

MINUTES OF THE CIVIL SERVICE COMMISSION HELD
AT 8:30 A.M., MONDAY, SEPTMEBER 21, 2026,
IN THE CITY COUNCIL CHAMBERS.

PRESENT: COMMISSIONERS, DWYER, ELHASAN, AHMED
ABSENT: COMMISSIONER, HAMMOUD, FAKHOURY.

8766-26 Approval of the minutes for the regular meeting held on August 17, 2026

Motion by Commissioner Dwyer, supported by Commissioner Ahmed

RESOLVED that the minutes of the regular Civil Service Commission meeting held on August 17, 2026 are approved as submitted.

Carried – Aye votes (3)

8767-26 The Human Resources Department proposed the update of job specifications to include regular and predictable attendance language.

Motion by Commissioner Elhasan, seconded by Commissioner Ahmed,

WHEREAS this will be the language for essential functions for all positions.

RESOLVED that the proposed update to job specifications is approved.

Carried – Aye votes (3)

8768-26 Finalization of the 2027 Civil Service Commission meeting dates

WHEREAS the current meetings dates need to be rescheduled due to a holiday falling on that date.

Motion by Commissioner Dwyer to elect Mondays for all meetings, supported by Commissioner Ahmed

RESOLVED that the 2027 Civil Service Commission meetings are rescheduled for Mondays.

Carried – All aye votes (3)

8769-26 There being no further business, the meeting adjourned at 8:37 a.m.

ATTESTED TO:

THE CIVIL SERVICE COMMISSION:

Danielle Chaney

Wisam Fakhoury

Human Resources Administrator

Chairperson