2026 at 12:00 P.M., the Dearborn Brownfield Redevelopment Authority approved the use of available BRA fund balance in the amount of \$341,982 to purchase the five (5) Oakman Properties through the ROFR process, subject to approval by City Council, and

WHEREAS: Funds are available in the amount of \$7,865.69 in project Account No. C05500 for the purchase of 2975 Queen, and

WHEREAS: Once the properties have been purchased, the Economic Development Department will work to pursue demolition of 2975 Queen and position the Oakman properties for redevelopment as soon as possible following closing to ensure the City is able to facilitate the return of these properties to their productive, tax-generating reuse; therefore be it

RESOLVED: That this City Council does hereby authorize the purchase of the following properties on the Wayne County 2026 tax foreclosure auction list in the estimated total amount of \$349,847.69 via Right of First Refusal:

- 2975 Queen (Parcel ID 32-092-83-0800-900) in the amount of \$7,865.69,
- 5120 Oakman (Parcel ID 32-101-71-1601-100) in the amount of \$77,200.00,
- 5112 Oakman (Parcel ID 32-101-71-1601-200) in the amount of \$77,200.00,
- 5104 Oakman (Parcel ID 32-101-71-1601-300) in the amount of \$52,582.00,
- 5062 Oakman (Parcel ID 32-101-71-1601-400) in the amount of \$57,800.00
- 5170 Oakman (Parcel ID 32-101-71-1602-100) in the amount of \$77,200.00

BE IT FURTHER

RESOLVED: That the purchase of the five (5) Oakman parcels in the amount of \$341,982 shall be financed from the Brownfield Redevelopment Authority Account No. 275-6100-911.68-90 and the purchase of 2975 Queen shall be financed in the amount of \$7,865.69 from Project Account No. C05500; be it further

RESOLVED: That the Mayor and Corporation Counsel be and are hereby authorized to execute any documents and funding necessary to complete the purchase.

The resolution was unanimously adopted.

There being no further business, upon a motion duly made, seconded and adopted, the Council then adjourned at 6:45 P.M.

APPROVED:

PRESIDENT OF THE COUNCIL

ATTESTED:

CITY CLERK

REGULAR MEETING OF THE COUNCIL
OF THE
CITY OF DEARBORN

July 14, 2026

The Council convened at 7:07 P.M., President of the Council Michael Sareini presiding. Present at roll call were Councilmembers Abraham, Alsawafy, Enos, Hammoud, O'Reilly, Paris, and President of the Council Sareini (7); Absent: None (0). A quorum being present, the Council was declared in session.

Reverend Rachel Kain of Good Shepherd United Methodist Church delivered the invocation.

All persons that were able stood for the Pledge of Allegiance.

By Sareini supported by Enos.

7-308-26. RESOLVED: That the 35th City Council hereby recognizes Gary Tanner, Founder and Chairman of the Michigan Wounded and Returning Warrior Program; be it further

RESOLVED: That this program was founded in 2010 and assists veterans in three ways:

- (1) Provides temporary financial assistance for an emergent need to Veterans, active-duty military, reserve, and National Guard service members who are residents of Michigan.
- (2) Michigan veterans or service members and their families: retreats after returning from deployment.
- (3) Provide grants to mental health professionals providing workshops that target veterans and military service members, and

RESOLVED: That Mr. Tanner received the National Guard Volunteer Award in November 2025 for his efforts with the American Legion Department for his program; be it further

RESOLVED: That the Michigan National Guard Family Program's Community Purple Award recognizes organizations and businesses that exemplify the program's core values of supporting both Army and Air Guard families; be it further

RESOLVED: That this award acknowledges their dedication to working with and for the National Guard, contributing to the program's mission of enhancing the quality of life for military families and the communities they live in; be it further

RESOLVED: That 100 percent of the funds support Michigan National Guard, Service members, Veterans and their families; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Sareini supported by Unanimously.

7-309-26. WHEREAS: The Council has learned with sorrow of the passing of James R. Woodyard, and

WHEREAS: This departure at the dictation of Divine Providence constitutes an irreplaceable loss to the beloved family and numerous friends and neighbors; therefore be it

RESOLVED: That the members of the 35th Council of the City of Dearborn here assembled, hereby sincerely extend and offer in this sad hour of bereavement, heartfelt sympathy and condolences to the family of the deceased; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

Public Comment began at 7:21 P.M.

By Alsawafy supported by Enos.

7-310-26. RESOLVED: That the time for Public Comment be and is hereby extended.

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

Councilmember Alsawafy left the Chambers at 8:15 P.M. and returned at 8:20 P.M.

Public Comment ended at 8:26 P.M.

By Hammoud supported by Enos.

7-311-26. RESOLVED: That all items on the Consent Agenda for the meeting of July 14, 2026 be and are hereby approved; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Alsawafy.

7-312-26. WHEREAS: The City of Dearborn is Proposing to amend its Fiscal Year 2026-27 Housing and Community Development Action Plan (B-26-MC) by transferring a total of \$150,000 of its FY2022-23 and \$350,000 of its FY 2024-25 prior year's unexpended and unprogrammed CDBG funding to support and fund the Warren Façade Program, and

WHEREAS: The Department of Economic Development is requesting to utilize prior year unexpended and unprogrammed CDBG funds toward the following projects:

Warren Façade Program: The scope of work will include the design and construction of new facades for businesses along Warren Avenue Business Corridor. Approximately eight businesses will receive façade improvements through this program. Funds will also support the salary of the Warren Program Manager, and

WHEREAS: It is also requested that the Finance Director and the Finance Department be authorized to recognize and appropriate the grant award and to receive, direct, and disperse those award funds within the Community Development Fund (283) or other funds as supported through the annual schedule of supported resources which could include the General Fund (101) or Facilities Fund (634) or Warren BDIA Fund (251); therefore be it

RESOLVED: That City Council hereby authorizes the Economic Development Department to amend the current FY 2026-27 Housing and Community Development Action Plan (B-26-MC) by transferring a total of \$150,000 of its FY2022-23 (B-22-MC) unexpended and unprogrammed CDBG funding for the proposed Lapeer Park Playscape project; be it further

RESOLVED: That the Economic Development Department be and is hereby authorized to transfer a total of \$350,000 of its FY2024-25 (B-24-MC) unexpended and unprogrammed CDBG funding for the proposed Wyoming Commercial Demolition project; be it further

RESOLVED: That the Finance Director and the Finance Department be and is hereby authorized to recognize and appropriate the grant award and to receive, direct, and disperse those award funds within the Community Development Fund (283) or other funds as supported through the annual schedule of supported resources which could include the General Fund (101) or Facilities Fund (634) or Warren BDIA Fund (251); be it further

RESOLVED: That the Mayor and Corporation Counsel, or his designee, be and are hereby authorized to execute documents necessary to effectuate the sale; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Alsawafy.

7-313-26. WHEREAS: The Department of Public Works and Facilities requests approval of an amendment to DTE Energy Company Rider 17 Agreement, and

WHEREAS: DTE is expanding its renewable energy portfolio with one or more designated renewable energy projects as well as utilizing the capacity and generation under specific operational projects and the locations selected are all city owned properties, parks and buildings, and

WHEREAS: In the past, the City relied on traditional nonrenewable energy sources. One of the administrations goals is to operate with more green infrastructure and this agreement with DTE is a step in that direction by providing renewable energy sources, and

WHEREAS: Under the Agreement, the City agrees to purchase eighty five percent (85%) of its energy requirements at the selected locations at a rate of \$0.062 per kilowatt-hour (kWh), and

WHEREAS: The DTE Energy Company Rider 17 amendment is for a 5-year term beginning July 2026, with a program review scheduled for year four (4) and this change is designed to provide more flexibility while still maintaining the integrity of the City's partnership with DTE; therefore be it

RESOLVED: That City Council does hereby authorize to amend the DTE Energy Company Rider 17 agreement to purchase eighty five percent (85%) of its energy requirements at selected locations at a rate of \$0.062 per kilowatt-hour (kWh); be it further

RESOLVED: That the Mayor be and is hereby authorized to sign the amended DTE Energy Company Rider 17 agreement on behalf of the City.

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Paris.

7-314-26. WHEREAS: An emergency has arisen in connection with the purchase of emergency repairs to a DPW Dump Truck that was severely damaged in an accident; therefore be it

RESOLVED: That the City Council does hereby determine to declare the existence of an emergency and authorizes the purchase of emergency repairs to a DPW Dump Truck from 11 Mile Truck, Frame, & Axle in the amount of \$67,169 under emergency provisions of Section 2-568(b)10 of Ordinance No. 96-661; be it further

RESOLVED: That this purchase will be financed from the General Fund, Public Works-Fleet R&M Operations, Repair & Maintenance / Vehicle Repair & Maintenance budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By O'Reilly supported by Paris.

7-315-26. RESOLVED: That all bids received for Construction, Engineering, and Inspection Services for MDOT Job No. 219586CON are hereby rejected except the proposal of Spalding DeDecker Associates, Inc. in the amount of \$149,761, that the aforementioned proposal is hereby accepted, that the Mayor is hereby authorized to execute a formal contract upon the approval of the Department of Law; provided however, that all of the specifications and instructions in the proposal have been fully complied with; be it further

RESOLVED: That this contract shall be financed from the Major Street and Trunkline fund, Public Works Engineering, Maintenance Roads and Streets, Undistributed Appropriations budget with supplemental budget from Project Q99999, the Major Street and Trunkline fund, Undistributed Appropriations budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Enos.

7-316-26. RESOLVED: That all bids received for Street, Alley, & Sidewalk Standby Repairs through February 2027 are hereby rejected except the bid of Zuniga Cement Construction, Inc. in the amount of \$1,463,710, that the aforementioned proposal is hereby accepted, that the Mayor is hereby authorized to execute a formal contract upon the approval of the Department of Law; provided however, that all of the specifications and instructions in the proposal have been fully complied and that the resulting contract shall not be binding until fully executed; be it further; be it further

RESOLVED: That this contract shall be financed from the Major Streets Fund, Undistributed Appropriations Local Streets, Undistributed Appropriations General Capital Improvement, Undistributed Appropriations Sewer, Undistributed Appropriations Water, Undistributed Appropriations budget; be it further

RESOLVED: That the City Engineer be and is hereby authorized to execute all change orders or modifications to this contract; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Paris.

7-317-26. RESOLVED: That all bids received for City Wide Sewer Repair are hereby rejected except the bid of Strata Construction Inc. in the amount of \$602,035, that the aforementioned proposal is hereby accepted, that the Mayor is hereby authorized to execute a formal contract upon the approval of the Department of Law; provided however, that all of the specifications and instructions in the proposal have been fully complied with and that the resulting contract shall not be binding until fully executed; be it further

RESOLVED: That this contract shall be financed from the Sewer Fund, Repair & Maintenance, Sewer Repair & Maintenance budget; be it further

RESOLVED: That the City Engineer be and is hereby authorized to execute all change orders or modifications to this contract; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Hammoud.

7-318-26. WHEREAS: The City presently has a cooperative contract with RKA Petroleum Companies, Inc. (C.R. 7-343-23) for Unleaded and Diesel Fuels, and

WHEREAS: RKA Petroleum Companies, Inc. has offered to renew the present contract prices with an additional 10% contingency through April 2029; therefore be it

RESOLVED: That the contract for Unleaded and Diesel Fuels is hereby renewed with RKA Petroleum Companies, Inc. through April 2029 in an approximate amount of \$1,162,000 annually, for a total value of \$3,486,000 for the three-year contract term; be it further

RESOLVED: That this contract shall be charged to Various departmental fuel accounts based on usage; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Paris.

7-319-26. WHEREAS: Ordinance No. 05-1062, Section 2-568 (b) 6 (b), authorizes sole source procurement in certain circumstances, and

WHEREAS: The Purchasing Agent has received a request for a sole source procurement from the Fire Department; therefore be it

RESOLVED: That Motorola Solutions Inc. be designated as a sole source for the purchase of eight (8) Motorola APX8500 All Band Mobile Radios and related accessories for the Fire Department in the amount of \$73,354 and that the Purchasing Agent be authorized to enter into a purchase order for the aforementioned items; be it further

RESOLVED: That this purchase order shall be financed from the General Fund, Fire, Fire Fighting, Operating Supplies budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Paris.

7-320-26. WHEREAS: The Finance Department is requesting that City Council award a three-year professional services contract to Hallahan & Associates P.C. in the amount of \$100,000 for Legal Defense Services for Tax Tribunal Hearings through June 2029; therefore be it

RESOLVED: That the aforementioned proposal is hereby accepted, that the Mayor be and is hereby authorized to enter into a contract with Hallahan & Associates P.C. in the amount of \$100,000 for Legal Defense Services for Tax Tribunal Hearings through June 2029; be it further

RESOLVED: That this contract shall be financed from the General Fund, Assessing Department, Professional Services, Legal Fees budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By O'Reilly supported by Hammoud.

7-321-26. WHEREAS: The Finance Department is requesting that City Council award a five-year professional services contract to PFM Financial Advisors LLC for Municipal Financial Advisory Services, and

WHEREAS: The vendor has agreed to hold all rates flat for the five-year term and provide a 10% discount for a multi-year contract; therefore be it

RESOLVED: That the Mayor be and is hereby authorized to enter into a contract with PFM Financial Advisors LLC for Municipal Financial Advisory Services for the term of five-years from the date of the agreement; be it further

RESOLVED: That payment for these services will only be issued when debt is issued and will be paid from the proceeds of the debt; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Hammoud.

7-322-26. WHEREAS: The Finance Department is requesting that City Council award a five-year professional services contract to Miller, Canfield, Paddock, and Stone, P.L.C. for Bond Counsel Services, and

WHEREAS: The vendor has agreed to hold all rates flat for the five-year term and provide a 20% discount to their services; therefore be it

RESOLVED: That the Mayor be and is hereby authorized to enter into a contract with Miller, Canfield, Paddock, and Stone, P.L.C. for Bond Counsel Services for the term of five-years from the date of the agreement; be it further

RESOLVED: That payment for these services will only be issued when debt is issued and will be paid from the proceeds of the debt; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Hammoud.

7-323-26. RESOLVED: That all bids received for Fence Installation at Ford Field and Hemlock Parks Inclusive Playgrounds are hereby rejected except the bid of Mustang Fence in the amount of \$75,300, that the aforementioned proposal is hereby accepted, that the Mayor is hereby authorized to execute a formal contract upon the approval of the Department of Law; provided however, that all of the specifications and instructions in the proposal have been fully complied with and that the resulting contract shall not be binding until fully executed; be it further

RESOLVED: That this contract shall be financed from the General Capital Improvements Fund, Recreation, City Parks, Construction Services, / Projects Hemlock Inclusive Play and Ford Field Inclusive Play budget; be it further

RESOLVED: That the Finance Director be and is hereby authorized to appropriate excess investment income in the amount of \$75,300 from the General Capital Improvement Fund fund balance for projects I26525 and I26526; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Alsawafy.

7-324-26. WHEREAS: The City presently has a contract with BS&A Software (C.R. 6-324-24) for the Implementation of a City-wide Enterprise Resource Planning (ESR) software package, and

WHEREAS: The Purchasing Department has received a request from the Department of Innovation & Technology to extend and renew for five-years with BS&A Software, and

WHEREAS: BS&A Software has offered to renew the present contract prices through October 31,2031; therefore be it

RESOLVED: That the contract for Enterprise Resource Planning (ERP) software is hereby renewed with BS&A Software through October 31,2031 in the total amount of \$1,933,010; be it further

RESOLVED: That this contract shall be financed from the Information Systems Fund, Technology and Innovation PC & Network Support, Professional Services, EDP Software Services; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Hammoud.

7-325-26. WHEREAS: The City currently has a contract with Competitive Network Management (CNM) (C.R. 7-379-23) for the Installation of an Outdoor Wi-Fi System at Camp Dearborn, and

WHEREAS: Purchasing has received a request from the Department of Innovation & Technology to add \$70,000 to that contract for the remaining requirements to complete the Camp Dearborn Wi-Fi project; therefore be it

RESOLVED: That the additional expenditures to Competitive Network Management (CNM) be and are hereby authorized in the amount of \$70,000 for the remaining requirements to complete the Camp Dearborn Wi-Fi project; be it further

RESOLVED: That the additional expenditures in the amount of \$70,000 shall be financed from the Information System Fund, Technology and Innovation, Capital Project Support, Contractual Services budget, with supplemental budget from the Information System Fund, Technology and Innovation, Capital Project Support, Undistributed Appropriations budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Paris.

7-326-26. WHEREAS: The Chief of Police has issued temporary rules and regulations provided for under authority of Chapter 18, Section 18-150 (23), entitled "Traffic Code" of Ordinance No. 96-661, on a one-year trial basis, and

WHEREAS: The Chief of Police has reported that experience to date would suggest that the temporary rules and regulations be made permanent; therefore be it

RESOLVED: That the Amended Traffic Rules & Regulations pursuant to Section 18-150 of the Code of Ordinances of the City of Dearborn be and are hereby approved as follows:

- Prohibit parking on Olmstead between the addresses of 22725 and 22750.
- Four Way Stop Sign modification at the intersection of Indiana and Morross.
- Require permit parking in front of 6962 Steadman.
- Require permit parking in front of 7247 Williamson.
- Require permit parking in front of 1411 Riverside.
- Require permit parking in front of 5403 Neckel.
- Require permit parking in front of 6201 Yinger.
- Require permit parking in front of 6018 Middlesex.
- Require permit parking in front of 20901 Carlsyle.
- Require permit parking in front of 2610 Salina.

RESOLVED: That this resolution shall be subject to review in 5-years, or sooner if the circumstances involving the original issuance of the permit change; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Alsawafy.

7-327-26. RESOLVED: That the Karbalaa Islamic Education Center be and is hereby granted permission to conduct its Annual Ashura Commemoration "March for Justice" Rally on Sunday, August 2, 2026 from 10:00 A.M. to 6:00 P.M. subject to all applicable ordinances, and the rules and regulations of the Police Department; be it further

RESOLVED: That the march route will be as follows: Beginning at the Karballa Islamic Education Center (15332 W. Warren Avenue), the march/rally participants will head west on Warren Avenue to Greenfield Road; turn left and proceed south along Greenfield Road to Ford Road: Turn left and continue east to the Ford Woods Park north entrance; and finish inside the park. All participants in the march/rally will be restricted to utilizing the northbound lane of Greenfield from Warren Ave to Ford Road; be it further

RESOLVED: That all participants in the march /rally shall be restricted to utilizing the sidewalks only, and no portion of the roadways designated within the march/rally route and must make lawful and proper use of all traffic signals in a manner so as not to interfere with any vehicular or pedestrian traffic (unless directed otherwise by the Dearborn Police Department); be it further

RESOLVED: That City Council hereby authorizes the use of Ford Woods Park and assistance from the Dearborn Police Department with traffic safety and crowd control for the entire duration of the event; be it further

RESOLVED: That this event is subject to reimbursement by the Karbalaa Islamic Education Center for all City services provided and to the Karbalaa Islamic Education Center satisfying all special event requirements and conditions as established by the City; be it further

RESOLVED: That the noise Ordinance be and is hereby waived during the event times from 10:00 A.M. to 6:00 P.M.; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Enos.

7-328-26. RESOLVED: That City Council hereby authorizes the Legal and Communications Departments to renew the City-wide annual membership with the Michigan Coalition to Protect Public Rights-of-Way (PROTEC) in the amount of \$12,500 for the period of July 1, 2026 to July 1, 2027; be it further

RESOLVED: That this membership renewal shall be financed from the Communications, CDTV 2026-2027 budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by O'Reilly.

7-329-26. WHEREAS: Council Resolution 8-416-23 approved the sale by the City's residential realtor, Sunflower Realty LLC, of all vacant City-owned lots listed on the 2023 Lot List, and

WHEREAS: As additional lots have now become available, the Economic Development Department and the Department of Law recommend that City Council approves the sale by the City's residential realtor of all vacant lots on the new Lot List, and

WHEREAS: Section 2-576(a) of the Code of Ordinances of the City of Dearborn, Michigan requires that transactions involving the sale of real property be authorized by Council Resolution, and

WHEREAS: As was done for the 2023 Lot List, rather than seeking individual approval of each sale of a property on the Lot List, the Economic Development Department and the Department of Law request that City Council issue one resolution approving the sale of all vacant buildable lots listed on the Lot List, and

WHEREAS: Issuance of one resolution will save Council, as well as City staff, time and resources that may be redirected to other pressing City matters, thereby resulting in increased efficiency, and

WHEREAS: Section 2-576(a) also requires corporation Counsel to review offers to purchase and proposals to sell City-owned property and to make a recommendation to Council concerning the sufficiency of the consideration and the public purpose involved in the land transaction, and

WHEREAS: Under Section 2-576(b)(2), the following factors are to be considered in making a recommendation to sell a City-owned property:

- a. Identification of the public purpose involved in the proposed land transaction.
- b. Determination of the market value of the property as indicated by the assessed and equalized values of the property from the city assessor's records.
- c. An opinion of value from the city assessor's office.

- d. Advertising and/or posting the property if two or more persons have indicated an interest in the property or the property has general utility or the city council requests the property be advertised.
- e. Examining the use to which the property can or will be put and the cost of acquisition, demolition and improvement.
- f. Sale to the highest bidder. Consideration to include dollar offer and such other items as identified by the corporation counsel that represent a legal obligation to the city and value assigned thereto. The city shall reserve the right to reject all bids, and

WHEREAS: The sale of each vacant lot on the new Lot List will serve a public purpose by revitalizing and stabilizing the neighborhoods. Additionally, each sold lot will be added to the tax roll to generate revenue for the City, and the City will no longer be required to maintain each lot, and

WHEREAS: Each minimum bid price on the Lot List was established by the City Assessor as a fair and reasonable price for each property. Moreover, the City's residential realtor will conduct a market analysis of comparable properties for each property on the Lot List to determine the listing price, subject to the minimum bid prices established by the City Assessor, and

WHEREAS: All properties will be marketed for a minimum period of two weeks. All bids and/or offers made to the City's realtor for any of the lots listed on the Lot List will be presented by the realtor to the City through Corporation Counsel or his designee for final review and approval, and only the highest bidder that agrees to the applicable terms and conditions will be accepted, and

WHEREAS: Each sale will be subject to certain terms and conditions, including the following, which will be contained in the Purchase Agreement for each sale:

- a. If the purchaser is a Limited Liability Company (LLC) or similar legal entity, the LLC or entity must disclose in writing the names of all of its members, including any and all members of the executing board if applicable.

- b. Purchaser agrees to close on the sale within ninety (90) days after execution of the Purchase Agreement.
- c. Purchaser shall assume all responsibility for soil testing and soil conditions.
- d. Purchaser shall pay for the costs associated with the survey, if any, document recording fees, inspection and compliance fees, and purchaser's closing fees owed to the Title Company.
- e. The City of Dearborn Department of Law may administratively review and approve a request to assign or transfer the name of the purchaser only if the transfer is to another entity for which the purchaser has a legal interest. Otherwise, purchaser shall not sell or assign his interest in the property until the lot is completely developed and all permits are finalized.
- f. Construction of a single-family dwelling on the property shall commence within 24 months from the date of closing. No extensions shall be granted. Construction shall be deemed "commenced" when:
 - i. The plans have been approved by the Economic Development Department; and
 - ii. Building permits have been issued; and
 - iii. Excavation of the basement/foundation has begun.
- g. The deed for each sale shall contain a deed restriction which requires commencement of construction of a single-family home within 24 months from the date of closing.
- h. Purchaser must submit initial plans to the Economic Development Department within nine (9) months from the date of closing. Upon a showing of good cause, one (1) extension up to ninety (90) days may be administratively approved by the City of Dearborn Department of Law.
- i. Purchaser shall complete construction before building permits expire.
- j. Purchaser shall comply with all residential landscaping requirements in accordance with Dearborn Zoning Ordinances. Purchaser shall not receive a full Certificate of Occupancy until landscaping is completed.

- k. The house shall not be occupied until a Certificate of Occupancy has been approved.
- l. Purchaser shall comply with all requirements contained in the Dearborn Zoning Ordinances.
- m. The sale is subject to a recorded right to repurchase in favor of the City of Dearborn. If purchaser fails to comply with the terms and conditions contained in the Purchase Agreement, the City may, in its sole discretion, repurchase the property for the original sale price, less 10%, and less costs associated with the transfer back to the City of Dearborn.
- n. At closing, purchaser agrees to sign a Covenant Deed which will be held in escrow by the title company for a 24-month period from the date of closing. If the purchaser commences construction within this period, the title company shall be directed to destroy the Covenant Deed at the end of the 24-month period. If the purchaser has not commenced construction as required, the title company shall record the Covenant Deed at the Wayne County Register of Deeds at the end of the 24-month period and the purchaser will be refunded the purchase price, less 10%, and less any costs associated with the transfer of the property back to the City of Dearborn, and

WHEREAS: Purchasers will be limited to purchasing two (2) lots unless and until the purchaser establishes a record of having complied with the City's deadlines for submitting initial plans and commencing construction. The City was recently required to repurchase five lots that were purchased by an entity that had no record regarding compliance with the City's deadlines. If that purchaser would have been limited to purchasing only two (2) lots, other purchasers might have purchased the remaining three lots and homes may have already been constructed on the lots, and

WHEREAS: Based upon the foregoing, the Economic Development Department and the Department of Law recommend that City Council approves the sale by the City's residential realtor of all vacant buildable lots listed on the Lot List for amounts equal to or exceeding the listed minimum bid prices pursuant to the above terms and conditions that will be set forth in each Purchase Agreement. As additional vacant lots become available for sale by the City, the Department of Law will request Council's approval of additional lot lists; therefore, be it

RESOLVED: That this Council approves the sale by the City's residential realtor, currently Sunflower Realty LLC, of all vacant buildable lots listed on the new Lot List for amounts equal to or exceeding the listed minimum bid prices established by the Assessor; be it further

RESOLVED: That the sale of each vacant lot on the new Lot List will serve a public purpose by revitalizing and stabilizing the neighborhoods. Additionally, each sold lot will be added to the tax roll to generate revenue for the City, and the City will no longer be required to maintain each lot; be it further

RESOLVED: That the sale of each property on the Lot List is contingent upon the following terms and conditions, which shall be set forth in each Purchase Agreement to be approved by Corporation Counsel or his designee:

- a. If the purchaser is a Limited Liability Company (LLC) or similar legal entity, the LLC or entity must disclose in writing the names of all of its members, including any and all members of the executing board if applicable.
- b. Purchaser agrees to close on the sale within ninety (90) days after execution of the Purchase Agreement.
- c. Purchaser shall assume all responsibility for soil testing and soil conditions.
- d. Purchaser shall pay for the costs associated with the survey, if any, document recording fees, inspection and compliance fees, and purchaser's closing fees owed to the Title Company.
- e. The City of Dearborn Department of Law may administratively review and approve a request to assign or transfer the name of the purchaser only if the transfer is to another entity for which the purchaser has a legal interest. Otherwise, purchaser shall not sell or assign his interest in the property until the lot is completely developed and all permits are finalized.
- f. Construction of a single-family dwelling on the property shall commence within 24-months from the date of closing. No extensions shall be granted. Construction shall be deemed "commenced" when:

- i. The plans have been approved by the Economic Development Department; and
 - ii. Building permits have been issued; and
 - iii. Excavation of the basement/foundation has begun.
- g. The deed for each sale shall contain a deed restriction which requires commencement of construction of a single-family home within 24 months from the date of closing.
- h. Purchaser must submit initial plans to the Economic Development Department within nine (9) months from the date of closing. Upon a showing of good cause, one (1) extension up to ninety (90) days may be administratively approved by the City of Dearborn Department of Law.
- i. Purchaser shall complete construction before building permits expire.
- j. Purchaser shall comply with all residential landscaping requirements in accordance with Dearborn Zoning Ordinances. Purchaser shall not receive a full Certificate of Occupancy until landscaping is completed.
- k. The house shall not be occupied until a Certificate of Occupancy has been approved.
- l. Purchaser shall comply with all requirements contained in the Dearborn Zoning Ordinances.
- m. The sale is subject to a recorded right to repurchase in favor of the City of Dearborn. If purchaser fails to comply with the terms and conditions contained in the Purchase Agreement, the City may, in its sole discretion, repurchase the property for the original sale price, less 10%, and less costs associated with the transfer back to the City of Dearborn.
- n. At closing, purchaser agrees to sign a Covenant Deed which will be held in escrow by the title company for a 24-month period from the date of closing. If the purchaser commences construction within this period, the title company shall be directed to destroy the Covenant Deed at the end of the 24-month period. If the purchaser has not commenced construction as required, the title company shall record the Covenant Deed at the Wayne County Register of Deeds at the end of the 24-month period and the purchaser will be refunded the purchase price, less 10%, and less any

costs associated with the transfer of the
property back to the City of Dearborn;

BE IT FURTHER

RESOLVED: That Purchasers are limited to
Purchasing two (2) lots unless and until the purchaser
Establishes a record of having complied with the City's
deadlines for submitting initial plans and commencing
construction; be it further

RESOLVED: That the Mayor and Corporation Counsel
or his designee be and are hereby authorized to execute any
necessary documents on behalf of the City of Dearborn to
complete the sales of the properties listed on the Lot List; be
it further

RESOLVED: That this resolution be given immediate
effect.

The resolution was unanimously adopted.

By Alsawafy supported by Hammoud.

7-330-26. WHEREAS: Council Resolution 6-329-25 authorized the sale of the parking lot at 14255 Michigan Ave. to Jin Hong for the construction of a two-story commercial and residential development. Closing occurred on August 12, 2025, and

WHEREAS: The deadline to commence construction is one-year from the date of closing, which is August 12, 2026. The deadline to complete construction is two years from the date of closing, which is August 12, 2027, and

WHEREAS: Mr. Hong and Tommy Pustulka, Principal Architect for EDG Architecture Studios, are requesting an eight-month extension of time in which to commence construction and a twelve-month extension of time in which to complete construction and receive a C of O for the property at 14255 Michigan Ave., and

WHEREAS: Mr. Hong has recently hired a new architecture and engineering team that understands the concept and vision for the development project, and

WHEREAS: Approval of these extensions would allow for final plan preparation, City review and permit issuance, and would allow the project team to avoid excavation and early construction activities during winter conditions, which may create unnecessary delays; therefore, be it

RESOLVED: That Mr. Hong and Mr. Pustulka's request for an eight-month extension of time in which to commence construction and a twelve-month extension of time in which to complete construction and receive a C of O for the property at 14255 Michigan Ave. be and is hereby approved; be it further

RESOLVED: That the new deadline to commence construction at 14255 Michigan Ave. is April 12, 2027; be it further

RESOLVED: That the new deadline to complete construction and receive a C of O for the property at 14255 Michigan Ave. is August 12, 2028; be it further

RESOLVED: That all other terms and conditions contained in the original Purchase Agreement and Council Resolution 6-329-25 remain in effect; be it further

RESOLVED: That this Resolution is given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Paris.

7-331-26. WHEREAS: The duties of the Election Division of the Clerk's Office have changed dramatically over the past few years due to more regulation imposed by the State of Michigan Elections Bureau, the amount of work needed to prepare for nine additional days of early voting and the increase of mail-in voting requests, and

WHEREAS: In an effort to make the Elections Division of the Clerk's Department more efficient, the City Clerk Office requests to convert one (1) Part-Time Office Support I position from the Clerk's Division and three (3) Part-Time Voting Assistant positions from the Elections Division into one (1) Full-Time Office Assistant III position, and

WHEREAS: The salary and estimated benefits for the additional Office Assistant III position total \$67,538, which will be offset with the reduction of the four (4) part-time positions and is Budget Neutral for the department, and

WHEREAS: It is also requested that the Finance Director be authorized to reallocate the associated budget from the City Clerks division to the Election division; therefore be it

RESOLVED: That the City Council hereby authorizes to convert one (1) Part-Time Office Support I position from the Clerk's Division and three (3) Part-Time Voting Assistant positions from the Elections Division into one (1) Full-Time Office Assistant III position in the City Clerk Election Division; be it further

RESOLVED: That the Finance Director be and is hereby authorized to reallocate the associated budget from the City Clerks division to the Election division; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Paris.

7-332-26. RESOLVED: That the Mayor's office be and is hereby authorized to renew the Citywide membership with the United States Conference of Mayors in the amount of \$11,442 for Fiscal Year 2027; be it further

RESOLVED: That the membership dues in the amount of \$11,442 shall be financed by the City-wide account No. 101-1299-421.65-00; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Alsawafy.

7-333-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Khalil Rahal to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Hammoud.

7-334-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Licia Yangouyian to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Abraham.

7-335-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Mike (Kalid) Kaid to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Alsawafy.

7-336-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Mona Hammoud to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Enos.

7-337-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Paul Draus to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Alsawafy.

7-338-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Richard Audi to the Brownfield Redevelopment Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By O'Reilly supported by Enos.

7-339-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Kathleen Malone to the City Beautiful Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-340-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Kristin Poling to the Dearborn Historical Advisory Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By O'Reilly supported by Paris.

7-341-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Michael Clay to the Demolition Board of Appeals with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Hammoud.

7-342-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Brigitte Fawaz-Anouti to the Dix-Vernor Business District Improvement Authority with a term ending June 30, 2030; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-343-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Mohamed Abdulla to the Dix-Vernor Business District Improvement Authority with a term ending June 30, 2030; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by O'Reilly.

7-344-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Shiam Said to the East Dearborn Downtown Development Authority with a term ending June 30, 2030; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Abraham.

7-345-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Mike (Kalid) Kaid to the Economic Development Corporation with a term ending June 30, 2032; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-346-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Richard Audi to the Economic Development Corporation with a term ending June 30, 2032; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by O'Reilly.

7-347-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Asma Said to the Environmental Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Paris.

7-348-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Lamis Srour to the Environmental Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Paris.

7-349-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Jihan Jawad to the Library Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Abraham.

7-350-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Dr. Ryan Lazar to the Library Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Abraham.

7-351-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Jamal Aljahmi to the Parks and Recreation Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By O'Reilly supported by Paris.

7-352-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Johana Seidel to the Parks and Recreation Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Abraham.

7-353-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Steve Durant to the Parks and Recreation Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Sareini supported by Alsawafy.

7-354-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Walid Fidama to the Parks and Recreation Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Paris.

7-355-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Lucia Gliese to the Senior Citizens Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-356-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Alawi Saleh to the Traffic Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Paris.

7-357-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Jacklin Zeidan to the Traffic Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-358-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Kyle Ramakers to the Traffic Commission with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-359-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Ahmad Alhasan to the Warren Business District Improvement Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Alsawafy.

7-360-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Ahmad Chebbani to the Warren Business District Improvement Authority with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by Paris.

7-361-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Daniel Hensley Alford to the Water Systems Advisory Council with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Enos.

7-362-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Samuel Smalley to the Water Systems Advisory Council with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Enos.

7-363-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Soud Eljamaly to the Water Systems Advisory Council with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by O'Reilly.

7-364-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Hussein Ali Nasser to the West Dearborn Downtown Development Authority with a term ending June 30, 2030; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-365-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Zaineb Hussein to the West Dearborn Downtown Development Authority with a term ending June 30, 2030; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Alsawafy.

7-366-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Glen Green to the Zoning Board of Appeals with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Alsawafy.

7-367-26. RESOLVED: That City Council hereby concurs in the Mayor's reappointment of Tim Muflihi to the Zoning Board of Appeals with a term ending June 30, 2029; be it further

RESOLVED: Failure of a multi-member body appointee to possess the required qualifications for appointment by this charter or law shall result in that members immediate vacancy from the multi-member body to which they were appointed; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-368-26. RESOLVED: That the minutes of the previous special (open) meeting of July 1, 2026 and the same are hereby approved as recorded and published.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-369-26. RESOLVED: That the minutes of the previous special (open) meeting of June 23, 2026 and the same are hereby approved as recorded and published.

The resolution was unanimously adopted.

By Abraham supported by Enos.

7-370-26. RESOLVED: That the minutes of the previous special (closed) meeting of June 23, 2026 and the same are hereby approved as recorded and published.

The resolution was unanimously adopted.

By Paris supported by Abraham.

7-371-26. RESOLVED: That the minutes of the previous regular meeting of June 9, 2026 and the same are hereby approved as recorded and published.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-372-26. RESOLVED: That proposed Ordinance No. 26-1869 be taken from the table and placed upon its final reading.

The resolution was unanimously adopted.

The Clerk then read the Ordinance No. 26-1867, entitled, "An Ordinance to amend the Parks & Recreation Chapter (Chapter 15) of the Code of Ordinances of the City of Dearborn by amending Article II, Section 15-21, Entitled, 'Hours; Exception'."

The President of the Council announced that this was the final reading of the Ordinance.

The President of the Council then put the question, "Shall this Ordinance pass?"

The Ordinance was adopted upon a roll call vote as follows; Yeas: Abraham, Alsawafy, Enos, Hammoud, O'Reilly, Paris, and Sareini (7); Nays: None (0); Absent: None (0).

Council President Sareini introduced Ordinance No. 26-1870, entitled, "An Ordinance to Amend the Zoning Ordinance of the City of Dearborn by amending Article 18.00, Entitled, 'I-A, Light Industrial District' and Article 22.00, Entitled 'T-R, Technology and Research District.'"

The Clerk read the Ordinance by title.

The President of the Council announced that this is the first reading of the Ordinance.

By Abraham supported by Enos.

7-373-26. RESOLVED: That proposed Ordinance No. 26-1870 be laid on the table.

The resolution was unanimously adopted.

Councilmember Hammoud introduced Ordinance No. 26-1871, entitled, "An Ordinance to Amend the Offenses Chapter (Chapter 14) of the Code of Ordinances of the City of Dearborn by amending Article VIII, Section 14-317, Entitled, 'Curfew'."

The Clerk read the Ordinance by title.

The President of the Council announced that this is the first reading of the Ordinance.

By Alsawafy supported by O'Reilly.

7-374-26. RESOLVED: That proposed Ordinance No. 26-1871 be laid on the table.

The resolution was unanimously adopted.

By Alsawafy supported by Enos.

7-375-26. WHEREAS: Gumaan Altairi requested to vacate the remainder of the 18 ft. public alley located east of and parallel to Indiana Street between Diversey Avenue and Gould Street, and

WHEREAS: The portion of the alley requested to be vacated starts from 17.5 ft. north of the southern lot line of lot 32 to the north right-of-way line of Gould Street, of the West Warren Heights Subdivision", Part of the Southwest Quarter of Section Four T.25. R.11E., Springwells City (now the City of Dearborn), Wayne County, Michigan, as recorded in Liber 54 of Plats, Page 66, Wayne County Records, and

WHEREAS: Three (3) of the five (5) parcels adjacent to the alley and located within West Warren Heights Subdivision are under common ownership of the applicant, and

WHEREAS: All five (5) parcel owners adjacent to the alley and located within West Warren Heights Subdivision submitted signatures in support of this resolution, and

WHEREAS: The Planning and Zoning Division is recommending vacating this portion of the public alley, and

WHEREAS: The City Engineer has reviewed the alley vacation request and has determined that an 18-ft wide sewer easement must be retained for the existing sewer beneath the alley. No permanent structures shall be built within the easement and the City shall have full access to the sewer line within the easement at all times, and

WHEREAS: A public meeting of the Dearborn Planning Commission was held on June 8, 2026 which recommended approval of the alley vacation request; therefore, be it

RESOLVED: That the City Council does hereby determine that the vacation of the public alley is necessary for the health, welfare, comfort, and safety of the people of the City of Dearborn; be it further

RESOLVED: That the portion of the alley requested starts from 17.5 ft. north of the southern lot line of lot 32 to the north right-of-way line of Gould Street of the West Warren Heights Subdivision, Part of the Southwest Quarter of Section Four T.25. R.11E., Springwells City (now the City of Dearborn), Wayne County, Michigan, as recorded in Liber 54 of Plats, Page 66, Wayne County Records, and as illustrated in the attached Exhibit A, is hereby vacated; be it further

RESOLVED: That an 18-foot easement on, over, along, across, under, above and through all of such vacated alley as above described for public use and public utility purposes including use for sewers, together with surface drainage and surface drainage structures, utility mains, conduits and poles, together with access for the maintenance and/or installation thereof but not for public travel or transportation; be it further

RESOLVED: That upon the effective date of the alley vacation, title of the vacated alley shall vest in the lots abutting the vacated alley as follows:

Lot 28 of West Warren Heights Subdivision also known as
7400 Indiana Street (PID#: 82-10-043-04-042)

Lot 29 of West Warren Heights Subdivision also known as
7410 Indiana Street (PID#: 82-10-043-04-041)

Lot 30 of West Warren Heights Subdivision also known as
7416 Indiana Street (PID#: 82-10-043-04-040)

Lot 31 of West Warren Heights Subdivision also known as
7424 Indiana Street (PID#: 82-10-043-04-039)

Lot 32 of West Warren Heights Subdivision also known as
7430 Indiana Street (PID#: 82-10-043-04-038);

BE IT FURTHER

RESOLVED: That an 18 ft. wide easement is retained for public use and public utility purposes; be it further

RESOLVED: That all impacted property owners must provide relevant utility companies with access to all utilities on their property; be it further

By Enos supported by Hammoud.

7-376-26. WHEREAS: The Economic Development Department applied for and was awarded funding through the Michigan Economic Development Corporation (MEDC's) Revitalization and Placemaking (RAP) Grant Program, to support pedestrian alley and other public space enhancements as part of ACCESS's planned transformation of their East Downtown Hub, and

WHEREAS: The grant provides a dollar-for-dollar match of up to \$1M. Local funding to secure the full \$1M grant will come from two sources: \$500K from ACCESS, and \$500K is proposed from the City's CDBG-DR funding (Green Infrastructure projects category), and

WHEREAS: The grant-covered portions of this project - the pedestrian alley and intersection - must be completed by December 31, 2028, with project designs due by November 30, 2027, and

WHEREAS: It is respectfully requested that the Finance Director be authorized to recognize and appropriate revenue in the amount of \$1,000,000 in the General Capital Improvement Fund and appropriate the same in the General Capital Improvement expenditures, and

WHEREAS: It is also requested that the Mayor be authorized to execute the grant agreement and all documents necessary to accept and proceed with the grant, subject to final review and approval of Corporation Counsel; therefore be it

RESOLVED: That the Finance Director be and is hereby authorized to recognize and appropriate the Michigan Economic Development Corporation (MEDC's) Revitalization and Placemaking (RAP) Grant revenue in the amount of \$1,000,000 in the General Capital Improvement Fund and appropriate the same in the General Capital Improvement expenditures to support pedestrian alley and other public space enhancements as part of ACCESS's planned transformation of their East Downtown Hub; be it further

RESOLVED: That the Mayor be and is hereby authorized to execute the grant agreement and all documents necessary to accept and proceed with the grant, subject to final review and approval of Corporation Counsel.

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Hammoud supported by Paris.

7-377-26. WHEREAS: The American Moslem Society (AMS) is seeking approval to hold a special outdoor Health Fair at its privately-owned parking lot located at 9945 Vernor Highway on Saturday, August 22, 2026 from 11:00 A.M. to 3:00 P.M., and

WHEREAS: The American Moslem Society (AMS) recognizes that access to healthcare and wellness resources is a critical need for the community, and

WHEREAS: The fair will be a valuable resource for the Dearborn community, promoting access to healthcare information and services, by offering free screenings, educational resources, and information about healthy living habits contributing to the overall health and well-being of our residents, and

WHEREAS: A special use of land application, along with a site plan, was submitted to the Economic Development Department and the Fire and Police Departments have not identified any issues with the approval of this request, and

WHEREAS: It is also requested that City Council waive the noise ordinance during the event day and time; therefore be it

RESOLVED: That the American Moslem Society (AMS) be and is hereby authorized to obtain a Special Use of land Permit in order to host a special outdoor Health Fair at its privately-owned parking lot located at 9945 Vernor Hwy., on Saturday, August 22, 2026, from 11:00 A.M. to 3:00 P.M.; be it further

RESOLVED: That the noise ordinance requirements and restrictions be and are hereby waived for the duration of the event; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by O'Reilly.

7-378-26. WHEREAS: The Department of Public Works and Facilities would like to recognize the EGLE Scrap Tire Clean-up Grant Agreement between the Michigan Department of Environment, Great Lakes, and Energy and the City of Dearborn, and

WHEREAS: A grant agreement was made between the Michigan Department of Environment, Great Lakes and Energy, and the State Materials Management Division to allow the City of Dearborn to dispose of scrap tires, and

WHEREAS: The Department of Public Works and Facilities, will be disposing of scrap tires in an amount not to exceed \$12,000; therefore be it

RESOLVED: That this Council hereby acknowledges the grant award from the Michigan Department of Environment, Great Lakes and Energy, and the State Materials Management Division to allow the City of Dearborn to dispose of scrap tires in an amount not to exceed \$12,000; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-379-26. WHEREAS: The Engineering Division has presented the Michigan Department of Transportation (MDOT) Contract No. 26-5247 (MDOT Job No.219586CON) for cold milling and hot mix asphalt resurfacing work along Southern Avenue from Miller Road to approximately 500 feet east of Stecker Street, and

WHEREAS: The project cost is in the estimated amount of \$1,460,199, with 81.85% to be paid by Federal Aid in the amount of \$1,185,375 and the remaining 18.15% to be paid by the City's Major Fund in the amount of \$274,824, and

WHEREAS: The Engineering Division requests that City Council approve this Contract subject to review by the Legal Department, and that the Mayor be authorized to sign the contract on behalf of the City, and

WHEREAS: This project is already bid out by MDOT and bids will be received by July 10, 2026. The construction for the project is to begin shortly after with anticipated construction completion by the end of October of 2026, and

WHEREAS: MDOT will administer the project and pay the selected construction contractor and separately bill the City for the City's Share and the City is responsible to provide construction engineering and inspections; therefore be it

RESOLVED: That the Michigan Department of Transportation (M-DOT) Contract No.26-5247, MDOT Job No. 219586CON for cold milling and hot mix asphalt resurfacing work along Southern Avenue from Miller Road to approximately 500 feet east of Stecker Street; including concrete pavement and permanent pavement markings; together with necessary related work, and maintenance of traffic is hereby approved; be it further

RESOLVED: That the City's share in the approximate amount of \$274,824 shall be financed from the Major Street & Trunkline fund, Public Works Engineering, Maintenance Roads & Streets, Undistributed account; be it further

RESOLVED: That the Mayor be and is hereby authorized to sign the contract on behalf of the City; be it further

RESOLVED: That the noise ordinance requirements and restrictions be and are hereby waived for the duration of the construction project; be it further

effect. RESOLVED: That this resolution be given immediate

The resolution was unanimously adopted.

By Alsawafy supported by O'Reilly.

7-380-26. WHEREAS: It is requested for City Council to authorize the City of Dearborn to enter into a second amendment to the lease agreement with Birdie's Restaurant (Dearborn Hills Banquet & Restaurant LLC) to clarify maintenance responsibilities and update the lease's financial terms, and

WHEREAS: The proposed amendment provides greater clarity regarding maintenance obligations while enhancing the protection of a significant City asset as the amendment places responsibility for maintaining the building exterior, including the roof, on the tenant and requires an annual roof inspection by a qualified contractor, with a copy of the inspection report provided to the City, and

WHEREAS: The amendment will become effective upon approval and execution by both parties. The revised maintenance provisions will take effect immediately, and the updated rental rate will become effective beginning January 1, 2027, monthly base rent will increase to \$8,000, with a 3% annual increase beginning January 1, 2028, and

WHEREAS: The amendment also transfers responsibility for exterior building maintenance, landscaping, annual roof inspections, roof maintenance, and the restaurant HVAC system to the tenant, reducing the City's long-term maintenance obligations and helping protect the facility from deferred maintenance, and

WHEREAS: Additionally, the amendment establishes a shared-cost provision for future parking lot replacement, with the City and the tenant each responsible for 50% of the replacement cost should such work become necessary during the lease term. In addition, the amendment includes a provision requiring the snack bar to remain open during the golf course's operating hours, helping to ensure continued food and beverage service for golfers and other patrons, and

WHEREAS: Based on the foregoing, it is requested that the City Council authorize the Mayor to execute the proposed lease amendment on behalf of the City; therefore be it

RESOLVED: That the Mayor be and is hereby authorized to execute the second amendment to the lease agreement with Birdie's Restaurant (Dearborn Hills Banquet & Restaurant LLC) on behalf of the City; be it further

RESOLVED: That Except as expressly modified by this Second Amendment, all other terms, covenants, and conditions of the Lease, as previously amended, shall remain unchanged and in full force and effect.

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Paris supported by Enos.

7-381-26. WHEREAS: The Dearborn Public Library has been awarded funding in the amount of \$1,496 for STEAM Initiatives from the Institute of Museum and Library Services (IMLS) through the Library of Michigan, and

WHEREAS: The library will build a new collection of STEAM kits available for checkout at Henry Ford Centennial Library in Summer 2026; and Bryant and Esper Branches once they are fully renovated and fully realized as STEAM Libraries, and

WHEREAS: These kits will extend the learning environment beyond the library's walls, allowing families to explore scientific and engineering principles at their own pace and convenience, and

WHEREAS: The grant period for the award is April 27, 2026 through August 31, 2026 and there is no local matching requirement, and

WHEREAS: It is requested that the Finance Director be authorized to recognize and appropriate the Institute of Museum and Library Services (IMLS) grant funding through the Library of Michigan in the amount of \$1,496 to be utilized for the Dearborn Public Library's STEAM initiatives; therefore be it

RESOLVED: That the Finance Director be and is hereby authorized to recognize and appropriate the Institute of Museum and Library Services (IMLS) grant funding through the Library of Michigan in the amount of \$1,496 to be utilized for the Dearborn Public Library's STEAM initiatives; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Paris.

7-382-26. WHEREAS: Council Resolution 7-361-23 authorized the sale of 3601 Westwood, 3615 Westwood, 3625 Westwood, 3850 Heritage Parkway, and 3800 Heritage Parkway (collectively "the Property") to Hadi Institute for One Dollar contingent upon Hadi Institute completing, within three-years of Council approval of the sale, improvements that will allow the Property to be used as a parking lot, and

WHEREAS: The required improvements included repaving and striping the parking lot in compliance with all requirements in the City of Dearborn Code of Ordinances and Zoning Ordinance and installing necessary improvements to comply with the City of Dearborn's Stormwater System Management requirements, and

WHEREAS: Council approved the sale of the Property on July 18, 2023, and the deadline for completion of the parking lot is July 18, 2026, and

WHEREAS: Due to the original parking lot design that was submitted being cost prohibitive, a revised design was recently developed that has satisfied the City's requirements and significantly reduced the overall cost of the project, and

WHEREAS: Hadi Institute is requesting a two-year extension of time in which to complete the parking lot; therefore be it

RESOLVED: That Hadi Institute's request for a two-year extension of time in which to complete the parking lot be and is hereby approved; be it further

RESOLVED: That the new deadline for the completion of the parking lot is July 18, 2028; be it further

RESOLVED: That the following timeline and progress updates be established as additional conditions:

1. Purchaser shall attend a pre-development meeting with the Seller within four (4) weeks of City Council approval.

2. Purchaser shall submit revised plans to the Seller within one hundred (100) days of City Council approval. Provided plans will be for the purposes of site plan review and approval.
3. Purchaser must obtain site plan approval from Seller, including any necessary special board approvals, by January 31, 2028.
4. Purchaser shall apply to permitting by February 28, 2028.

BE IT FURTHER

RESOLVED: That all other terms and conditions contained in the original Purchase Agreement and Council Resolution 7-361-23 shall remain in effect; be it further

RESOLVED: That this Resolution be given immediate effect.

The resolution was unanimously adopted.

By Alsawafy supported by Paris.

7-383-26. WHEREAS: The 19th District Dearborn Veterans Treatment Court (DVTC) has been awarded an amended grant reallocation increase through the 2026 Michigan Veterans Treatment Court Grant Program through the State Court Administrative Office (SCAO) of the Michigan Supreme Court for the fiscal year 2026, and

WHEREAS: The 19th District Court is requesting that the Finance Director or designee be authorized to recognize and appropriate the additional Michigan Veterans Treatment Grant Program (MVTCGP) funding in the amount of \$8,000 in the 19th District Court, Veteran Treatment Court Accounts to be used to cover expenses associated with drug and alcohol testing of program participants, treatment and education programming for participants, mandatory staff training and travel, various contractual services, and program supplies; therefore be it

RESOLVED: That the Finance Director or designee be and is hereby authorized to recognize and appropriate additional Michigan Veterans Treatment Grant Program (MVTCGP) funding in the amount of \$8,000 in the 19th District Court, Veteran Treatment Court Accounts to support the 19th District Court Veterans Treatment Court (DVTC); be it further

RESOLVED: That this Resolution be given immediate effect.

The resolution was unanimously adopted.

By Enos supported by O'Reilly.

7-384-26. RESOLVED: That the Mayor's office be and is hereby authorized to renew the City-wide membership with the Southeast Michigan Council of Governments (SEMCOG) in the amount of \$16,117 for the period of June 1, 2026 through May 31, 2027; be it further

RESOLVED: That the membership dues in the amount of \$16,117 shall be financed by the City-wide account No. 101-1299-421.65-00; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

The Council President opened the floor to public comment.

There being no further business, upon a motion duly made, seconded and adopted, the Council then adjourned at 9:35 P.M.

APPROVED:

President of the Council

ATTESTED:

City Clerk

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